

Town of Strasburg Land Use Permit Application

Application is hereby made for permit as shown on the accompanying plan or sketch and as described below. Said work and or activities will be done under and in accordance with the rules and regulations of the Town of Strasburg, in so far as said rules are applicable thereto and any agreement between the parties herein-before referred to. Where applicable agreements may be attached and made part of the permit assembly including any cost responsibilities covering work under permit. Applicant agrees to maintain work in a manner as approved upon completion. Applicant also hereby agrees and is bound and held responsible to the owner for any and all damages to any other installations already in place as a result of work covered by resulting permit. Applicants to whom permits are issued shall at all times indemnify and save harmless the Town of Strasburg members of Council, and all Town employees, agents, and officers from responsibility, damage or liability arising from the exercise of the privileges granted in such permit. In consideration of the issuance of a permit the applicant agrees to waive for itself, successors in interest or assigns and entitlements it may otherwise have or have hereafter under the Uniform Relocation and Assistant Act of 1972 as amended in the event the Town or its successor chooses to exercise its acknowledged right to demand or cause the removal of any or all fixtures, personally of whatever kind or description that may hereafter be located, should this application be approved.

PROPERTY OWNER INFORMATION:

Name: _____ Contact Name: _____
Address: _____ E-mail Address: _____
City: _____ State: _____ Zip: _____ Phone Number (____) _____
Driver's Lic./Tax ID Number: _____ Alt. Phone Number (____) _____

AGENT INFORMATION: (AGENT is person/Company posting the surety, if different from Property Owner)

Name: _____ Contact Name: _____
Address: _____ E-mail Address: _____
City: _____ State: _____ Zip: _____ Phone Number (____) _____
Driver's Lic./Tax ID Number: _____ Alt. Phone Number (____) _____

Permit Term Requested _____ Fees Enclosed \$ _____ Check No. _____ Money Order _____ Other _____
Estimated cost of work to be performed on Town Right of Way \$ _____

SURETY INFORMATION: Surety Posted by: Owner Agent Surety Refund to: Owner Agent Surety Waived
Amount of Surety \$ _____ Obligation Amount \$ _____ Check # _____
Surety Company Name _____ Bond # _____

Request permission to perform the following activities: (As per attached plans)

LOCATION:

Street Name _____ Between Street _____ and Street _____
Tax Map Number _____ Applicant Job Number _____

[] IF APPLICABLE, I AGREE TO PAY THE FULL SALARY AND EXPENSES OF A TOWN ASSIGNED INSPECTOR IN CONJUNCTION WITH ACTIVITIES AUTHORIZED UNDER THE AUSPICES OF A TOWN OF STRASBURG LAND USE PERMIT

Signature of Property Owner: _____ Title _____ Date _____
Signature of Agent: _____ Title _____ Date _____

All applicable items on this form must be completed to avoid delay in processing. Prepayment required with remittance payable to Town of Strasburg.

OFFICIAL USE ONLY

Receipt is hereby acknowledged for: CHECK No. _____ MONEY ORDER _____
In the Amount of \$ _____ for PERMIT FEE \$ _____ CASH SURETY \$ _____
Authorized TOWN Signature _____ Date _____

Town of Strasburg
Land Use Permit
Special Provisions

Permittee Agreement for Land Use Permit Issuance

I the undersigned hereby acknowledge that I am fully cognizant of all the following requirements associated with the issuance of a Town of Strasburg Land Use Permit:

Applicant Name: _____

Applicant/Property Owner Signature: _____

Agent/Contractor Signature: _____

Project Name: _____

Special Provisions Applicable to Land use Permit
SPECIAL NOTICE OF PERMITTEE LIABILITY
Any of the following provisions, which can apply, shall apply.

GENERAL PROVISIONS

1. Permittee acceptance and use of a Town of Strasburg Land Use Permit is prima facie evidence that the permittee has read and is fully cognizant of all required permit provisions, applicable traffic control plans and associated construction standards to be employed. All applicants to whom permits are issued shall at all times indemnify and save harmless the Town of Strasburg, Council members, and all employees, agents, and officers, from responsibility, damage, or liability arising from the exercise of the privileges granted in such permit to the extent allowed by law.
2. The permittee agrees to secure and carry insurance against liability for personal injury and property damage that may arise from the work performed under permit and/or from the operation of permittee activity-up to one million dollars (\$1,000,000) each occurrence to protect the Council members and Town agents or employees; One Hundred Thousand dollars (\$100,000) each occurrence to protect the Town in event of suit.
3. The permittee assumes full responsibility for any and all (downstream, flooding, erosion, siltation, etc.) damages that may occur as a result of the work performed under this permit. Furthermore, the Town will in no way be responsible for any damage to the facility being placed as a result of future maintenance or construction activities performed by the Town.
4. The permittee Agrees to move, remove, alter, or change any installation that interferes with the ultimate construction of the streets in alignment or grade with out cost to the Town unless otherwise stipulated and agreed to by the Town.
5. The permittee shall immediately have corrected any situation which may arise as a result of these installations that the Director of Public Works or his/her representative deems hazardous to the traveling public, even though it may not be specifically covered in the Permit, the special Provisions and/or the Permit.
6. Any and all street or highway signs, right of way markers, etc., disturbed as a result of work preformed under this permit shall be reset immediately following work in the vicinity of the disturbed facility. The services of a certified land surveyor may be required.
7. It shall be the permittee's responsibility to obtain ANY and ALL necessary permits that may be required by any other government agencies.
8. A Copy of ALL permit's shall be kept on-site at all times, and posted in a clear visible location for Inspection.
9. The permittee is required to notify the Town office at least 48 hours in advance of ANY proposed work commencing and before the following operations take place. Failure to carry out this requirement may result in this permit being revoked. (A.) Placing Concrete or Asphalt. (B.) Proof rolling or nuclear testing taken of subgrade before stone is placed. (C.) Proof rolling or nuclear testing taken of base stone. (D.) Boring or jacking of pipes larger than 6" inches.
10. The permittee is required to notify "Miss Utility" or each operator of an underground utility where no notification center exists of any planned excavation. This Notification must be provided at least 48 hours prior to work commencing, excluding weekends and holidays. Failure to carry out this requirement may result in this permit being revoked.
11. If, during or before construction, it is deemed necessary for the Town to assign an inspector to the project, the permittee is to pay the Town an additional inspection fee in an amount that will cover the salary, expense allowance, and mileage allowance for the inspection(s) assigned by he Town for handling work covered by this permit. Said inspection fee to be paid promptly each month on bills rendered by the Town.
12. The absence of a Town inspector dose NOT in any way relieve the permittee of his/her responsibility to perform the work in accordance with the approved plans and provisions of the attached permit and Road and Bridge standards (current edition) and Road and Bridge Specifications (current edition). No changes shall be made without approval of the Director of Public Works or his/her representative.

13. It is the duty of the Director of Public Works or his/her representative to keep all roads maintained in a safe condition at All times. Therefore, any permit may be denied, revoked, or suspended, when in the opinion of the Director or his/her representative the safety, use or maintenance of the streets so requires.
14. The permittee shall at all times give strict attention to the safety of the public, his/her employees and himself/herself. The Town reserves the right to stop work at anytime due to safety problems and/or noncompliance with the terms of the permit. The Town at its discretion, may complete any work covered in the permit or restore the Right of Way to the Town's standards and bill the actual cost of such work. The permittee may be required to move, alter, change or remove from the Town's right of way in a satisfactory manner, any installation made on the right of way under this permit.
15. All work under this permit on the Town's right of way shall in all respects, including location, alignment, elevation and grade; manner of performing the work; restoration of conditions, etc; be subject to the Town's directions, Road and Bridge standards (current edition) and Road and Bridge Specifications (current edition) and shall be performed to the satisfaction of the Director of Public Works or his/her representative.
16. Design changes, specified material changes and/or field changes from the approved plans need to be submitted to the Director of Public Works or his/her representative prior to proceeding with the work. A letter of explanation shall accompany the revised design plans and/or engineering calculations, which must be submitted to the Town for review and approval by the Director of Public Works.
17. Traffic shall NOT be blocked or re-routed (Detoured) without written permission from the Director of Public Works or his/her representative. Where one-way traffic is permitted to be maintained, it shall be properly flagged 24 hours per day by a trained certified flag person.
18. During construction, the permittee shall furnish ALL necessary signs, flag persons, and other protective devices (lights, barricades, etc.) as in the Virginia Work Area Protection Manual or as directed by the Director of Public Works or his/her representative. All signs shall be in accordance with the current edition of the Manual of Uniform Traffic Control Devices. Trained certified flag persons shall be provided as necessary for control and protection of vehicular and pedestrian traffic. Flag persons shall use sign paddles to regulate traffic in accordance with the MUTCD.
19. Hours and Days of Work: permittee is authorized to work between the hours of 8:00 am to 3:30 pm Monday through Friday Any variance in times of work must be obtained from the Director of Public Works or his/her representative. The Director of Public Works shall determine working hours on All Town Streets.
20. Long open trenches will NOT be permitted. The maximum length at any time including backfilled portion which is not suitable for traffic, shall NOT exceed 250 feet and shall be properly signed and delineated. Trenches are NOT to be left open overnight unless approved by the Director of Public Works. No pre-blasting or pre-blowing will be permitted without prior approval.
21. No excavated material is to be placed or tracked on the pavement, without written permission of the Director of Public Works or his/her representative. When so permitted, the pavement shall be satisfactorily cleaned by an approved method. Also, no cleated (track-mounted) equipment is to be used on the pavement, without proper protection to the pavement.
22. All backfilling and compaction of disturbed areas shall be in accordance with Road and Bridge Specifications (current edition). The permittee will be held responsible for correcting any settlement of backfill or pavement for a period of three (3) years after completion of work.
23. Where pavement exists, all crossing shall be bored, pushed, or jacked. The pavement shall NOT be cut unless otherwise approved by the Director of Public Works or his/her representative and then only if justifiable circumstances prevail or proof is shown that a thorough attempt has been made to push, bore or jack.
24. Whenever the pavement is permitted to be cut, not over one-half of the roadway width shall be disturbed at one time: the first opening shall be completely restored to satisfactory, travelable condition before the second half can be opened. The permittee shall resurface with like material that is existing, all backfill material within the street shall be crushed stone. Where the pavement is disturbed or deemed weakened, in its entirety or such portions of it as deemed desirable by the Town, shall be restored or replaced in a manner, which is satisfactory to the Director of Public Works or his/her representative.

25. Entrances- Street connections private entrances, and construction entrances are to be kept in satisfactory condition. Entrances shall not be blocked. Ample provision must be made for safe ingress and egress to adjacent property at all times. Where entrances are disturbed, they shall be restored to the satisfaction of the property owner and the Town. The permittee shall submit to the Town engineering calculations, etc. showing determination of appropriate size of entrance pipe.

UTILITY PROVISIONS

26. All crossing and parallel installations allowed in the shoulders or ditch lines shall have a cover of 36 inches. All underground cable TV and telephone cables placed adjacent to the right of way and back of ditch line shall have a minimum of 30 inches cover. All other facilities shall have a minimum of 36 inches of cover.

27. Where feasible all aboveground installations (such as fire hydrants, telephone pedestals, markers, etc.) shall be located adjacent to the right of way line. All manhole covers, valve box, etc. shall be installed at existing ground line and shall conform to existing contours.

28. No poles, guys, anchors, etc. are to be placed on the Town's Right-of-Way unless so indicated and approved on this permit. At no time will any such facilities be allowed between the ditch line and the traveled roadway. No facility will be allowed in the gutter line on streets with curb and gutter.

29. All overhead crossing(s) shall conform to the latest requirements of the NESC. And the Vertical clearance of the lowest wire or cable crossing the street or entrance shall not be less than 18 feet for all primary and secondary streets.

STREET REPAIR PROVISIONS

30. The permittee will be required to replace the surface and base of the street included under this permit in accordance with the Roads and Bridge Specifications (current edition) and these special provisions.

31. Backfill material shall include a minimum of four (4") inches bedding material (sand or #57 stone). The balance of the backfill other than stone shall be approved by the Town.

32. Cuts in the streets surface shall be replaced with all stone Type I, size 21A or 21B aggregate compacted to 100 percent of the theoretical maximum density at optimum moisture content covering the entire trench width in addition to a bench of six (6") inches from all sides, this layer shall serve as sub-base. An Asphalt Concrete base course (BM) of a six (6") inch minimum thickness or match the existing base thickness, shall be placed over the sub-base. A surface asphalt concrete course of a minimum of 1.5" (SM) shall be placed on top of the base (BM) covering the trench width. The asphalt concrete surface course shall be slightly higher (1/8"-1/4") than the existing surface to provide a smooth grade into the existing pavement surface. Inspection reports are to be provided to the Town. See Figure 1.

33. The cut to be backfilled shall be made dry as practicable at the time of backfilling by pumping, bailing, draining, or other approved dewatering methods.

34. All cuts shall be trimmed to neat straight lines and a tack coat shall be applied before placing the plant mix.

35. Replacement of pavement shall be from edge of pavement to edge of pavement except when individual cuts are made and not covering the entire width of the pavement.

36. Placement of Asphalt Concrete courses shall be rolled where possible with a unit having a manufacturer's rating of ten (10) tons, and rolled until the aggregate is keyed into the bitumen. Where rolling is not possible, a mechanical tamper will be used.

37. In all cuts stone is to be placed in the trench daily up to a maximum length of 250 feet, at which time the pavement shall be covered with a temporary or permanent asphalt patch. If the application of the bituminous layer is delayed for adverse weather conditions, the contractor shall provide and maintain a base course that is acceptable to the Town until such time as the appropriate pavement patch can be applied and completion of the installation of the gas, sewer, and water lines, phone or TV cables, contractor shall restore pavement in the manner prescribed within (10) days.

38. Prior to Final release from the permit the road shall be completed to the final course.

FINAL INSPECTION AND COMPLETION OF PERMIT

- 39. Upon completion of the work covered by this permit, all disturbed areas within the Town's Right-of-Way shall be top soiled, seeded, and restored to their original condition as found, prior to starting such work.
- 40. Completion of this permit is contingent to the fact that the Permittee is in compliance with ALL involved in the total completion of work on the Town's Right-of-Way.
- 41. The Permittee is required to notify the Town upon completion of work covered by the attached Land Use Permit. The Permittee is responsible for requesting a Final Inspection.

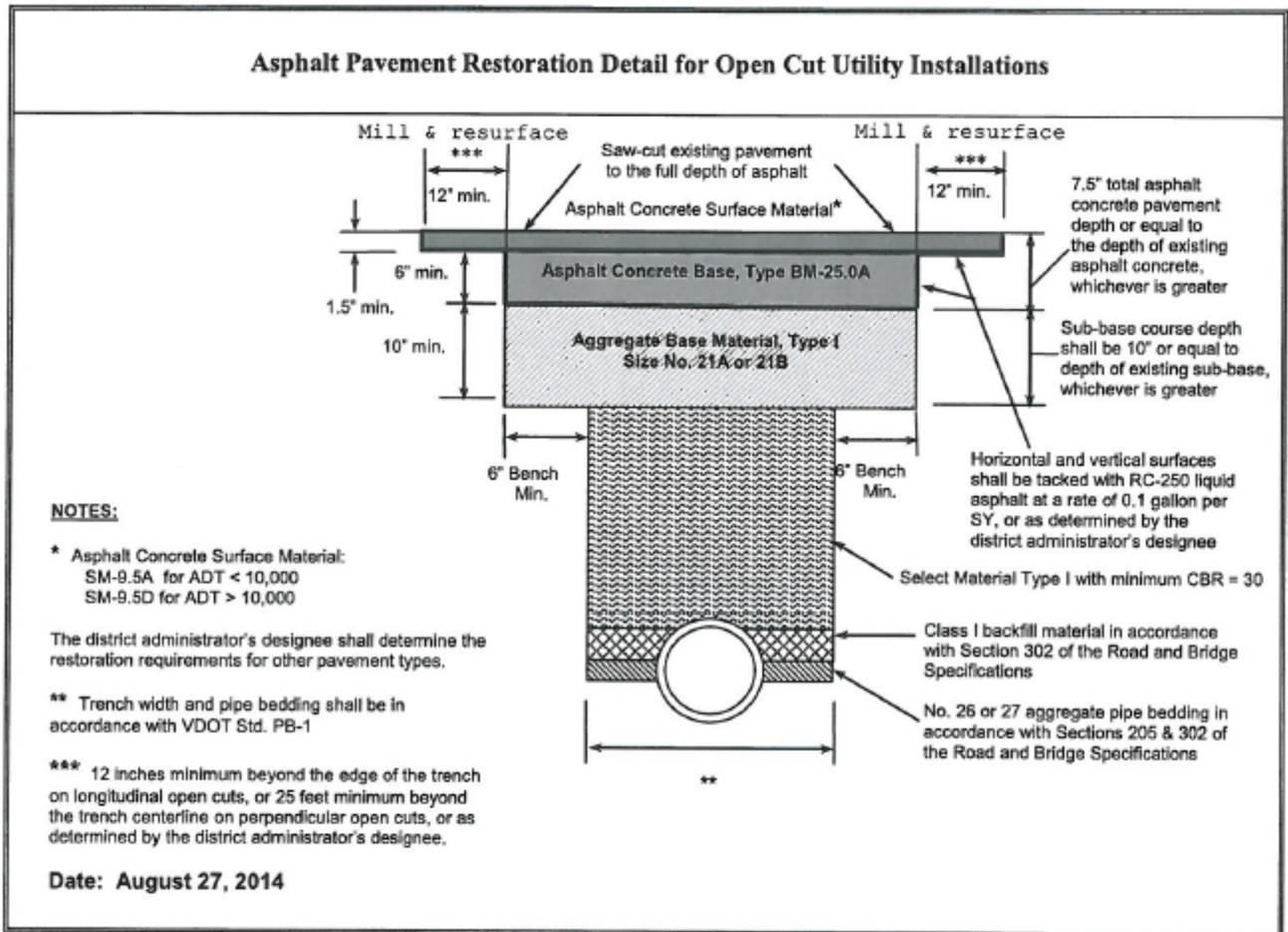


FIGURE 1

