



## Memorandum

To: Mayor Boies and Strasburg Town Council  
From: Finance Director, Angela Fletcher  
Date: 08/08/2023  
Re: Monthly Update to Council

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### Finances and Auditing

- Staff continue to work on our annual year-end activities.
- Our annual audit reviews have gone very well and without issues to report and will wrap up with the fall visits scheduled for September.

### Due Dates and Anticipated Items/Customer Interaction and Information

- There are **118** days until Tuesday, December 5th, 2023  
(2nd Half Tax Due Date)
- The 1<sup>st</sup> half past due notices have been issued for delinquent taxes and were mailed on 07/12/23.



### Career Development/Training

- Director of Finance Fletcher participated in a Teams meeting regarding the new GASB 96 Subscription Based Information Technology Arrangements (SBITAs) and the requirements for financial reporting – 06/29

Town of Strasburg

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
<b>Reporting Fund: 10-GENERAL FUND</b>							
10-3300-2001 AUTO RENTAL TAX	\$6,000.00	\$6,000.00	\$0.00	\$0.00	\$0.00	(\$6,000.00)	0
10-3310-1000 REAL ESTATE TAXES	\$1,362,000.00	\$1,362,000.00	\$0.00	\$18,723.71	\$18,723.71	(\$1,343,276.29)	1
10-3310-1001 REAL ESTATE TAXES-DE	\$20,000.00	\$20,000.00	\$0.00	\$1,415.28	\$1,415.28	(\$18,584.72)	7
10-3310-2000 PERSONAL PROPERTY T	\$605,000.00	\$605,000.00	\$0.00	\$19,422.34	\$19,422.34	(\$585,577.66)	3
10-3310-2001 PERSONAL PROPERTY T	\$35,000.00	\$35,000.00	\$0.00	\$5,984.21	\$5,984.21	(\$29,015.79)	17
10-3310-2300 PERSONAL PROPERTY T	\$138,900.00	\$138,900.00	\$0.00	\$0.00	\$0.00	(\$138,900.00)	0
10-3310-2500 MACHINERY & TOOLS T	\$350,000.00	\$350,000.00	\$0.00	\$3,076.08	\$3,076.08	(\$346,923.92)	1
10-3310-2501 MACHINERY & TOOLS T	\$4,500.00	\$4,500.00	\$0.00	\$0.00	\$0.00	(\$4,500.00)	0
10-3310-3000 BANK FRANCHISE TAXE	\$125,000.00	\$125,000.00	\$0.00	\$0.00	\$0.00	(\$125,000.00)	0
10-3310-4000 FRANCHISE TAXES OTHE	\$18,000.00	\$18,000.00	\$0.00	\$0.00	\$0.00	(\$18,000.00)	0
10-3310-5000 PENALTIES	\$42,500.00	\$42,500.00	\$0.00	\$10,600.38	\$10,600.38	(\$31,899.62)	25
10-3310-5500 INTEREST FROM TAXES	\$4,500.00	\$4,500.00	\$0.00	\$247.50	\$247.50	(\$4,252.50)	6
10-3310-6000 UTILITY TAXES	\$140,000.00	\$140,000.00	\$0.00	\$5,679.50	\$5,679.50	(\$134,320.50)	4
10-3310-6100 COMMUNICATION TAXE	\$65,000.00	\$65,000.00	\$0.00	\$0.00	\$0.00	(\$65,000.00)	0
10-3310-6101 CIGARETTE TAXES	\$120,000.00	\$120,000.00	\$0.00	\$10,687.50	\$10,687.50	(\$109,312.50)	9
10-3320-1000 MOTOR VEHICLE FEES	\$165,000.00	\$165,000.00	\$0.00	\$10,636.60	\$10,636.60	(\$154,363.40)	6
10-3320-1500 DMV STOP FEE	\$30,000.00	\$30,000.00	\$0.00	\$1,094.39	\$1,094.39	(\$28,905.61)	4
10-3320-2000 ZONING & PERMIT FEES	\$31,000.00	\$31,000.00	\$0.00	\$270.00	\$270.00	(\$30,730.00)	1
10-3320-3000 BUSINESS LICENSE TAX	\$165,000.00	\$165,000.00	\$0.00	\$5,592.83	\$5,592.83	(\$159,407.17)	3
10-3320-4000 MEALS TAXES	\$975,000.00	\$975,000.00	\$0.00	\$84,036.13	\$84,036.13	(\$890,963.87)	9
10-3320-4100 LODGING TAXES	\$210,000.00	\$210,000.00	\$0.00	\$21,467.98	\$21,467.98	(\$188,532.02)	10
10-3330-2000 ROLLING STOCK	\$6,500.00	\$6,500.00	\$0.00	\$0.00	\$0.00	(\$6,500.00)	0
10-3330-3000 SALES TAXES	\$505,000.00	\$505,000.00	\$0.00	\$51,558.49	\$51,558.49	(\$453,441.51)	10
10-3330-4000 LAW ENFORCEMENT STA	\$122,020.00	\$122,020.00	\$0.00	\$0.00	\$0.00	(\$122,020.00)	0
10-3330-5000 RIGHT-OF-WAY FEES	\$22,000.00	\$22,000.00	\$0.00	\$2,417.94	\$2,417.94	(\$19,582.06)	11
10-3330-6000 HIGHWAY MAINTENANC	\$867,956.00	\$867,956.00	\$0.00	\$0.00	\$0.00	(\$867,956.00)	0
10-3330-7000 GRANTS RECEIVED	\$200,000.00	\$200,000.00	\$0.00	\$0.00	\$0.00	(\$200,000.00)	0
10-3330-7023 VDOT REV SHARE - BOR	\$980,600.00	\$980,600.00	\$0.00	\$0.00	\$0.00	(\$980,600.00)	0
10-3330-7036 VISITOR CENTER REVEN	\$35,000.00	\$35,000.00	\$0.00	\$659.39	\$659.39	(\$34,340.61)	2
10-3330-7040 SPECIAL EVENTS REVEN	\$17,000.00	\$17,000.00	\$0.00	\$360.00	\$360.00	(\$16,640.00)	2
10-3340-1000 FINES & COSTS	\$25,000.00	\$25,000.00	\$0.00	\$1,833.83	\$1,833.83	(\$23,166.17)	7
10-3350-3000 PETTY CASH	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	(\$100.00)	0
10-3350-4000 MISCELLANEOUS RECEI	\$35,000.00	\$35,000.00	\$0.00	\$4,566.46	\$4,566.46	(\$30,433.54)	13
10-3350-4200 RETURNED CHECK FEE	\$0.00	\$0.00	\$0.00	\$175.00	\$175.00	\$175.00	0
10-3350-7000 INTEREST INCOME	\$30,000.00	\$30,000.00	\$0.00	\$0.00	\$0.00	(\$30,000.00)	0
10-3350-7026 VA COMMISSION FOR AR	\$4,500.00	\$4,500.00	\$0.00	\$0.00	\$0.00	(\$4,500.00)	0
10-3350-8700 PROCEEDS FROM BORR	\$2,390,000.00	\$2,390,000.00	\$0.00	\$0.00	\$0.00	(\$2,390,000.00)	0
10-3350-9060 TRANSFER FROM ARPA F	\$1,488,740.00	\$1,488,740.00	\$0.00	\$0.00	\$0.00	(\$1,488,740.00)	0
10-3350-9061 ARPA FUNDING - POLIC	\$114,642.00	\$114,642.00	\$0.00	\$0.00	\$0.00	(\$114,642.00)	0
10-4411-2000 MAYOR & TOWN COUNC	\$32,500.00	\$32,500.00	\$0.00	\$0.00	\$0.00	\$32,500.00	0
10-4411-3500 PLANNING COMMISSION	\$4,200.00	\$4,200.00	\$0.00	\$0.00	\$0.00	\$4,200.00	0
10-4411-7000 SALARIES & WAGES- RE	\$352,353.00	\$352,353.00	\$0.00	\$26,203.91	\$26,203.91	\$326,149.09	7
10-4411-8000 SALARIES & WAGES PAR	\$26,353.00	\$26,353.00	\$0.00	\$5,803.89	\$5,803.89	\$20,549.11	22
10-4411-9000 SALARIES & WAGES-OVE	\$2,000.00	\$2,000.00	\$0.00	\$24.15	\$24.15	\$1,975.85	1
10-4411-9001 FICA - ADMINISTRATION	\$31,781.00	\$31,781.00	\$0.00	\$2,306.91	\$2,306.91	\$29,474.09	7
10-4411-9002 VRS - ADMINISTRATION	\$49,218.00	\$49,218.00	\$0.00	\$0.00	\$0.00	\$49,218.00	0
10-4411-9003 HEALTH INSURANCE - E	\$31,636.00	\$31,636.00	\$0.00	\$17.78	\$17.78	\$31,618.22	0
10-4411-9005 EMPLOYEE STIPEND	\$840.00	\$840.00	\$0.00	\$64.60	\$64.60	\$775.40	8
10-4412-1600 INSURANCE PREMIUMS	\$12,000.00	\$12,000.00	\$0.00	\$0.00	\$0.00	\$12,000.00	0
10-4412-1700 ADVERTISING	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0
10-4412-1900 LEGAL SERVICES	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$50,000.00	0
10-4412-2000 CONTRACTUAL SERVICE	\$25,000.00	\$25,000.00	\$0.00	\$262.77	\$262.77	\$24,737.23	1
10-4412-2020 DMV STOP FEE	\$15,000.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	0
10-4412-2100 PROFESSIONAL SERVICE	\$15,000.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	0
10-4412-2200 TELEPHONE	\$2,800.00	\$2,800.00	\$0.00	\$198.45	\$198.45	\$2,601.55	7
10-4412-2300 ELECTRICITY	\$4,500.00	\$4,500.00	\$0.00	\$0.00	\$0.00	\$4,500.00	0
10-4412-2500 FUEL-HEAT	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0

Town of Strasburg

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10-4412-2600 GAS, GREASE, & OIL	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0
10-4412-2800 MATERIALS & SUPPLIES	\$21,000.00	\$21,000.00	\$0.00	\$1,226.87	\$1,226.87	\$19,773.13	6
10-4412-2855 COMPUTERS & SOFTWA	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0
10-4412-2900 MEMBERSHIP DUES	\$2,000.00	\$2,000.00	\$0.00	\$2,043.06	\$2,043.06	(\$43.06)	102
10-4412-3000 MISCELLANEOUS	\$5,500.00	\$5,500.00	\$0.00	\$35.00	\$35.00	\$5,465.00	1
10-4412-3100 STRASBURG LIBRARY D	\$24,000.00	\$24,000.00	\$0.00	\$0.00	\$0.00	\$24,000.00	0
10-4412-3201 I/T SUPPORT	\$3,850.00	\$3,850.00	\$0.00	\$237.67	\$237.67	\$3,612.33	6
10-4412-3300 BUILDING MAINTENANC	\$6,400.00	\$6,400.00	\$0.00	\$16.65	\$16.65	\$6,383.35	0
10-4412-3700 TRAVEL & TRAINING	\$3,400.00	\$3,400.00	\$0.00	\$0.00	\$0.00	\$3,400.00	0
10-4412-3701 TRAVEL & TRAINING CO	\$3,500.00	\$3,500.00	\$0.00	\$0.00	\$0.00	\$3,500.00	0
10-4412-3710 CODIFICATION	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0
10-4412-7500 STRASBURG MUSEUM D	\$15,000.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	0
10-4412-7700 PROJECTS	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0
10-4412-7701 COUNTY TOURISM SUPP	\$32,000.00	\$32,000.00	\$0.00	\$0.00	\$0.00	\$32,000.00	0
10-4412-8000 RESCUE SQUAD DONATI	\$35,000.00	\$35,000.00	\$0.00	\$0.00	\$0.00	\$35,000.00	0
10-4412-8100 FIRE DEPT DONATION	\$35,000.00	\$35,000.00	\$0.00	\$108.33	\$108.33	\$34,891.67	0
10-4412-8800 BUSINESS PARK - DEBT	\$164,700.00	\$164,700.00	\$0.00	\$0.00	\$0.00	\$164,700.00	0
10-4412-9000 CONTINGENCY EXPENSE	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0
10-4413-0400 CAPITAL PROJECTS	\$3,370,000.00	\$3,370,000.00	\$0.00	\$0.00	\$0.00	\$3,370,000.00	0
10-4413-0401 CAPITAL PROJECTS - B	\$1,000,000.00	\$1,000,000.00	\$0.00	\$0.00	\$0.00	\$1,000,000.00	0
10-4413-1410 RESERVES	\$26,014.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$26,014.00	0
10-4421-7000 SALARIES & WAGES	\$156,412.00	\$156,412.00	\$0.00	\$3,660.46	\$3,660.46	\$152,751.54	2
10-4421-8000 SALARIES & WAGES - P	\$0.00	\$0.00	\$0.00	\$1,593.91	\$1,593.91	(\$1,593.91)	0
10-4421-9001 FICA	\$11,965.00	\$11,965.00	\$0.00	\$342.40	\$342.40	\$11,622.60	3
10-4421-9002 VRS - COMMUNITY INIT	\$22,414.00	\$22,414.00	\$0.00	\$0.00	\$0.00	\$22,414.00	0
10-4421-9003 HEALTH INSURANCE	\$20,080.00	\$20,080.00	\$0.00	\$6.54	\$6.54	\$20,073.46	0
10-4421-9005 EMPLOYEE STIPEND	\$840.00	\$840.00	\$0.00	\$32.30	\$32.30	\$807.70	4
10-4422-1700 ADVERTISING	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0
10-4422-2000 CONTRACTUAL SERVICE	\$5,000.00	\$5,000.00	\$0.00	\$8.02	\$8.02	\$4,991.98	0
10-4422-2800 MATERIALS & SUPPLIES	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0
10-4422-2855 COMPUTERS & SOFTWA	\$11,000.00	\$11,000.00	\$0.00	\$0.00	\$0.00	\$11,000.00	0
10-4422-2900 MEMBERSHIP DUES	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0
10-4422-3000 MISCELLANEOUS	\$700.00	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	0
10-4422-3201 I/T SUPPORT	\$700.00	\$700.00	\$0.00	\$69.90	\$69.90	\$630.10	10
10-4422-3700 TRAVEL & TRAINING	\$2,250.00	\$2,250.00	\$0.00	\$0.00	\$0.00	\$2,250.00	0
10-4422-3800 PLANNING DISTRICT CO	\$9,320.00	\$9,320.00	\$0.00	\$7,269.45	\$7,269.45	\$2,050.55	78
10-4422-3900 VIOLATIONS	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0
10-4423-1411 UDO - REWRITE	\$60,000.00	\$60,000.00	\$0.00	\$0.00	\$0.00	\$60,000.00	0
10-4431-7000 SALARIES & WAGES - R	\$575,537.00	\$575,537.00	\$0.00	\$31,091.05	\$31,091.05	\$544,445.95	5
10-4431-7011 VDOT SALARIES & WAG	\$126,035.00	\$126,035.00	\$0.00	\$0.00	\$0.00	\$126,035.00	0
10-4431-8000 SALARIES & WAGES - P	\$91,128.00	\$91,128.00	\$0.00	\$5,992.89	\$5,992.89	\$85,135.11	7
10-4431-9000 SALARIES & WAGES - O	\$25,900.00	\$25,900.00	\$0.00	\$826.38	\$826.38	\$25,073.62	3
10-4431-9001 FICA - PUBLIC WORKS	\$60,032.00	\$60,032.00	\$0.00	\$2,657.46	\$2,657.46	\$57,374.54	4
10-4431-9002 VRS - PUBLIC WORKS -	\$96,603.00	\$96,603.00	\$0.00	\$0.00	\$0.00	\$96,603.00	0
10-4431-9003 HEALTH INSURANCE - E	\$68,000.00	\$68,000.00	\$0.00	\$22.22	\$22.22	\$67,977.78	0
10-4431-9005 EMP STIPEND	\$2,200.00	\$2,200.00	\$0.00	\$193.80	\$193.80	\$2,006.20	9
10-4432-1600 INSURANCE PREMIUMS	\$12,000.00	\$12,000.00	\$0.00	\$0.00	\$0.00	\$12,000.00	0
10-4432-2000 CONTRACTUAL SERVICE	\$11,660.00	\$11,660.00	\$0.00	\$88.19	\$88.19	\$11,571.81	1
10-4432-2200 TELEPHONE	\$6,505.00	\$6,505.00	\$0.00	\$528.72	\$528.72	\$5,976.28	8
10-4432-2300 ELECTRICITY	\$6,000.00	\$6,000.00	\$0.00	\$0.00	\$0.00	\$6,000.00	0
10-4432-2400 STREET LIGHTS	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$50,000.00	0
10-4432-2500 FUEL-HEAT	\$5,100.00	\$5,100.00	\$0.00	\$0.00	\$0.00	\$5,100.00	0
10-4432-2600 GAS, GREASE, & OIL	\$11,517.00	\$11,517.00	\$0.00	\$0.00	\$0.00	\$11,517.00	0
10-4432-2700 TIRES & TUBES	\$2,100.00	\$2,100.00	\$0.00	\$0.00	\$0.00	\$2,100.00	0
10-4432-2800 MATERIALS & SUPPLIES	\$7,895.00	\$7,895.00	\$0.00	\$108.35	\$108.35	\$7,786.65	1
10-4432-2850 PERMITS & DUES	\$735.00	\$735.00	\$0.00	\$0.00	\$0.00	\$735.00	0
10-4432-2855 COMPUTERS & SOFTWA	\$1,930.00	\$1,930.00	\$0.00	\$0.00	\$0.00	\$1,930.00	0
10-4432-3000 MISCELLANEOUS	\$1,800.00	\$1,800.00	\$0.00	\$0.00	\$0.00	\$1,800.00	0

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10-4432-3201 I/T SUPPORT	\$5,000.00	\$5,000.00	\$0.00	\$404.04	\$404.04	\$4,595.96	8
10-4432-3300 BUILDING MAINTENANC	\$6,430.00	\$6,430.00	\$0.00	\$0.00	\$0.00	\$6,430.00	0
10-4432-3400 REPAIRS EQUIPMENT	\$22,033.00	\$22,033.00	\$0.00	\$436.27	\$436.27	\$21,596.73	2
10-4432-3500 REPAIRS STREETS - TO	\$50,000.00	\$50,000.00	\$0.00	\$3,358.49	\$3,358.49	\$46,641.51	7
10-4432-3600 REPAIRS STREETS-STAT	\$714,218.00	\$714,218.00	\$0.00	\$0.00	\$0.00	\$714,218.00	0
10-4432-3700 TRAVEL & TRAINING	\$6,895.00	\$6,895.00	\$0.00	\$0.00	\$0.00	\$6,895.00	0
10-4432-3800 MISS UTILITY	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0
10-4432-4000 UNIFORMS/PPE	\$6,890.00	\$6,890.00	\$0.00	\$145.16	\$145.16	\$6,744.84	2
10-4432-4300 VEHICLE/EQUIPMENT PY	\$7,356.00	\$7,356.00	\$0.00	\$735.63	\$735.63	\$6,620.37	10
10-4432-4700 STORM WATER MANAGE	\$7,500.00	\$7,500.00	\$0.00	\$0.00	\$0.00	\$7,500.00	0
10-4432-4800 EQUIPMENT	\$6,120.00	\$6,120.00	\$0.00	\$0.00	\$0.00	\$6,120.00	0
10-4432-4900 HORTICULTURE	\$27,000.00	\$27,000.00	\$0.00	\$117.92	\$117.92	\$26,882.08	0
10-4432-5100 PRINCIPAL ON VRA SER	\$30,000.00	\$30,000.00	\$0.00	\$0.00	\$0.00	\$30,000.00	0
10-4432-5110 INTEREST VRA SERIES	\$17,500.00	\$17,500.00	\$0.00	\$0.00	\$0.00	\$17,500.00	0
10-4433-0100 CAPITAL PROJECTS - V	\$188,740.00	\$188,740.00	\$0.00	\$0.00	\$0.00	\$188,740.00	0
10-4441-7000 SALARIES & WAGES - R	\$1,243,104.00	\$1,243,104.00	\$0.00	\$101,297.89	\$101,297.89	\$1,141,806.11	8
10-4441-7010 SALARIES & WAGES - P	\$93,881.00	\$93,881.00	\$0.00	\$4,644.23	\$4,644.23	\$89,236.77	5
10-4441-9000 SALARIES & WAGES - O	\$93,200.00	\$93,200.00	\$0.00	\$23,928.54	\$23,928.54	\$69,271.46	26
10-4441-9001 FICA - PUBLIC SAFETY	\$109,410.00	\$109,410.00	\$0.00	\$9,328.24	\$9,328.24	\$100,081.76	9
10-4441-9002 VRS - PUBLIC SAFETY	\$176,916.00	\$176,916.00	\$0.00	\$0.00	\$0.00	\$176,916.00	0
10-4441-9003 HEALTH INSURANCE -	\$178,000.00	\$178,000.00	\$0.00	\$648.62	\$648.62	\$177,351.38	0
10-4441-9005 EMPLOYEE STIPEND	\$1,200.00	\$1,200.00	\$0.00	\$64.60	\$64.60	\$1,135.40	5
10-4442-1600 INSURANCE PREMIUMS	\$60,000.00	\$60,000.00	\$0.00	\$0.00	\$0.00	\$60,000.00	0
10-4442-2000 CONTRACTUAL SERVICE	\$101,254.00	\$101,254.00	\$0.00	\$765.09	\$765.09	\$100,488.91	1
10-4442-2200 TELEPHONE	\$11,000.00	\$11,000.00	\$0.00	\$248.75	\$248.75	\$10,751.25	2
10-4442-2300 ELECTRICITY	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0
10-4442-2500 FUEL - HEAT	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0
10-4442-2600 GAS	\$32,000.00	\$32,000.00	\$0.00	\$148.46	\$148.46	\$31,851.54	0
10-4442-2700 TIRES	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0
10-4442-2800 MATERIALS & SUPPLIES	\$9,000.00	\$9,000.00	\$0.00	\$142.15	\$142.15	\$8,857.85	2
10-4442-2850 EQUIPMENT	\$15,000.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	0
10-4442-2855 COMPUTERS & SOFTWA	\$4,500.00	\$4,500.00	\$0.00	\$0.00	\$0.00	\$4,500.00	0
10-4442-2900 MEMBERSHIP DUES	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0
10-4442-3000 MISCELLANEOUS	\$6,000.00	\$6,000.00	\$0.00	\$208.07	\$208.07	\$5,791.93	3
10-4442-3201 I/T SUPPORT	\$14,000.00	\$14,000.00	\$0.00	\$1,258.29	\$1,258.29	\$12,741.71	9
10-4442-3400 REPAIRS EQUIPMENT	\$35,000.00	\$35,000.00	\$0.00	\$3,058.74	\$3,058.74	\$31,941.26	9
10-4442-3700 TRAVEL & TRAINING	\$20,000.00	\$20,000.00	\$0.00	\$150.00	\$150.00	\$19,850.00	1
10-4442-3900 COMMUNITY POLICING	\$9,500.00	\$9,500.00	\$0.00	\$1,625.20	\$1,625.20	\$7,874.80	17
10-4442-4000 UNIFORMS	\$22,500.00	\$22,500.00	\$4,816.00	\$879.80	\$879.80	\$16,804.20	4
10-4442-4300 VEHICLE/EQUIPMENT PA	\$29,252.00	\$29,252.00	\$0.00	\$2,727.28	\$2,727.28	\$26,524.72	9
10-4442-4400 FIREARMS/RANGE	\$9,000.00	\$9,000.00	\$0.00	\$0.00	\$0.00	\$9,000.00	0
10-4443-0100 CAPITAL PROJECTS - V	\$114,642.00	\$114,642.00	\$0.00	\$0.00	\$0.00	\$114,642.00	0
10-4443-0101 CAPITAL PROJECTS - O	\$20,200.00	\$20,200.00	\$0.00	\$0.00	\$0.00	\$20,200.00	0
10-4461-7000 SALARIES & WAGES	\$73,211.00	\$73,211.00	\$0.00	\$5,451.85	\$5,451.85	\$67,759.15	7
10-4461-8000 SALARIES & WAGES - P	\$125,854.00	\$125,854.00	\$0.00	\$1,754.52	\$1,754.52	\$124,099.48	1
10-4461-9001 FICA - ER	\$15,229.00	\$15,229.00	\$0.00	\$549.02	\$549.02	\$14,679.98	4
10-4461-9002 VRS - ER	\$10,491.00	\$10,491.00	\$0.00	\$0.00	\$0.00	\$10,491.00	0
10-4461-9003 HEALTH INSURANCE - E	\$7,638.00	\$7,638.00	\$0.00	\$6.54	\$6.54	\$7,631.46	0
10-4461-9005 EMPLOYEE STIPEND	\$450.00	\$450.00	\$0.00	\$32.30	\$32.30	\$417.70	7
10-4462-1700 ADVERTISING	\$2,200.00	\$2,200.00	\$0.00	\$0.00	\$0.00	\$2,200.00	0
10-4462-2101 GRANT EXPENSE	\$9,000.00	\$9,000.00	\$0.00	\$0.00	\$0.00	\$9,000.00	0
10-4462-2400 PURCHASE FOR RESALE	\$14,500.00	\$14,500.00	\$0.00	\$231.00	\$231.00	\$14,269.00	2
10-4462-2800 MATERIALS & SUPPLIES	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0
10-4462-2855 COMPUTERS & SOFTWA	\$2,200.00	\$2,200.00	\$0.00	\$1,638.00	\$1,638.00	\$562.00	74
10-4462-2900 MEMBERSHIP DUES	\$1,000.00	\$1,000.00	\$0.00	\$470.00	\$470.00	\$530.00	47
10-4462-3000 MISCELLANEOUS	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0
10-4462-3201 I/T SUPPORT	\$1,700.00	\$1,700.00	\$0.00	\$69.90	\$69.90	\$1,630.10	4
10-4462-3700 TRAVEL & TRAINING	\$7,500.00	\$7,500.00	\$0.00	\$0.00	\$0.00	\$7,500.00	0

Town of Strasburg

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10-4462-7000 PROJECTS & PROGRAMS	\$34,000.00	\$34,000.00	\$0.00	\$294.84	\$294.84	\$33,705.16	1
10-4462-7200 TOURISM	\$40,800.00	\$40,800.00	\$0.00	\$0.00	\$0.00	\$40,800.00	0
10-4462-7250 VISITOR CENTER EXPEN	\$26,000.00	\$26,000.00	\$0.00	\$1,853.81	\$1,853.81	\$24,146.19	7
10-5310-1000 POOL ADMISSION RECEI	\$35,000.00	\$35,000.00	\$0.00	\$6,779.75	\$6,779.75	(\$28,220.25)	19
10-5310-1500 SWIM LESSONS	\$3,000.00	\$3,000.00	\$0.00	\$2,719.00	\$2,719.00	(\$281.00)	91
10-5310-2000 CONCESSION RECEIPTS	\$20,000.00	\$20,000.00	\$0.00	\$5,551.93	\$5,551.93	(\$14,448.07)	28
10-5310-3000 RECREATIONAL RENTAL	\$18,000.00	\$18,000.00	\$0.00	\$450.00	\$450.00	(\$17,550.00)	3
10-5310-6000 RECREATION PROGRAM	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	(\$500.00)	0
10-5310-7000 MISCELLANEOUS RECRE	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	(\$1,000.00)	0
10-5411-7000 SALARIES & WAGES - P	\$94,000.00	\$94,000.00	\$0.00	\$26,684.95	\$26,684.95	\$67,315.05	28
10-5411-9001 FICA - PARKS & RECRE	\$7,191.00	\$7,191.00	\$0.00	\$2,041.40	\$2,041.40	\$5,149.60	28
10-5412-1600 INSURANCE PREMIUMS	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0
10-5412-1700 ADVERTISING	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0
10-5412-1900 CHEMICALS	\$9,000.00	\$9,000.00	\$0.00	\$0.00	\$0.00	\$9,000.00	0
10-5412-2000 CONTRACTUAL SERVICE	\$6,000.00	\$6,000.00	\$0.00	\$0.00	\$0.00	\$6,000.00	0
10-5412-2300 ELECTRICITY	\$9,500.00	\$9,500.00	\$0.00	\$1,120.36	\$1,120.36	\$8,379.64	12
10-5412-2400 PURCHASE FOR RESALE	\$15,000.00	\$15,000.00	\$0.00	\$96.75	\$96.75	\$14,903.25	1
10-5412-2800 MATERIALS & SUPPLIES	\$4,500.00	\$4,500.00	\$0.00	\$210.68	\$210.68	\$4,289.32	5
10-5412-2860 PARK MAINTENANCE	\$7,000.00	\$7,000.00	\$0.00	\$735.08	\$735.08	\$6,264.92	11
10-5412-2861 PARK IMPROVEMENTS	\$8,500.00	\$8,500.00	\$0.00	\$0.00	\$0.00	\$8,500.00	0
10-5412-3000 MISCELLANEOUS	\$750.00	\$750.00	\$0.00	\$0.00	\$0.00	\$750.00	0
10-5412-3300 BUILDING MAINTENANC	\$5,000.00	\$5,000.00	\$0.00	\$1.49	\$1.49	\$4,998.51	0
10-5412-3400 REPAIRS EQUIPMENT	\$5,000.00	\$5,000.00	\$2,065.00	\$0.00	\$0.00	\$2,935.00	0
10-5412-4000 EVENT EXPENSES	\$43,100.00	\$43,100.00	\$6,000.00	\$7,558.02	\$7,558.02	\$29,541.98	18
10-5412-7000 RECREATIONAL PROGRA	\$3,000.00	\$3,000.00	\$0.00	\$516.99	\$516.99	\$2,483.01	17
10-5413-0300 CAPITAL OUTLAY REC	\$505,000.00	\$505,000.00	\$0.00	\$0.00	\$0.00	\$505,000.00	0
<b>Reporting Fund: 10-GENERAL FUND</b>							
FundRevTot	\$11,533,958.00	\$11,533,958.00	\$0.00	\$276,006.22	\$276,006.22	(\$11,257,951.78)	2
FundExpTot	\$11,533,958.00	\$11,533,958.00	\$12,881.00	\$300,681.04	\$300,681.04	\$11,220,395.96	3
<b>Reporting Fund: 20-WATER FUND</b>							
20-3350-7500 LEASE RECEIPTS	\$88,000.00	\$88,000.00	\$0.00	\$0.00	\$0.00	(\$88,000.00)	0
20-3360-1000 WATER REVENUE	\$2,430,000.00	\$2,430,000.00	\$0.00	\$177,798.52	\$177,798.52	(\$2,252,201.48)	7
20-3360-2000 WATER PENALTIES	\$75,000.00	\$75,000.00	\$0.00	\$6,934.93	\$6,934.93	(\$68,065.07)	9
20-3360-3000 WATER AVAILABILITY F	\$153,000.00	\$153,000.00	\$0.00	\$43,500.00	\$43,500.00	(\$109,500.00)	28
20-3360-3100 WATER TAP FEES	\$35,000.00	\$35,000.00	\$0.00	\$0.00	\$0.00	(\$35,000.00)	0
20-3360-3200 INSPECTION FEES	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	(\$1,000.00)	0
20-3360-6000 MISCELLANEOUS RECEI	\$20,000.00	\$20,000.00	\$0.00	\$1,200.00	\$1,200.00	(\$18,800.00)	6
20-3360-7000 WATER INTEREST INCOM	\$40,000.00	\$40,000.00	\$0.00	\$0.00	\$0.00	(\$40,000.00)	0
20-3360-9060 ARPA FUNDS TRANSFER	\$750,000.00	\$750,000.00	\$0.00	\$0.00	\$0.00	(\$750,000.00)	0
20-4411-7000 SALARIES & WAGES - R	\$93,129.00	\$93,129.00	\$0.00	\$6,720.39	\$6,720.39	\$86,408.61	7
20-4411-8000 SALARIES & WAGES - P	\$150.00	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	0
20-4411-9000 SALARIES & WAGES - O	\$1,000.00	\$1,000.00	\$0.00	\$82.90	\$82.90	\$917.10	8
20-4411-9001 FICA - ADMINISTRATIO	\$7,135.00	\$7,135.00	\$0.00	\$485.84	\$485.84	\$6,649.16	7
20-4411-9002 VRS - ADMINISTRATION	\$13,223.00	\$13,223.00	\$0.00	\$0.00	\$0.00	\$13,223.00	0
20-4411-9003 HEALTH INSURANCE ER	\$11,461.00	\$11,461.00	\$0.00	\$17.26	\$17.26	\$11,443.74	0
20-4412-1600 INSURANCE PREMIUMS	\$5,500.00	\$5,500.00	\$0.00	\$0.00	\$0.00	\$5,500.00	0
20-4412-2000 CONTRACTUAL SERVICE	\$24,280.00	\$24,280.00	\$0.00	\$251.26	\$251.26	\$24,028.74	1
20-4412-2100 PROFESSIONAL SERVICE	\$16,500.00	\$16,500.00	\$0.00	\$0.00	\$0.00	\$16,500.00	0
20-4412-2200 TELEPHONE	\$3,000.00	\$3,000.00	\$0.00	\$192.59	\$192.59	\$2,807.41	6
20-4412-2300 ELECTRICITY	\$4,400.00	\$4,400.00	\$0.00	\$0.00	\$0.00	\$4,400.00	0
20-4412-2500 FUEL-HEAT	\$800.00	\$800.00	\$0.00	\$0.00	\$0.00	\$800.00	0
20-4412-2800 MATERIALS & SUPPLIES	\$20,880.00	\$20,880.00	\$0.00	\$226.75	\$226.75	\$20,653.25	1
20-4412-2855 COMPUTERS & SOFTWA	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0
20-4412-2900 MEMBERSHIP DUES	\$625.00	\$625.00	\$0.00	\$1,982.97	\$1,982.97	(\$1,357.97)	317
20-4412-3000 MISCELLANEOUS	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0
20-4412-3201 I/T SUPPORT	\$3,500.00	\$3,500.00	\$0.00	\$230.68	\$230.68	\$3,269.32	7
20-4412-3300 BUILDING MAINTENANC	\$6,400.00	\$6,400.00	\$0.00	\$16.17	\$16.17	\$6,383.83	0
20-4412-3700 TRAVEL & TRAINING	\$3,300.00	\$3,300.00	\$0.00	\$0.00	\$0.00	\$3,300.00	0

Town of Strasburg

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20-4412-9000 CONTINGENCY EXPENSE	\$15,000.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	0
20-4412-9020 TRANSFER TO SEWER FU	\$281,989.00	\$281,989.00	\$0.00	\$0.00	\$0.00	\$281,989.00	0
20-4413-4411 TRANSFER TO WATER RE	\$49,692.00	\$49,692.00	\$0.00	\$0.00	\$0.00	\$49,692.00	0
20-4421-7000 SALARIES & WAGES	\$9,134.00	\$9,134.00	\$0.00	\$784.39	\$784.39	\$8,349.61	9
20-4421-9001 FICA	\$699.00	\$699.00	\$0.00	\$60.00	\$60.00	\$639.00	9
20-4421-9002 VRS	\$1,309.00	\$1,309.00	\$0.00	\$0.00	\$0.00	\$1,309.00	0
20-4421-9003 HEALTH INSURANCE	\$1,116.00	\$1,116.00	\$0.00	\$3.27	\$3.27	\$1,112.73	0
20-4422-3201 I/T SUPPORT	\$0.00	\$0.00	\$0.00	\$34.95	\$34.95	(\$34.95)	0
20-4431-7000 SALARIES & WAGES - R	\$169,550.00	\$169,550.00	\$0.00	\$15,704.47	\$15,704.47	\$153,845.53	9
20-4431-8000 SALARIES & WAGES - P	\$14,081.00	\$14,081.00	\$0.00	\$1,086.69	\$1,086.69	\$12,994.31	8
20-4431-9000 SALARIES & WAGES - O	\$5,550.00	\$5,550.00	\$0.00	\$632.82	\$632.82	\$4,917.18	11
20-4431-9001 FICA - PUBLIC WORKS	\$14,814.00	\$14,814.00	\$0.00	\$1,332.70	\$1,332.70	\$13,481.30	9
20-4431-9002 VRS - PUBLIC WORKS	\$25,728.00	\$25,728.00	\$0.00	\$0.00	\$0.00	\$25,728.00	0
20-4431-9003 HEALTH INSURANCE	\$38,500.00	\$38,500.00	\$0.00	\$21.57	\$21.57	\$38,478.43	0
20-4431-9005 EMPLOYEE STIPEND	\$1,150.00	\$1,150.00	\$0.00	\$0.00	\$0.00	\$1,150.00	0
20-4432-1600 INSURANCE PREMIUMS	\$9,000.00	\$9,000.00	\$0.00	\$0.00	\$0.00	\$9,000.00	0
20-4432-2000 CONTRACTUAL SERVICE	\$11,305.00	\$11,305.00	\$0.00	\$44.09	\$44.09	\$11,260.91	0
20-4432-2200 TELEPHONE	\$6,320.00	\$6,320.00	\$0.00	\$513.19	\$513.19	\$5,806.81	8
20-4432-2300 ELECTRICITY	\$7,500.00	\$7,500.00	\$0.00	\$0.00	\$0.00	\$7,500.00	0
20-4432-2500 GAS FUEL	\$4,950.00	\$4,950.00	\$0.00	\$0.00	\$0.00	\$4,950.00	0
20-4432-2600 GAS, GREASE, & OIL	\$11,100.00	\$11,100.00	\$0.00	\$0.00	\$0.00	\$11,100.00	0
20-4432-2700 TIRES & TUBES	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0
20-4432-2800 MATERIAL & SUPPLIES	\$7,665.00	\$7,665.00	\$0.00	\$100.14	\$100.14	\$7,564.86	1
20-4432-2850 PERMITS & DUES	\$455.00	\$455.00	\$0.00	\$0.00	\$0.00	\$455.00	0
20-4432-2855 COMPUTERS & SOFTWA	\$1,700.00	\$1,700.00	\$0.00	\$0.00	\$0.00	\$1,700.00	0
20-4432-3000 MISCELLANEOUS	\$1,740.00	\$1,740.00	\$0.00	\$0.00	\$0.00	\$1,740.00	0
20-4432-3201 I/T SUPPORT	\$4,200.00	\$4,200.00	\$0.00	\$392.16	\$392.16	\$3,807.84	9
20-4432-3300 BUILDING MAINTENANC	\$6,235.00	\$6,235.00	\$0.00	\$0.00	\$0.00	\$6,235.00	0
20-4432-3400 REPAIRS EQUIPMENT	\$21,385.00	\$21,385.00	\$0.00	\$423.29	\$423.29	\$20,961.71	2
20-4432-3700 TRAVEL & TRAINING	\$6,650.00	\$6,650.00	\$0.00	\$0.00	\$0.00	\$6,650.00	0
20-4432-3800 MISS UTILITY	\$975.00	\$975.00	\$0.00	\$0.00	\$0.00	\$975.00	0
20-4432-4000 UNIFORMS/PPE	\$6,640.00	\$6,640.00	\$0.00	\$140.88	\$140.88	\$6,499.12	2
20-4432-4300 VEHICLE/EQUIPMENT PA	\$7,140.00	\$7,140.00	\$0.00	\$713.99	\$713.99	\$6,426.01	10
20-4432-4400 WATER METERS	\$30,000.00	\$30,000.00	\$0.00	\$0.00	\$0.00	\$30,000.00	0
20-4432-4500 WATER INFRASTRUCTUR	\$100,000.00	\$100,000.00	\$0.00	\$0.00	\$0.00	\$100,000.00	0
20-4432-4800 EQUIPMENT	\$5,940.00	\$5,940.00	\$0.00	\$0.00	\$0.00	\$5,940.00	0
20-4432-5100 PRINCIPAL ON VRA SER	\$60,000.00	\$60,000.00	\$0.00	\$0.00	\$0.00	\$60,000.00	0
20-4432-5110 INTEREST VRA SERIES	\$35,000.00	\$35,000.00	\$0.00	\$0.00	\$0.00	\$35,000.00	0
20-4433-0990 CIP PROJECTS	\$750,000.00	\$750,000.00	\$0.00	\$0.00	\$0.00	\$750,000.00	0
20-4451-7000 SALARIES & WAGES - R	\$365,226.00	\$365,226.00	\$0.00	\$27,257.08	\$27,257.08	\$337,968.92	7
20-4451-8000 WAGES PART TIME	\$1,600.00	\$1,600.00	\$0.00	\$0.00	\$0.00	\$1,600.00	0
20-4451-9000 SALARIES & WAGES - O	\$15,000.00	\$15,000.00	\$0.00	\$992.62	\$992.62	\$14,007.38	7
20-4451-9001 FICA - WATER TREATME	\$29,210.00	\$29,210.00	\$0.00	\$2,028.70	\$2,028.70	\$27,181.30	7
20-4451-9002 VRS - WATER TREATMEN	\$49,082.00	\$49,082.00	\$0.00	\$0.00	\$0.00	\$49,082.00	0
20-4451-9003 HEALTH INSURANCE	\$50,552.00	\$50,552.00	\$0.00	\$0.00	\$0.00	\$50,552.00	0
20-4451-9005 EMPLOYEE STIPENED	\$1,660.00	\$1,660.00	\$0.00	\$193.80	\$193.80	\$1,466.20	12
20-4452-1600 INSURANCE PREMIUMS	\$22,500.00	\$22,500.00	\$0.00	\$0.00	\$0.00	\$22,500.00	0
20-4452-1900 WATER PLANT CHEMICA	\$125,000.00	\$125,000.00	\$0.00	\$0.00	\$0.00	\$125,000.00	0
20-4452-2000 CONTRACTUAL SERVICE	\$40,985.00	\$40,985.00	\$4,320.00	\$918.68	\$918.68	\$35,746.32	2
20-4452-2200 TELEPHONE	\$3,200.00	\$3,200.00	\$0.00	\$0.00	\$0.00	\$3,200.00	0
20-4452-2300 ELECTRICITY	\$105,000.00	\$105,000.00	\$0.00	\$9,088.59	\$9,088.59	\$95,911.41	9
20-4452-2500 FUEL /LP	\$5,900.00	\$5,900.00	\$0.00	\$0.00	\$0.00	\$5,900.00	0
20-4452-2600 GAS, GREASE, & OIL	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0
20-4452-2800 MATERIALS & SUPPLIES	\$4,400.00	\$4,400.00	\$0.00	\$15.00	\$15.00	\$4,385.00	0
20-4452-2850 PERMIT FEES & DUES	\$12,725.00	\$12,725.00	\$0.00	\$0.00	\$0.00	\$12,725.00	0
20-4452-2855 COMPUTERS & SOFTWA	\$2,250.00	\$2,250.00	\$0.00	\$0.00	\$0.00	\$2,250.00	0
20-4452-2900 LAB OPERATING	\$10,500.00	\$10,500.00	\$2,227.87	\$0.00	\$0.00	\$8,272.13	0
20-4452-3000 MISCELLANEOUS	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0

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20-4452-3100 TESTING	\$10,915.00	\$10,915.00	\$0.00	\$0.00	\$0.00	\$10,915.00	0
20-4452-3201 I/T SUPPORT	\$8,500.00	\$8,500.00	\$0.00	\$419.42	\$419.42	\$8,080.58	5
20-4452-3300 BUILDING MAINTENANC	\$10,100.00	\$10,100.00	\$0.00	\$0.00	\$0.00	\$10,100.00	0
20-4452-3400 REPAIRS EQUIPMENT	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$50,000.00	0
20-4452-3700 TRAVEL & TRAINING	\$13,200.00	\$13,200.00	\$0.00	\$0.00	\$0.00	\$13,200.00	0
20-4452-4000 UNIFORMS	\$5,400.00	\$5,400.00	\$0.00	\$375.00	\$375.00	\$5,025.00	7
20-4452-4700 EQUIPMENT	\$7,400.00	\$7,400.00	\$0.00	\$0.00	\$0.00	\$7,400.00	0
20-4452-4900 TANK MAINTENANCE	\$91,080.00	\$91,080.00	\$0.00	\$0.00	\$0.00	\$91,080.00	0
20-4452-5000 WTP LOAN-RURAL DEV	\$481,120.00	\$481,120.00	\$0.00	\$0.00	\$0.00	\$481,120.00	0
20-4453-0990 CIP PROJECTS	\$117,500.00	\$117,500.00	\$0.00	\$0.00	\$0.00	\$117,500.00	0
20-4461-9003 HEALTH INSURANCE	\$0.00	\$0.00	\$0.00	\$3.27	\$3.27	(\$3.27)	0
20-4462-3201 I/T SUPPORT	\$0.00	\$0.00	\$0.00	\$34.95	\$34.95	(\$34.95)	0
<b>Reporting Fund: 20-WATER FUND</b>							
FundRevTot	\$3,592,000.00	\$3,592,000.00	\$0.00	\$229,433.45	\$229,433.45	(\$3,362,566.55)	6
FundExpTot	\$3,592,000.00	\$3,592,000.00	\$6,547.87	\$73,522.52	\$73,522.52	\$3,511,929.61	2
<b>Reporting Fund: 30-SEWER FUND</b>							
30-3370-1000 SEWER REVENUE	\$2,472,635.00	\$2,472,635.00	\$0.00	\$205,883.68	\$205,883.68	(\$2,266,751.32)	8
30-3370-2000 SEWER PENALTIES	\$50,000.00	\$50,000.00	\$0.00	\$2,300.00	\$2,300.00	(\$47,700.00)	5
30-3370-3000 SEWER AVAILABILITY F	\$153,000.00	\$153,000.00	\$0.00	\$43,500.00	\$43,500.00	(\$109,500.00)	28
30-3370-3100 SEWER TAP FEES	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$0.00	(\$20,000.00)	0
30-3370-3200 INSPECTION FEES	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	(\$500.00)	0
30-3370-6000 MISCELLANEOUS RECEI	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$0.00	(\$2,500.00)	0
30-3370-7000 SEWER INTEREST INCO	\$40,000.00	\$40,000.00	\$0.00	\$0.00	\$0.00	(\$40,000.00)	0
30-3370-9020 TRANSFER FROM WATER	\$281,989.00	\$281,989.00	\$0.00	\$0.00	\$0.00	(\$281,989.00)	0
30-3370-9060 ARPA FUNDS TRANSFER	\$1,162,000.00	\$1,162,000.00	\$0.00	\$0.00	\$0.00	(\$1,162,000.00)	0
30-4411-7000 SALARIES & WAGES - R	\$93,129.00	\$93,129.00	\$0.00	\$6,727.96	\$6,727.96	\$86,401.04	7
30-4411-8000 SALARIES & WAGES - P	\$150.00	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	0
30-4411-9000 SALARIES & WAGES - O	\$1,000.00	\$1,000.00	\$0.00	\$70.86	\$70.86	\$929.14	7
30-4411-9001 FICA - ADMININSTRATI	\$7,135.00	\$7,135.00	\$0.00	\$520.11	\$520.11	\$6,614.89	7
30-4411-9002 VRS - ADMINISTRATION	\$13,366.00	\$13,366.00	\$0.00	\$0.00	\$0.00	\$13,366.00	0
30-4411-9003 HEALTH INSURANCE	\$11,461.00	\$11,461.00	\$0.00	\$17.26	\$17.26	\$11,443.74	0
30-4412-1600 INSURANCE PREMIUMS	\$5,500.00	\$5,500.00	\$0.00	\$0.00	\$0.00	\$5,500.00	0
30-4412-2000 CONTRACTUAL SERVICE	\$24,280.00	\$24,280.00	\$0.00	\$251.26	\$251.26	\$24,028.74	1
30-4412-2100 PROFESSIONAL SERVICE	\$16,500.00	\$16,500.00	\$0.00	\$0.00	\$0.00	\$16,500.00	0
30-4412-2200 TELEPHONE	\$3,000.00	\$3,000.00	\$0.00	\$192.59	\$192.59	\$2,807.41	6
30-4412-2300 ELECTRICITY	\$4,400.00	\$4,400.00	\$0.00	\$0.00	\$0.00	\$4,400.00	0
30-4412-2500 FUEL-HEAT	\$800.00	\$800.00	\$0.00	\$0.00	\$0.00	\$800.00	0
30-4412-2800 MATERIALS & SUPPLIES	\$20,880.00	\$20,880.00	\$0.00	\$226.74	\$226.74	\$20,653.26	1
30-4412-2855 COMPUTERS & SOFTWA	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0
30-4412-2900 MEMBERSHIP DUES	\$625.00	\$625.00	\$0.00	\$1,982.97	\$1,982.97	(\$1,357.97)	317
30-4412-3000 MISCELLANEOUS	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0
30-4412-3201 I/T SUPPORT	\$3,500.00	\$3,500.00	\$0.00	\$230.68	\$230.68	\$3,269.32	7
30-4412-3300 BUILDING MAINTENANC	\$6,410.00	\$6,410.00	\$0.00	\$16.17	\$16.17	\$6,393.83	0
30-4412-3700 TRAVEL & TRAINING	\$3,300.00	\$3,300.00	\$0.00	\$0.00	\$0.00	\$3,300.00	0
30-4412-9000 CONTINGENCY	\$15,000.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	0
30-4421-7000 SALARIES & WAGES	\$9,134.00	\$9,134.00	\$0.00	\$784.39	\$784.39	\$8,349.61	9
30-4421-9001 FICA	\$699.00	\$699.00	\$0.00	\$60.00	\$60.00	\$639.00	9
30-4421-9002 VRS	\$1,309.00	\$1,309.00	\$0.00	\$0.00	\$0.00	\$1,309.00	0
30-4421-9003 HEALTH INSURANCE	\$1,116.00	\$1,116.00	\$0.00	\$3.27	\$3.27	\$1,112.73	0
30-4422-3201 I/T SUPPORT	\$0.00	\$0.00	\$0.00	\$34.95	\$34.95	(\$34.95)	0
30-4431-7000 SALARIES & WAGES - R	\$169,550.00	\$169,550.00	\$0.00	\$15,704.47	\$15,704.47	\$153,845.53	9
30-4431-8000 SALARIES & WAGES - P	\$14,081.00	\$14,081.00	\$0.00	\$1,086.69	\$1,086.69	\$12,994.31	8
30-4431-9000 SALARIES & WAGES - O	\$5,550.00	\$5,550.00	\$0.00	\$507.10	\$507.10	\$5,042.90	9
30-4431-9001 FICA - PUBLIC WORKS	\$14,814.00	\$14,814.00	\$0.00	\$1,323.08	\$1,323.08	\$13,490.92	9
30-4431-9002 VRS - PUBLC WORKS	\$25,728.00	\$25,728.00	\$0.00	\$0.00	\$0.00	\$25,728.00	0
30-4431-9003 HEALTH INSURANCE	\$38,500.00	\$38,500.00	\$0.00	\$21.57	\$21.57	\$38,478.43	0
30-4431-9005 EMPLOYEE STIPEND	\$1,150.00	\$1,150.00	\$0.00	\$0.00	\$0.00	\$1,150.00	0
30-4432-1600 INSURANCE PREMIUMS	\$9,000.00	\$9,000.00	\$0.00	\$0.00	\$0.00	\$9,000.00	0

Town of Strasburg

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
30-4432-1900 CHEMICALS	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0
30-4432-2000 CONTRACTUAL SERVICE	\$11,305.00	\$11,305.00	\$0.00	\$44.09	\$44.09	\$11,260.91	0
30-4432-2200 TELEPHONE	\$6,320.00	\$6,320.00	\$0.00	\$513.19	\$513.19	\$5,806.81	8
30-4432-2300 ELECTRICITY	\$7,540.00	\$7,540.00	\$0.00	\$0.00	\$0.00	\$7,540.00	0
30-4432-2500 FUEL-HEAT	\$4,950.00	\$4,950.00	\$0.00	\$0.00	\$0.00	\$4,950.00	0
30-4432-2600 GAS,GREASE & OIL	\$11,170.00	\$11,170.00	\$0.00	\$0.00	\$0.00	\$11,170.00	0
30-4432-2700 TIRES & TUBES	\$2,038.00	\$2,038.00	\$0.00	\$0.00	\$0.00	\$2,038.00	0
30-4432-2800 MATERIALS & SUPPLIES	\$7,670.00	\$7,670.00	\$0.00	\$100.14	\$100.14	\$7,569.86	1
30-4432-2850 PERMITS & DUES	\$455.00	\$455.00	\$0.00	\$0.00	\$0.00	\$455.00	0
30-4432-2855 COMPUTERS & SOFTWA	\$1,700.00	\$1,700.00	\$0.00	\$0.00	\$0.00	\$1,700.00	0
30-4432-3000 MISCELLANEOUS	\$1,750.00	\$1,750.00	\$0.00	\$0.00	\$0.00	\$1,750.00	0
30-4432-3201 I/T SUPPORT	\$4,200.00	\$4,200.00	\$0.00	\$392.16	\$392.16	\$3,807.84	9
30-4432-3300 BUILDING MAINTENANC	\$6,235.00	\$6,235.00	\$0.00	\$0.00	\$0.00	\$6,235.00	0
30-4432-3400 REPAIRS EQUIPMENT	\$21,385.00	\$21,385.00	\$0.00	\$423.29	\$423.29	\$20,961.71	2
30-4432-3700 TRAVEL & TRAINING	\$6,650.00	\$6,650.00	\$0.00	\$0.00	\$0.00	\$6,650.00	0
30-4432-3800 MISS UTILITY	\$980.00	\$980.00	\$0.00	\$0.00	\$0.00	\$980.00	0
30-4432-4000 UNIFORMS/PPE	\$6,640.00	\$6,640.00	\$0.00	\$140.88	\$140.88	\$6,499.12	2
30-4432-4300 VEHICLE/EQUIPMENT PA	\$7,140.00	\$7,140.00	\$0.00	\$713.99	\$713.99	\$6,426.01	10
30-4432-4500 INFRASTRUCTURE REPA	\$100,000.00	\$100,000.00	\$1,393.56	\$0.00	\$0.00	\$98,606.44	0
30-4432-4800 EQUIPMENT	\$5,940.00	\$5,940.00	\$0.00	\$0.00	\$0.00	\$5,940.00	0
30-4432-5100 PRINCIPAL ON VRA SER	\$60,000.00	\$60,000.00	\$0.00	\$0.00	\$0.00	\$60,000.00	0
30-4432-5110 INTEREST VRA SERIES	\$35,000.00	\$35,000.00	\$0.00	\$0.00	\$0.00	\$35,000.00	0
30-4433-0990 CIP PROJECTS	\$1,162,000.00	\$1,162,000.00	\$0.00	\$0.00	\$0.00	\$1,162,000.00	0
30-4451-7000 SALARIES & WAGES - R	\$386,165.00	\$386,165.00	\$0.00	\$27,826.14	\$27,826.14	\$358,338.86	7
30-4451-8000 WAGES - PARTTIME	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0
30-4451-9000 SALARIES & WAGES - O	\$11,700.00	\$11,700.00	\$0.00	\$326.64	\$326.64	\$11,373.36	3
30-4451-9001 FICA - SEWER TREATME	\$29,658.00	\$29,658.00	\$0.00	\$1,958.34	\$1,958.34	\$27,699.66	7
30-4451-9002 VRS - SEWER TREATMEN	\$55,553.00	\$55,553.00	\$0.00	\$0.00	\$0.00	\$55,553.00	0
30-4451-9003 HEALTH INSURANCE	\$56,578.00	\$56,578.00	\$0.00	\$0.00	\$0.00	\$56,578.00	0
30-4451-9005 EMPLOYEE STIPEND	\$500.00	\$500.00	\$0.00	\$129.20	\$129.20	\$370.80	26
30-4452-1600 INSURANCE PREMIUMS	\$22,000.00	\$22,000.00	\$0.00	\$0.00	\$0.00	\$22,000.00	0
30-4452-1900 CHEMICALS	\$170,100.00	\$170,100.00	\$0.00	\$4,990.09	\$4,990.09	\$165,109.91	3
30-4452-2000 CONTRACTUAL SERVICE	\$31,500.00	\$31,500.00	\$0.00	\$1,741.67	\$1,741.67	\$29,758.33	6
30-4452-2200 TELEPHONE	\$7,800.00	\$7,800.00	\$0.00	\$275.21	\$275.21	\$7,524.79	4
30-4452-2300 ELECTRICITY	\$175,000.00	\$175,000.00	\$0.00	\$14,726.72	\$14,726.72	\$160,273.28	8
30-4452-2500 FUEL-HEAT	\$8,000.00	\$8,000.00	\$0.00	\$0.00	\$0.00	\$8,000.00	0
30-4452-2600 GAS,GREASE, & OIL	\$7,200.00	\$7,200.00	\$0.00	\$0.00	\$0.00	\$7,200.00	0
30-4452-2800 MATERIALS & SUPPLIES	\$10,500.00	\$10,500.00	\$0.00	\$646.57	\$646.57	\$9,853.43	6
30-4452-2850 PERMIT FEE & DUES	\$10,200.00	\$10,200.00	\$0.00	\$0.00	\$0.00	\$10,200.00	0
30-4452-2855 COMPUTERS & SOFTWA	\$2,250.00	\$2,250.00	\$0.00	\$0.00	\$0.00	\$2,250.00	0
30-4452-2900 LAB OPERATING	\$43,100.00	\$43,100.00	\$0.00	\$0.00	\$0.00	\$43,100.00	0
30-4452-3000 MISCELLANEOUS	\$2,250.00	\$2,250.00	\$0.00	\$0.00	\$0.00	\$2,250.00	0
30-4452-3100 TESTING	\$6,400.00	\$6,400.00	\$0.00	\$0.00	\$0.00	\$6,400.00	0
30-4452-3201 I/T SUPPORT	\$5,500.00	\$5,500.00	\$0.00	\$489.32	\$489.32	\$5,010.68	9
30-4452-3300 BUILDINGS MAINTENAN	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0
30-4452-3400 REPAIRS EQUIPMENT	\$105,100.00	\$105,100.00	\$0.00	\$0.00	\$0.00	\$105,100.00	0
30-4452-3450 PUMP STATION REPAIR	\$17,000.00	\$17,000.00	\$0.00	\$0.00	\$0.00	\$17,000.00	0
30-4452-3700 TRAVEL & TRAINING	\$4,740.00	\$4,740.00	\$0.00	\$0.00	\$0.00	\$4,740.00	0
30-4452-4000 UNIFORMS	\$5,980.00	\$5,980.00	\$0.00	\$0.00	\$0.00	\$5,980.00	0
30-4452-4800 EQUIPMENT	\$1,600.00	\$1,600.00	\$0.00	\$0.00	\$0.00	\$1,600.00	0
30-4452-5100 VRA LOAN/WWTP UPGR	\$655,715.00	\$655,715.00	\$0.00	\$0.00	\$0.00	\$655,715.00	0
30-4452-5500 SLUDGE REMOVAL	\$102,200.00	\$102,200.00	\$0.00	\$0.00	\$0.00	\$102,200.00	0
30-4452-5600 POLUTION CREDITS	\$15,000.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	0
30-4453-0990 WWTP CIP PROJECTS	\$205,200.00	\$205,200.00	\$0.00	\$0.00	\$0.00	\$205,200.00	0
30-4461-9003 HEALTH INSURANCE ER	\$0.00	\$0.00	\$0.00	\$3.27	\$3.27	(\$3.27)	0
30-4462-3201 I/T SUPPORT	\$0.00	\$0.00	\$0.00	\$34.95	\$34.95	(\$34.95)	0



Town of Strasburg

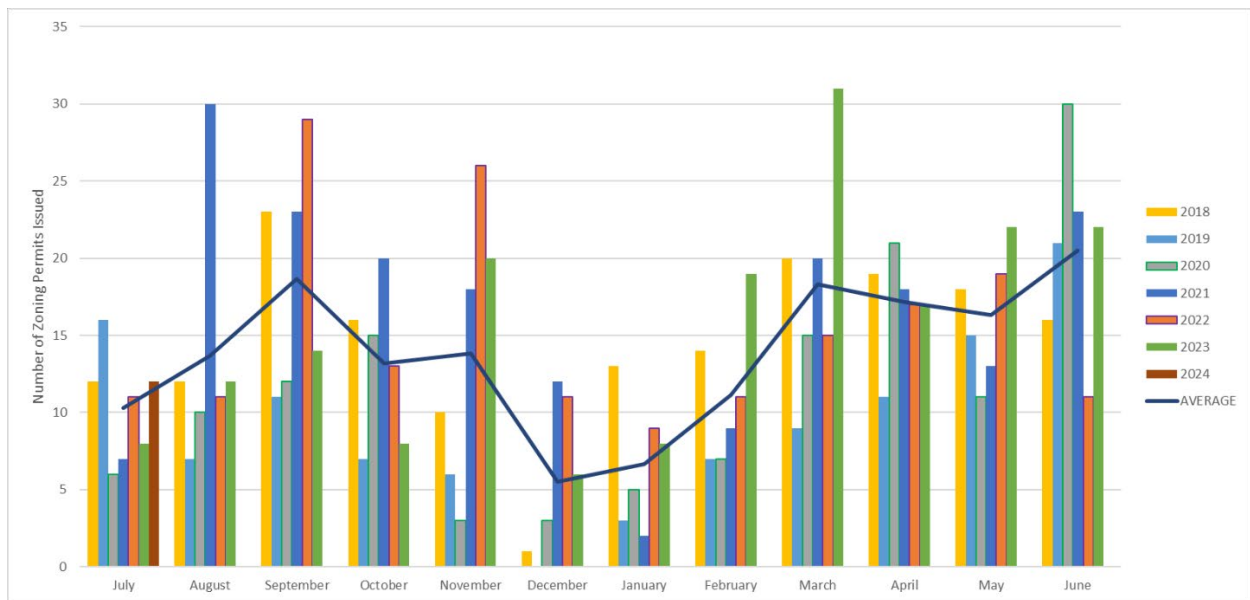
Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
<b>Reporting Fund: 30-SEWER FUND</b>							
FundRevTot	\$4,182,624.00	\$4,182,624.00	\$0.00	\$251,683.68	\$251,683.68	(\$3,930,940.32)	6
FundExpTot	\$4,182,624.00	\$4,182,624.00	\$1,393.56	\$85,237.98	\$85,237.98	\$4,095,992.46	2
<b>Reporting Fund: 40-TRASH FUND</b>							
40-3480-1000 TRASH COLLECTION FEE	\$501,900.00	\$501,900.00	\$0.00	\$42,816.87	\$42,816.87	(\$459,083.13)	9
40-4462-4200 LANDFILL TIPPING FEE	\$104,000.00	\$104,000.00	\$0.00	\$0.00	\$0.00	\$104,000.00	0
40-4462-4900 TRASH COLLECTION	\$397,900.00	\$397,900.00	\$0.00	\$0.00	\$0.00	\$397,900.00	0
<b>Reporting Fund: 40-TRASH FUND</b>							
FundRevTot	\$501,900.00	\$501,900.00	\$0.00	\$42,816.87	\$42,816.87	(\$459,083.13)	9
FundExpTot	\$501,900.00	\$501,900.00	\$0.00	\$0.00	\$0.00	\$501,900.00	0
<b>Reporting Fund: 60-AMERICAN RESCUE PLAN</b>							
60-5920-0001 AMERICAN RESCUE PLA	\$0.00	\$0.00	\$0.00	\$148.60	\$148.60	(\$148.60)	0
<b>Reporting Fund: 60-AMERICAN RESCUE PLAN</b>							
FundRevTot	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
FundExpTot	\$0.00	\$0.00	\$0.00	\$148.60	\$148.60	(\$148.60)	0
<b>Grand Totals:</b>							
TotalRev	\$19,810,482.00	\$19,810,482.00	\$0.00	\$799,940.22	\$799,940.22	(\$19,010,541.78)	4
TotalExp	\$19,810,482.00	\$19,810,482.00	\$20,822.43	\$459,590.14	\$459,590.14	\$19,330,069.43	2



## Memorandum

To: Mayor Boies and Strasburg Town Council  
 From: Brian Otis, Planning and Zoning Administrator  
 Date: 8/8/2023  
 Re: Monthly Update to Council (July)

### Permit Data



Number of Permits per Month							
Month	Current Month	Previous Month	% Change	Previous Year	% Change	Month Average	% Change
2023 July	12	22	-45.45%	8	50.00%	16.3	-26.38%



## **Boards and Commissions**

### Planning Commission

- The Planning Commission meeting for June 27, 2023 was held.
  - Public hearing and discussion for SUP23-0007 395 Stonewall St. - Short-term Rental. Planning Commission voted unanimously to recommend denial of the SUP.
  - Public hearing and discussion for SUP23-0006 Skyline Ridge Townhomes – increasing units per building from 4 to 8. Planning Commission voted 3-2 in favor of the unit per building increase.

### **Additional Items**

- UDO rewrite
  - Held Joint Meeting
  - Worked with the Berkley Group to finalize materials for the public outreach. Meetings to be held in the SHS cafeteria (door 28)
    - July 13<sup>th</sup>
  - Created new permits that are fillable and provide information to help the applicant with their submission.
  - Created new P&Z webpages.

## Memorandum

To:	Mayor Boies and Strasburg Town Council	
From:	Engagement Specialist Brian McKee	
Date:	7/2023	
Re:	July Monthly Update to Council	

### Economic Development (Business Attraction, Workforce, Business Support)

- **Communicating with Ice Cream Depot about business growth and expansion and fostering a sense of community engagement.**
- **Alforno's Pizza has been taking a lead in more business and community driven events.** Working on creating the proper channels and direction of a positive energy and ecosystem development of small business leadership.

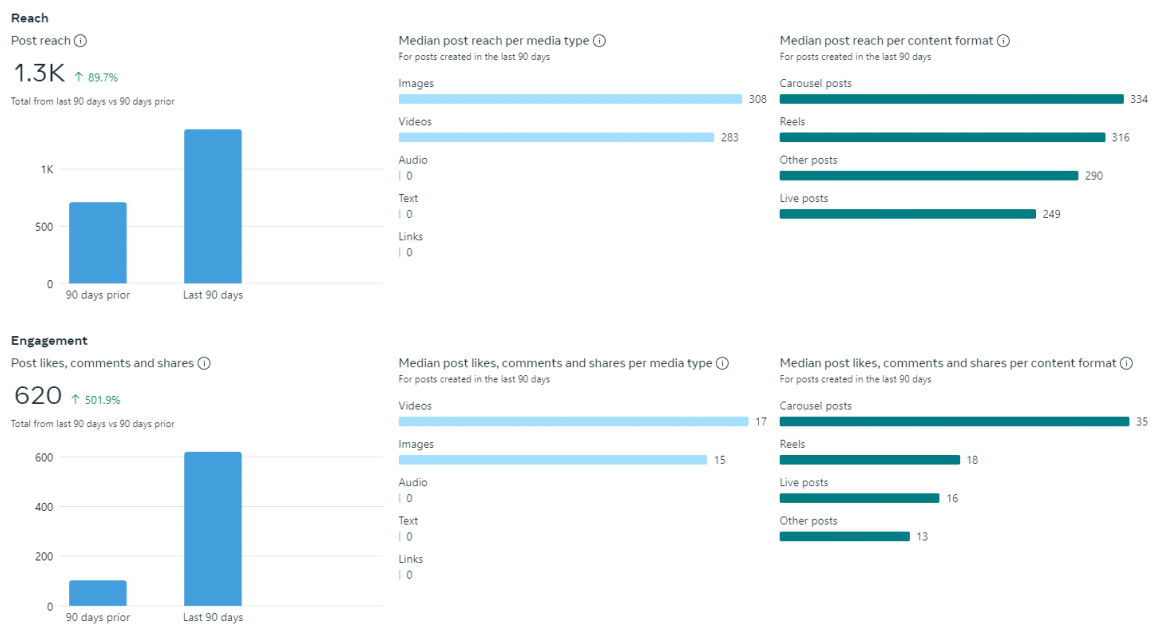
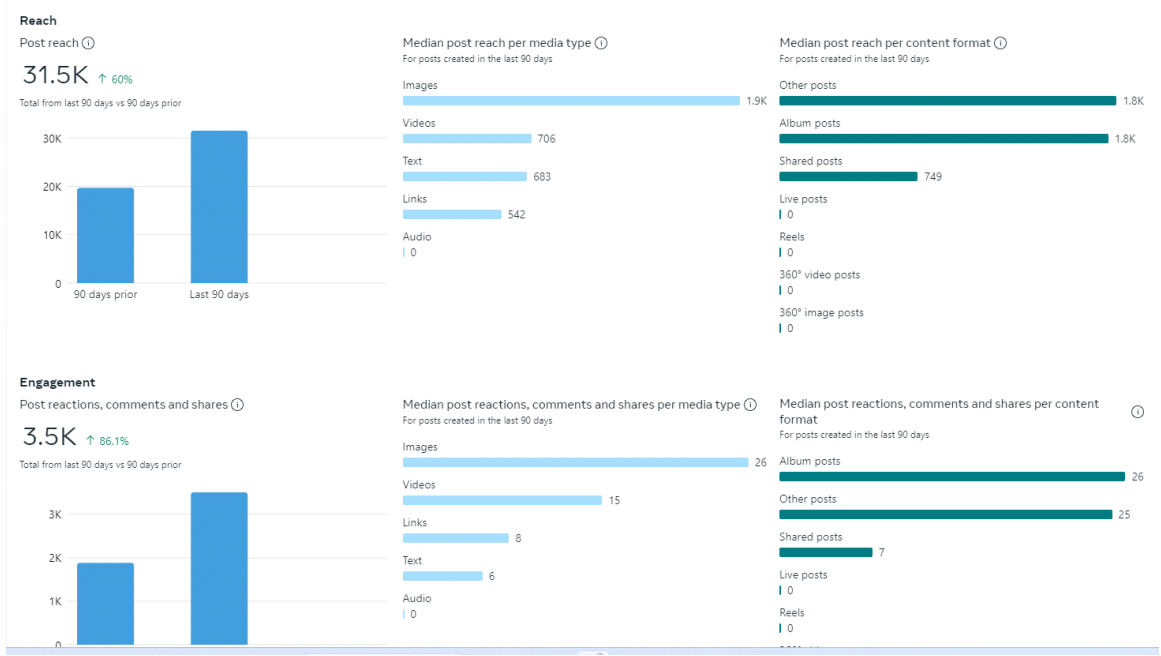
### Tourism + Quality of Life

- Staff hosted July *Shenandoah County Tours* in Strasburg. Visited the newly opened museum and Strasburg Visitors Center and toured downtown (Box Office, Nancys Coffee, Sammy Lou's Bake Shop, Lush and Local). Largest tour in the program's history of 32 attendees.
- Strasburg Library held their Community Forum for ADA improvements.
- Front Porch Fridays were mostly successful with only one rain cancellation! 2 were hosted in June and we partnered with RAM Athletic Association.
- Chrisinger's Cuts hosted a hand lathe bowl class on 7/8 and demonstration that engaged many passersby at the Pavilion, followed by a rescheduled FPF performance by upcoming musician Jake Kohn that featured in several local newspapers.
- The **Visitor Center** welcomed 987 visitors in July (averaging 31.8 per day). 172 visitors toured the museum. **Sales** : July 2023 = \$2,269
  - Visitors came from 28 states and 4 countries.
  - July 1<sup>st</sup>: Grand Opening of the Strasburg Museum at Hupp's Hill. 110 in attendance. All 6 programs were well attended. Many thanks to all the staff and volunteers of the Strasburg Museum and the Strasburg Visitor Center! May this be a long and happy partnership.

### Marketing

- **Social Media Update**

**Increased energy into quality and consistency of social media posting has created a large increase in engagement across Facebook and Instagram (major social channels) reaching an audience of over 32K and an increase of up to 500% engagement**



## Parks and Recreation

- **Strasburg Farmers Market** (SFM) will be the **FIRST & LAST** Saturdays from April to November from 9-1PM

- All ADA ramps & pathways have been poured in the Town Park.
- Kickball Season League Registration is LIVE – beginning August 13<sup>th</sup> through October 1<sup>st</sup>.
- Staff continues to serve on the Communication Committee for the **Shenandoah Rail Trail**
- **4th of July activities were well attended but dissapointing to many. Reassessing the planning and timing of food and firework vendors as to bring the event back up to par with expected standards.**

## Arts & Culture

- **Front Porch Fridays were well attended.**
- Town Hall art display has been moved to the Strasburg Visitor Center!
- ShenMOCA art display in the Strasburg Square has rotated. They have also been awarded funding for a pop-up art display to run through 2024.

## On the Horizon

- Front Porch Fridays – each Friday in June/July/August
- August 12: Yard Crawl with vendors at the Visitors Center
- New merchandise designs (stickers/tshirts/novelty items) highlighting the outdoor and adventure travel that draws many visitors to Strasburg to be completed soon for Fall travelers and locals.