



Application for Zoning Permit for Mobile Food Services

Version 2023.0522

Planning & Zoning Administration
174 E. King Street, P.O. Box 351
Strasburg, VA 22657
(540) 465-9197 ext. 127

Permit #		
Applicant Information		
Name	Company name	
Address	City/State	Zip Code
Email	Phone	
Business Information		
Name of Business:		
Address:	Tax Map:	
Business License #		
Location intended to set up		
Address		
Property Owner Information		
Name	Company name	
Address	City/State	Zip Code
Email	Phone	
Property Owners Signature		Date
Applicant Signature		Date
This area to be completed by staff		
Business License Paid:	Taxes Paid:	This box for approval stamp
Notes:		



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Required for Mobile Food Services	
1.	Zoning Approval for Mobile Food Services
2.	The property owner's signature or letter from the owner identifying their approval.
3.	A Town of Strasburg Business License or submitted application.
Notes	
1.	Mobile Food Services not permitted in residential districts or residential areas of a Planned District.
2.	Zoning Approval is not required for services taking place during an approved special event.
3.	Operations cannot be set up in a manner that has a negative impact on public use of public rights-of-way including sidewalks.
4.	The Meals Tax Report needs to be completed monthly, Meals Tax Report

Right to Appeal:

Unified Development Ordinance (UDO) Chapter 1 Section 19.4 A: An appeal to the Board (of Zoning Appeals) may be taken by any person aggrieved or by any officer, department, Board or bureau of the Town affected by any decision of the Zoning Administrator or from any order, requirement, decision or determination made by any other administrative officer in the administration or enforcement of Code of Virginia, 15.2-2280 et seq. or this UDO. The recipient has the right to appeal the notice of a zoning violation or a written order within 30 days in accordance with this section, and that decision shall be final and un-appealable if not appealed within 30 days. The appeal period shall not commence until a written determination is made. The appeal shall be taken within 30 days after the decision appealed from by filing with the Zoning Administrator, and with the Board, a notice of appeal specifying the ground thereof.