



Aquatic and Recreation Guard (Lifeguard)

Position Description

Department: Parks and Recreation
Pay Grade: \$13.00
FLSA Status: Non-exempt

General Definition of Work

A member of the Parks and Recreation Department. Performs a variety of duties related to the oversight, care, and facilitation of the Town of Strasburg aquatic and recreation activities, including, but not limited to, Strasburg Pool lifeguard, concession duties, recreation programming, and park maintenance.

Qualification Requirements

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements below represent the required knowledge, skills, and/or abilities. Reasonable accommodation(s) may be made to enable an individual with disabilities to perform essential functions.

Essential Functions

- Staff will be scheduled daily as lifeguards or concession staff and will be expected to be proficient in both duties.
- Attend all-staff monthly meetings provided during pre-season training.
- Must possess auditory, verbal, and visual capabilities to monitor the pool, park environment, and community members' well-being.
- Ensure the safety of patrons using the facility by educating and enforcing safe aquatic practices and responding quickly and correctly in emergency situations.
- Administer emergency first aid needed by any victim of an accident and communicate additional assistance or equipment needed with other staff.
- Observe and enforce pool rules; consistently practice prevention and minimize or eliminate hazardous situations.
- Report any problems that arise to the Pool Manager and complete Incident Reports and documentation as needed.
- Complete various assignments as designated by your supervisory team.
- Check aquatic facilities, playground bathrooms, and park pavilion trash cans and inform the supervisor of maintenance concerns.
- Accurately utilize the point-of-sale system and ensure cash management procedures are always followed.
- Appropriately utilize the Admissions form, pool pass log, cleaning checklist, and other documentation.
- Maintain concession inventory and ensure patrons are purchasing products.
- Ensure a clean working space is always maintained.
- All employees of the Strasburg Pool are expected to uphold and exhibit the Town's shared employee values of Knowledge, Respect, and Integrity.
- Performs other related duties as assigned.

Knowledge, Skills, and Abilities

Must have a current Red Cross Lifeguarding and American Red Cross CPR/AED for the Professional Rescuer certificate on file in the Strasburg Town Office. American Lifeguard Association certificates are acceptable for recertification only. This certification will be offered to all new and returning employees. Employees must



possess auditory, verbal, and visual capabilities to monitor the pool environment and swimmers' well-being and be able to act quickly and calmly in emergencies.

Education and Experience

Previous experience is preferred but not required.

Licenses or Certifications

Upon hire, a Red Cross Lifeguarding and American Red Cross CPR/AED must be obtained for the Professional Rescuer certification.

Physical Requirements

This work requires the ability to withstand extended exposure to hot and humid environments; frequent exertion of up to fifty (50) pounds of force; frequently requires standing and walking and occasionally requires sitting for extended periods of time, reaching with hands and arms; lifting; work has standard vision requirements; vocal communication is required for expressing or exchanging ideas by means of the spoken word; hearing is required to perceive information at normal spoken word levels; work may require preparing and analyzing written or computer data.

Schedule and Compensation

This is a seasonal, part-time position with no benefits. Depending on staffing, event(s), and facility needs, the schedule will require flexibility, with evening and weekend hours required. The schedule will range on an as-needed basis between 10-30 hours weekly from May to September. Paid training opportunities may also be available.

*** The duties listed above are intended only as general illustrations of the several types of work that may be performed. Specific statements of duties not included do not exclude them from the position if the work is similar, related, or a logical assignment to the position. Job descriptions are subject to change by the Parks and Recreation Manager as the needs and requirements change. ***

Acknowledgment

I acknowledge that I have received this position description and understand that it is not a contract of employment. I am responsible for reading this job description and complying with all job duties, requirements, responsibilities, and subsequent revisions.

Employee Name

Employee Signature

Date