



Application for Zoning Permit for Outdoor Display and Cafe

Version 2023.0522

Planning & Zoning Administration
174 E. King Street, P.O. Box 351
Strasburg, VA 22657
(540) 465-9197 ext. 127

Sidewalk Café <input type="checkbox"/> Sidewalk Display Area <input type="checkbox"/> Parking Lot Display Area <input type="checkbox"/>	Permit #	
Applicant Information		
Name		
Address	City/State	Zip Code
Email	Phone	
Business License #		
Business Information		
Name of Business		
Address	Tax Map	
Additional Information for Sidewalk Display Area		
Description of Display Area and Furniture/Fixtures Used		
Additional Information for Sidewalk Cafe		
Café Area Square Footage	Sidewalk Clearance Width (back of curb to obstruction)	
Description of Area		
Additional Information for Parking Lot Display Area		
Number of Existing Parking Spaces	Number of Spaces Used for Display	
Description of Area		
Owner/Applicant Signature		Date
This area to be completed by staff		
Business License Paid:	Taxes Paid:	This box for approval stamp
Notes:		



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What is needed for an Outdoor Display and Cafe submission

1. Application for Zoning Approval
2. Application fee, fee amount per current fee schedule
3. A drawing indicating the area of use
4. An original signed Town of Strasburg Hold Harmless Agreement for compliance with Section 6.10.2 of the Unified Development Ordinance.

NOTES:

1. Items placed shall not impede ingress and egress of any structure.
2. All sidewalks shall maintain a 4-foot wide unobstructed travelway.
3. Uses shall comply with the Unified Development Ordinance, to include but not limited to, Section 6.10.

Right to Appeal:

Unified Development Ordinance (UDO) Chapter 1 Section 19.4 A: An appeal to the Board (of Zoning Appeals) may be taken by any person aggrieved or by any officer, department, Board or bureau of the Town affected by any decision of the Zoning Administrator or from any order, requirement, decision or determination made by any other administrative officer in the administration or enforcement of Code of Virginia, 15.2-2280 et seq. or this UDO. The recipient has the right to appeal the notice of a zoning violation or a written order within 30 days in accordance with this section, and that decision shall be final and un-appealable if not appealed within 30 days. The appeal period shall not commence until a written determination is made. The appeal shall be taken within 30 days after the decision appealed from by filing with the Zoning Administrator, and with the Board, a notice of appeal specifying the ground thereof.