

**MINUTES OF THE ARCHITECTURAL REVIEW BOARD OF THE TOWN OF STRASBURG HELD ON THURSDAY, MAY 23, 2013 AT 5:00 P.M. IN THE COUNCIL CHAMBERS OF THE TOWN HALL.**

Members present: Marcy McCann, Jim Massey, and Sandy Hart

Others present: Town Manager Rex, Josh Childers, and Gary Orndorff

In the absence of Chairperson Newman, Mr. Massey called the meeting to order. Mr. Massey asked if there were any minutes to approve. Judson Rex explained that Ms. Keller was out of the office and no minutes were available for approval.

**Action Item:**

1. Proposed detached garage at 340 West King Street

Mr. Massey introduced the first agenda item which was a proposal for a new detached garage at 340 West King Street. He said the proposed materials are vinyl siding and asphalt shingles on the roof. He asked if Town Manager Rex had any additional information.

Town Manager Rex said that he had met with the applicant to explain the application process. He also provided the applicant with a copy of the Historic District Design Guidelines. This is an application for new construction so the Code requires approval of a certificate of appropriateness from the Architectural Review Board. The guidelines state that accessory buildings should be of an appropriate size and scale when compared to the primary structure. They also state that out buildings should have materials to match the primary building. Town Manager Rex said that the applicant would prefer vinyl siding and asphalt shingles, but they are open to changing materials.

Mr. Massey stated he agreed with the Historic Guidelines as far as the use of materials, and as this is a new structure the materials should be required to match the house and Ms. McCann agreed. He stated that the building was quite large. Mr. Childers said they do not currently have a garage on the property and that they also need storage space. He said the building will be set far from the street and not very visible.

Mr. Massey asked whether the applicant would be willing to do what the Guidelines say as far as wood or wood-substitute siding and standing seam metal roof, and Mr. Orndorff and Mr. Childers indicated they would. Mr. Orndorff was concerned about the cost of the materials, and Mr. Massey said if they would make the building smaller then they could upgrade the materials.

**Mr. Massey moved to approve the application with the use of wood or wood-substitute siding and standing seam metal roof to match the house, seconded by Ms. Hart. Motion was unanimously approved.**

Mr. Childers and Mr. Orndorff left the meeting/room. They then returned, and asked whether cedar could be used for siding. The board agreed because cedar is wood, and the approval was to use wood or wood-substitute siding.

Being no further business, the meeting was adjourned.

Minutes taken by Judson J. Rex, Town Manager; transcribed by Amy Keller, Clerk of Council