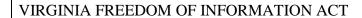
TOWN OF STRASBURG RESPONSE TO REQUEST PURSUANT TO





REQUESTING PARTY INFORMATION:

Requesting Party Name:				
Requesting Party Response Address:				
Email:	Telephone:		Fax:	
DESCRIPTION OF RECORDS BEING RE	QUESTED (§	§2.2-3704(B):		
С	OFFICE USE	E ONLY		
Received Date: Response D	ue Date:	Res	ponse Date:	
Type of Request: Written Verbal/Tele	ephone	Verbal/In Person		
Dept. Received By:	Res	ponding Dept:		
RESPONSE(S) TO REQUEST:				
The applicable response(s) to your request(s)) is (are) indic	cated:		
The requested records are enclosed. require less than 30 minutes of staff time is no charge.				
The requested records are enclosed. this request to the requester are \$ records). Payment is due immediately. P 174 E. King Street, PO Box 351, Strasb 3704(F).	(fee w	vill not exceed actual of heck or money order p	cost incurred in producing the bayable to Town of Strasburg,	
Town of Strasburg has estimated the exceed \$200 and estimates that the cost of \$ must be received \$ 2.2-3704(H).	of searching a	nd copying will be \$_	Payment	

Before processing this request, the requesting party must pay amount previous request(s) for records that remain unpaid 30 days or more after	er billing. The Town of Str	asburg
records indicate the requesting party owes the amount of \$3704(I).	for previous request(s).	§ 2.2-
The requested records do not exist. Town of Strasburg is not require requested record if it does not already exist. § 2.2-3704(D)	ed to create or prepare a par	rticular
The requested records will be entirely withheld because state law procustodian has exercised discretion to withhold the records in accordance Freedom of Information Act. The Virginia Code Section(s) that autrecords is/are cited below. § 2.2-3704(B)(1)	ce with provisions of the V	'irginia
The requested records will be provided in part and withheld in part release of part of the records or the records custodian has exercised disc records in accordance with provisions of the Virginia Freedom of Info Section(s) that authorize the withholding of the records is/are cited below	retion to withhold a portion ormation Act. The Virginia	of the
The requested records may be reviewed in person upon request be below at the office of the custodian(s) of the records listed below. Please	-	e given
The requested records are for records of another agency and are not Town of Strasburg. § 2.2-3704(B)(3)	maintained or in the posses	sion of
It is not practically possible to provide the requested records of available within the 5 working day period since receiving the request. So make a response impossible. Town of Strasburg shall have an additional to provide one of the preceding responses. § 2.2-3704(B)(4)	tated below are the condition	ns that
The records requested have not been identified "with reasonable s provided below to clarify record request. If applicable, please see not request. § 2.2-3704(B)	•	-
ADDITIONAL INFORMATION CONCERNING ABOVE RESPONSE(S):	
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