

12. The repair or rehabilitation of historic structures upon a determination that the proposed repair or rehabilitation shall not preclude the structure's continued designation as a historic structure and the variance is the minimum necessary to preserve the historic character and design of the structure.
 13. Such other factors which are relevant to the purposes of this UDO.
- B. The Board of Zoning Appeals may refer any application and accompanying documentation pertaining to any request for a variance to any engineer or other qualified person or agency for technical assistance in evaluating the proposed project in relation to flood heights and velocities, and the adequacy of the plans for flood protection and other related matters.
 - C. Variances shall be issued only after the Board of Zoning Appeals has determined that the granting of such will not result in:
 1. Unacceptable or prohibited increases in flood heights;
 2. Additional threats to public safety;
 3. Unnecessary public expense;
 4. Nuisances;
 5. Fraud or victimization of the public, or
 6. Conflict with local laws, rules, ordinances, standards or Town policy.
 - D. Variances shall be issued only after the Board of Zoning Appeals has determined that variance shall be the minimum required to provide relief from any hardship to the Applicant.
 - E. The Board of Zoning Appeals shall notify the Applicant for a variance, in writing, that the issuance of a variance to construct a structure below the 100-year flood elevation
 1. Increases the risks to life and property, and
 2. Will result in increased premium rates for flood insurance.
 - F. A record shall be maintained of the above notification as well as all variance actions, including justification for the issuance of the variances. Any variances issued shall be noted in the annual or biennial report submitted to the Federal Insurance Administrator.

2.39 Sign Permit

2.39.1 Applicability

Except as otherwise provided in this UDO, it shall be unlawful for any person to erect a sign in the Town, or cause the same to be done, without first obtaining a sign permit for each such sign from the Zoning Administrator as required in this UDO. This shall not be construed to require a permit for change of copy on a sign, nor for the repairing, cleaning, and other normal maintenance of a lawful sign or sign structure so long as the sign or sign structure is not modified.

2.39.2 Submittal

An application for a sign permit shall be filed with the Zoning Administrator on a form provided by him which shall contain the following information along with any other relevant information required by the Zoning Administrator: