

Town of Strasburg

Town Council Regular Meeting

Strasburg Town Hall
174 West King Street
Strasburg, Virginia

Tuesday, March 14, 2017
7:00 p.m.



Town Council Members:

Richard "Rich" Orndorff, Mayor
Kim Bishop
John Hall, Jr.
Donald Le Vine
Shirley Maddox

Seth Newman
Barbara Plitt
Scott Terndrup
Jocelyn Vena

Staff Contact:

Ryan Spitzer, Town Manager

Draft Agenda

Call to Order – Mayor Rich Orndorff

Pledge of Allegiance –

Invocation –

Roll Call – Amy Keller, Clerk of Council

Introduction and Recognition of Visitors and Guests

- Recognition of Brandon Swink, Virginia State Group 2A Wrestling Champion

Mayor's Comments

Citizen Comments

Action Items:

1. Approval of minutes: February 14, 2017 Town Council Regular Meeting
Contact: Amy Keller, Clerk of Council
Support Materials: February 14, 2017 Town Council Regular Meeting minutes
2. Criminal Justice
Description: Final Charter and Resolution for the establishment of the Skyline Regional Criminal Justice Academy
Staff Contact: Tim Sutherly, Chief of Police
Support Materials: Charter Agreement and Charter Resolution
3. Annual Utility and Tax Bill Write-offs
Description: The Town annually reviews outstanding tax and utility payments. Utility fees and personal property tax payments can be collected for up to five years and real estate tax payments can be collected for up to twenty years.
Contact: Dottie Mullins, Director of Finance
Support Materials: Staff memo
4. Fund Balance Policy
Description: At the April 8, 2016 Town Council Retreat Town Council agreed in principle to change the Fund Balance Policy. This is in compliance with what the Town's Auditors have recommended.
Staff Contact: Dottie Mullins, Director of Finance
Support Materials: New Fund Balance Policy
5. CIP Policy
Description: This policy would formalize the way staff and Council agree on capital improvement projects and how many can be ongoing at once.
Staff Contact: Dottie Mullins, Director of Finance
Support Materials: CIP Policy, Staff memo
6. Homewood Proffer Amendment
Description:
Staff Contact: Wyatt Pearson, Planning and Zoning Administrator
Support Materials: Staff Report and Proffer Statement (New and Old)
7. Capon Road Rezoning
Description: A rezoning application for two adjacent lots located on Capon Road submitted by Cedars of Lebanon/Karla King. The proposal is to rezone these lots from Agricultural/Rural Residential to Medium Density Residential to allow for the construction of two single-family homes.
Staff Contact: Wyatt Pearson, Planning & Zoning Administrator
Support Materials: Staff Report
8. Appointment to the Façade Advisory Board
Description: Town Council appoints members to the Board as reflected in the Bylaws of the Façade Advisory Board. A vacancy is on the Board.
Staff Contact: Ryan Spitzer
Support Materials: Staff Memo

Reports

1. Town Officers
2. Standing Committees
3. Special Committees

Unfinished or Old Business

New Business

Committee Meeting Dates

Adjournment

If you require any type of reasonable accommodation as a result of physical, sensory, or mental disability in order to participate in this meeting, please contact Amy Keller, Clerk of Council, at 540-465-9197 or akeller@strasburgva.com. Three days notice is required.