

TOWN OF STRASBURG FY2025 DRAFT BUDGET (WORKING COPY)

(REVISION #3 April 10, 2024) – PUBLIC HEARING COPY

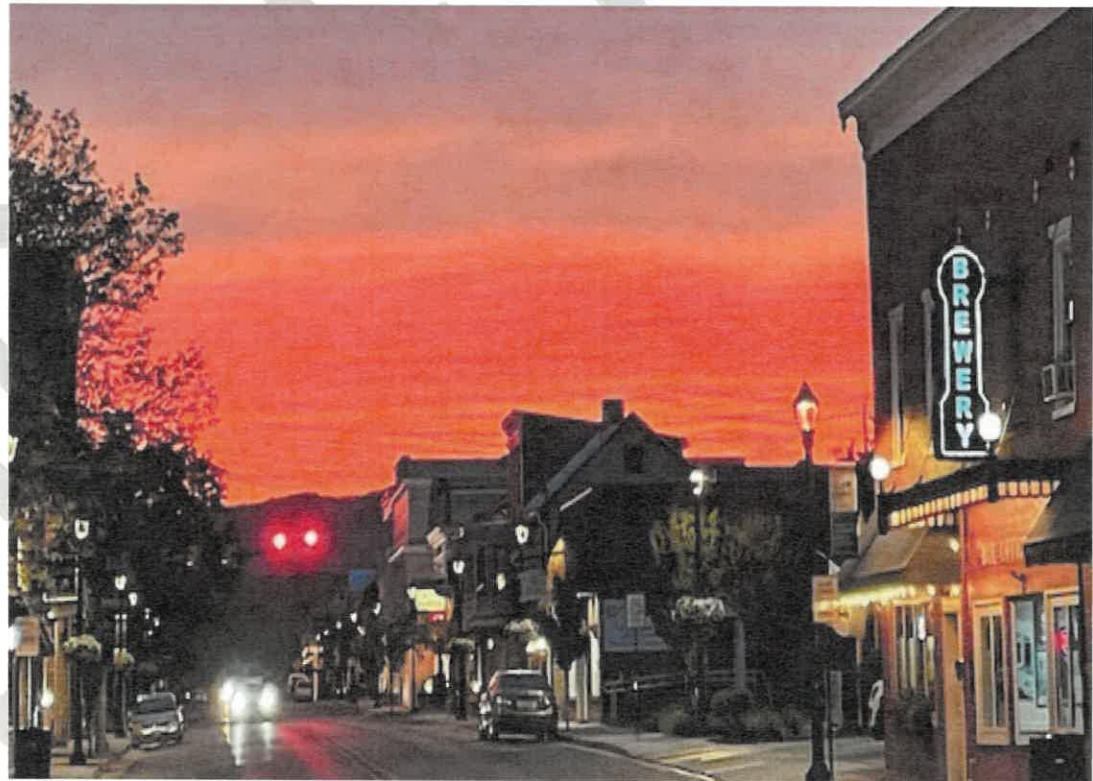


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FY2025 Proposed Budget Summary

FUND TOTALS (CIP INCLUDED)		REVISION #3 April 10, 2024 PH	
	Revenue		Expenses
General Fund	\$ 6,601,990	\$	6,796,708
<i>Plus Transfer</i>	\$ 6,796,708		
Water Fund	\$ 3,069,000	\$	2,926,442
<i>Less Transfers</i>	\$ 2,926,442		
Sewer Fund	\$ 2,940,635	\$	3,028,990
<i>Plus Transfer</i>	\$ 3,028,990		
Trash Fund	\$ 525,300	\$	525,300
ARPA Fund	\$ 3,022,560	\$	3,022,560
TOTAL (ALL FUNDS)	\$ 16,300,000	\$	16,300,000
	\$ 16,300,000	\$	16,300,000

(REVISION #3 April 10, 2024)

GENERAL FUND
Revenue
(All Sources)

FY2025 DRAFT BUDGET - GENERAL FUND REVENUE - By Source		REVISION #3 April 10, 2024 (PH)			
	FY2022	FY2023	FY2024	FY2025	
	Actual	Actual	Adopted	PROPOSED	
<u>Local Revenue (LR)</u>					
<u>General Property Taxes</u>					
Real Estate Taxes - Current	\$ 1,131,073	\$ 1,138,536.29	\$ 1,362,000	\$ 1,362,000	
Real Estate Taxes - Delinquent	\$ 15,385	\$ 33,115.41	\$ 20,000	\$ 20,000	
Personal Property Taxes - Current	\$ 640,151	\$ 773,480.95	\$ 605,000	\$ 750,000	
Personal Property Taxes - Delinquent	\$ 30,305	\$ 50,299.42	\$ 35,000	\$ 40,000	
Machinery & Tools Taxes - Current	\$ 213,698	\$ 245,493.55	\$ 350,000	\$ 250,000	
Machinery & Tools Taxes - Delinquent	\$ -	\$ -	\$ 4,500	\$ -	
Penalties - All Property Taxes	\$ 43,217	\$ 64,484.44	\$ 42,500	\$ 63,000	
Interest - All Property Taxes	\$ 2,085	\$ 5,849.48	\$ 4,500	\$ 5,000	
<i>LR-General Property Taxes Total:</i>	\$ 2,075,914	\$ 2,311,260	\$ 2,423,500	\$ 2,490,000	
<u>Other Local Taxes</u>					
County Sales Tax	\$ 491,243	\$ 573,769.57	\$ 505,000	\$ 590,000	
Consumer Utility Tax	\$ 127,235	\$ 94,036.83	\$ 140,000	\$ 110,000	
Telecommunications Tax	\$ 59,535	\$ 57,806.99	\$ 65,000	\$ 58,000	
Bank Franchise License Taxes	\$ 122,921	\$ 140,475.00	\$ 125,000	\$ 140,000	
Other Franchise License Taxes	\$ 22,198	\$ 8,885.40	\$ 18,000	\$ 9,000	
Cigarette Taxes	\$ 92,625	\$ 89,062.50	\$ 120,000	\$ 90,000	
Meals Tax	\$ 895,074	\$ 1,003,769.55	\$ 975,000	\$ 1,050,000	
Transient Occupancy Taxes	\$ 199,321	\$ 193,089.48	\$ 210,000	\$ 195,000	
Vehicle License Fees	\$ 140,481	\$ 156,487.94	\$ 165,000	\$ 157,000	
Public Right-of-Way Fees	\$ 12,842	\$ 9,996.89	\$ 22,000	\$ 9,500	
<i>LR-Other Local Taxes Total:</i>	\$ 2,163,475	\$ 2,327,380	\$ 2,345,000	\$ 2,408,500	
<u>Permits/Licenses</u>					
Business, Professional, Occupational, License	\$ 166,137	\$ 225,037.41	\$ 165,000	\$ 225,000	
Zoning & Permit Fees	\$ 30,124	\$ 21,637.00	\$ 31,000	\$ 28,000	
<i>LR-Permits/Licenses Total:</i>	\$ 196,261	\$ 246,674	\$ 196,000	\$ 253,000	
<u>Fines/Forfeitures</u>					
Court Fines and Forfeitures	\$ 19,026	\$ 21,064.45	\$ 25,000	\$ 25,000	
<i>LR-Fines/Forfeitures Total:</i>	\$ 19,026	\$ 21,064	\$ 25,000	\$ 25,000	

FY2025 DRAFT BUDGET - GENERAL FUND REVENUE - By Source		REVISION #3 April 10, 2024 (PH)			
	FY2022 Actual	FY2023 Actual	FY2024 Adopted	FY2025 PROPOSED	
<u>Revenue from the Use of Money & Property</u>					
Interest on Bank Deposits	\$ 5,950	\$ 73,545.63	\$ 30,000	\$ 90,000	
SNAP Interest	\$ 6,289	\$ 99,910.70	\$ -	\$ -	
Rental of Recreational Properties	\$ 21,323	\$ 8,496.54	\$ 18,000	\$ 8,000	
LR-Revenue from the Use of Money & Property Total:	\$ 33,562	\$ 181,953	\$ 48,000	\$ 98,000	
<u>Charges for Services</u>					
Swimming Pool Fees	\$ 39,757	\$ 25,684.89	\$ 35,000	\$ 30,000	
Swimming Lessons	\$ 264	\$ 110.00	\$ 3,000	\$ 2,500	
Pool Concessions	\$ 18,425	\$ 14,802.34	\$ 20,000	\$ 20,000	
Visitor's Center Revenue	\$ 30,163	\$ 27,063.26	\$ 35,000	\$ 28,000	
Recreational Programming	\$ 150	\$ -	\$ 500	\$ 500	
LR-Charges for Services Total:	\$ 88,759	\$ 67,660	\$ 93,500	\$ 81,000	
<u>Misc. Revenue</u>					
Misc. Receipts	\$ 27,232	\$ 33,634.80	\$ 35,000	\$ 35,000	
Misc. Recreation Receipts	\$ 717	\$ 850.00	\$ 1,000	\$ 1,000	
Special Event Revenue	\$ 17,486	\$ 20,207.16	\$ 17,000	\$ 23,000	
Donations	\$ -	\$ -	\$ -	\$ -	
DMV Stops	\$ 28,293	\$ 33,442.45	\$ 30,000	\$ 33,000	
Proffers	\$ 84,000	\$ -	\$ -	\$ -	
Insurance/Recovery	\$ 15,564	\$ -	\$ -	\$ -	
Petty Cash	\$ 4	\$ -	\$ 100	\$ 100	
LR-Misc. Revenue Total:	\$ 173,296	\$ 88,134	\$ 83,100	\$ 92,100	
TOTAL GENERAL FUND LOCAL REVENUES (LR)	\$ 4,750,293	\$ 5,244,126	\$ 5,214,100	\$ 5,447,600	
<u>State Revenues (SR)</u>					
<u>Non-categorical Aid</u>					
Rolling Stock Tax	\$ 8,223	\$ 4,510.40	\$ 6,500	\$ 4,500	
Motor Vehicle Rental Tax	\$ 6,483	\$ 6,565.86	\$ 6,000	\$ 6,500	
Personal Property Tax Reimbursement	\$ 138,898	\$ 138,897.77	\$ 138,900	\$ 138,900	
SR-Non-categorical Aid Total:	\$ 153,604	\$ 149,974	\$ 151,400	\$ 149,900	

FY2025 DRAFT BUDGET - GENERAL FUND REVENUE - By Source		REVISION #3 April 10, 2024 (PH)			
	FY2022 Actual	FY2023 Actual	FY2024 Adopted	FY2025 PROPOSED	
<u>Categorical Aid</u>					
Distribution of Fire Program Funds	\$ 25,896	\$ 28,418.00	\$ -	\$ -	
Law Enforcement Assistance Grant	\$ 110,992	\$ 122,020.00	\$ 122,020	\$ 122,020	
Highway Maintenance	\$ 88,599	\$ 1,266,379.55	\$ 877,970	\$ 877,970	
VA Commission of Arts Grant	\$ 4,500	\$ 4,500.00	\$ 4,500	\$ 4,500	
VDOT Grant (Bus. Park)	\$ -	\$ -	\$ 980,600	\$ -	
VDOT TAG Grant	\$ -	\$ 765,555.70	\$ -	\$ -	
Public Safety Grants	\$ -	\$ 10,713.88	\$ -	\$ -	
Gateway Trail Funds	\$ -	\$ -	\$ -	\$ -	
USDA Grant - Wayfinding Signs	\$ (147,762)	\$ -	\$ -	\$ -	
DuPont Grant - Riverwalk	\$ -	\$ -	\$ 200,000	\$ -	
SR-Categorical Aid Total:	\$ 82,225	\$ 2,197,587	\$ 2,185,090	\$ 1,004,490	
TOTAL GENERAL FUND - STATE REVENUES (SR)	\$ 235,829	\$ 2,347,561	\$ 2,336,490	\$ 1,154,390	
	FY2022 Actual	FY2023 Actual	FY2024 Adopted	FY2025 PROPOSED	
<u>Federal Revenues (FR)</u>					
<u>Categorical Aid</u>					
Dept. of Forestry - Fed.	\$ 3,600	\$ -	\$ -	\$ -	
CARES Act Funding	\$ -	\$ -	\$ -	\$ -	
ARPA Funds	\$ -	\$ -	\$ 1,488,740	\$ -	
ARPA Funds - Police	\$ -	\$ -	\$ 114,642	\$ -	
FR-Categorical Aid Total:	\$ 3,600	\$ -	\$ 1,603,382	\$ -	
TOTAL GENERAL FUND - FEDERAL REVENUES (FR)	\$ 3,600	\$ -	\$ 1,603,382	\$ -	
TOTAL GENERAL FUND - Local, State & Federal REVENUES	\$ 4,989,722	\$ 7,591,687	\$ 9,153,972	\$ 6,601,990	

FY2025 DRAFT BUDGET - GENERAL FUND REVENUE - By Source

REVISION #3 April 10, 2024 (PH)

	FY2022 Actual	FY2023 Actual	FY2024 Adopted	FY2025 PROPOSED
<u>Federal Revenues (FR)</u>				
<u>Categorical Aid</u>				
Dept. of Forestry - Fed.	\$ 3,600	\$ -	\$ -	\$ -
CARES Act Funding	\$ -	\$ -	\$ -	\$ -
ARPA Funds	\$ -	\$ -	\$ 1,488,740	\$ -
ARPA Funds - Police	\$ -	\$ -	\$ 114,642	\$ -
<i>FR-Categorical Aid Total:</i>	\$ 3,600	\$ -	\$ 1,603,382	\$ -
TOTAL GENERAL FUND - FEDERAL REVENUES (FR)	\$ 3,600	\$ -	\$ 1,603,382	\$ -
TOTAL GENERAL FUND - Local, State & Federal REVENUES	\$ 4,989,722	\$ 7,591,687	\$ 9,153,972	\$ 6,601,990
	-5-			
<u>Other Financing Sources (OFS)</u>				
<u>Non-Revenue Receipts</u>				
Transfer from General Fund				
Sale of Land, Vehicles, Equip. and Bldgs.				
Proceed from Indebtness	\$ 2,742,554	\$ -	\$ 2,390,000	\$ -
Transfers from Unreserved Fund Balance	\$ -			\$ 140,515
Transfers from Unreserved Fund Balance	0			
Transfers from Fund Balance - Emergency	0			
Transfer from Water Fund				\$ 54,203
<i>OFS-Non-Revenue Receipts Total:</i>	\$ 2,742,554	\$ -	\$ 2,390,000	\$ 194,718
TOTAL GENERAL FUND - Other Financing Sources	\$ 2,742,554	\$ -	\$ 2,390,000	\$ 194,718
TOTAL GENERAL FUND - REVENUES (ALL SOURCES)	\$ 7,732,276	\$ 7,591,687	\$ 11,543,972	\$ 6,796,708
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(REVISION #3 April 10, 2024)

GENERAL FUND
Expenditures
(By Department)

DRAFT

GENERAL FUND		REVISION #3 April 10, 2024 PH			
		FY2022 Actual	FY2023 Actual	FY2024 ADOPTED	FY2025 Draft
ADMINISTRATION					
Salaries & Benefits					
Mayor & Town Council	10-4411-2000	\$ 32,500	\$ 32,500	\$ 32,500	\$ 32,500
Planning Commission	10-4411-3500	\$ 4,200	\$ 4,142	\$ 4,200	\$ 4,200
Salaries & Wages - Regular	10-4411-7000	\$ 160,765	\$ 327,778	\$ 352,353	\$ 491,500
Salaries & Wages - Part Time	10-4411-8000	\$ 42,280	\$ 53,012	\$ 26,353	\$ 17,700
Salaries & Wages - Overtime	10-4411-9000	\$ 1,856	\$ 1,348	\$ 2,000	\$ 1,470
FICA - Administrative	10-4411-9001	\$ 16,512	\$ 30,638	\$ 31,781	\$ 39,065
VRS - Administrative	10-4411-9002	\$ 14,376	\$ 22,515	\$ 49,218	\$ 84,890
Health Insurance	10-4411-9003	\$ 12,610	\$ 65,347	\$ 31,636	\$ 60,970
Employee Stipend	10-4411-9005	\$ 261	\$ 847	\$ 840	\$ 1,000
Salaries & Benefits TOTAL:		\$ 285,360	\$ 538,127	\$ 530,881	\$ 733,295
Expenses					
Insurance Premiums	10-4412-1600	\$ 10,084	\$ 14,439	\$ 12,000	\$ 16,100
Advertising	10-4412-1700	\$ 5,190	\$ 2,960	\$ 4,000	\$ 4,000
Engineering Services	10-4412-1800			\$ -	\$ -
Legal Services	10-4412-1900	\$ 49,246	\$ 49,035	\$ 50,000	\$ 50,000
Contractual Services	10-4412-2000	\$ 22,911	\$ 27,765	\$ 25,000	\$ 25,000
DMV Stop Fee	10-4412-2020	\$ 16,040	\$ 18,410	\$ 15,000	\$ 17,000
Professional Services	10-4412-2100	\$ 15,112	\$ 16,679	\$ 15,000	\$ 17,000
Grant Expense	10-4412-2101	\$ 17,027	\$ -	\$ -	\$ -
Telephone	10-4412-2200	\$ 2,709	\$ 2,765	\$ 2,800	\$ 2,800
Electricity	10-4412-2300	\$ 4,116	\$ 6,026	\$ 4,500	\$ 4,500
Fuel - Heat	10-4412-2500	\$ 1,133	\$ 1,628	\$ 1,000	\$ 1,000
Gas, Grease, & Oil	10-4412-2600	\$ 370	\$ 315	\$ 500	\$ 500
Materials & Supplies	10-4412-2800	\$ 19,719	\$ 19,066	\$ 21,000	\$ 21,000
Computers & Software	10-4412-2855	\$ 1,237	\$ 1,678	\$ 3,000	\$ 3,000
Membership Dues	10-4412-2900	\$ 455	\$ 2,692	\$ 2,000	\$ 2,000
Miscellaneous	10-4412-3000	\$ 6,975	\$ 7,184	\$ 5,500	\$ 5,500
Library Support	10-4412-3100	\$ 16,500	\$ 18,000	\$ 24,000	\$ 24,000
I/T Support	10-4412-3201	\$ 3,492	\$ 4,512	\$ 3,850	\$ 2,931
Building Maintenance	10-4412-3300	\$ 6,320	\$ 10,502	\$ 6,400	\$ 6,400
Travel & Training	10-4412-3700	\$ 1,298	\$ 674	\$ 3,400	\$ 4,500

GENERAL FUND		REVISION #3 April 10, 2024 PH				
		FY2022 Actual	FY2023 Actual	FY2024 ADOPTED	FY2025 Draft	
Travel & Training/ Council	10-4412-3701	\$ 607	\$ 7,106	\$ 3,500	\$ 4,500	
Codification	10-4412-3710	\$ 2,606	\$ 1,150	\$ 3,000	\$ 3,200	
Principal Payments - Leases	10-4412-5551	\$ 53,139		\$ -		
Interest Payments - Leases	10-4412-5556	\$ 1,909		\$ -		
Museum Support	10-4412-7500	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	
Projects	10-4412-7700	\$ 14,367	\$ 4,000	\$ 10,000	\$ 10,000	
Shenandoah County Tourism	10-4412-7701	\$ 33,710		\$ 32,000	\$ 32,000	
Tax Relief	10-4412-7702	\$ 18,231				
Rescue Squad Support	10-4412-8000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	
Fire Department Support	10-4412-8100	\$ 35,000	\$ 35,504	\$ 35,000	\$ 35,000	
Fire Program - State	10-4412-8121	\$ 25,896		\$ -		
Election Expense	10-4412-8500		\$ 3,114	\$ 4,000	\$ 4,000	
Business Park Phase I / Debt	10-4412-8600	\$ 20,248	\$ 384,064	\$ 164,700		
Business Park Phase II / Debt	10-4412-8800	\$ 41,270	\$ 163,932		\$ 165,475	
Contingency Expenses	10-4412-9000	\$ 8,993	\$ 24,324	\$ 20,000	\$ 30,000	
Cares Act Expenses	10-5900-4200					
Expenses TOTAL:		\$ 505,910	\$ 877,524	\$ 521,150	\$ 541,406	
Total w/o Captial Outlay		\$ 791,270	\$ 1,415,651	\$ 1,052,031	\$ 1,274,701	
Capital Outlay						
Capital	10-4413-0400	\$ 2,750	\$ 1,040,494	\$ 1,000,000	\$ -	
Downtown Streetscape	10-4413-0900	\$ 747,881				
Capital TOTAL:		\$ 750,631				
TOTAL with Capital Outlay		\$ 1,541,901	\$ 2,456,145	\$ 2,052,031	\$ 1,274,701	
FY2024-2025 PROPOSED BUDGET						
Administration - Salaries & Benefits		\$ 285,360	\$ 538,127	\$ 530,881	\$ 733,295	
Administration - Expenses (O&M)		\$ 505,910	\$ 877,524	\$ 521,150	\$ 541,406	
Administration - Captial		\$ 2,750	\$ 1,040,494	\$ 1,000,000	\$ -	
Administration - TOTAL Expenses:		\$ 794,020	\$ 2,456,145	\$ 2,052,031	\$ 1,274,701	

GENERAL FUND		REVISION #3 April 10, 2024 PH			
Dept: PLANNING & PUBLIC SERVICES		FY2022	FY2023	FY2024	FY2025
Division: PLANNING & ZONING		Actual	Actual	ADOPTED	DRAFT
Salaries & Benefits					
Salaries & Wages - Regular	10-4421-7000	20,459	\$ 45,694	\$ 156,412	\$ 99,900
Salaries & Wages - Part Time		200	\$ 905	\$ -	\$ -
FICA - Planning & Zoning	10-4421-9001	1,564	\$ 3,553	\$ 11,965	\$ 7,650
VRS - Planning & Zoning	10-4421-9002	1,359	\$ 4,027	\$ 22,414	\$ 17,200
Health Insurance	10-4421-9003	1,087	\$ 5,121	\$ 20,080	\$ 20,676
Cell Stipend	10-4421-9005	0	\$ 420	\$ 840	\$ 900
Salaries & Benefits - TOTAL		\$ 24,669	\$ 59,720	\$ 211,711	\$ 146,326
Expenses					
Advertising	10-4422-1700	\$ 371	\$ 13,320	\$ 2,000	\$ 5,000
Contractual Services	10-4422-2000	\$ 15,014	\$ 77	\$ 5,000	\$ 5,000
Grant Expense	10-4422-2101	\$ -	\$ -	\$ -	\$ -
Material & Supplies	10-4422-2800	\$ 343	\$ 170	\$ 1,500	\$ 1,500
Computers & Software	10-4422-2855	\$ 7	\$ 1,021	\$ 11,000	\$ 8,250
Membership Dues	10-4422-2900	\$ 100	\$ 227	\$ 500	\$ 500
Miscellaneous	10-4422-3000	\$ -	\$ -	\$ 700	\$ 700
I/T Support	10-4422-3201	\$ 781	\$ 1,114	\$ 700	\$ 1,724
Travel & Training	10-4422-3700	\$ 1,107	\$ 800	\$ 2,250	\$ 2,250
Planning District Comm.	10-4422-3800	\$ 7,110		\$ 9,320	\$ 9,320
Violations	10-4422-3900	\$ -		\$ 4,000	\$ 4,000
Expenses - TOTAL:		\$ 24,833	\$ 16,729	\$ 36,970	\$ 38,244
Total w/o Capital Outlay		\$ 49,502	\$ 76,449	\$ 248,681	\$ 184,570
Capital Outlay					
Capital	10-4423-1411	\$ 19,047	\$ 40,000	\$ 60,000	0
TOTAL with Capital Outlay		\$ 68,549	\$ 116,449	\$ 308,681	\$ 184,570
FY2024-2025 PROPOSED BUDGET					
Planning & Zoning - Salaries & Benefits		\$ 24,669	\$ 59,720	\$ 211,711	\$ 146,326
Planning & Zoning - Expenses (O&M)		\$ 24,833	\$ 16,729	\$ 36,970	\$ 38,244
Planning & Zoning - Captial		\$ 19,047	\$ 40,000	\$ 60,000	\$ -
Planning & Zoning - TOTAL Expenses:		\$ 68,549	\$ 116,449	\$ 308,681	\$ 184,570

GENERAL FUND			REVISION #3 April 10, 2024 PH			
Dept: PLANNING & PUBLIC SERVICES			FY2022	FY2023	FY2024	FY2025
Division: PUBLIC WORKS			Actual	Actual	ADOPTED	Draft
Salaries & Benefits						
Salaries & Wages - Regular	10-4431-7000	\$ 425,108	\$ 425,108	\$ 575,537	\$ 532,400	
Salaries & Benefits - VDOT	10-4431-7100	\$ -	\$ -	\$ 126,035	\$ 125,000	
Salaries & Wages - Part Time	10-4431-8000	\$ 28,981	\$ 28,981	\$ 91,128	\$ 78,700	
Salaries & Wages - Overtime	10-4431-9000	\$ 16,482	\$ 16,482	\$ 25,900	\$ 27,200	
FICA - Public Works	10-4431-9001	\$ 33,583	\$ 33,583	\$ 60,032	\$ 49,400	
VRS - Public Works	10-4431-9002	\$ 55,738	\$ 55,738	\$ 96,603	\$ 96,300	
Health Insurance	10-4431-9003	\$ 62,132	\$ 62,132	\$ 68,000	\$ 142,641	
Stipends	10-4431-9005	\$ 2,893	\$ 2,893	\$ 2,200	\$ 5,000	
Salaries & Benefits - TOTAL:		\$ 624,917	\$ 624,917	\$ 1,045,435	\$ 1,056,641	
Expenses						
Insurance Premiums	10-4432-1600	\$ 16,501	\$ 16,502	\$ 12,000	\$ 18,380	
Contractual Services	10-4432-2000	\$ 12,477	\$ 12,477	\$ 11,660	\$ 14,900	
Telephone	10-4432-2200	\$ 6,463	\$ 6,463	\$ 6,505	\$ 6,700	
Electricity	10-4432-2300	\$ 3,641	\$ 3,641	\$ 6,000	\$ 6,300	
Street Lights	10-4432-2400	\$ 90,196	\$ 90,196	\$ 50,000	\$ 50,000	
Fuel	10-4432-2500	\$ 2,110	\$ 2,110	\$ 5,100	\$ 5,100	
Gas, Grease, & Oil	10-4432-2600	\$ 11,376	\$ 11,376	\$ 11,517	\$ 12,100	
Tires & Tubes	10-4432-2700	\$ 2,069	\$ 2,070	2100	\$ 2,100	
Materials & Supplies	10-4432-2800	\$ 4,672	\$ 4,672	\$ 7,895	\$ 7,500	
Permits & Dues	10-4432-2850	\$ -	\$ -	\$ 735	\$ 750	
Computers & Software	10-4432-2855	\$ 1,192	\$ 1,192	\$ 1,930	\$ 1,950	
Miscellaneous	10-4432-3000	\$ 823	\$ 823	\$ 1,800	\$ 1,850	
I/T Support	10-4432-3201	\$ 5,915	\$ 5,915	\$ 5,000	\$ 4,690	
Building Maintenance/Rent	10-4432-3300	\$ 3,668	\$ 3,669	\$ 6,430	\$ 7,400	
Repairs - Equipment	10-4432-3400	\$ 12,780	\$ 12,781	\$ 22,033	\$ 20,100	
Repairs Streets - Town Share	10-4432-3500	\$ 7,962	\$ 7,962	\$ 50,000	\$ 50,000	
Repairs Streets - VDOT Share	10-4432-3600	\$ 1,109,620	\$ 1,109,620	714,218	\$ 752,970	
Travel & Training	10-4432-3800	\$ 1,262	\$ 1,262	\$ 6,895	\$ 6,900	
MISS Utility	10-4432-3800	\$ 949	\$ 949	\$ 1,000	\$ 1,000	

GENERAL FUND			REVISION #3 April 10, 2024 PH			
Dept: PLANNING & PUBLIC SERVICES			FY2022 Actual	FY2023 Actual	FY2024 ADOPTED	FY2025 Draft
Division: PUBLIC WORKS						
Uniforms	10-4432-4000		\$ 5,348	\$ 5,348	\$ 6,890	\$ 6,900
Vehicle/Equipment Payments	10-4432-4300		\$ -	\$ -	\$ 7,356	\$ -
Storm Water Management	10-4432-4700		\$ -	\$ -	\$ 7,500	\$ 7,500
Equipment	10-4432-4800		\$ 4,002	\$ 4,002	\$ 6,120	\$ 6,120
Capital Assets - PW > 5k	10-4432-4801					
Horticulture	10-4432-4900		\$ 18,504	\$ 18,504	\$ 27,000	\$ 27,000
VRA 2014A Loan DPW Bldg Principa	10-4432-5100		\$ 29,000	\$ 29,000	\$ 30,000	\$ 31,000
VRA 2014A Loan DPW Bldg. Interes	10-4432-5110		\$ 18,339	\$ 18,340	\$ 17,500	\$ 16,055
Expenses - Total:			\$ 1,368,869	\$ 1,368,874	\$ 1,025,184	\$ 1,065,265
Total without Capital			\$ 1,993,786	\$ 1,993,791	\$ 2,070,619	\$ 2,121,906
Capital Outlay						
Capital - Vehicles	10-4433-0100		\$ 2,163	\$ 2,163	\$ 194,655	\$ 25,500
Capital - Other	10-4433-0400		\$ 24,560	\$ 24,560	\$ 33,190	\$ -
Capital Total:			\$ 26,723	\$ 26,723	\$ 227,845	\$ 25,500
TOTAL with Capital Outlay:			\$ 2,020,509	\$ 2,020,514	\$ 2,298,464	\$ 2,147,406
FY2024-2025 PROPOSED BUDGET						
Public Works (GF) - Salaries & Benefits			\$ 624,917	\$ 624,917	\$ 1,045,435	\$ 1,056,641
Public Works (GF) - Expenses (O&M)			\$ 1,368,869	\$ 1,368,874	\$ 1,025,184	\$ 1,065,265
Public Works (GF) - Capital			\$ 26,723	\$ 26,723	\$ 227,845	\$ 25,500
Public Works (GF) - TOTAL Expenses:			\$ 2,020,509	\$ 2,020,514	\$ 2,298,464	\$ 2,147,406

GENERAL FUND			REVISION #3 April 10, 2024 PH			
			FY2022 Actual	FY2023 Actual	FY2024 Adopted	FY2025 Draft
PUBLIC SAFETY (Police)						
Salaries & Benefits						
Salaries & Wages - Regular	10-4441-7000	\$	1,116,509	\$ 1,116,509	\$ 1,243,104	\$ 1,292,100
Salaries & Wages - Part Time	10-4441-8000	\$	56,242	\$ 56,242	\$ 93,881	\$ 82,800
Salaries & Wages - Overtime	10-4441-9000	\$	140,496	\$ 140,496	\$ 93,200	\$ 120,000
FICA - Public Safety	10-4441-9001	\$	93,040	\$ 93,040	\$ 109,410	\$ 114,750
VRS - Public Safety	10-4441-9002	\$	138,096	\$ 138,097	\$ 176,916	\$ 244,025
Health Insurance	10-4441-9003	\$	159,078	\$ 159,079	\$ 178,000	\$ 237,620
Cell Stipend	10-4441-9005	\$	1,252	\$ 1,253	\$ 1,200	\$ 1,200
Salaries & Benefits - TOTAL:			\$ 1,704,713	\$ 1,704,716	\$ 1,895,711	\$ 2,092,495
Expenses						
Insurance Premiums	10-4442-1600	\$	68,596	\$ 68,596	\$ 60,000	\$ 91,950
Contractual Services	10-4442-2000	\$	120,598	\$ 120,598	\$ 101,254	\$ 121,200
Telephone	10-4442-2200	\$	10,086	\$ 10,086	\$ 11,000	\$ 11,000
Electricity				\$ -	\$ 4,000	\$ 4,000
Fuel - Heat				\$ -	\$ 4,000	\$ 4,000
Gas, Grease, & Oil	10-4442-2600	\$	52,111	\$ 52,111	\$ 32,000	\$ 65,000
Tires & Tubes	10-4442-2700	\$	2,138	\$ 2,139	\$ 3,000	\$ 3,000
Materials & Supplies	10-4442-2800	\$	11,102	\$ 11,102	\$ 9,000	\$ 10,000
Equipment	10-4442-2850	\$	17,515	\$ 17,516	\$ 15,000	\$ 16,000
Computers & Software	10-4442-2855	\$	6,312	\$ 6,313	\$ 4,500	\$ 4,500
Membership Dues	10-4442-2900	\$	1,270	\$ 1,270	\$ 1,500	\$ 2,500
Miscellaneous	10-4442-3000	\$	4,878	\$ 4,879	\$ 6,000	\$ 5,000
I/T Support	10-4442-3201	\$	16,692	\$ 16,693	\$ 14,000	\$ 15,519
Repairs Equipment	10-4442-3400	\$	33,713	\$ 33,714	\$ 35,000	\$ 37,000
Travel & Training	10-4442-3700	\$	19,166	\$ 19,167	\$ 20,000	\$ 20,000
Community Policing	10-4442-3900	\$	10,311	\$ 10,312	\$ 9,500	\$ 10,500
Uniforms	10-4442-4000	\$	21,461	\$ 21,461	\$ 22,500	\$ 22,500
Vehicle Payments	10-4442-4300			\$ -	\$ 29,252	\$ 5,937
Firearms/Range	10-4442-4400	\$	5,659	\$ 5,659	\$ 9,000	\$ 9,000
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GENERAL FUND		REVISION #3 April 10, 2024 PH			
		FY2022 Actual	FY2023 Actual	FY2024 Adopted	FY2025 Draft
PUBLIC SAFETY (Police)					
Grant Expense	10-4442-7000				
Expenses - TOTAL:		\$ 401,608	\$ 401,616	\$ 390,506	\$ 458,606
Total w/o Capital Outlay:		\$ 2,106,321	\$ 2,106,332	\$ 2,286,217	\$ 2,551,101
Capital Outlay					
Capital - Vehicle	10-4443-0101	\$ -	\$ -	\$ 114,642	\$ -
Capital - Other	10-4443-0101			\$ 20,200	
Capital - TOTAL:		\$ -	\$ -	\$ 134,842	\$ -
TOTAL with Capital Outlay		\$ 2,106,321	\$ 2,106,332	\$ 2,421,059	\$ 2,551,101

FY2024-2025 ADOPTED BUDGET

Police (GF) - Salaries & Benefits		\$ 1,704,713	\$ 1,704,716	\$ 1,895,711	\$ 2,092,495
Police (GF) - Expenses (O&M)		\$ 401,608	\$ 401,616	\$ 390,506	\$ 458,606
Police (GF) - Capital		\$ -	\$ -	\$ 134,842	\$ -
Police (GF) - TOTAL Expenses:		\$ 2,106,321	\$ 2,106,332	\$ 2,421,059	\$ 2,551,101

GENERAL FUND		REVISION #3 April 10, 2024 PH			
		FY2022 Actual	FY2023 Actual	FY2024 ADOPTED	FY2025 Draft
Strategic Initiatives					
Salaries & Benefits					
Salaries & Wages - Regular	10-4461-7000	\$ 67,872	\$ 67,872	\$ 73,211	\$ 88,600
Salaries & Wages - Part Time		\$ 19,480	\$ 19,481	\$ 125,854	\$ 74,100
FICA - Strategic Initiatives	10-4461-9001	\$ 5,635	\$ 5,635	\$ 15,229	\$ 12,500
VRS - Strategic Initiatives	10-4461-9002	\$ 4,809	\$ 4,810	\$ 10,491	\$ 15,300
Health Insurance	10-4461-9003	\$ 3,505	\$ 3,506	\$ 7,638	\$ 22,016
Cell Stipend	10-446-9005	\$ 422	\$ 422	\$ 450	\$ 500
Salaries & Benefits - Total:		\$ 101,723	\$ 101,726	\$ 232,873	\$ 213,016
Expenses					
Advertising	10-4462-1700	\$ 549	\$ 549	\$ 2,200	\$ 2,000
Grant Expense	10-4462-2101	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000
Purchase for Resale	10-4462-2400	\$ 20,175	\$ 20,176	\$ 14,500	\$ 15,000
Materials & Supplies	10-4462-2800	\$ 712	\$ 712	\$ 1,000	\$ 1,500
Computers & Software	10-4462-2855	\$ 1,019	\$ 1,019	\$ 2,200	\$ 3,500
Membership Dues	10-4462-2900	\$ 880	\$ 881	\$ 1,000	\$ 1,500
Miscellaneous	10-4462-3000	\$ 228	\$ 229	\$ 500	\$ 5,000
I/T Support	10-4462-3201	\$ 847	\$ 847	\$ 1,700	\$ 1,724
Travel & Training	10-4462-3700	\$ 5,129	\$ 5,129	\$ 7,500	\$ 7,000
Projects & Programs	10-4462-7000	\$ 22,193	\$ 22,146	\$ 34,000	\$ 35,000
Tourism	10-4462-7200	\$ 36,583	\$ 36,583	\$ 40,800	\$ 41,000
Visitor Center Expenses	10-4462-7250	\$ 25,193	\$ 25,193	\$ 26,000	\$ 27,000
Expenses - Total:		\$ 122,508	\$ 122,464	\$ 140,400	\$ 149,224
Total w/o Capital Outlay:		\$ 224,231	\$ 224,190	\$ 373,273	\$ 362,240

GENERAL FUND		REVISION #3 April 10, 2024 PH			
		FY2022 Actual		FY2024 ADOPTED	FY2025 Draft
Strategic Initiatives					
Capital Outlay					
Capital	10-4433-0100	\$ 168,089	\$ 168,089	0	\$ 10,000
Grand Total - Strategic Initiatives		\$ 392,320	\$ 392,279	\$ 373,273	\$ 372,240
FY2024-2025 PROPOSED BUDGET					
Strategic Initiatives (GF) - Salaries & Benefits		\$ 101,723	\$ 101,726	\$ 232,873	\$ 213,016
Strategic Initiatives (GF) - Expenses (O&M)		\$ 122,508	\$ 122,464	\$ 140,400	\$ 149,224
Strategic Initiatives (GF) - Capital		\$ 168,089	\$ 168,089	\$ -	\$ 10,000
Strategic Initiatives (GF) - TOTAL Expenses:		\$ 392,320	\$ 392,279	\$ 373,273	\$ 372,240

GENERAL FUND			REVISION #3 April 10, 2024 PH			
			FY2022 Actual	FY2023 Actual	FY2024 ADOPTED	FY2025 Draft
Parks & Recreation						
Salaries & Benefits						
Salaries & Wages - Part-Time	10-5411-7000		\$ 91,239	\$ 91,240	\$ 94,000	\$ 107,000
Salaries & Wages - Overtime	10-5411-9000		\$ -	\$ -	\$ -	\$ -
FICA - Recreation	10-5411-9001		\$ 7,013	\$ 7,014	\$ 7,191	\$ 8,300
Salareis & Benefits - Total:			\$ 98,252	\$ 98,254	\$ 101,191	\$ 115,300
Expenses						
Insurance Premiums	10-5412-1600		\$ 6,188	\$ 6,188	\$ 4,000	\$ 6,890
Advertising	10-5412-1700		\$ 1,244	\$ 1,244	\$ 1,000	\$ 1,500
Chemicals	10-5412-1900		\$ 9,397	\$ 9,397	\$ 9,000	\$ 9,000
Contractual Services	10-5412-2000		\$ 6,463	\$ 6,463	\$ 6,000	\$ 6,000
Electricity	10-5412-2300		\$ 10,846	\$ 10,847	\$ 9,500	\$ 9,500
Purchase for Resale	10-5412-2400		\$ 19,319	\$ 10,319	\$ 15,000	\$ 15,000
Material & Supplies	10-5412-2800		\$ 7,765	\$ 7,765	\$ 4,500	\$ 11,000
Park Maintenance	10-5412-2860		\$ 11,672	\$ 11,673	\$ 7,000	\$ 8,000
Park Improvements	10-5412-2861		\$ 10,921	\$ 10,921	\$ 8,500	\$ 10,000
Miscellaneous	10-5412-3000		\$ 2,170	\$ 2,170	\$ 750	\$ 1,000
Building Maintenance	10-5412-3300		\$ 4,989	\$ 4,989	\$ 5,000	\$ 6,000
Repairs - Equipment	10-5412-3400		\$ 10,218	\$ 10,129	\$ 5,000	\$ 6,000
Event Expenses	10-5412-4000		\$ 42,335	\$ 42,336	\$ 43,100	\$ 58,000
Recreational Programming	10-5412-7000		\$ 1,819	\$ 1,820	\$ 3,000	\$ 3,500
Expenses - Total:			\$ 145,346	\$ 136,261	\$ 121,350	\$ 151,390
Total w/o Capital Outlay:			\$ 243,598	\$ 234,515	\$ 222,541	\$ 266,690

GENERAL FUND		REVISION #3 April 10, 2024 PH			
		FY2022 Actual	FY2023 Actual	FY2024 ADOPTED	FY2025 Draft
Parks & Recreation					
Capital Outlay					
Capital	10-5413-0300	\$ 15,000	\$ 4,680	\$ 505,000	\$ -
Parks & Rec TOTAL:		\$ 258,598	\$ 239,195	\$ 727,541	\$ 266,690
FY2024-2025 PROPOSED BUDGET					
Parks & Rec (GF) - Salaries & Benefits					
		\$ 98,252	\$ 98,254	\$ 101,191	\$ 115,300
Parks & Rec (GF) - Expenses (O&M)					
		\$ 145,346	\$ 136,261	\$ 121,350	\$ 151,390
Parks & Rec (GF) - Captial					
		\$ 15,000	\$ 4,680	\$ 505,000	\$ -
Parks & Recreation (GF) - TOTAL Expenses:		\$ 258,598	\$ 239,195	\$ 727,541	\$ 266,690

(REVISION #3 April 10, 2024)

WATER FUND

Revenue

DRAFT

WATER FUND - FY2025 Draft Budget **REVISION #3 April 10, 2024 PH**

WATER FUND - REVENUE		FY2022 Actual	FY2023 Actual	FY2024 Adopted	FY2025 PROPOSED
Water Revenue	20-3360-1000	\$ 2,184,030	\$ 2,206,347	\$ 2,430,000	\$ 2,450,000
Water Availability Fees	20-3360-2000	\$ 372,040	\$ 140,992	\$ 153,000	\$ 360,000
Water Penalties	20-3360-3000	\$ 86,823	\$ 96,905	\$ 75,000	\$ 75,000
Water Tap Fees	20-3360-3100	\$ 4,942	\$ 19,609	\$ 35,000	\$ 35,000
Inspection Fees (Water)	20-3360-3200	\$ -	\$ -	\$ 1,000	\$ 1,000
Miscellaneous Receipts	20-3360-6000	\$ 22,963	\$ 93,231	\$ 20,000	\$ 20,000
Dept of Forestry		\$ 1,300	\$ -		
Interest Income (Water)	20-3360-7000	\$ 10,068	\$ 125,753	\$ 40,000	\$ 40,000
SNAP Interest Earned		\$ 352	\$ 4,862		
Interest Income (GASB87)		\$ 841	\$ 332		
Proceeds from Borrowing	20-3360-7500	\$ -		\$ -	
Lease Receipts (Water)	20-3350-7600	\$ 78,337	\$ 34,803	\$ 88,000	\$ 88,000
Lease Revenue		\$ 17,284	\$ 17,248		
Transfer from Fund Balance (GF)	20-3360-9400			\$ 750,000	0
ARPA FUNDS (CIP)		\$ -			0
CRF Utililty Relief					
Water Fund Revenue - TOTAL:		\$ 2,778,980	\$ 2,740,082	\$ 3,592,000	\$ 3,069,000
<u>Less Transfers</u>					
<i>Transfer to Sewer Fund</i>					-88,355
<i>Transfer to General Fund</i>					-54,203
Balance Less Tranfsers					\$ 2,926,442

(REVISION #3 April 10, 2024)

WATER FUND
Expenditures
(By Department)

DRAFT

WATER FUND

REVISION #3 April 10, 2024 PH

			FY2022 Actual	FY2023 Actual	FY2024 ADOPTED	FY2025 DRAFT
Town Administration - Water Fund						
Salaries & Benefits						
Salaries & Wages - Regular	20-4411-7000	\$	148,688	\$ 86,722	\$ 93,129	\$ 103,815
Salaries & Wages - Part Time	20-4411-8000	\$	4,328	\$ 802	\$ 150	\$ 4,975
Salaries & Wages - Overtime	20-4411-9000	\$	1,556	\$ 1,519	\$ 1,000	\$ 325
FICA - Administration	20-4411-9001	\$	11,872	\$ 6,470	\$ 7,135	\$ 8,350
VRS - Administration	20-4411-9002	\$	13,953	\$ 19,725	\$ 13,223	\$ 17,950
Health Insurance	20-4411-9003	\$	14,882	\$ 16,551	\$ 11,461	\$ 15,224
Pension Adjustment GASB68	20-4411-9050	\$	19,880			
VRS-GASB 75 OPED ADJ		\$	(3,888)			
Salaries & Benefits - TOTAL:		\$	211,271	\$ 131,789	\$ 126,098	\$ 150,639
Expenses						
Insurance Premiums	20-4412-1600	\$	5,042	\$ 7,219	\$ 5,500	\$ 8,040
Engineering Services	20-4412-1800	\$	-	\$ -	\$ -	\$ -
Legal Services	20-4412-1900	\$	5,835	\$ -	\$ -	\$ -
Contractual Services	20-4412-2000	\$	22,018	\$ 19,850	\$ 24,280	\$ 24,500
Professional Services	20-4412-2100	\$	14,677	\$ 16,188	\$ 16,500	\$ 16,500
Telephone	20-4412-2200	\$	2,481	\$ 2,684	\$ 3,000	\$ 3,000
Electricity	20-4412-2300	\$	4,139	\$ 5,843	\$ 4,400	\$ 4,400
Fuel - Heat	20-4412-2500	\$	1,099	\$ 1,580	\$ 800	\$ 800
Materials & Supplies	20-4412-2800	\$	20,842	\$ 23,764	\$ 20,880	\$ 21,000
Computers & Software	20-4412-2855	\$	1,201	\$ 1,628	\$ 2,000	\$ 2,000
Membership Dues	20-4412-2900	\$	228	\$ 2,330	\$ 625	\$ 650
Misc.	20-4412-3000	\$	4,605	\$ 3,564	\$ 2,500	\$ 2,500
I/T Support	20-4412-3000	\$	3,390	\$ 4,379	\$ 3,500	\$ 2,845
Building Maintenance	20-4412-3300	\$	3,755	\$ 8,218	\$ 6,400	\$ 6,500
Travel & Training	20-4412-3700	\$	1,161	\$ 552	\$ 3,300	\$ 4,000
Transfer to Water Reserve	20-4412-4411	\$	-	\$ -	\$ -	\$ 360,000
Contingency Expense	20-4412-9000	\$	-	\$ -	\$ 15,000	\$ 15,000
Transfer to Sewer Fund	20-4412-9020			\$ -	\$ 281,989	
Transfer to General Fund				\$ -		

WATER FUND

REVISION #3 April 10, 2024 PH

	FY2022 Actual	FY2023 Actual	FY2024 ADOPTED	FY2025 DRAFT
Town Administration - Water Fund				
Expenses - TOTAL:	\$ 90,473	\$ 97,799	\$ 390,674	\$ 471,735
Total w/o Capital Outlay	\$ 301,744	\$ 229,588	\$ 516,772	\$ 622,374
Capital Outlay				
Capital			\$ -	0
TOTAL with Capital Outlay	\$ 301,744	\$ 229,588	\$ 516,772	\$ 622,374

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REVISION #3 April 10, 2024 PH

			FY2022 Actual	FY2023 Actual	FY2024 ADOPTED	FY2025 DRAFT	
Water Fund - Planning & Public Services							
Division: PLANNING & ZONING							
Salaries & Benefits							
Salaries & Wages - Regular	20-4421-7000	\$	9,891	\$	10,347	\$	24,300
FICA - P&Z	20-4421-9001	\$	789	\$	787	\$	1,860
VRS - P&Z	20-4421-9002	\$	952	\$	1,818	\$	4,200
Health Insurance	20-4421-9003	\$	679	\$	2,560	\$	4,448
Pension Adjustment GASB68							
Salaries & Benefits - Total:			\$ 12,311	\$ 15,512	\$ 12,258	\$ 34,808	
Expenses							
Materials & Supplies	20-4422-2800	\$	-	\$	71		
Computers & Software	20-4422-2855	\$	4	\$	-		
Membership Dues	20-4422-2900	\$	-	\$	-		
Miscellaneous	20-4422-3000	\$	9	\$	-		
I/T Support	20-4422-3201	\$	391	\$	559		
Travel & Training	20-4422-3700	\$	391	\$	400		
Expenses - Total:			\$ 795	\$ 1,030	\$ -		
Total w/o Capital Outlay			\$ 13,106	\$ 16,542	\$ 12,258	\$ 34,808	
Capital Outlay							
Capital				\$	-	\$	0
TOTAL with Capital Outlay			\$ 13,106	\$ 16,542	\$ 12,258	\$ 34,808	

REVISION #3 April 10, 2024 PH

			FY2022 Actual	FY2023 Actual	FY2024 ADOPTED	FY2025 DRAFT			
Water Fund - Planning & Public Services									
Division: PUBLIC WORKS									
Salaries & Benefits									
Salaries & Wages - Regular	20-4431-7000	\$	198,178	\$	215,824	\$	169,550	\$	148,100
Salaries & Wages - Part Time	20-4431-8000	\$	10,161	\$	11,687	\$	14,081	\$	11,400
Salaries & Wages - Overtime	20-4431-9000	\$	9,543	\$	10,344	\$	5,550	\$	5,850
FICA - Public Works	20-4431-9001	\$	16,647	\$	18,170	\$	14,814	\$	12,650
VRS - Public Works	20-4431-9002	\$	19,464	\$	25,154	\$	25,728	\$	26,500
Health Insurance	20-4431-9003	\$	29,426	\$	30,980	\$	38,500	\$	30,223
Employee Stipend	20-4431-9005	\$	-	\$	-	\$	1,150	\$	1,200
Pension Adjustment GASB68									
Salaries & Benefits - Total:			\$ 283,419	\$ 312,159	\$ 269,373	\$ 235,923			
Expenses									
Insurance Premiums	20-4432-1600	\$	9,004	\$	12,892	\$	9,000	\$	14,360
Contractual Services	20-4432-2000	\$	8,406	\$	10,513	\$	11,305	\$	30,240
Telephone	20-4432-2200	\$	5,548	\$	6,264	\$	6,320	\$	6,500
Electricity	20-4432-2300	\$	4,352	\$	3,534	\$	7,500	\$	7,200
Fuel	20-4432-2500	\$	4,439	\$	2,048	\$	4,950	\$	4,950
Gas, Grease, & Oil	20-4432-2600	\$	11,416	\$	11,041	\$	11,100	\$	11,750
Tires & Tubes	20-4432-2700	\$	1,384	\$	2,009	\$	2,000	\$	2,050
Materials & Supplies	20-4432-2800	\$	4,248	\$	4,325	\$	7,665	\$	7,300
Permits & Dues	20-4432-2850	\$	-	\$	110	\$	455	\$	460
Computers & Software	20-4432-2855	\$	605	\$	1,157	\$	1,700	\$	1,700
Miscellaneous	20-4432-3000	\$	459	\$	848	\$	1,740	\$	1,800
I/T Support	20-4432-3201	\$	4,687	\$	5,743	\$	4,200	\$	4,552
Building Maintenance/Rent	20-4432-3300	\$	3,756	\$	3,561	\$	6,235	\$	7,120
Repairs - Equipment	20-4432-3400	\$	12,745	\$	11,268	\$	21,385	\$	21,400
Travel & Training	20-4432-3700	\$	1,668	\$	726	\$	6,650	\$	6,650
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REVISION #3 April 10, 2024 PH

			FY2022 Actual	FY2023 Actual	FY2024 ADOPTED	FY2025 DRAFT
Water Fund - Planning & Public Services						
Division: PUBLIC WORKS						
MISS Utility	2-4432-3800	\$	1,188	\$ 817	\$ 975	\$ 1,000
Uniforms	20-4432-4000	\$	3,882	\$ 4,811	\$ 6,640	\$ 6,650
Vehicle/Equipment Payments	20-4432-4300	\$	-	\$ -	\$ 7,140	\$ -
Water Meters	20-4432-4400	\$	-	\$ 57	\$ 30,000	\$ 30,000
Water Infrastructure Repairs	20-4432-4500	\$	118,754	\$ 84,513	\$ 100,000	\$ 100,000
Equipment	20-4432-4800	\$	74	\$ 2,778	\$ 5,940	\$ 5,950
VRA 2014A Loan DPW Bldg/Prin.	20-4432-5100	\$	-	\$ -	\$ 60,000	\$ 62,000
VRA 2014A Loan DPW Bldg./Int.	20-4432-5110	\$	-	\$ -	\$ 35,000	\$ 32,110
Expenses - Total:		\$	191,549	\$ 169,015	\$ 347,900	\$ 365,742
Total w/o Capital Outlay		\$	474,968	\$ 481,174	\$ 617,273	
Capital Outlay						
Capital - Vehicles	20-4433-0990	\$	2,099	\$ -	\$ -	\$ 24,750
Capital - Other	20-4433-0990	\$	16,800	\$ 750,000	\$ -	\$ -
Total Capital Outlay		\$	18,899	\$ 750,000	\$ -	\$ 24,750
TOTAL with Capital Outlay		\$	474,968	\$ 500,073	\$ 1,367,273	\$ 626,415

REVISION #3 April 10, 2024 PH

			FY2022 Actual	FY2023 Actual	FY2024 ADOPTED	FY2025 DRAFT			
Water Fund - PLANNING & PUBLIC SERVICES									
Division: WATER PLANT									
Salaries & Benefits									
Salaries & Wages - Regular	20-4451-7000	\$	309,464	\$	296,336	\$	365,226	\$	388,200
Salaries & Wages - Part Time	20-4451-8000	\$	1,600	\$	1,150	\$	1,600	\$	1,700
Salaries & Wages - Overtime	20-4451-9000	\$	13,615	\$	9,246	\$	15,000	\$	15,750
FICA - Water Plant	20-4451-9001	\$	22,868	\$	21,798	\$	29,210	\$	31,050
VRS - Water Plant	20-4451-9002	\$	30,220	\$	31,676	\$	49,082	\$	69,600
Health Insurance	20-4451-9003	\$	40,324	\$	33,920	\$	50,552	\$	70,152
Employee Stipend	20-4451-9005	\$	1,767	\$	2,120	\$	1,660	\$	1,700
Pension Adjustment GASB68		\$	-						
Salaries & Benefits - Total:		\$	419,858	\$	396,246	\$	512,330	\$	578,152
Expenses									
Insurance Premiums	20-4452-1600	\$	22,330	\$	31,972	\$	22,500	\$	35,610
Engineering	20-4452-1800	\$	-	\$	-	\$	-	\$	10,000
Water Plant Chemicals	20-4452-1900	\$	75,512	\$	113,893	\$	125,000	\$	133,000
Contractual Services	20-4452-2000	\$	40,012	\$	27,867	\$	40,985	\$	39,300
Telephone	20-4452-2200	\$	2,834	\$	2,193	\$	3,200	\$	2,300
Electricity	20-4452-2300	\$	89,053	\$	98,452	\$	105,000	\$	111,000
Fuel/LP	20-4452-2500	\$	5,380	\$	7,557	\$	5,900	\$	6,200
Gas, Grease, & Oil	20-4452-2600	\$	3,543	\$	2,209	\$	3,000	\$	3,100
Materials & Supplies	20-4452-2800	\$	3,605	\$	3,337	\$	4,400	\$	4,500
Permits & Dues	20-4452-2850	\$	9,579	\$	13,468	\$	12,725	\$	12,060
Computers & Software	20-4452-2855	\$	936	\$	2,611	\$	2,250	\$	2,000
Lab Operating	20-4452-2900	\$	5,812	\$	7,630	\$	10,500	\$	10,500
Miscellaneous	20-4452-3000	\$	2,093	\$	1,493	\$	3,000	\$	3,000
Testing	20-4452-3100	\$	8,433	\$	9,751	\$	10,915	\$	10,400
I/T Support	20-4452-3201	\$	8,547	\$	8,608	\$	8,500	\$	5,173
Building Maintenance	20-4452-3300	\$	4,734	\$	8,456	\$	10,100	\$	10,100
Repairs - Equipment	20-4452-3400	\$	28,382	\$	35,075	\$	50,000	\$	45,000
Travel & Training	20-4452-3700	\$	1,971	\$	4,455	\$	13,200	\$	17,050

REVISION #3 April 10, 2024 PH

		FY2022 Actual	FY2023 Actual	FY2024 ADOPTED	FY2025 DRAFT
Water Fund - PLANNING & PUBLIC SERVICES					
Division: WATER PLANT					
Uniforms	20-4452-4000	\$ 4,120	\$ 5,032	\$ 5,400	\$ 5,400
Equipment	20-4432-4700	\$ 3,959	\$ 1,746	\$ 7,400	\$ 10,500
Tank Maintenance	20-4452-4900	\$ 82,356	\$ 81,342	\$ 91,080	\$ 84,800
WTP Loan - Rural Dev.	20-4452-5000	\$ -	\$ -	\$ 481,120	\$ 481,200
Interest Expense	20-4452-9120	\$ 282,861	\$ 277,580		
Expenses - Total:		\$ 403,191	\$ 467,147	\$ 1,016,175	\$ 1,042,193
Total w/o Capital Outlay		\$ 823,049	\$ 863,393	\$ 1,528,505	\$ 1,620,345
Capital Outlay					
Capital	20-4433-0990		\$ 21,886	\$ 117,500	22,500
TOTAL with Capital Outlay		\$ 823,049	\$ 863,393	\$ 1,646,005	\$ 1,642,845

FY2024-2025 PROPOSED BUDGET - WATER FUND

REVISION #3 April 10, 2024 PH

	FY2022 Actual	FY2023 Actual	FY2024 ADOPTED	FY2025 DRAFT
Administration (WF) - Salaries & Benefits	\$ 211,271		\$ 126,098	\$ 150,639
Administration (WF) - Expenses (O&M)	\$ 90,473		\$ 390,674	\$ 471,735
Administration (WF)- Capital	\$ -		\$ -	\$ -
Administration (WF) - TOTAL Expenses:	\$ 301,744		\$ 516,772	\$ 622,374
Planning & Zoning (WF) - Salaries & Benefits	\$ 12,311		\$ 12,258	\$ 34,808
Planning & Zoning (WF) - Expenses (O&M)	\$ 795		\$ -	\$ -
Planning & Zoning (WF)- Capital	\$ -		\$ -	\$ -
Planning & Zoning (WF) - TOTAL Expenses:	\$ 13,106		\$ 12,258	\$ 34,808
Public Works (WF) - Salaries & Benefits	\$ 283,419		\$ 269,373	\$ 235,923
Public Works (WF) - Expenses (O&M)	\$ 191,549		\$ 347,900	\$ 365,742
Public Works (WF)- Capital	\$ -		\$ 750,000	\$ 24,750
Public Works (WF) - TOTAL Expenses:	\$ 474,968		\$ 1,367,273	\$ 626,415
Water Plant (WF) - Salaries & Benefits	\$ 419,858		\$ 512,330	\$ 578,152
Water Plant (WF) - Expenses (O&M)	\$ 403,191		\$ 1,016,175	\$ 1,042,193
Water Plant (WF)- Capital	\$ -		\$ 117,500	\$ 22,500
Water Plant (WF) - TOTAL Expenses:	\$ 823,049		\$ 1,646,005	\$ 1,642,845
Water Fund - Salaries & Benefits Total:	\$ 926,859		\$ 920,059	\$ 999,522
Water Fund - Expenses (O&M) Total:	\$ 686,008		\$ 1,754,749	\$ 1,879,670
Water Fund - Capital Total:	\$ -		\$ 867,500	\$ 47,250
WATER FUND TOTAL EXPENSES:	\$ 1,612,867		\$ 3,542,308	\$ 2,926,442

(REVISION #3 April 10, 2024)

SEWER FUND

Revenue

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Sewer Fund - Draft FY2025 Budget

SEWER FUND REVENUE

REVISION #3 April 10, 2024 PH

		FY2022 Actual	FY2023 Actual	FY2024 Adopted	FY2025 Proposed
Sewer Revenue	30-3370-1000	\$ 2,302,040	\$ 2,588,793	\$ 2,472,635	\$ 2,472,635
Sewer Penalties	30-3370-2000	\$ 11,222	\$ 16,589	\$ 50,000	\$ 50,000
Sewer Availability Fee	30-3370-3000	\$ 383,203	\$ 118,048	\$ 153,000	\$ 360,000
Sewer Tap Fees	30-3370-3100	\$ -	\$ -	\$ 20,000	\$ 15,000
Inspection Fees (Sewer)	30-3370-3200	\$ -	\$ -	\$ 500	\$ 500
Miscellaneous Receipts (Sewer)	30-3370-6000	\$ 1,982	\$ 3,071	\$ 2,500	\$ 2,500
Interest Income (Sewer)	30-3370-7000	\$ 9,893	\$ 123,535	\$ 40,000	\$ 40,000
SNAP Interest Income		\$ 352	\$ 4,863		
Proceeds from Borrowing	30-3370-7800	\$ -	\$ -	\$ -	\$ -
Transfer from Fund Balance (GF)	30-3370-7800	\$ -	\$ -	\$ 281,989	\$ -
ARPA FUNDS		\$ -	\$ -	\$ 1,162,000	\$ -
CRF Utility Relief		\$ -	\$ -		
Transfer from Water Fund		\$ -	\$ -		
Sewer Fund Revenues - Total:		\$ 2,708,692	\$ 2,854,899	\$ 4,182,624	\$ 2,940,635
Transfer from Water Fund					\$ 88,355
Balance with Transfers:		\$ 2,708,692	\$ 2,854,899	\$ 4,182,624	\$ 3,028,990

(REVISION #3 April 10, 2024)

SEWER FUND
Expenditures
(By Department)

SEWER FUND		REVISION #3 April 10, 2024 PH			
		FY2022 Actual	FY2023 Actual	FY2024 Adopted	FY2025 Draft
Sewer Fund - Administration					
Salaries & Benefits					
Salaries & Wages - Regular	30-4411-7000	\$ 147,804	92,400	\$ 93,129	\$ 103,815
Salaries & Wages - Part Time	30-4411-8000	\$ 4,328	0	\$ 150	\$ 4,975
Salaries & Wages - Overtime	30-4411-9000	\$ 1,566	1000	\$ 1,000	\$ 325
FICA - Administration	30-4411-9001	\$ 11,780	7150	\$ 7,135	\$ 8,350
VRS - Administration	30-4411-9002	\$ 13,953	13,250	\$ 13,366	\$ 17,950
Health Insurance	30-4411-9003	\$ 14,882	11,500	\$ 11,461	\$ 14,863
Pension Adjustment GASB68		\$ 14,046			
VRS - GASB75 - OPEB ADJ		\$ (2,107)			
Salaries & Benefits - Total:		\$ 206,252	\$ 125,300	\$ 126,241	\$ 150,278
Expenses					
Insurance Premiums	30-4412-1600	\$ 5,042	6500	\$ 5,500	\$ 8,040
Engineering Services	30-4412-1800				
Legal Services	30-4412-1900	\$ 5,835		0	
Contractual Services	30-4412-2000	\$ 22,190	24,280	\$ 24,280	\$ 24,500
Professional Services	30-4412-2100	\$ 14,677	16500	\$ 16,500	\$ 16,500
Telephone	30-4412-2200	\$ 2,340	3000	\$ 3,000	\$ 3,000
Electricity	30-4412-2300	\$ 4,139	4400	\$ 4,400	\$ 4,000
Fuel - Heat	30-4412-2500	\$ 1,099	800	\$ 800	\$ 800
Materials & Supplies	30-4412-2800	\$ 20,795	20880	\$ 20,880	\$ 21,000
Computers & Software	30-4412-2855	\$ 1,201	2000	\$ 2,000	\$ 2,000
Membership Dues	30-4412-2900	\$ 238	625	\$ 625	\$ 650
Miscellaneous	30-4412-3000	\$ 4,588	2,500	\$ 2,500	\$ 2,500
I/T Support	30-4412-3201	\$ 3,390	3500	\$ 3,500	\$ 2,845
Building Maintenance	30-4412-3300	\$ 5,283	6410	\$ 6,410	\$ 6,500
Travel & Training	30-4412-3700	\$ 1,161	4000	\$ 3,300	\$ 4,000
2014C VRA BOND	30-4412-5500	\$ -		\$ -	
Transfer to Sewer Reserve		\$ -	153,000	\$ -	
Contingency Expense	30-4412-9000	\$ -	30,000	\$ 15,000	\$ 15,000
I/I Debt	30-4412-9500	\$ -		\$ -	
Expenses - TOTAL:		\$ 91,978	\$ 278,395	\$ 108,695	\$ 111,335

SEWER FUND

REVISION #3 April 10, 2024 PH

	FY2022 Actual	FY2023 Actual	FY2024 Adopted	FY2025 Draft
Sewer Fund - Administration				
Total w/o Capital Outlay	\$ 298,230	\$ 403,695	\$ 234,936	\$ 261,613
Capital Outlay				
Capital	\$ 2,100	0	0	0
TOTAL with Capital Outlay:	\$ 300,330	\$ 403,695	\$ 234,936	\$ 261,613

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SEWER FUND			REVISION #3 April 10, 2024 PH			
			FY2022 Actual	FY2023 Actual	FY2024 Adopted	FY2025 Draft
Sewer Fund - Planning & Zoning						
Salaries & Benefits						
Salaries & Wages - Regular	30-4421-7000	\$	9,891	9135	\$ 9,134	\$ 24,300
FICA - P&Z	30-4421-9001	\$	789	700	\$ 699	\$ 1,860
VRS - P&Z	30-4421-9002	\$	952	1325	\$ 1,309	\$ 4,200
Health Insurance	30-4421-9003	\$	679	1116	\$ 1,116	\$ 4,448
Pension Adjustment GASB68						
Salaries & Benefits - Total:		\$	12,311	\$ 12,276	\$ 12,258	\$ 34,808
Expenses						
Materials & Supplies	30-4422-2800	\$	-			
Computers & Software	30-4422-2855	\$	4			
Membership Dues	30-4422-2900	\$	-			
Miscellaneous	30-4422-3000	\$	18			
I/T Support	30-4422-3201	\$	391			
Travel & Training	30-4422-3700	\$	388			
Violations	30-4422-3900	\$	-			
Expenses - Total:		\$	801	\$ -		
Total w/o Capital Outlay		\$	13,112	\$ 12,276	\$ 12,258	\$ 34,808
Capital Outlay						
Capital		\$	-		0	0
TOTAL with Capital Outlay		\$	13,112	\$ 12,276	\$ 12,258	\$ 34,808

SEWER FUND			REVISION #3 April 10, 2024 PH			
			FY2022 Actual	FY2023 Actual	FY2024 Adopted	FY2025 Draft
Sewer Fund - Public Works						
Salaries & Benefits						
Salaries & Wages - Regular	30-4431-7000		\$ 198,702	\$ 256,700	\$ 169,550	\$ 148,100
Salaries & Wages - Part Time	30-4431-8000		\$ 10,161	\$ 24,700	\$ 14,081	\$ 11,400
Salaries & Wages - Overtime	30-4431-9000		\$ 9,048	\$ 15,100	\$ 5,550	\$ 5,850
FICA - Public Works	30-4431-9001		\$ 16,675	\$ 22,700	\$ 14,814	\$ 12,650
VRS - Public Works	30-4431-9002		\$ 19,464	\$ 36,800	\$ 25,728	\$ 26,500
Health Insurance	30-4431-9003		\$ 29,426	\$ 56,856	\$ 38,500	\$ 30,223
Employee Stipend	30-4431-9005		\$ -	\$ 1,200	\$ 1,150	\$ 1,200
Pension Adjustment GASB68						
Salaries & Benefits - Total:			\$ 283,476	\$ 414,056	\$ 269,373	\$ 235,923
Expenses						
Insurance Premiums	30-4432-1600		\$ 9,004	\$ 9,000	\$ 9,000	\$ 14,360
Chemicals	30-4432-1900		\$ -	\$ 20,000	\$ 20,000	\$ 21,000
Contractual Services	30-4432-2000		\$ 8,406	\$ 11,305	\$ 11,305	\$ 30,240
Telephone	30-4432-2200		\$ 5,573	\$ 6,320	\$ 6,320	\$ 6,500
Electricity	30-4432-2300		\$ 4,352	\$ 7,540	\$ 7,540	\$ 7,200
Fuel	30-4432-2500		\$ 4,439	\$ 4,950	\$ 4,950	\$ 4,950
Gas, Grease, & Oil	30-4432-2600		\$ 11,416	\$ 11,200	\$ 11,170	\$ 11,760
Tires & Tubes	30-4432-2700		\$ 1,384	\$ 2,050	\$ 2,038	\$ 2,050
Materials & Supplies	30-4432-2800		\$ 4,259	\$ 7,670	\$ 7,670	\$ 7,310
Permits & Dues	30-4432-2850		\$ -	\$ 455	\$ 455	\$ 460
Computers & Software	30-4432-2855		\$ 605	\$ 1,700	\$ 1,700	\$ 1,700
Miscellaneous	30-4432-3000		\$ 551	\$ 1,750	\$ 1,750	\$ 1,800
I/T Support	30-4432-3201		\$ 4,687	\$ 4,200	\$ 4,200	\$ 4,552
Building Maintenance/Rent	30-4432-3300		\$ 2,229	\$ 6,785	\$ 6,235	\$ 7,120
Repairs - Equipment	30-4432-3400		\$ 12,881	\$ 21,385	\$ 21,385	\$ 21,400
Travel & Training	30-4432-3700		\$ 1,668	\$ 6,650	\$ 6,650	\$ 6,650
MISS Utility	30-4432-3800		\$ 1,188	\$ 980	\$ 980	\$ 1,000
Uniforms	30-4432-4000		\$ 3,882	\$ 6,640	\$ 6,640	\$ 6,650

SEWER FUND		REVISION #3 April 10, 2024 PH				FY2025 Draft
		FY2022 Actual	FY2023 Actual	FY2024 Adopted		
Sewer Fund - Public Works						
Vehicle/Equipment Payments	30-4432-4300	\$ -	\$ 30,615	\$ 7,140	\$ -	
Sewer Infrastructure Repairs	30-4432-4500	\$ 66,030	\$ 288,200	\$ 100,000	\$ 100,000	
Equipment	30-4432-4800	\$ 2,139	\$ 5,940	\$ 5,940	\$ 5,950	
VRA 2014A Loan DPW Bldg/Prin.	30-4432-5100	\$ -	\$ 60,000	\$ 60,000	\$ 62,000	
VRA 2014A Loan DPW Bldg./Int.	30-4432-5110	\$ -	\$ 35,000	\$ 35,000	\$ 32,110	
Expenses - Total:		\$ 149,132	\$ 550,335	\$ 338,068	\$ 356,762	
Total w/o Capital Outlay		\$ 432,608	\$ 964,391	\$ 607,441	\$ 592,685	
Capital Outlay						
Capital - Vehicle	30-4433-0100	\$ 2,099	\$ 189,025		\$ 24,750	
Capital - Other	30-4433-0990	\$ 23,838	\$ 1,194,210	1,162,000	\$ -	
DPW Project-CIP		\$ 83,125				
Capital Outlay - Total:		\$ 109,062	\$ 1,383,235	1,162,000	24,750	
TOTAL with Capital Outlay		\$ 541,670	\$ 2,347,626	\$ 1,769,441	\$ 617,435	

SEWER FUND			REVISION #3 April 10, 2024 PH			
			FY2022 Actual	FY2023 Actual	FY2024 Adopted	FY2025 Draft
Sewer Fund - Sewer Plant						
Salaries & Benefits						
Salaries & Wages - Regular	30-4451-7000		\$ 328,235	\$ 374,500	\$ 386,165	\$ 405,450
Salaries & Wages - Part - Time			\$ 1,350		\$ 1,500	\$ 1,575
Salaries & Wages - Overtime	30-4451-9000		\$ 6,533	\$ 11,700	\$ 11,700	\$ 12,285
FICA - Sewer Plant	30-4451-9001		\$ 23,311	\$ 29,600	\$ 29,658	\$ 32,075
VRS - Sewer Plant	30-4451-9002		\$ 31,280	\$ 53,700	\$ 55,553	\$ 71,950
Health Insurance	30-4451-9003		\$ 52,014	\$ 56,578	\$ 56,578	\$ 70,489
Employee Stipend	30-4451-9005		\$ 1,144	\$ 900	\$ 500	\$ 500
Pension Adjustment GASB68						
Salaries & Benefits - Total:			\$ 443,867	\$ 526,978	\$ 541,654	\$ 594,324
Expenses						
Insurance Premiums	30-4452-1600		\$ 21,752	\$ 22,000	\$ 22,000	\$ 32,160
Chemicals	30-4452-1900		\$ 147,563	\$ 170,100	\$ 170,100	\$ 200,700
Contractual Services	30-4452-2000		\$ 27,529	\$ 31,500	\$ 31,500	\$ 32,500
Telephone	30-4452-2200		\$ 4,987	\$ 7,800	\$ 7,800	\$ 8,000
Electricity	30-4452-2300		\$ 137,526	\$ 179,000	\$ 175,000	\$ 196,900
Fuel/Heat	30-4452-2500		\$ 7,316	\$ 8,000	\$ 8,000	\$ 8,200
Gas, Grease, & Oil	30-4452-2600		\$ 4,292	\$ 7,200	\$ 7,200	\$ 4,500
Materials & Supplies	30-4452-2800		\$ 9,866	\$ 10,500	\$ 10,500	\$ 11,000
Permits & Dues	30-4452-2850		\$ 10,129	\$ 10,200	\$ 10,200	\$ 10,700
Computers & Software	30-4452-2855		\$ 789	\$ 2,250	\$ 2,250	\$ 3,000
Lab Operating	30-4452-2900		\$ 32,771	\$ 43,100	\$ 43,100	\$ 45,300
Miscellaneous	30-4452-3000		\$ 412	\$ 2,250	\$ 2,250	\$ 2,300
Testing	30-4452-3100		\$ -	\$ 6,400	\$ 6,400	\$ 7,000
I/T Support	30-4452-3201		\$ 3,643	\$ 5,500	\$ 5,500	\$ 6,035
Building Maintenance	30-4452-3300		\$ 6,054	\$ 10,000	\$ 10,000	\$ 10,300
Repairs - Equipment	30-4452-3400		\$ 79,094	\$ 105,010	\$ 105,100	\$ 105,000
Pump Station Repair	30-4452-3450		\$ 9,546	\$ 17,070	\$ 17,000	\$ 29,900
Travel & Training	30-4452-3700		\$ 3,539	\$ 4,740	\$ 4,740	\$ 6,600
Uniforms	30-4452-4000		\$ 5,057	\$ 5,980	\$ 5,980	\$ 6,200

SEWER FUND		REVISION #3 April 10, 2024 PH			FY2025 Draft
		FY2022 Actual	FY2023 Actual	FY2024 Adopted	
Sewer Fund - Sewer Plant					
Vehicle/Equipment Payments	30-4452-4300	\$ -	\$ -		
Equipment	30-4452-4800	\$ -	\$ 1,600	\$ 1,600	\$ 5,000
Capital Assets >5K	30-4452-4900	\$ -	\$ -		
VRA Loan/Upgrade WWTP	30-4452-5100	\$ -	\$ 655,715	\$ 655,715	\$ 655,715
Sludge Removal	30-4452-5500	\$ 94,401	\$ 102,200	\$ 102,200	\$ 108,300
Pollution Credits	30-4452-5600	\$ 6,528	\$ 15,000	\$ 15,000	\$ 15,500
Interest Expense		\$ 35,239			\$ -
Expenses - Total:		\$ 648,033	\$ 1,423,115	\$ 1,419,135	\$ 1,510,810
Total w/o Capital Outlay:		\$ 1,091,900	\$ 1,950,093	\$ 1,960,789	\$ 2,105,134
Capital Outlay					
Capital	30-4453-0990	\$ 2,100	\$ 103,750	\$ 205,200	\$ 10,000
TOTAL with Capital Outlay:		\$ 1,094,000	\$ 2,053,843	\$ 2,165,989	\$ 2,115,134

FY2024-2025 PROPOSED BUDGET - SEWER FUND

REVISION #3 April 10, 2024 PH

Administration (SF) - Salaries & Benefits	\$ 206,252	\$ 125,300	\$ 126,241	\$ 150,278
Administration (SF) - Expenses (O&M)	\$ 91,978	\$ 278,395	\$ 108,695	\$ 111,335
Administration (SF)- Captial	\$ 2,100	\$ -	\$ -	\$ -
Administration (SF) - TOTAL Expenses:	\$ 300,330	\$ 403,695	\$ 234,936	\$ 261,613
Planning & Zoning (SF) - Salaries & Benefits	\$ 12,311	\$ 12,276	\$ 12,258	\$ 34,808
Planning & Zoning (SF) - Expenses (O&M)	\$ 801	\$ -	\$ -	\$ -
Planning & Zoning (SF)- Captial	\$ -	\$ -	\$ -	\$ -
Community Initiatives (SF) - TOTAL Expenses:	\$ 13,112	\$ 12,276	\$ 12,258	\$ 34,808
Public Works (SF) - Salaries & Benefits	\$ 283,476	\$ 414,056	\$ 269,373	\$ 235,923
Public Works (SF) - Expenses (O&M)	\$ 149,132	\$ 550,335	\$ 338,068	\$ 356,762
Public Works (SF)- Captial	\$ 109,062	\$ 1,383,235	\$ 1,162,000	\$ 24,750
Public Works (SF) - TOTAL Expenses:	\$ 541,670	\$ 2,347,626	\$ 1,769,441	\$ 617,435
Sewer Plant (SF) - Salaries & Benefits	\$ 443,867	\$ 526,978	\$ 541,654	\$ 594,324
Sewer Plant (S1F) - Expenses (O&M)	\$ 648,033	\$ 1,423,115	\$ 1,419,135	\$ 1,510,810
Sewer Plant (SF)- Captial	\$ 2,100	\$ 103,750	\$ 205,200	\$ 10,000
Sewer Plant (SF) - TOTAL Expenses:	\$ 1,094,000	\$ 2,053,843	\$ 2,165,989	\$ 2,115,134
Sewer Fund - Salaries & Benefits Total:	\$ 945,906	\$ 1,078,610	\$ 949,526	\$ 1,015,333
Sewer Fund - Expenses (O&M) Total:	\$ 889,944	\$ 2,251,845	\$ 1,865,898	\$ 1,978,907
Sewer Fund - Capital Total:	\$ 113,262	\$ 1,486,985	\$ 1,367,200	\$ 34,750
SEWER FUND TOTAL EXPENSES:	\$ 1,949,112	\$ 4,817,440	\$ 4,182,624	\$ 3,028,990

(REVISION #3 April 10, 2024)

SOLID WASTE FUND

Revenue

&

Expenditures

SOLID WASTE FUND

REVISION #3 April 10, 2024 PH

			FY2022 Actual	FY2023 Actual	FY2024 Adopted	FY2025 Proposed
Solid Waste & Recycling Fund						
Revenue						
Trash Collecton Fees	40-3480-1000	\$	367,175	\$ 413,983	\$ 501,900	\$ 525,300
Transfer In - General Fund	40-3370-8600	\$	121,703	\$ 109,890	\$ -	
Total Revenue:		\$	488,878	\$ 523,873	\$ 501,900	\$ 525,300
Expenses						
Landfill	40-4462-4200	\$	102,885	\$ 104,805	\$ 104,000	\$ 110,000
Trash Collection	40-4462-4900	\$	385,956	\$ 413,775	\$ 397,900	\$ 415,300
Recycling	40-4462-4901				\$ -	
Total Expenditures:		\$	488,841	\$ 518,580	\$ 501,900	\$ 525,300
Proposed Rates						
<i>Base Can \$16.60 per month (No Change)</i>						
<i>Extra Can: \$4.12 per month (Additional \$2.99 for Tipping Fee)</i>						

(REVISION #3 April 10, 2024)

ARPA FUND
Revenue
&
Expenditures
With Proposed Projects

FY2025			
ARPA FUND (Fund 60)		REVISION #3 April 10, 2024 PH	
			FY2025 Proposed
<u>Revenue</u>			
	ARPA Funds		\$ 2,826,000
<u>Expenditures</u>			
<u>General Fund</u>			
	60-5910-001		\$ 1,286,000
<u>Water Fund</u>			
	60-5920-0001		\$ 1,223,280
<u>Sewer Fund</u>			
	60-5930-001		\$ 513,280
TOTAL ARPA FUNDS:			\$ 3,022,560

ARPA FUND (Fund 60)**REVISION #3 April 10, 2024 PH****Proposed Project List**

FUND	Project	Cost
GF	Town Pool - Chain Link Fence	\$ 15,000
GF	Town Pool - Resurfacing	\$ 118,000
GF	Skate Park	\$ 153,000
GF	115 W. King Street (additional)	\$ 1,000,000
GF Total:		\$ 1,286,000
WF	Jenkins Waterline	\$ 200,000
WF	Basin Repair	\$ 500,000
WF	Junction Tank Mixer	\$ 50,000
WF	Junction Tank Rehab	\$ 58,000
WF	Fort Hill InsertaValve	\$ 28,000
WF	Aileen Ave InsertaValve	\$ 28,000
WF	Fire Alarm System Replacement	\$ 24,000
WF	HVAC - Filter Building	\$ 18,000
WF	GAC Filter Rehab x3	\$ 234,000
WF	Misc. Water Projects	\$ 83,280
WF Total:		\$ 1,223,280
SF	Junction 1 Lift Station Rehab	\$ 180,000
SF	Stover Lift Station Rehab	\$ 100,000
SF	FLYGT Lift Station Rehab	\$ 150,000
SF	Misc. Sewer Projects	\$ 83,280
SF Total:		\$ 513,280
TOTAL ARPA FUNDING (FY2025)		\$ 3,022,560



STRASBURG
VIRGINIA



STRASBURG
VIRGINIA

FY2025 Proposed

“Tax Rates”

and

“Schedule of Fees”

TOWN OF STRASBURG
ADOPTED TAX RATES
FY ~~2023/2024~~2024/2025

Taxes

Real Estate Taxes

\$0.155 per \$100.00 assessed value (based on 100% assessment) Effective 1/1/2024.

\$0.145 per \$100.00 assessed value (based on 100% assessment) (Current until 1/1/2024)

Personal Property Taxes

\$1.11 per \$100.00 assessed value (based on 100% assessment)

Machinery & Tools

\$0.86 per \$100.00 assessed value (based on 100% assessment)

Meals Tax – 6%

Lodging Tax - 6%

Cigarette Tax - \$0.25 per pack

Utility Tax - Section 26-8

Natural Gas:

Residential - \$1.00 plus .10¢ per CCF not to exceed \$2.00.

Commercial/Industry - \$10 plus .10¢ per CCF not to exceed \$20.00.

Electric:

Residential - \$1.00 plus .007585 per kwh not to exceed \$2.00.

Commercial/Industry - \$10.00 plus 0.007520 per kwh not to exceed \$20.00.

**TOWN OF STRASBURG
SCHEDULE OF FEES
FY 2023/2024**

Permit and Application Fees

Application	Fee
Sketch Plat	\$100
Minor Subdivision	\$250 (4 lots or less)
Preliminary Plat	\$1500 + \$100/lot (more than 4 lots)
	\$2500 + \$100/lot (Commercial)
	\$250 (3 lots or less)
Final Plat	\$1500 + \$100/lot (4 or more)
	\$2500 + \$100/lot (Commercial)
Lot Consolidation	\$250
Plat Amendment	\$100 + \$25/lot
Boundary Line Adjustment	\$150/per lot effected
Right-of-way Vacation	\$250
Annexation	\$2000 plus \$50 per acre
Master Development Plan	\$750 + \$75 per acre Revision \$500
Site Plan	\$2500 + \$200/acre (Non-residential); \$1500 + \$50/unit (Residential)
Site Plan Amendment	\$500
Rezoning	\$1500 plus \$100 per acre \$500 Proffer Revision
Comprehensive Plan Amendment	\$1,500
Zoning Permit	\$100 (New Residential); \$30 (Addition/Accessory); \$100 (Commercial) \$30 Food Truck \$15 Special Event Permit (Non-profits receive one per year at no charge)
Zoning Letter	\$150 Certification \$65 Determination
Home Occupation Permit	\$30
Sign Permit	\$25 Temporary \$25 + \$1/Sq. Ft. Permanent
Appeal	\$325
UDO Text Amendment	\$500 per section
Variance	\$350

Historic District Review	\$30 Minor Modification \$60 Major Modification(Residential) \$100 Major Modification (Commercial)
Special Use Permit	\$600
Change of Use Permit	\$50
Zoning Violation Fees	\$200
Outdoor Display and Use Area	\$15
Exception	\$50
Public Works Permit	\$50

***Engineering Review Costs**

If consulting services are required for any reason, it will be at the cost of the applicant.

Inspection Fees:

Residential

Fill water mains \$12.79 per 1,000 gallons used.
Testing Hourly based on personnel time and wages.
Flushing Calculated on amount of water used @ \$12.79 per 1,000 gallons.
Bacteria sample \$75.00 per sample

Commercial and Industrial per lot fee

Based on size of lot and project using actual cost of personnel time and wages

Inspections after hours, weekends, and holidays are charged at overtime rate.

Utility Billing Rates/Fees

The billing cycle is monthly.

WATER & SEWER RATES AND FEES FOR FY2023-2024

Water

Residential (In-town)	\$25.57 Base Bill (includes up to 2,000 gallons) \$12.79 per 1,000 gallons over Base Bill
Residential (Outside town)	Same as above plus 40%
Non-Residential (In-town)	\$27.34 Base Bill (includes up to 2,000 gallons) \$18.06 per 1,000 gallons over Base Bill
Non-Residential (Outside town)	Same as above plus 40%

Sewer (*Based on Water Consumption)

Residential (In-town)	\$26.02 Base Bill (includes up to 2,000 gallons) \$13.68 per 1,000 gallons over Base Bill
Residential (Outside town)	\$37.13 Base Bill (includes 2,000 gallons) plus 40% \$20.30 per 1,000 gallons over Base Bill plus 40%
Non-Residential (In-town)	\$30.24 Base Bill (includes up to 2,000 gallons) \$17.05 per 1,000 gallons over Base Bill
Non-Residential (Outside town)	\$43.15 Base Bill (includes 2,000 gallons) plus 40% \$24.33 per 1,000 gallons over Base Bill
Utility Penalty	10% assessed per billing cycle after 20th of month.
Processing Fee	\$50.00 when disconnected due to non-payment.
Reread Fee	\$10.00
Test Meter	\$15.00 in house testing 2nd party testing-actual cost (if meter is incorrect this will be refunded)
Water Deposits	\$200 <u>\$285.00</u> In Town / \$240 <u>\$335</u> Outside of Town (Required of ALL RENTERS). <u>\$475 minimum for Commercial (see attached back-up and other locality data)</u>
Water Turn On/Off	When No Account is Established \$50 fee per occurrence

Water Availability Fees:

Meter Size	In-Town	Outside Town (In-Town Plus 50%)
¾" or 5/8" meter	\$9,000+	\$13,500+
1' meter	\$9,200+	\$13,800+
1 ½" meter	\$12,000+	\$18,000+
2" meter	\$14,400+	\$21,600+
3" meter	\$20,800+	\$31,200+
4" meter	\$27,200+	\$40,800+
6" meter	\$44,800+	\$67,200+
8" meter	\$68,800+	\$103,201+
10" meter	\$148,001+	\$222,001+

Hotel/Motels:	Size of meter plus \$300/guest room
Nursing/Convalescent Homes:	Size of meter plus \$350/patient room
Hospitals	Size of meter plus \$800/patient room

+ Cost of time and material to install.
 The cost of the meter will be added to all water availability fees.

Sewer Availability Fees:

Meter Size	In-Town	Outside Town (In-Town Plus 50%)
¾" or 5/8" meter	\$9,000+	\$13,500+
1' meter	\$10,399+	\$15,599+
1 ½" meter	\$13,599+	\$20,399+
2" meter	\$20,799+	\$31,199+
3" meter	\$32,798+	\$49,197+
4" meter	\$51,997+	\$77,996+
6" meter	\$91,996+	\$137,994+
8" meter	\$143,993+	\$215,990+
10" meter	\$279,986+	\$419,979+

Hotel/Motels:	Size of meter plus \$500/guest room
Nursing/Convalescent Homes:	Size of meter plus \$700/patient room
Hospitals	Size of meter plus \$2,000/patient room

+ Cost of time and material to install.

Trash pick-up/disposal	\$16.60 per household/apartment per month
Additional Cart Rate	\$1.11 <u>\$4.12 per can/per month</u>
Utility Penalty	10% assessed per billing cycle after 20 th of month
Processing Fee	\$50.00 when disconnected due to non-payment.
Reread Fee	\$10.00
Test Meter	\$15.00 in house testing 2 nd party testing-actual cost (if meter is incorrect this will be refunded)
Water Deposit (all renters)	\$200 In Town / \$240 Outside of Town
Turning water on/off	when no account is established \$50 fee per occurrence.

Right of Way Use Fee 1.11 per access line (set by VDOT)

Other Fees:

Freedom of Information Act requests

- o Reasonable charges based on actual costs, consistent with § 2.2-3704(F) of the Code of Virginia.

Fingerprint cards

- o \$10 for the first card, \$5 for each additional card
- o No fee will be charged for residents of the Town of Strasburg

False alarm calls

- o No charges for the first two false alarm calls during a calendar year, additional calls will be charged as follows:
 - 3rd false alarm - \$50
 - 4th false alarm - \$75
 - 5th false alarm - \$100
 - 6th false alarm and each after - \$125
- o Failure to Respond - \$100
- o Failure to Silence - \$100

License

Motor Vehicle License Fee (added to June 5 Personal Property tax bills)

- \$25.00 per motor vehicle
- \$15.00 per trailer (over 1500 gwt)
- \$18.00 per motorcycle

Fines

Illegal Parking - Misdemeanor punishable by \$10.00 if paid within 10 days, \$20 if paid after 10 days.

Parking in a handicapped zone \$100 if paid within 10 days, \$200 if paid after 10 days

Text Copies

- Comprehensive Plan \$20
- Water & Sewer Specs. \$20

Parks & Recreation Fees:

- Pool Rental** \$150.00
- Strasburg Square Rental** \$100.00

Park Pavilion Rentals

- Half day \$25.00
- Full day \$50.00
- Full time \$80.00

Security Deposits:

- Moose/Rotary/Kiwanis \$25.00
- First Bank/R.R. Donnelly \$50.00

TOWN OF STRASBURG SCHEDULE OF FEES FY25

Permit and Application Fees

Application	Fee	NOTES
Sketch Plat	\$100	Submission deleted
Minor Subdivision	\$250 (4 3 lots or less)	Changed to 3 lots or less
Preliminary Plat Plan (Residential)	\$1500 + \$100/lot (more than 4 lots) \$500 + \$2.50 – per lot	Preliminary plans identify the general project and receive a high-level review. Used by engineers to determine feasibility of a project.
(Commercial)	\$2500 + \$100/lot (Commercial) \$500 + \$100 – per acre or portion thereof	
	\$250 (3 lots or less)	Preliminary plats for 3 lots or less to be deleted.
Final Plat	\$1500 + \$100/lot (4 or more) \$200 + \$5 – per lot \$25 – per plat type	Final Plat to be submitted as a part of a site or subdivision plan. If a plat is required, it will become a supplemental submission to the site or subdivision plan.
	\$2500 + \$100/lot (Commercial) \$200 + \$5 – per lot \$25 – per plat type	
Lot Consolidation	\$250	No change
Plat of Correction/Amendment	\$100 + \$25/lot	No change
Boundary Line Adjustment	\$150/per lot effected	No change
Conservation Plat	\$250	New submission type
Right-of-way Vacation	\$250	No change
Annexation	\$2000 plus \$50 per acre or portion thereof	Added language for clarification
Master Development Plan	\$750 + \$75 per acre Revision \$500	This submission is deleted. The Master Development Plan shall be submitted with a rezoning or SUP case.
Site Plan	Commercial \$2500 \$1500 + \$200 – pre acre or portion thereof \$1.00 – per \$1000 of bond amount	Base permit reduced due to additional supplemental bond amount fee. Commercial example of bond amount fee – Valley Health would be \$888. Residential example of bond amount fee – Skyline Ridge Townhomes would be \$1457.
Subdivision Plan	Residential \$1500 \$1000 + \$50 \$5 – per lot \$1.00 – per \$1000 of bond amount	
Site Plan Amendment Revision (Commercial)	\$500 + \$200 – per acre or portion thereof \$1 – per \$1000 of increased bond amount	The additional supplemental fees cover the complexity of the revision submitted.

Subdivision Plan Revision (Residential)	\$500 + \$10 – per effected lot \$1 – per \$1000 of increased bond amount	
Rezoning	\$1500 plus \$100 per acre	
Proffer Amendment (Can also be used for SUP cases)	\$500 Proffer Revision \$1000	See Proffer Amendment Advertising for a public hearing costs the town around \$460 per case. The original amount would not fund beyond the cost of advertisement.
Comprehensive Plan Amendment	\$1,500	No change
Zoning Permit	\$100 New Residential \$50 New Dwelling Revision	Added submission for a revision to a new dwelling.
	\$30 Addition/Accessory	No change
	\$100 (Commercial)	See Site Development Permit
	\$30 Food Truck	No change
	\$15 Special Event Permit (Non-profits receive one per year at no charge)	No change
Zoning Letter	\$150 Certification \$65 Determination	No change
Home Occupation Permit	\$30	No change
Sign Permit	\$25 Temporary	No change
	\$25 \$50 + \$1/Sq. Ft. Permanent	Complexity of sign review
Appeal	\$325 \$500	Advertising for a public hearing costs the town around \$460 per case. Application should cover advertising.
UDO Text Amendment	\$500 \$1000 per section	Advertising for a public hearing costs the town around \$460 per case. The original amount would not fund beyond the cost of advertisement.
Variance	\$350 \$500	Advertising for a public hearing costs the town around \$460 per case. Application should cover advertising.
Historic District Review	\$30 Minor Modification \$60 Major Modification(Residential) \$100 Major Modification (Commercial)	No change
Special Use Permit	\$600 + \$100 per acre	Advertising for a public hearing costs the town around \$460 per case. The original amount would not fund beyond the cost of advertisement. Application is similar to a Rezoning.
Occupancy/Change of Use Permit	\$50	No change

Zoning Violation Fees	\$200	No change
Outdoor Display and Use Area	\$15	No change
Exception	\$50	See Waiver
Public Works Permit	\$50	For single dwelling lot applications, not related to a site or subdivision plan. For site and subdivision plan projects, see Site Development Permit
Site Development Permit	\$100 + \$10 – per lot \$1 – per \$1000 of bond amount	New Application. Permit for work associated with a site or subdivision plan
Bonds Administration		
Application	\$300	New Application. This fee is covering costs related to the posting, partial release, and full release of bonds
Reduction and Release	\$100	
Lot Stabilation Escrow	\$50 + Estimated cost to stabilize the lot	New Application. If the lot cannot be stabilized with grass or sod, posting an escrow will create an assurance that stabilization will be completed and allow for occupancy.
Waiver	\$100	New Application. This is for ordinance waivers in connection with a rezoning or special use permit. Shall be for site/project specific. PC recommended and TC acts.
Code Modification	\$50 per TDM section	New Application. This is for a modification of the Technical Design Manual. To be reviewed and approved by staff.
Erosion and Sediment Control Plan	\$150	New Application/Plan Type. The county will perform most of the review. Town staff needs to review the plan to ensure it meets the ordinance.

Town of Strasburg

CAPITAL IMPROVEMENT PROJECTS (CIP)

April 1, 2024

Fiscal Year 2025 Budget





Memo

Meeting Date: April 1, 2024

To: Mayor Boies and Town Council of Strasburg
From: Mellanie Shipe, Asst Town Manager
Re: Capital Improvement Items (CIP) – Fiscal Year 2025

As part of our ongoing efforts to enhance our community's infrastructure and address key areas of development, the attached packet details the proposed capital improvement projects (CIP) for the upcoming fiscal year 2025, along with a breakdown of the associated budget. The capital improvement projects outlined in this packet have been carefully selected based on a comprehensive assessment of our community's needs and input from various stakeholders and department directors. These projects aim to improve our town's quality of life, enhance public safety, and promote economic growth. The packet includes detailed descriptions of each project, including:

1. Project Name
2. Location
3. Department
4. Fund
5. Project Description
6. Project Status
7. Justification
8. Operating Budget Impact
9. Funding Source
10. Cost




General Fund Capital Improvements Projects

Fiscal Year 2025

Item	Department	Funding	FY25
Earmark Skate Park	Admin	ARPA	\$153,000
Police Department Renovations (additional)	Admin	ARPA	\$1,000,000
3/4 Ton Truck (Inspections Crew)	PW	General, Water, Sewer	\$75,000
Jenkins Lane	PW	ARPA	\$200,000
Little League Field improvements	SI/PR	General	\$10,000
Pool Fence Replacement (Chain link only) - Phase 1	SI/PR	ARPA	\$15,000
Pool and Tile Resurfacing - Phase 2	SI/PR	ARPA	\$118,000
Basin Rehab	WTP	ARPA	\$500,000
Basin Delpac Feed Line Replacement	WTP	Water	\$13,000
GAC Filter Rehab x3	WTP	ARPA	\$234,000
Filter Effluent Air Relief Valves	WTP	Water	\$9,500
Junction Tank Mixer	WTP	ARPA	\$50,000
Junction Tank Rehab	WTP	ARPA	\$58,000
Fire Alarm System Replacement	WTP	ARPA	\$24,000
Fort Hill Tank InsertaValve	WTP	ARPA	\$28,000
Aileen Ave InsertaValve	WTP	ARPA	\$28,000
HVAC RTU 1 - Replaced	WTP	ARPA	\$18,000
Junction 1 Lift Station Replacement	WWTP	ARPA	\$180,000
Stover Ave Lift Station Replacement	WWTP	ARPA	\$100,000
Signal Knob Dr FLYGT Lift Station	WWTP	ARPA	\$150,000
Digester Refurbishment Engineering	WWTP	Sewer	\$10,000
* Fire Department replacement windows	Admin	ARPA, General	\$35,000*
Total	21		\$2,973,500

* Has not been added to the total; this is a placeholder for consideration.



	Town of Strasburg - Project Total Summary Capital Improvement Plan (CIP) Fiscal Year 2025 through 2029 (FY24 – FY29)				
	FY2025	FY2026	FY2027	FY2028	FY2029
General Fund:	\$1,321,500	\$1,728,500	\$616,820	\$201,700	\$302,020

	FY25	FY26	FY27	FY28	FY29
General Fund	\$1,321,500	\$1,728,500	\$616,820	\$201,700	\$302,020
	FY25	FY26	FY27	FY28	FY29
General Fund	\$35,500	\$328,500	\$616,820	\$201,700	\$302,020
ARPA	\$1,286,000				
Debt Services		\$1,400,000			
Total	\$1,321,500	\$1,728,500	\$616,820	\$201,700	\$302,020



Project: Skate Park
Dept: Administration

Location: 295 Park Road – Strasburg Park
Fund: General

Project Description: The Town Council earmarked funds to contribute towards the Trent Williams Skatepark.

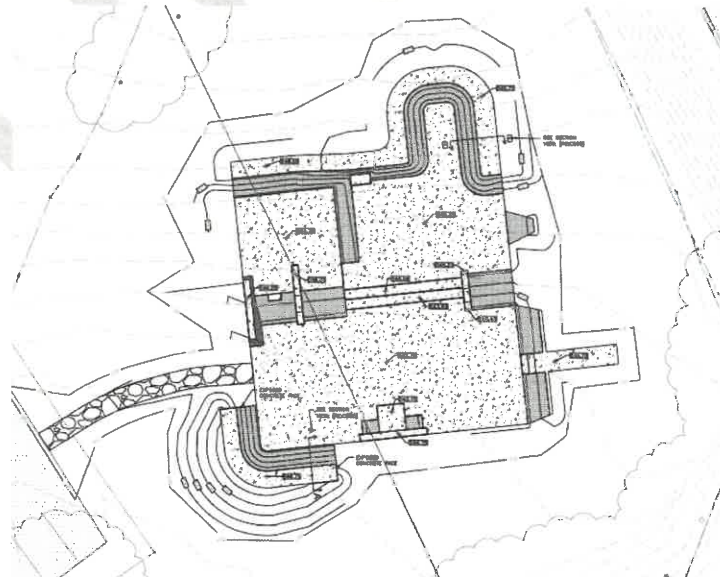
Project Status: Racey Engineering is developing site plans.

Justification: In honor of Trent Williams, the Town Council allotted funds to assist in constructing a town amenity for the park as part of the Master Park Plan.

Operating Budget Impact: None

Funding Source: General funds – CIP – ARPA Funds

Activity	Estimate	FY25	FY26	FY27	FY28	FY29
Consulting/ Engineering						
Construction	\$153,000	\$153,000				
Capital Purchase						
Total	\$153,000	\$153,000				





Project: Police Department Renovation
Dept: Administration

Location: 115 West King Street
Fund: General

Project Description: The Town Council approved the relocation of the Police Department to 115 West King Street, formerly known as BB&T Bank. Staff are currently working with Dewberry on the facility's development, design, and construction. The Town of Strasburg owns the building.

Project Status: Dewberry has completed the building design.

Justification: The Police Department has outgrown its space. The building will allow for future growth of the department.

Operating Budget Impact: Debt service. The FY24 budget allocated \$1,000,000 in ARPA funds for the project. FY25 proposes an additional \$1,000,000 in funding. The total project cost is projected to be \$3,400,000.

Funding Source: General funds – CIP – ARPA Funds – Debt Services.

Activity	Estimate	FY24	FY25	FY26	FY27	FY28
Consulting/ Engineering						
Construction	\$3,400,000	\$1,000,000	\$1,000,000	\$1,400,000		
Capital Purchase						
Total	\$3,400,000	\$1,000,000	\$1,000,000	\$1,400,000		





Project: Vehicle Replacement
Dept: Public Works

Location: Public Works
Fund: General, Water, Sewer

Project Description: 2500 Diesel ¾ Ton Truck

Project Status: New – replacement vehicle.

Justification: The Inspection Crew currently utilizes a 2013 Nissan Rouge. The smaller SUV does not provide enough space for equipment. Public Works cannot service gasoline engines; the fleet is being transitioned to diesel engines.

Operating Budget Impact: None

Funding Source: General 34%, Water 33%, Sewer 33% – CIP

Activity	Estimate	FY25	FY26	FY27	FY28	FY29
Consulting/ Engineering						
Construction						
Capital Purchase	\$75,000	\$75,000				
Total	\$75,000	\$75,000				





Project: Little League Improvements
Dept: Strategic Initiatives – Parks and Recreation

Location: 295 Park Road – Little League Field
Fund: General

Project Description: Improvements to the Little League fields and area.

Project Status: New – upgrades to the current fields and area.

Justification: This is part of the Master Park Plan (MPP). Strategy 2: Enhance the recreation opportunities, maintenance, and improvements of the Town’s parks. Our current agreement with the Little League allows us to supplement their fundraising efforts by providing funding for improvements to the fields.

Operating Budget Impact: None

Funding Source: General funds – CIP

Activity	Estimate	FY25	FY26	FY27	FY28	FY29
Consulting/ Engineering						
Construction	\$10,000	\$10,000				
Capital Purchase						
Total	\$10,000	\$10,000				





Project: Pool Fence Replacement
Dept: Parks and Recreation

Location: 295 Park Road – Strasburg Pool
Fund: General

Project Description: Replacing the chain link portion of the existing fence.

Project Status: New – replacement of the current fence.

Justification: The current fence is damaged and worn in some areas. Updating the current chain link portion improves the hard and softscape portions of the pool assets.

Operating Budget Impact: None

Funding Source: General funds – CIP – ARPA Funds

Activity	Estimate	FY25	FY26	FY27	FY28	FY29
Consulting/ Engineering						
Construction	\$15,000	\$15,000				
Capital Purchase						
Total	\$15,000	\$15,000				





Project: Pool and Tile Resurfacing
Dept: Parks and Recreation

Location: 295 Park Road – Strasburg Pool
Fund: General

Project Description: The pool's tile, caulk, and surface will be removed and refreshed according to the current Virginia Graeme Baker Pool & Spa Safety Act.

Project Status: New – replacement of current tiling.

Justification: The pool tile and surface have not been updated since the 60s. This portion of the update aligns with the Master Park Plan (MPP).

Operating Budget Impact: None

Funding Source: General funds – CIP – ARPA Funds

Activity	Estimate	FY25	FY26	FY27	FY28	FY29
Consulting/ Engineering						
Construction	\$118,000	\$118,000				
Capital Purchase						
Total	\$118,000	\$118,000				





	Town of Strasburg - Project Total Summary Capital Improvement Plan (CIP) Fiscal Year 2025 through 2029 (FY24 – FY29)				
	FY2025	FY2026	FY2027	FY2028	FY2029
Water Fund	\$1,187,250	\$362,250	\$610,090	\$155,150	\$173,490

	FY25	FY26	FY27	FY28	FY29
Water Fund	\$1,187,250	\$362,250	\$610,090	\$155,150	\$173,490
	FY25	FY26	FY27	FY28	FY29
Water Fund	\$47,250	\$362,250	\$610,090	\$155,150	\$173,490
ARPA	\$1,140,000				
Total	\$1,187,250	\$362,250	\$610,090	\$155,150	\$173,490



Project: Jenkins Lane Water Line Replacement
Dept: Water Treatment Plant

Location: Jenkins Lane
Fund: Water

Project Description: The current water line in the Jenkins Lane area needs to be upgraded to a larger capacity.

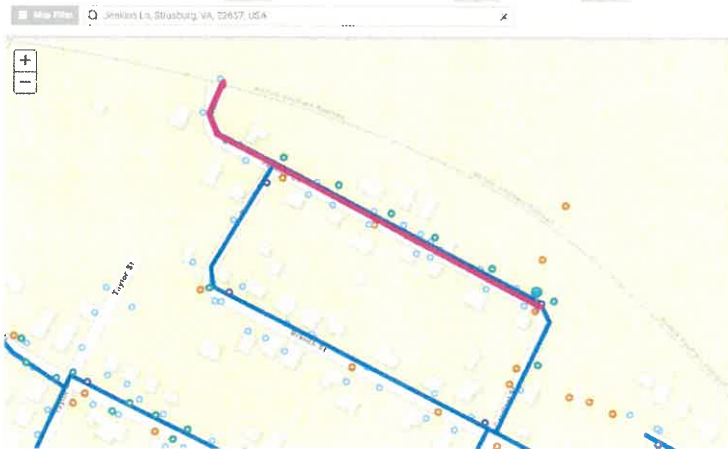
Project Status: New – replacement of the current lines.

Justification: To sustain and ensure street growth, current lines must be upgraded to ensure high service levels.

Operating Budget Impact: None

Funding Source: Water funds – CIP – ARPA Funds

Activity	Estimate	FY25	FY26	FY27	FY28	FY29
Consulting/ Engineering						
Construction	\$200,000	\$200,000				
Capital Purchase						
Total	\$200,000	\$200,000				



Water Main JLWM

Diameter: 2 in

Material: Galvanized Steel

Length: 919 ft



Project: Basin Rehab
Dept: Water Treatment Plant

Location: Water Treatment Plant – Ram Drive
Fund: Water

Project Description: The current basin storage area has cracks in the concrete and needs repairs.

Project Status: We are working with Racey Engineering to assess the current damage and the exact costs of repairing the basin. The council approved this funding.

Justification: The current basin storage area needs repairs to ensure a continued area of clean water in case of a hazmat incident, plant issues, or unforeseen interruption of our clean drinking water.

Operating Budget Impact: None

Funding Source: Water funds – CIP – ARPA Funds

Activity	Estimate	FY25	FY26	FY27	FY28	FY29
Consulting/ Engineering						
Construction	\$500,000	\$500,000				
Capital Purchase						
Total	\$500,000	\$500,000				





Project: Basin DelPAC Feed Line Replacement
Dept: Water Treatment Plant

Location: Water Treatment Plant – Ram Drive
Fund: Water

Project Description: Replace the current feed line with a DelPAC.

Project Status: New – replacement of the current feed line.

Justification: This feed line is redundant and delivers chemicals to the source water for treatment. If the primary chemical treatment line fails, this is the only means of treating the source water to maintain operations.

Operating Budget Impact: This could reduce the overall cost of chemicals used for treatment.

Funding Source: Water funds – CIP

Activity	Estimate	FY25	FY26	FY27	FY28	FY29
Consulting/ Engineering						
Construction	\$13,000	\$13,000				
Capital Purchase						
Total	\$13,000	\$13,000				





Project: GAC Filter Rehab x3
Dept: Water Treatment Plant

Location: Water Treatment Plant – Ram Drive
Fund: Water

Project Description: The water plant uses Granular Activated Carbon (GAC) filters. This type of water treatment is commonly used to remove particulates and chemical contaminants and to control taste and odor.

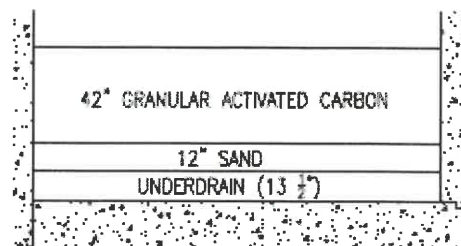
Project Status: New – replacement of the current filters.

Justification: Our three filters should be replaced every 10 years; they are at the end of their recommended lifespan.

Operating Budget Impact: Changing all three filters may reduce the next replacement cycle. Filters will be monitored to ensure maximum usage and to assess the potential for extending their lifespan.

Funding Source: Water funds – CIP – ARPA Funds

Activity	Estimate	FY25	FY26	FY27	FY28	FY29
Consulting/ Engineering						
Construction						
Capital Purchase	\$234,000	\$234,000				
Total	\$234,000	\$234,000				





Project: Filter Effluent Air Relief Valves
Dept: Water Treatment Plant

Location: Water Treatment Plant – Ram Drive
Fund: Water

Project Description: Air relief valves will be installed on each filter effluent to prevent air buildup in the current control equipment.

Project Status: New – replacement of the current valves.

Justification: The current method has been identified as a safety hazard. Employees must climb onto the piping with wet shoes to bleed air off the current control equipment, which is approximately 2 - 6 feet off the floor.

Operating Budget Impact: None

Funding Source: Water funds – CIP

Activity	Estimate	FY25	FY26	FY27	FY28	FY29
Consulting/ Engineering						
Construction						
Capital Purchase	\$9,500	\$9,500				
Total	\$9,500	\$9,500				





Project: Junction Water Tank Mixer
Dept: Water Treatment Plant

Location: Junction Water Tank
Fund: Water

Project Description: Installation of a Trihalomethane (TTHM) removal system in the Junction Water Tank.

Project Status: New – replacement of the current system.

Justification: Component of the system to provide high-quality water and comply with the EPA Stage 2 Disinfection Byproducts rule regulations.

Operating Budget Impact: None

Funding Source: Water funds – CIP – ARPA Funds

Activity	Estimate	FY25	FY26	FY27	FY28	FY29
Consulting/ Engineering						
Construction						
Capital Purchase	\$50,000	\$50,000				
Total	\$50,000	\$50,000				





Project: Junction Water Tank Rehab
Dept: Water Treatment Plant

Location: Junction Water Tank
Fund: Water

Project Description: Rehabilitation of the Junction Water Tank

Project Status: New – rehab of the current tank.

Justification: Periodic maintenance is required to keep tanks in optimal condition. The Junction Water Tank has not been completed since installation.

Operating Budget Impact: None

Funding Source: Water funds – CIP – ARPA Funds

Activity	Estimate	FY25	FY26	FY27	FY28	FY29
Consulting/ Engineering						
Construction						
Capital Purchase	\$58,000	\$58,000				
Total	\$58,000	\$58,000				





Project: Fire Alarm System Replacement
Dept: Water Treatment Plant

Location: Water Treatment Plant – Ram Drive
Fund: Water

Project Description: Replacement of the current fire alarm system and bring it up to the current fire code. This includes replacing the fire alarm panel, smoke detectors, pull stations, heat sensors, and an exterior notification light.

Project Status: New – replacement of the current system.

Justification: The current system is obsolete, and parts are rarely found when needed.

Operating Budget Impact: Two phone lines (\$950/year) are eliminated, and the new system would only require a data plan for one device (\$180/year).

Funding Source: Water funds – CIP – ARPA Funds

Activity	Estimate	FY25	FY26	FY27	FY28	FY29
Consulting/ Engineering						
Construction						
Capital Purchase	\$24,000	\$24,000				
Total	\$24,000	\$24,000				





Project: Fort Hill Water Tank InsertaValve
Dept: Water Treatment Plant

Location: Fort Hill Water Tank
Fund: Water

Project Description: Install a 12” InsertaValve in the main supply line at the Fort Hill Tank.

Project Status: New – replacement of the current failing isolation valves.

Justification: Current tank isolation valves do not close completely. The tank maintenance company will no longer enter the tank for interior repairs unless the water can be completely shut off from entering the tank for safety reasons. This will also reduce repair costs and labor hours to fix water leaks in the vicinity of the tank and will conserve water during the repairs. Currently, Public Works must open a fire hydrant in the area to relieve the pressure on the water line in the vicinity of the leak and make the necessary repairs. This valve does not require the tank to be taken offline to install, thus not making our system vulnerable to emergencies.

Operating Budget Impact: This will save costs by reducing the water wasted by lowering demand during the repair while reducing the operational hours needed by Water Plant Staff to meet the additional demand. Fully isolating the tank from the system when repairing leaks in the area will also reduce public works labor and repair costs.

Funding Source: Water funds – CIP – ARPA Funds

Activity	Estimate	FY25	FY26	FY27	FY28	FY29
Consulting/Engineering						
Construction						
Capital Purchase	\$28,000	\$28,000				
Total	\$28,000	\$28,000				





Project: Aileen Ave InsertaValve
Dept: Water Treatment Plant

Location: Aileen Ave
Fund: Water

Project Description: Install a 12” Insertion Valve in the main supply line at the Aileen Avenue BPS.

Project Status: New

Justification: Currently, there is no isolation valve on the water main going to the building. If repairs are needed, Public Works must shut off the water to all of Aileen Avenue to make repairs inside the Booster Pump Station.

Operating Budget Impact: Installing the previously purchased more efficient pumps and motors will save money on the pump station's overall operating budget.

Funding Source: Water funds – CIP – ARPA Funds

Activity	Estimate	FY25	FY26	FY27	FY28	FY29
Consulting/ Engineering						
Construction						
Capital Purchase	\$28,000	\$28,000				
Total	\$28,000	\$28,000				



4”-12”
INSTA-VALVE® 250



Project: Replace HVAC RTU #1
Dept: Water Treatment Plant

Location: Water Treatment Plant – Ram Drive
Fund: Water

Project Description: Replace a 10-year-old HVAC and thermostat. HVAC replacement requires a crane due to the rooftop location.

Project Status: New – replacing the current HVAC unit.

Justification: Repairs to this unit since 2018 are \$12,000. The costs over the same period for the other two identical units are RTU#2= \$2,350 and RTU#3 = \$3,655.

Operating Budget Impact: Reduce annual repair costs associated with the HVAC system.

Funding Source: Water funds – CIP

Activity	Estimate	FY25	FY26	FY27	FY28	FY29
Consulting/ Engineering						
Construction						
Capital Purchase	\$18,000	\$18,000				
Total	\$18,000	\$18,000				





	Town of Strasburg - Project Total Summary Capital Improvement Plan (CIP) Fiscal Year 2025 through 2029 (FY24 – FY29)				
	FY2025	FY2026	FY2027	FY2028	FY2029
Sewer Fund	\$464,750	\$295,250	\$217,090	\$338,800	\$83,490

	FY25	FY26	FY27	FY28	FY29
Sewer Fund	\$464,750	\$295,250	\$217,090	\$338,800	\$83,490
	FY25	FY26	FY27	FY28	FY29
Sewer Fund	\$34,750	\$295,250	\$217,090	\$338,800	\$83,490
ARPA	\$430,000				
Total	\$464,750	\$295,250	\$217,090	\$338,800	\$83,490



Project: Junction 1 Lift Station Replacement
Dept: Wastewater Treatment Plant

Location: Junction Road
Fund: Sewer

Project Description: Rehabilitation/Replacement of Junction 1 Lift Station.

Project Status: New – replacement of the current system.

Justification: The current system needs maintenance. It has not been updated since its installation in the 1990s.

Operating Budget Impact: None

Funding Source: Sewer funds – CIP – ARPA

Activity	Estimate	FY25	FY26	FY27	FY28	FY29
Consulting/ Engineering						
Construction						
Capital Purchase	\$180,000	\$180,000				
Total	\$180,000	\$180,000				





Project: Stover Ave Lift Station Replacement
Dept: Wastewater Treatment Plant

Location: Stover Ave
Fund: Sewer

Project Description: Rehabilitation/Replacement of Stover Avenue Lift Station.

Project Status: New – replacement of the current system.

Justification: The current system needs maintenance.

Operating Budget Impact: None

Funding Source: Sewer funds – CIP – ARPA

Activity	Estimate	FY25	FY26	FY27	FY28	FY29
Consulting/ Engineering						
Construction						
Capital Purchase	\$100,000	\$100,000				
Total	\$100,000	\$100,000				





Project: Signal Knob Dr FLYGT Lift Station Replacement **Location:** Signal Knob Drive
Dept: Wastewater Treatment Plant **Fund:** Sewer

Project Description: Rehabilitation/Replacement of FLYGT Lift Station.

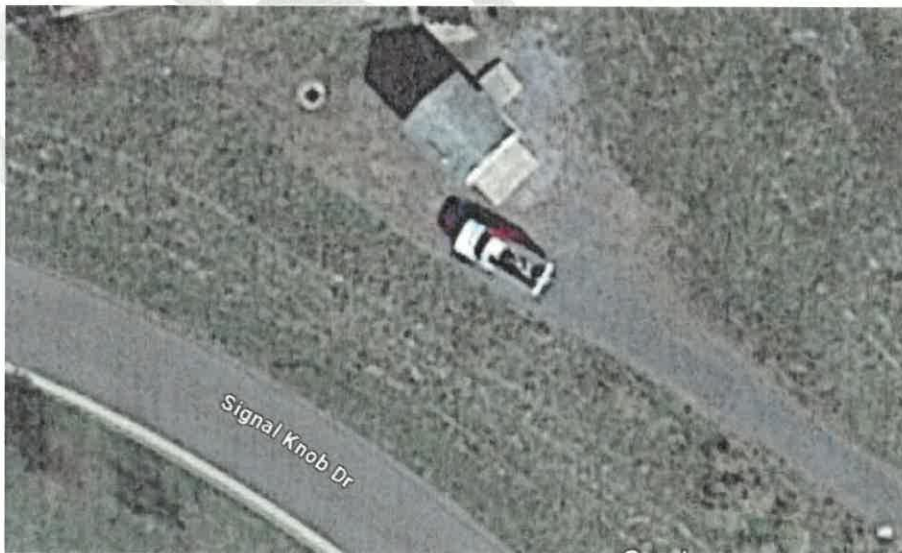
Project Status: New – replacement of the current system.

Justification: The current system needs maintenance.

Operating Budget Impact: None

Funding Source: Sewer funds – CIP – ARPA

Activity	Estimate	FY25	FY26	FY27	FY28	FY29
Consulting/ Engineering						
Construction						
Capital Purchase	\$150,000	\$150,000				
Total	\$150,000	\$150,000				





Project: Digester Refurbishment Engineering
Dept: Wastewater Treatment Plant

Location: Wastewater Treatment Plant
Fund: Sewer

Project Description: Phase 1 – Old press and digester refurbishment project to Wastewater Treatment Plant solids handling.

Project Status: New

Justification: With the upgrade of the Sewage Plant, it was tasked with collecting the water plant byproducts of their treatment. The wastewater plant is using a part of the processes that was due to be decommissioned in 2017. Due to the complications caused by the water byproducts in the treatment, we had to keep the old system active, but it is not up to the task or designed for treating water plant solids. The system will need to be looked at and redesigned for the new task at hand.

Operating Budget Impact: None

Funding Source: Sewer funds – CIP

Activity	Estimate	FY25	FY26	FY27	FY28	FY29
Consulting/ Engineering	\$10,000	\$10,000				
Construction			\$80,000			
Capital Purchase						
Total	\$10,000	\$10,000	\$80,000			





Project: Fire Department Building Maintenance
Dept: Admin

Location: Strasburg Fire Department
Fund: General

Project Description: The fire department needs its upstairs window and trims replaced and its engine bay heater repaired.

Project Status: New – replacing the current windows and trim and repairing the current heater.

Justification: The windows are creating a safety hazard for the building. Many are loose or not sealed properly.

Operating Budget Impact: This would see a reduction in the cost of electricity and heat.

Funding Source: General – CIP – ARPA

Activity	Estimate	FY25	FY26	FY27	FY28	FY29
Consulting/ Engineering						
Construction						
Capital Purchase	\$35,000	\$35,000				
Total	\$35,000	\$35,000				





Fiscal Year 2026

Item	Department	Funding	FY26
Police Department Renovations	Admin	General, Debt Services	\$1,400,000
Vehicle Replacement and Uplift	PD	General	\$78,000
Sidewalk - Queen St to Park Rd	PW	General, Sewer, Water	\$50,000
8 Ton Large Dump Truck (Replacing 19816)	PW	General, Sewer, Water	\$190,000
Woodchipper	PW	General, Sewer, Water	\$85,000
Pool Pump Room & Ventilation System Upgrade	SI/PR	General	\$75,000
Concession Stand Renovation	SI/PR	General	\$25,000
Hometown Park Renovation	SI/PR	General	\$20,000
Visitor Center Cooper Guttering and Door	SI/PR	General	\$20,000
Powered Activated Carbon Feed System Engineering	WTP	Water	\$75,000
Clearwell TTHM Removal System	WTP	Water	\$150,000
Raw Water Air Burst Systems Upgrade	WTP	Water	\$30,000
Ramada Inn Pump	WWTP	Sewer	\$8,000
Digester Refurbishment Construction	WWTP	Sewer	\$80,000
Main Building Door Replacement	WWTP	Sewer	\$15,000
INF Pumps Impeller	WWTP	Sewer	\$10,000
Security Cameras	WWTP	Sewer	\$15,000
Grit Removal Structure	WWTP	Sewer	\$60,000
Total	18		\$2,386,000



Fiscal Year 2027

Item	Department	Funding	FY27
Town Hall Sign Replacement	Admin	General	\$20,000
Elevator Update	Admin	General	\$300,000
2 - Vehicle Replacement and Uplift	PD	General	\$156,000
Backup Generator (grant?)	PW	General, Sewer, Water	\$200,000
1 1/4 Ton Low Wall Dump (Replace 10418) (Horticulture & Snow)	PW	General, Sewer, Water	\$73,000
Basketball Court Resurface	SI/PR	General	\$15,000
Water Extension - Dog Park and Garden	SI/PR	General	\$5,000
Dog Park Fence	SI/PR	General	\$20,000
ADA Walkway - Visitor Center (grant?)	SI/PR	General	\$8,000
Powered Activated Carbon Feed System Treatment (grant?)	WTP	Water	\$500,000
SCADA Server	WTP	Water	\$15,000
Gate Intercom System/ Old Phone System	WTP	Water	\$5,000
Taylor's Ridge Pump	WWTP	Sewer	\$12,000
FLYGT Mixer	WWTP	Sewer	\$19,000
Truck Replacement (Maintenance)	WWTP	Sewer	\$60,000
Main Building Window Replacement	WWTP	Sewer	\$36,000
Total	16		\$1,444,000



Fiscal Year 2028

Item	Department	Funding	FY28
Vehicle Replacement and Uplift	PD	General	\$78,000
1 Ton Utility Bed Truck (Replace 10627) (Utility Crew)	PW	General, Sewer, Water	\$80,000
Wheel Loader (share with WWTP?)	PW	General, Sewer, Water	\$175,000
Disc Golf - Riverfront	SI/PR	General	\$7,000
Park Pavilion	SI/PR	General	\$10,000
Benches and Tables for Visitor Center	SI/PR	General	\$20,000
Route 55 Tank PAX Mixer	WTP	Water	\$20,000
Truck 240 - 2006	WTP	Water	\$45,000
Lab Spectrophotometer & Accessories	WTP	Water	\$6,000
Micro-C Chemical Pump	WWTP	Sewer	\$13,000
Sodium Alum Chemical	WWTP	Sewer	\$13,000
INF Pumps Impeller	WWTP	Sewer	\$11,150
Belt Roller Press	WWTP	Sewer	\$6,500
Final Effluent Flow Meter	WWTP	Sewer	\$11,000
Front End Loader (share with PW?)	WWTP	Sewer	\$200,000
Total	16		\$695,650



Fiscal Year 2029

Item	Department	Funding	FY29
Vehicle Replacement	Admin	General	\$40,000
2 - Vehicle Replacement and Uplift	PD	General	\$156,000
1 Ton Utility Bed Truck (Replacing 19921) (Mechanics Crew)	PW	General, Sewer, Water	\$80,000
Security Fence (grant?)	PW	General, Sewer, Water	\$100,000
1 1/4 Ton Utility Bed Truck (Replacing 10628) (Meter Crew)	PW	General, Sewer, Water	\$73,000
Boat Landing Overflow Parking	SI/PR	General	\$20,000
Truck 241 - Maintenance	WTP	Water	\$45,000
Clearwell Tank Rehab (At the plant)	WTP	Water	\$45,000
Total	8		\$559,000

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