

# Town of Strasburg

## **SPECIAL MESSAGE TO THE PUBLIC**

LIMITED IN-PERSON ATTENDANCE WILL BE ALLOWED FOR MEETINGS OR UTILIZE OUR LIVESTREAM BY ACCESSING THE LINK BELOW

<https://www.strasburgva.com/bc/page/meetings>

To make public comment please submit to:

[comment@strasburgva.com](mailto:comment@strasburgva.com)

by 4:00 p.m., Monday, September 27<sup>th</sup>, 2021

## **Finance & Personnel Committee**

Strasburg Town Hall  
174 East King Street

Monday, September 27<sup>th</sup>, 2021  
7 p.m.

### **Finance & Personnel Committee:**

Taralyn Nicholson, Chair  
Dane Hooser  
John Massoud  
Paul Weaver

### **Staff Contacts:**

J. Waverly Coggsdale, Town Manager  
Angela Fletcher, Director of Finance



# Agenda

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*Please, silence all cellular devices. Thanks.*

## **Citizen Comments on Non-Agenda Items**

### **Action Item:**

#### **1.) Approval of Minutes, April 15<sup>th</sup>, 2021**

*Description: Approval of the minutes from the April 15<sup>th</sup>, 2021 Finance & Personnel Committee meeting*

*Staff Contact: Amy Keller, Clerk of Council*

*Support Materials: Draft Minutes of the April 15<sup>th</sup>, 2021, meeting*

### **Discussion Item(s):**

#### **1.) Boards and Commissions Appointments**

*Description: Consideration of appointments to the Architectural Review Board and the Board of Zoning Appeals*

*Staff Contact: J. Waverly Coggsdale, III, Town Manager*

*Support Materials: Staff Memo*

#### **2.) Employee Personnel Policies Manual Holiday Schedule Review**

*Description: Review of employee holiday schedule*

*Staff Contact: J. Waverly Coggsdale, III, Town Manager*

*Support Materials: Staff Memo and charts*

#### **3.) Lodging Tax Amendment for Short Term Rentals**

*Description: Consideration of a Code amendment for taxes on the gross proceeds arising from short-term rental property*

*Staff Contact: J. Waverly Coggsdale, III, Town Manager*

*Support Materials: Staff Memo, Draft Ordinance, Code of Virginia excerpts (§ 58.1-3510.4 and § 58.1-3510.6), Frederick County Code § 155-155*

### **Old or unfinished business**

#### **1.) Round-up Program**

#### **2.) Arts & Tourism Façade Program**

#### **3.) Equal Pay**

#### **4.) Smart Meters Update**

### **New business**

### **Adjournment**

If you require any type of reasonable accommodation as a result of physical, sensory, or mental disability in order to participate in this meeting, please contact Amy Keller, Town Clerk at 540-465-9197 or amy@strasburgva.com. Three days notice is required.