MINUTES OF THE MEETING OF THE ARCHITECTURAL REVIW BOARD OF THE TOWN OF STRASBURG HELD ON THURSDAY, JULY 28, 2016 AT 7:00 P.M. IN THE COUNCIL CHAMBERS OF THE TOWN HALL.

ARB Members present: Board Members Kimmons, Lefkowitz, Massey, and Wheeler. Absent: Board Member Keefe, Poling, and Rathore.

Staff: Planning and Zoning Administrator Pearson, Economic Development & Marketing Manager Bixler, and Clerk of Council Keller

In the absence of the Chair and Vice Chair, **Board Member Massey** called to order.

Action Items:

1. Approval of Minutes: March 17, 2016

The minutes of the March 17, 2016 were approved as presented on a motion by Board Member Wheeler and a second by Board Member Lefkowitz.

Board Member Massey introduced **Economic Development and Marketing Manager Bixler.**

2. Façade improvement Grant Architectural Plans

Pearson presented the four applications. The applications must be approved by the ARB, the Strasburg Heritage Association, and the DHR.

a. 234 West King Street: The building currently houses American Pack Rats and is owned by Marcy McCann. **P&Z Administrator Pearson** reviewed the "Key Notes" from the architect that explained the changes or improvements being proposed. All were in agreement with these.
b. 195 West King Street: The building is the Strasburg Community Library. Most of the changes being proposed are minor such as changing the canvas awning and replacing lap siding. **P&Z Administrator Pearson** reviewed the "Key Notes" from the architect that explained the changes or improvements being proposed. All were in agreement with the changes.
c. 168 West King Street: The building currently houses Strasburg Hobby Shop. It was noted the owner has a good history of following the ARB's advice. The main improvements was to paint all the trim and install an awning to the front. The awning was needed to help protect products shown in the windows. **P&Z Administrator Pearson** reviewed the "Key Notes" from the architect that explained the changes or improvements being proposed. Questions were asked about the width of the awning as it was shown to be six feet and Board Members would like to see a rendition of this, showing how far it would extend over the sidewalk.
d. 111 East King Street: This building is the location of Sager Real Estate. **P&Z Administrator Pearson** reviewed the "Key Notes" from the architect that explained the changes or improvements being proposed. The improvements were discussed and a picture, circa 1960, in the Council Chambers was used to compare what was being proposed to what was there at that time.

Board Member Kimmons moved to approve all the applications with 168 West King Street being contingent on the architect providing a drawing showing the awning and how it will appear from the street. A second to the motion was provided by Board Member Wheeler. With no further discussion, the motion passed unanimously.

Board Member Massey gave a very information presentation on the architecture of Strasburg.

Being no further business, the meeting adjourned at 8:39 p.m.