



## Memorandum

To: Mayor Boies and Strasburg Town Council  
From: Finance Director, Angela Fletcher  
Date: 09/12/2023  
Re: Monthly Update to Council

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### Finances and Auditing

- Staff continue to work on our annual year-end activities.
- Our annual audit reviews have gone very well and without issues to report and will wrap up with the fall visits scheduled for September 11-13 and October 2-4.

### Due Dates and Anticipated Items

- There are **83** days until Tuesday, December 5th, 2023 (2nd Half Tax Due Date)
- The 1<sup>st</sup> half past due notices have been issued for delinquent taxes and were mailed on 07/12/23.



### Customer Interaction and Information

- Continued work on the GFOA FY24 Budget Presentation Application
- Designing the FY23 Popular Annual Financial Report (PAFR)

### Career Development/Training

- Staff celebrated Tax Clerk Emily Ritenour's 23<sup>rd</sup> Work Anniversary 8/21
- Staff attended the Shenandoah County Fair for a Wooden Nickel luncheon on 8/31

Town of Strasburg

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
<b>Reporting Fund: 10-GENERAL FUND</b>							
10-3300-2001 AUTO RENTAL TAX	\$6,000.00	\$6,000.00	\$0.00	\$0.00	\$0.00	(\$6,000.00)	0
10-3310-1000 REAL ESTATE TAXES	\$1,362,000.00	\$1,362,000.00	\$0.00	\$23,760.50	\$5,036.79	(\$1,338,239.50)	2
10-3310-1001 REAL ESTATE TAXES-DE	\$20,000.00	\$20,000.00	\$0.00	\$1,505.34	\$90.06	(\$18,494.66)	8
10-3310-2000 PERSONAL PROPERTY T	\$605,000.00	\$605,000.00	\$0.00	\$34,211.53	\$14,789.19	(\$570,788.47)	6
10-3310-2001 PERSONAL PROPERTY T	\$35,000.00	\$35,000.00	\$0.00	\$10,887.14	\$4,902.93	(\$24,112.86)	31
10-3310-2300 PERSONAL PROPERTY T	\$138,900.00	\$138,900.00	\$0.00	\$138,897.77	\$138,897.77	(\$2.23)	100
10-3310-2500 MACHINERY & TOOLS T	\$350,000.00	\$350,000.00	\$0.00	\$3,076.08	\$0.00	(\$346,923.92)	1
10-3310-2501 MACHINERY & TOOLS T	\$4,500.00	\$4,500.00	\$0.00	\$0.00	\$0.00	(\$4,500.00)	0
10-3310-3000 BANK FRANCHISE TAXE	\$125,000.00	\$125,000.00	\$0.00	\$0.00	\$0.00	(\$125,000.00)	0
10-3310-4000 FRANCHISE TAXES OTHE	\$18,000.00	\$18,000.00	\$0.00	\$0.00	\$0.00	(\$18,000.00)	0
10-3310-5000 PENALTIES	\$42,500.00	\$42,500.00	\$0.00	\$17,067.43	\$6,467.05	(\$25,432.57)	40
10-3310-5500 INTEREST FROM TAXES	\$4,500.00	\$4,500.00	\$0.00	\$386.90	\$139.40	(\$4,113.10)	9
10-3310-6000 UTILITY TAXES	\$140,000.00	\$140,000.00	\$0.00	\$8,275.16	\$2,595.66	(\$131,724.84)	6
10-3310-6100 COMMUNICATION TAXE	\$65,000.00	\$65,000.00	\$0.00	\$0.00	\$0.00	(\$65,000.00)	0
10-3310-6101 CIGARETTE TAXES	\$120,000.00	\$120,000.00	\$0.00	\$17,812.50	\$7,125.00	(\$102,187.50)	15
10-3320-1000 MOTOR VEHICLE FEES	\$165,000.00	\$165,000.00	\$0.00	\$18,189.27	\$7,552.67	(\$146,810.73)	11
10-3320-1500 DMV STOP FEE	\$30,000.00	\$30,000.00	\$0.00	\$2,129.39	\$1,035.00	(\$27,870.61)	7
10-3320-2000 ZONING & PERMIT FEES	\$31,000.00	\$31,000.00	\$0.00	\$1,147.00	\$877.00	(\$29,853.00)	4
10-3320-3000 BUSINESS LICENSE TAX	\$165,000.00	\$165,000.00	\$0.00	\$5,914.13	\$321.30	(\$159,085.87)	4
10-3320-4000 MEALS TAXES	\$975,000.00	\$975,000.00	\$0.00	\$179,591.48	\$95,555.35	(\$795,408.52)	18
10-3320-4100 LODGING TAXES	\$210,000.00	\$210,000.00	\$0.00	\$40,920.75	\$19,452.77	(\$169,079.25)	19
10-3330-2000 ROLLING STOCK	\$6,500.00	\$6,500.00	\$0.00	\$0.00	\$0.00	(\$6,500.00)	0
10-3330-3000 SALES TAXES	\$505,000.00	\$505,000.00	\$0.00	\$104,102.64	\$52,544.15	(\$400,897.36)	21
10-3330-4000 LAW ENFORCEMENT STA	\$122,020.00	\$122,020.00	\$0.00	\$0.00	\$0.00	(\$122,020.00)	0
10-3330-5000 RIGHT-OF-WAY FEES	\$22,000.00	\$22,000.00	\$0.00	\$2,430.54	\$12.60	(\$19,569.46)	11
10-3330-6000 HIGHWAY MAINTENANC	\$867,956.00	\$867,956.00	\$0.00	\$0.00	\$0.00	(\$867,956.00)	0
10-3330-7000 GRANTS RECEIVED	\$200,000.00	\$200,000.00	\$0.00	\$0.00	\$0.00	(\$200,000.00)	0
10-3330-7023 VDOT REV SHARE - BOR	\$980,600.00	\$980,600.00	\$0.00	\$0.00	\$0.00	(\$980,600.00)	0
10-3330-7036 VISITOR CENTER REVEN	\$35,000.00	\$35,000.00	\$0.00	\$1,863.26	\$1,034.84	(\$33,136.74)	5
10-3330-7040 SPECIAL EVENTS REVEN	\$17,000.00	\$17,000.00	\$0.00	\$570.00	\$210.00	(\$16,430.00)	3
10-3340-1000 FINES & COSTS	\$25,000.00	\$25,000.00	\$0.00	\$3,927.25	\$2,093.42	(\$21,072.75)	16
10-3350-3000 PETTY CASH	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	(\$100.00)	0
10-3350-4000 MISCELLANEOUS RECEI	\$35,000.00	\$35,000.00	\$0.00	\$5,622.64	\$1,306.18	(\$29,377.36)	16
10-3350-4200 RETURNED CHECK FEE	\$0.00	\$0.00	\$0.00	\$68.23	(\$106.77)	\$68.23	0
10-3350-7000 INTEREST INCOME	\$30,000.00	\$30,000.00	\$0.00	\$0.00	\$0.00	(\$30,000.00)	0
10-3350-7026 VA COMMISSION FOR AR	\$4,500.00	\$4,500.00	\$0.00	\$0.00	\$0.00	(\$4,500.00)	0
10-3350-8700 PROCEEDS FROM BORR	\$2,390,000.00	\$2,390,000.00	\$0.00	\$0.00	\$0.00	(\$2,390,000.00)	0
10-3350-9060 TRANSFER FROM ARPA F	\$1,488,740.00	\$1,488,740.00	\$0.00	\$0.00	\$0.00	(\$1,488,740.00)	0
10-3350-9061 ARPA FUNDING - POLIC	\$114,642.00	\$114,642.00	\$0.00	\$0.00	\$0.00	(\$114,642.00)	0
10-4411-2000 MAYOR & TOWN COUNC	\$32,500.00	\$32,500.00	\$0.00	\$0.00	\$0.00	\$32,500.00	0
10-4411-3500 PLANNING COMMISSION	\$4,200.00	\$4,200.00	\$0.00	\$0.00	\$0.00	\$4,200.00	0
10-4411-7000 SALARIES & WAGES- RE	\$352,353.00	\$352,353.00	\$0.00	\$53,163.92	\$26,960.01	\$299,189.08	15
10-4411-8000 SALARIES & WAGES PAR	\$26,353.00	\$26,353.00	\$0.00	\$11,321.72	\$5,517.83	\$15,031.28	43
10-4411-9000 SALARIES & WAGES-OVE	\$2,000.00	\$2,000.00	\$0.00	\$154.21	\$130.06	\$1,845.79	8
10-4411-9001 FICA - ADMINISTRATION	\$31,781.00	\$31,781.00	\$0.00	\$4,651.31	\$2,344.40	\$27,129.69	15
10-4411-9002 VRS - ADMINISTRATION	\$49,218.00	\$49,218.00	\$0.00	\$0.00	\$0.00	\$49,218.00	0
10-4411-9003 HEALTH INSURANCE - E	\$31,636.00	\$31,636.00	\$0.00	\$17.78	\$0.00	\$31,618.22	0
10-4411-9005 EMPLOYEE STIPEND	\$840.00	\$840.00	\$0.00	\$129.20	\$64.60	\$710.80	15
10-4412-1600 INSURANCE PREMIUMS	\$12,000.00	\$12,000.00	\$0.00	\$0.00	\$0.00	\$12,000.00	0
10-4412-1700 ADVERTISING	\$4,000.00	\$4,000.00	\$0.00	\$160.00	\$160.00	\$3,840.00	4
10-4412-1900 LEGAL SERVICES	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$50,000.00	0
10-4412-2000 CONTRACTUAL SERVICE	\$25,000.00	\$25,000.00	\$0.00	\$3,009.62	\$2,746.85	\$21,990.38	12
10-4412-2020 DMV STOP FEE	\$15,000.00	\$15,000.00	\$0.00	\$1,325.00	\$1,325.00	\$13,675.00	9
10-4412-2100 PROFESSIONAL SERVICE	\$15,000.00	\$15,000.00	\$0.00	\$819.40	\$819.40	\$14,180.60	5
10-4412-2200 TELEPHONE	\$2,800.00	\$2,800.00	\$0.00	\$392.01	\$193.56	\$2,407.99	14
10-4412-2300 ELECTRICITY	\$4,500.00	\$4,500.00	\$0.00	\$510.84	\$510.84	\$3,989.16	11
10-4412-2500 FUEL-HEAT	\$1,000.00	\$1,000.00	\$0.00	\$7.66	\$7.66	\$992.34	1

Town of Strasburg

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10-4412-2600 GAS, GREASE, & OIL	\$500.00	\$500.00	\$0.00	\$45.78	\$45.78	\$454.22	9
10-4412-2800 MATERIALS & SUPPLIES	\$21,000.00	\$21,000.00	\$0.00	\$1,633.19	\$406.32	\$19,366.81	8
10-4412-2855 COMPUTERS & SOFTWA	\$3,000.00	\$3,000.00	\$0.00	\$63.59	\$63.59	\$2,936.41	2
10-4412-2900 MEMBERSHIP DUES	\$2,000.00	\$2,000.00	\$0.00	\$2,039.66	\$0.00	(\$39.66)	102
10-4412-3000 MISCELLANEOUS	\$5,500.00	\$5,500.00	\$0.00	\$602.77	\$567.77	\$4,897.23	11
10-4412-3100 STRASBURG LIBRARY D	\$24,000.00	\$24,000.00	\$0.00	\$0.00	\$0.00	\$24,000.00	0
10-4412-3201 I/T SUPPORT	\$3,850.00	\$3,850.00	\$0.00	\$477.18	\$239.51	\$3,372.82	12
10-4412-3300 BUILDING MAINTENANC	\$6,400.00	\$6,400.00	\$0.00	\$304.87	\$288.22	\$6,095.13	5
10-4412-3700 TRAVEL & TRAINING	\$3,400.00	\$3,400.00	\$0.00	\$0.00	\$0.00	\$3,400.00	0
10-4412-3701 TRAVEL & TRAINING CO	\$3,500.00	\$3,500.00	\$0.00	\$0.00	\$0.00	\$3,500.00	0
10-4412-3710 CODIFICATION	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0
10-4412-7500 STRASBURG MUSEUM D	\$15,000.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	0
10-4412-7700 PROJECTS	\$10,000.00	\$10,000.00	\$0.00	\$1,199.31	\$1,199.31	\$8,800.69	12
10-4412-7701 COUNTY TOURISM SUPP	\$32,000.00	\$32,000.00	\$0.00	\$3,242.13	\$3,242.13	\$28,757.87	10
10-4412-8000 RESCUE SQUAD DONATI	\$35,000.00	\$35,000.00	\$0.00	\$0.00	\$0.00	\$35,000.00	0
10-4412-8100 FIRE DEPT DONATION	\$35,000.00	\$35,000.00	\$0.00	\$1,588.40	\$1,480.07	\$33,411.60	5
10-4412-8800 BUSINESS PARK - DEBT	\$164,700.00	\$164,700.00	\$0.00	\$0.00	\$0.00	\$164,700.00	0
10-4412-9000 CONTINGENCY EXPENSE	\$20,000.00	\$20,000.00	\$0.00	\$5,950.00	\$5,950.00	\$14,050.00	30
10-4413-0400 CAPITAL PROJECTS	\$3,370,000.00	\$3,370,000.00	\$0.00	\$212.50	\$212.50	\$3,369,787.50	0
10-4413-0401 CAPITAL PROJECTS - B	\$1,000,000.00	\$1,000,000.00	\$0.00	\$17,510.00	\$17,510.00	\$982,490.00	2
10-4413-1410 RESERVES	\$26,014.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$26,014.00	0
10-4421-7000 SALARIES & WAGES	\$156,412.00	\$156,412.00	\$0.00	\$7,427.54	\$3,767.08	\$148,984.46	5
10-4421-8000 SALARIES & WAGES - P	\$0.00	\$0.00	\$0.00	\$3,874.77	\$2,280.86	(\$3,874.77)	0
10-4421-9001 FICA	\$11,965.00	\$11,965.00	\$0.00	\$742.98	\$400.58	\$11,222.02	6
10-4421-9002 VRS - COMMUNITY INIT	\$22,414.00	\$22,414.00	\$0.00	\$0.00	\$0.00	\$22,414.00	0
10-4421-9003 HEALTH INSURANCE	\$20,080.00	\$20,080.00	\$0.00	\$6.54	\$0.00	\$20,073.46	0
10-4421-9005 EMPLOYEE STIPEND	\$840.00	\$840.00	\$0.00	\$64.60	\$32.30	\$775.40	8
10-4422-1700 ADVERTISING	\$2,000.00	\$2,000.00	\$0.00	\$732.66	\$732.66	\$1,267.34	37
10-4422-2000 CONTRACTUAL SERVICE	\$5,000.00	\$5,000.00	\$0.00	\$16.04	\$8.02	\$4,983.96	0
10-4422-2800 MATERIALS & SUPPLIES	\$1,500.00	\$1,500.00	\$0.00	\$102.59	\$102.59	\$1,397.41	7
10-4422-2855 COMPUTERS & SOFTWA	\$11,000.00	\$11,000.00	\$0.00	\$0.00	\$0.00	\$11,000.00	0
10-4422-2900 MEMBERSHIP DUES	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0
10-4422-3000 MISCELLANEOUS	\$700.00	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	0
10-4422-3201 I/T SUPPORT	\$700.00	\$700.00	\$0.00	\$140.34	\$70.44	\$559.66	20
10-4422-3700 TRAVEL & TRAINING	\$2,250.00	\$2,250.00	\$0.00	\$0.00	\$0.00	\$2,250.00	0
10-4422-3800 PLANNING DISTRICT CO	\$9,320.00	\$9,320.00	\$0.00	\$7,269.45	\$0.00	\$2,050.55	78
10-4422-3900 VIOLATIONS	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0
10-4423-1411 UDO - REWRITE	\$60,000.00	\$60,000.00	\$0.00	\$7,673.01	\$7,673.01	\$52,326.99	13
10-4431-7000 SALARIES & WAGES - R	\$575,537.00	\$575,537.00	\$0.00	\$74,004.50	\$42,913.45	\$501,532.50	13
10-4431-7011 VDOT SALARIES & WAG	\$126,035.00	\$126,035.00	\$0.00	\$0.00	\$0.00	\$126,035.00	0
10-4431-8000 SALARIES & WAGES - P	\$91,128.00	\$91,128.00	\$0.00	\$12,652.15	\$6,659.26	\$78,475.85	14
10-4431-9000 SALARIES & WAGES - O	\$25,900.00	\$25,900.00	\$0.00	\$2,497.79	\$1,671.41	\$23,402.21	10
10-4431-9001 FICA - PUBLIC WORKS	\$60,032.00	\$60,032.00	\$0.00	\$6,325.03	\$3,667.57	\$53,706.97	11
10-4431-9002 VRS - PUBLIC WORKS -	\$96,603.00	\$96,603.00	\$0.00	\$0.00	\$0.00	\$96,603.00	0
10-4431-9003 HEALTH INSURANCE - E	\$68,000.00	\$68,000.00	\$0.00	\$22.22	\$0.00	\$67,977.78	0
10-4431-9005 EMP STIPEND	\$2,200.00	\$2,200.00	\$0.00	\$387.60	\$193.80	\$1,812.40	18
10-4432-1600 INSURANCE PREMIUMS	\$12,000.00	\$12,000.00	\$0.00	\$0.00	\$0.00	\$12,000.00	0
10-4432-2000 CONTRACTUAL SERVICE	\$11,660.00	\$11,660.00	\$0.00	\$4,686.33	\$4,598.14	\$6,973.67	40
10-4432-2200 TELEPHONE	\$6,505.00	\$6,505.00	\$0.00	\$1,023.81	\$495.09	\$5,481.19	16
10-4432-2300 ELECTRICITY	\$6,000.00	\$6,000.00	\$0.00	\$254.05	\$254.05	\$5,745.95	4
10-4432-2400 STREET LIGHTS	\$50,000.00	\$50,000.00	\$0.00	\$7,557.60	\$7,557.60	\$42,442.40	15
10-4432-2500 FUEL-HEAT	\$5,100.00	\$5,100.00	\$0.00	\$0.00	\$0.00	\$5,100.00	0
10-4432-2600 GAS, GREASE, & OIL	\$11,517.00	\$11,517.00	\$0.00	\$724.02	\$724.02	\$10,792.98	6
10-4432-2700 TIRES & TUBES	\$2,100.00	\$2,100.00	\$0.00	\$0.00	\$0.00	\$2,100.00	0
10-4432-2800 MATERIALS & SUPPLIES	\$7,895.00	\$7,895.00	\$0.00	\$682.21	\$573.86	\$7,212.79	9
10-4432-2850 PERMITS & DUES	\$735.00	\$735.00	\$0.00	\$0.00	\$0.00	\$735.00	0
10-4432-2855 COMPUTERS & SOFTWA	\$1,930.00	\$1,930.00	\$0.00	\$0.00	\$0.00	\$1,930.00	0
10-4432-3000 MISCELLANEOUS	\$1,800.00	\$1,800.00	\$0.00	\$0.00	\$0.00	\$1,800.00	0

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10-4432-3201 I/T SUPPORT	\$5,000.00	\$5,000.00	\$0.00	\$811.21	\$407.17	\$4,188.79	16
10-4432-3300 BUILDING MAINTENANC	\$6,430.00	\$6,430.00	\$0.00	\$2,123.30	\$2,123.30	\$4,306.70	33
10-4432-3400 REPAIRS EQUIPMENT	\$22,033.00	\$22,033.00	\$0.00	\$2,479.79	\$2,043.52	\$19,553.21	11
10-4432-3500 REPAIRS STREETS - TO	\$50,000.00	\$50,000.00	\$0.00	\$1,358.49	(\$2,000.00)	\$48,641.51	3
10-4432-3600 REPAIRS STREETS-STAT	\$714,218.00	\$714,218.00	\$0.00	\$21,959.38	\$21,959.38	\$692,258.62	3
10-4432-3700 TRAVEL & TRAINING	\$6,895.00	\$6,895.00	\$0.00	\$0.00	\$0.00	\$6,895.00	0
10-4432-3800 MISS UTILITY	\$1,000.00	\$1,000.00	\$0.00	\$65.82	\$65.82	\$934.18	7
10-4432-4000 UNIFORMS/PPE	\$6,890.00	\$6,890.00	\$0.00	\$293.45	\$148.29	\$6,596.55	4
10-4432-4300 VEHICLE/EQUIPMENT PY	\$7,356.00	\$7,356.00	\$0.00	\$735.63	\$0.00	\$6,620.37	10
10-4432-4700 STORM WATER MANAGE	\$7,500.00	\$7,500.00	\$0.00	\$0.00	\$0.00	\$7,500.00	0
10-4432-4800 EQUIPMENT	\$6,120.00	\$6,120.00	\$0.00	\$0.00	\$0.00	\$6,120.00	0
10-4432-4900 HORTICULTURE	\$27,000.00	\$27,000.00	\$0.00	\$685.45	\$567.53	\$26,314.55	3
10-4432-5100 PRINCIPAL ON VRA SER	\$30,000.00	\$30,000.00	\$0.00	\$0.00	\$0.00	\$30,000.00	0
10-4432-5110 INTEREST VRA SERIES	\$17,500.00	\$17,500.00	\$0.00	\$0.00	\$0.00	\$17,500.00	0
10-4433-0100 CAPITAL PROJECTS - V	\$188,740.00	\$188,740.00	\$0.00	\$0.00	\$0.00	\$188,740.00	0
10-4441-7000 SALARIES & WAGES - R	\$1,243,104.00	\$1,243,104.00	\$0.00	\$188,382.12	\$87,084.23	\$1,054,721.88	15
10-4441-7010 SALARIES & WAGES - P	\$93,881.00	\$93,881.00	\$0.00	\$10,524.32	\$5,880.09	\$83,356.68	11
10-4441-9000 SALARIES & WAGES - O	\$93,200.00	\$93,200.00	\$0.00	\$37,076.60	\$13,148.06	\$56,123.40	40
10-4441-9001 FICA - PUBLIC SAFETY	\$109,410.00	\$109,410.00	\$0.00	\$16,979.90	\$7,651.66	\$92,430.10	16
10-4441-9002 VRS - PUBLIC SAFETY	\$176,916.00	\$176,916.00	\$0.00	\$0.00	\$0.00	\$176,916.00	0
10-4441-9003 HEALTH INSURANCE -	\$178,000.00	\$178,000.00	\$0.00	\$648.62	\$0.00	\$177,351.38	0
10-4441-9005 EMPLOYEE STIPEND	\$1,200.00	\$1,200.00	\$0.00	\$129.20	\$64.60	\$1,070.80	11
10-4442-1600 INSURANCE PREMIUMS	\$60,000.00	\$60,000.00	\$0.00	\$0.00	\$0.00	\$60,000.00	0
10-4442-2000 CONTRACTUAL SERVICE	\$101,254.00	\$101,254.00	\$0.00	\$8,608.77	\$7,843.68	\$92,645.23	9
10-4442-2200 TELEPHONE	\$11,000.00	\$11,000.00	\$0.00	\$497.50	\$248.75	\$10,502.50	5
10-4442-2300 ELECTRICITY	\$4,000.00	\$4,000.00	\$0.00	\$260.16	\$260.16	\$3,739.84	7
10-4442-2500 FUEL - HEAT	\$4,000.00	\$4,000.00	\$0.00	\$37.50	\$37.50	\$3,962.50	1
10-4442-2600 GAS	\$32,000.00	\$32,000.00	\$0.00	\$5,891.63	\$5,743.17	\$26,108.37	18
10-4442-2700 TIRES	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0
10-4442-2800 MATERIALS & SUPPLIES	\$9,000.00	\$9,000.00	\$0.00	\$2,309.41	\$2,167.26	\$6,690.59	26
10-4442-2850 EQUIPMENT	\$15,000.00	\$15,000.00	\$0.00	\$399.24	\$399.24	\$14,600.76	3
10-4442-2855 COMPUTERS & SOFTWA	\$4,500.00	\$4,500.00	\$0.00	(\$81.84)	(\$81.84)	\$4,581.84	-2
10-4442-2900 MEMBERSHIP DUES	\$1,500.00	\$1,500.00	\$0.00	\$330.75	\$330.75	\$1,169.25	22
10-4442-3000 MISCELLANEOUS	\$6,000.00	\$6,000.00	\$0.00	\$874.91	\$666.84	\$5,125.09	15
10-4442-3201 I/T SUPPORT	\$14,000.00	\$14,000.00	\$0.00	\$2,526.32	\$1,268.03	\$11,473.68	18
10-4442-3400 REPAIRS EQUIPMENT	\$35,000.00	\$35,000.00	\$0.00	\$6,114.57	\$3,055.83	\$28,885.43	17
10-4442-3700 TRAVEL & TRAINING	\$20,000.00	\$20,000.00	\$0.00	\$5,933.42	\$5,783.42	\$14,066.58	30
10-4442-3900 COMMUNITY POLICING	\$9,500.00	\$9,500.00	\$0.00	\$3,824.48	\$2,449.28	\$5,675.52	40
10-4442-4000 UNIFORMS	\$22,500.00	\$22,500.00	\$0.00	\$6,780.46	\$5,900.66	\$15,719.54	30
10-4442-4300 VEHICLE/EQUIPMENT PA	\$29,252.00	\$29,252.00	\$0.00	\$2,727.28	\$0.00	\$26,524.72	9
10-4442-4400 FIREARMS/RANGE	\$9,000.00	\$9,000.00	\$0.00	\$0.00	\$0.00	\$9,000.00	0
10-4443-0100 CAPITAL PROJECTS - V	\$114,642.00	\$114,642.00	\$13,487.45	\$122,179.86	\$122,179.86	(\$21,025.31)	107
10-4443-0101 CAPITAL PROJECTS - O	\$20,200.00	\$20,200.00	\$0.00	\$0.00	\$0.00	\$20,200.00	0
10-4461-7000 SALARIES & WAGES	\$73,211.00	\$73,211.00	\$0.00	\$17,796.21	\$12,344.36	\$55,414.79	24
10-4461-8000 SALARIES & WAGES - P	\$125,854.00	\$125,854.00	\$0.00	\$3,516.64	\$1,762.12	\$122,337.36	3
10-4461-9001 FICA - ER	\$15,229.00	\$15,229.00	\$0.00	\$1,426.17	\$877.15	\$13,802.83	9
10-4461-9002 VRS - ER	\$10,491.00	\$10,491.00	\$0.00	\$0.00	\$0.00	\$10,491.00	0
10-4461-9003 HEALTH INSURANCE - E	\$7,638.00	\$7,638.00	\$0.00	\$6.54	\$0.00	\$7,631.46	0
10-4461-9005 EMPLOYEE STIPEND	\$450.00	\$450.00	\$0.00	\$64.60	\$32.30	\$385.40	14
10-4462-1700 ADVERTISING	\$2,200.00	\$2,200.00	\$0.00	\$0.00	\$0.00	\$2,200.00	0
10-4462-2101 GRANT EXPENSE	\$9,000.00	\$9,000.00	\$0.00	\$0.00	\$0.00	\$9,000.00	0
10-4462-2400 PURCHASE FOR RESALE	\$14,500.00	\$14,500.00	\$0.00	\$2,230.59	\$1,999.59	\$12,269.41	15
10-4462-2800 MATERIALS & SUPPLIES	\$1,000.00	\$1,000.00	\$0.00	\$10.73	\$10.73	\$989.27	1
10-4462-2855 COMPUTERS & SOFTWA	\$2,200.00	\$2,200.00	\$0.00	\$2,597.39	\$959.39	(\$397.39)	118
10-4462-2900 MEMBERSHIP DUES	\$1,000.00	\$1,000.00	\$0.00	\$470.00	\$0.00	\$530.00	47
10-4462-3000 MISCELLANEOUS	\$500.00	\$500.00	\$0.00	\$160.49	\$160.49	\$339.51	32
10-4462-3201 I/T SUPPORT	\$1,700.00	\$1,700.00	\$0.00	\$140.34	\$70.44	\$1,559.66	8
10-4462-3700 TRAVEL & TRAINING	\$7,500.00	\$7,500.00	\$0.00	\$0.00	\$0.00	\$7,500.00	0

Town of Strasburg

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10-4462-7000 PROJECTS & PROGRAMS	\$34,000.00	\$34,000.00	\$0.00	\$1,932.74	\$1,637.90	\$32,067.26	6
10-4462-7200 TOURISM	\$40,800.00	\$40,800.00	\$0.00	\$0.00	\$0.00	\$40,800.00	0
10-4462-7250 VISITOR CENTER EXPEN	\$26,000.00	\$26,000.00	\$0.00	\$3,595.04	\$1,741.23	\$22,404.96	14
10-5310-1000 POOL ADMISSION RECEI	\$35,000.00	\$35,000.00	\$0.00	\$8,045.75	\$1,135.00	(\$26,954.25)	23
10-5310-1500 SWIM LESSONS	\$3,000.00	\$3,000.00	\$0.00	\$2,639.00	(\$80.00)	(\$361.00)	88
10-5310-2000 CONCESSION RECEIPTS	\$20,000.00	\$20,000.00	\$0.00	\$6,313.85	\$752.96	(\$13,686.15)	32
10-5310-3000 RECREATIONAL RENTAL	\$18,000.00	\$18,000.00	\$0.00	\$1,006.39	\$556.39	(\$16,993.61)	6
10-5310-6000 RECREATION PROGRAM	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	(\$500.00)	0
10-5310-7000 MISCELLANEOUS RECRE	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	(\$1,000.00)	0
10-5411-7000 SALARIES & WAGES - P	\$94,000.00	\$94,000.00	\$0.00	\$47,884.95	\$21,200.00	\$46,115.05	51
10-5411-9001 FICA - PARKS & RECRE	\$7,191.00	\$7,191.00	\$0.00	\$3,663.26	\$1,621.86	\$3,527.74	51
10-5412-1600 INSURANCE PREMIUMS	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0
10-5412-1700 ADVERTISING	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0
10-5412-1900 CHEMICALS	\$9,000.00	\$9,000.00	\$0.00	\$2,179.59	\$2,179.59	\$6,820.41	24
10-5412-2000 CONTRACTUAL SERVICE	\$6,000.00	\$6,000.00	\$0.00	\$0.00	\$0.00	\$6,000.00	0
10-5412-2300 ELECTRICITY	\$9,500.00	\$9,500.00	\$0.00	\$2,224.08	\$1,103.72	\$7,275.92	23
10-5412-2400 PURCHASE FOR RESALE	\$15,000.00	\$15,000.00	\$0.00	\$4,600.85	\$4,504.10	\$10,399.15	31
10-5412-2800 MATERIALS & SUPPLIES	\$4,500.00	\$4,500.00	\$0.00	\$1,184.76	\$974.08	\$3,315.24	26
10-5412-2860 PARK MAINTENANCE	\$7,000.00	\$7,000.00	\$0.00	\$4,740.70	\$4,005.62	\$2,259.30	68
10-5412-2861 PARK IMPROVEMENTS	\$8,500.00	\$8,500.00	\$0.00	\$0.00	\$0.00	\$8,500.00	0
10-5412-3000 MISCELLANEOUS	\$750.00	\$750.00	\$0.00	\$0.00	\$0.00	\$750.00	0
10-5412-3300 BUILDING MAINTENANC	\$5,000.00	\$5,000.00	\$0.00	\$295.14	\$293.65	\$4,704.86	6
10-5412-3400 REPAIRS EQUIPMENT	\$5,000.00	\$5,000.00	\$0.00	\$2,200.00	\$2,200.00	\$2,800.00	44
10-5412-4000 EVENT EXPENSES	\$43,100.00	\$43,100.00	\$6,000.00	\$10,548.24	\$2,990.22	\$26,551.76	24
10-5412-7000 RECREATIONAL PROGRA	\$3,000.00	\$3,000.00	\$0.00	\$626.73	\$109.74	\$2,373.27	21
10-5413-0300 CAPITAL OUTLAY REC	\$505,000.00	\$505,000.00	\$0.00	\$0.00	\$0.00	\$505,000.00	0
<b>Reporting Fund: 10-GENERAL FUND</b>							
FundRevTot	\$11,533,958.00	\$11,533,958.00	\$0.00	\$640,361.92	\$364,296.71	(\$10,893,596.08)	6
FundExpTot	\$11,533,958.00	\$11,533,958.00	\$19,487.45	\$816,963.36	\$516,535.72	\$10,697,507.19	7
<b>Reporting Fund: 20-WATER FUND</b>							
20-3350-7500 LEASE RECEIPTS	\$88,000.00	\$88,000.00	\$0.00	\$0.00	\$0.00	(\$88,000.00)	0
20-3360-1000 WATER REVENUE	\$2,430,000.00	\$2,430,000.00	\$0.00	\$382,148.17	\$204,618.24	(\$2,047,851.83)	16
20-3360-2000 WATER PENALTIES	\$75,000.00	\$75,000.00	\$0.00	\$13,179.48	\$6,244.55	(\$61,820.52)	18
20-3360-3000 WATER AVAILABILITY F	\$153,000.00	\$153,000.00	\$0.00	\$151,500.00	\$108,000.00	(\$1,500.00)	99
20-3360-3100 WATER TAP FEES	\$35,000.00	\$35,000.00	\$0.00	\$0.00	\$0.00	(\$35,000.00)	0
20-3360-3200 INSPECTION FEES	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	(\$1,000.00)	0
20-3360-6000 MISCELLANEOUS RECEI	\$20,000.00	\$20,000.00	\$0.00	\$5,100.00	\$3,900.00	(\$14,900.00)	26
20-3360-7000 WATER INTEREST INCOM	\$40,000.00	\$40,000.00	\$0.00	\$0.00	\$0.00	(\$40,000.00)	0
20-3360-9060 ARPA FUNDS TRANSFER	\$750,000.00	\$750,000.00	\$0.00	\$0.00	\$0.00	(\$750,000.00)	0
20-4411-7000 SALARIES & WAGES - R	\$93,129.00	\$93,129.00	\$0.00	\$13,661.47	\$6,941.08	\$79,467.53	15
20-4411-8000 SALARIES & WAGES - P	\$150.00	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	0
20-4411-9000 SALARIES & WAGES - O	\$1,000.00	\$1,000.00	\$0.00	\$255.22	\$172.32	\$744.78	26
20-4411-9001 FICA - ADMINISTRATIO	\$7,135.00	\$7,135.00	\$0.00	\$994.12	\$508.28	\$6,140.88	14
20-4411-9002 VRS - ADMINISTRATION	\$13,223.00	\$13,223.00	\$0.00	\$0.00	\$0.00	\$13,223.00	0
20-4411-9003 HEALTH INSURANCE ER	\$11,461.00	\$11,461.00	\$0.00	\$17.26	\$0.00	\$11,443.74	0
20-4412-1600 INSURANCE PREMIUMS	\$5,500.00	\$5,500.00	\$0.00	\$0.00	\$0.00	\$5,500.00	0
20-4412-2000 CONTRACTUAL SERVICE	\$24,280.00	\$24,280.00	\$0.00	\$2,913.55	\$2,662.29	\$21,366.45	12
20-4412-2100 PROFESSIONAL SERVICE	\$16,500.00	\$16,500.00	\$0.00	\$795.30	\$795.30	\$15,704.70	5
20-4412-2200 TELEPHONE	\$3,000.00	\$3,000.00	\$0.00	\$380.43	\$187.84	\$2,619.57	13
20-4412-2300 ELECTRICITY	\$4,400.00	\$4,400.00	\$0.00	\$495.83	\$495.83	\$3,904.17	11
20-4412-2500 FUEL-HEAT	\$800.00	\$800.00	\$0.00	\$7.42	\$7.42	\$792.58	1
20-4412-2800 MATERIALS & SUPPLIES	\$20,880.00	\$20,880.00	\$0.00	\$2,244.81	\$2,018.06	\$18,635.19	11
20-4412-2855 COMPUTERS & SOFTWA	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0
20-4412-2900 MEMBERSHIP DUES	\$625.00	\$625.00	\$0.00	\$1,979.67	\$0.00	(\$1,354.67)	317
20-4412-3000 MISCELLANEOUS	\$2,500.00	\$2,500.00	\$0.00	\$419.12	\$419.12	\$2,080.88	17
20-4412-3201 I/T SUPPORT	\$3,500.00	\$3,500.00	\$0.00	\$463.15	\$232.47	\$3,036.85	13
20-4412-3300 BUILDING MAINTENANC	\$6,400.00	\$6,400.00	\$0.00	\$19.30	\$3.13	\$6,380.70	0

Town of Strasburg

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20-4412-3700 TRAVEL & TRAINING	\$3,300.00	\$3,300.00	\$0.00	\$0.00	\$0.00	\$3,300.00	0
20-4412-9000 CONTINGENCY EXPENSE	\$15,000.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	0
20-4412-9020 TRANSFER TO SEWER FU	\$281,989.00	\$281,989.00	\$0.00	\$0.00	\$0.00	\$281,989.00	0
20-4413-4411 TRANSFER TO WATER RE	\$49,692.00	\$49,692.00	\$0.00	\$0.00	\$0.00	\$49,692.00	0
20-4421-7000 SALARIES & WAGES	\$9,134.00	\$9,134.00	\$0.00	\$1,591.63	\$807.24	\$7,542.37	17
20-4421-9001 FICA	\$699.00	\$699.00	\$0.00	\$121.74	\$61.74	\$577.26	17
20-4421-9002 VRS	\$1,309.00	\$1,309.00	\$0.00	\$0.00	\$0.00	\$1,309.00	0
20-4421-9003 HEALTH INSURANCE	\$1,116.00	\$1,116.00	\$0.00	\$3.27	\$0.00	\$1,112.73	0
20-4422-2800 MATERIALS & SUPPLIES	\$0.00	\$0.00	\$0.00	\$51.29	\$51.29	(\$51.29)	0
20-4422-3201 I/T SUPPORT	\$0.00	\$0.00	\$0.00	\$70.17	\$35.22	(\$70.17)	0
20-4422-3700 TRAVEL & TRAINING	\$0.00	\$0.00	\$0.00	\$56.62	\$56.62	(\$56.62)	0
20-4431-7000 SALARIES & WAGES - R	\$169,550.00	\$169,550.00	\$0.00	\$26,352.49	\$10,648.02	\$143,197.51	16
20-4431-8000 SALARIES & WAGES - P	\$14,081.00	\$14,081.00	\$0.00	\$1,696.47	\$609.78	\$12,384.53	12
20-4431-9000 SALARIES & WAGES - O	\$5,550.00	\$5,550.00	\$0.00	\$1,304.39	\$671.57	\$4,245.61	24
20-4431-9001 FICA - PUBLIC WORKS	\$14,814.00	\$14,814.00	\$0.00	\$2,245.29	\$912.59	\$12,568.71	15
20-4431-9002 VRS - PUBLIC WORKS	\$25,728.00	\$25,728.00	\$0.00	\$0.00	\$0.00	\$25,728.00	0
20-4431-9003 HEALTH INSURANCE	\$38,500.00	\$38,500.00	\$0.00	\$21.57	\$0.00	\$38,478.43	0
20-4431-9005 EMPLOYEE STIPEND	\$1,150.00	\$1,150.00	\$0.00	\$0.00	\$0.00	\$1,150.00	0
20-4432-1600 INSURANCE PREMIUMS	\$9,000.00	\$9,000.00	\$0.00	\$0.00	\$0.00	\$9,000.00	0
20-4432-2000 CONTRACTUAL SERVICE	\$11,305.00	\$11,305.00	\$0.00	\$4,465.50	\$4,421.41	\$6,839.50	40
20-4432-2200 TELEPHONE	\$6,320.00	\$6,320.00	\$0.00	\$993.75	\$480.56	\$5,326.25	16
20-4432-2300 ELECTRICITY	\$7,500.00	\$7,500.00	\$0.00	\$246.57	\$246.57	\$7,253.43	3
20-4432-2500 GAS FUEL	\$4,950.00	\$4,950.00	\$0.00	\$0.00	\$0.00	\$4,950.00	0
20-4432-2600 GAS, GREASE, & OIL	\$11,100.00	\$11,100.00	\$0.00	\$702.71	\$702.71	\$10,397.29	6
20-4432-2700 TIRES & TUBES	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0
20-4432-2800 MATERIAL & SUPPLIES	\$7,665.00	\$7,665.00	\$0.00	\$625.78	\$525.64	\$7,039.22	8
20-4432-2850 PERMITS & DUES	\$455.00	\$455.00	\$0.00	\$0.00	\$0.00	\$455.00	0
20-4432-2855 COMPUTERS & SOFTWA	\$1,700.00	\$1,700.00	\$0.00	\$0.00	\$0.00	\$1,700.00	0
20-4432-3000 MISCELLANEOUS	\$1,740.00	\$1,740.00	\$0.00	\$0.00	\$0.00	\$1,740.00	0
20-4432-3201 I/T SUPPORT	\$4,200.00	\$4,200.00	\$0.00	\$787.35	\$395.19	\$3,412.65	19
20-4432-3300 BUILDING MAINTENANC	\$6,235.00	\$6,235.00	\$0.00	\$2,060.85	\$2,060.85	\$4,174.15	33
20-4432-3400 REPAIRS EQUIPMENT	\$21,385.00	\$21,385.00	\$0.00	\$2,406.58	\$1,983.29	\$18,978.42	11
20-4432-3700 TRAVEL & TRAINING	\$6,650.00	\$6,650.00	\$0.00	\$0.00	\$0.00	\$6,650.00	0
20-4432-3800 MISS UTILITY	\$975.00	\$975.00	\$0.00	\$63.89	\$63.89	\$911.11	7
20-4432-4000 UNIFORMS/PPE	\$6,640.00	\$6,640.00	\$0.00	\$284.85	\$143.97	\$6,355.15	4
20-4432-4300 VEHICLE/EQUIPMENT PA	\$7,140.00	\$7,140.00	\$0.00	\$713.99	\$0.00	\$6,426.01	10
20-4432-4400 WATER METERS	\$30,000.00	\$30,000.00	\$0.00	\$0.00	\$0.00	\$30,000.00	0
20-4432-4500 WATER INFRASTRUCTUR	\$100,000.00	\$100,000.00	\$1,441.26	\$7,516.29	\$7,516.29	\$91,042.45	8
20-4432-4800 EQUIPMENT	\$5,940.00	\$5,940.00	\$0.00	\$0.00	\$0.00	\$5,940.00	0
20-4432-5100 PRINCIPAL ON VRA SER	\$60,000.00	\$60,000.00	\$0.00	\$0.00	\$0.00	\$60,000.00	0
20-4432-5110 INTEREST VRA SERIES	\$35,000.00	\$35,000.00	\$0.00	\$0.00	\$0.00	\$35,000.00	0
20-4433-0990 CIP PROJECTS	\$750,000.00	\$750,000.00	\$0.00	\$0.00	\$0.00	\$750,000.00	0
20-4451-7000 SALARIES & WAGES - R	\$365,226.00	\$365,226.00	\$0.00	\$55,121.00	\$27,863.92	\$310,105.00	15
20-4451-8000 WAGES PART TIME	\$1,600.00	\$1,600.00	\$0.00	\$0.00	\$0.00	\$1,600.00	0
20-4451-9000 SALARIES & WAGES - O	\$15,000.00	\$15,000.00	\$0.00	\$1,108.37	\$115.75	\$13,891.63	7
20-4451-9001 FICA - WATER TREATME	\$29,210.00	\$29,210.00	\$0.00	\$4,031.39	\$2,002.69	\$25,178.61	14
20-4451-9002 VRS - WATER TREATMEN	\$49,082.00	\$49,082.00	\$0.00	\$0.00	\$0.00	\$49,082.00	0
20-4451-9003 HEALTH INSURANCE	\$50,552.00	\$50,552.00	\$0.00	\$0.00	\$0.00	\$50,552.00	0
20-4451-9005 EMPLOYEE STIPENED	\$1,660.00	\$1,660.00	\$0.00	\$387.60	\$193.80	\$1,272.40	23
20-4452-1600 INSURANCE PREMIUMS	\$22,500.00	\$22,500.00	\$0.00	\$0.00	\$0.00	\$22,500.00	0
20-4452-1900 WATER PLANT CHEMICA	\$125,000.00	\$125,000.00	\$0.00	\$25,572.05	\$25,572.05	\$99,427.95	20
20-4452-2000 CONTRACTUAL SERVICE	\$40,985.00	\$40,985.00	\$0.00	\$7,408.76	\$6,490.08	\$33,576.24	18
20-4452-2200 TELEPHONE	\$3,200.00	\$3,200.00	\$0.00	\$369.01	\$369.01	\$2,830.99	12
20-4452-2300 ELECTRICITY	\$105,000.00	\$105,000.00	\$0.00	\$18,383.44	\$9,294.85	\$86,616.56	18
20-4452-2500 FUEL /LP	\$5,900.00	\$5,900.00	\$1,068.59	\$496.61	\$496.61	\$4,334.80	8
20-4452-2600 GAS, GREASE, & OIL	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0
20-4452-2800 MATERIALS & SUPPLIES	\$4,400.00	\$4,400.00	\$0.00	\$853.86	\$838.86	\$3,546.14	19
20-4452-2850 PERMIT FEES & DUES	\$12,725.00	\$12,725.00	\$0.00	\$9,078.00	\$9,078.00	\$3,647.00	71

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Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
20-4452-2855 COMPUTERS & SOFTWA	\$2,250.00	\$2,250.00	\$0.00	\$0.00	\$0.00	\$2,250.00	0
20-4452-2900 LAB OPERATING	\$10,500.00	\$10,500.00	\$0.00	\$2,730.87	\$2,730.87	\$7,769.13	26
20-4452-3000 MISCELLANEOUS	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0
20-4452-3100 TESTING	\$10,915.00	\$10,915.00	\$0.00	\$2,035.78	\$2,035.78	\$8,879.22	19
20-4452-3201 I/T SUPPORT	\$8,500.00	\$8,500.00	\$0.00	\$842.09	\$422.67	\$7,657.91	10
20-4452-3300 BUILDING MAINTENANC	\$10,100.00	\$10,100.00	\$0.00	\$721.23	\$721.23	\$9,378.77	7
20-4452-3400 REPAIRS EQUIPMENT	\$50,000.00	\$50,000.00	\$2,226.85	\$1,405.03	\$1,405.03	\$46,368.12	3
20-4452-3700 TRAVEL & TRAINING	\$13,200.00	\$13,200.00	\$0.00	\$75.00	\$75.00	\$13,125.00	1
20-4452-4000 UNIFORMS	\$5,400.00	\$5,400.00	\$0.00	\$610.94	\$235.94	\$4,789.06	11
20-4452-4700 EQUIPMENT	\$7,400.00	\$7,400.00	\$0.00	\$0.00	\$0.00	\$7,400.00	0
20-4452-4900 TANK MAINTENANCE	\$91,080.00	\$91,080.00	\$0.00	\$84,764.26	\$84,764.26	\$6,315.74	93
20-4452-5000 WTP LOAN-RURAL DEV	\$481,120.00	\$481,120.00	\$0.00	\$0.00	\$0.00	\$481,120.00	0
20-4453-0990 CIP PROJECTS	\$117,500.00	\$117,500.00	\$3,833.48	\$12,491.57	\$12,491.57	\$101,174.95	11
20-4461-9003 HEALTH INSURANCE	\$0.00	\$0.00	\$0.00	\$3.27	\$0.00	(\$3.27)	0
20-4462-3201 I/T SUPPORT	\$0.00	\$0.00	\$0.00	\$70.17	\$35.22	(\$70.17)	0
<b>Reporting Fund: 20-WATER FUND</b>							
FundRevTot	\$3,592,000.00	\$3,592,000.00	\$0.00	\$551,927.65	\$322,762.79	(\$3,040,072.35)	15
FundExpTot	\$3,592,000.00	\$3,592,000.00	\$8,570.18	\$307,589.99	\$234,070.77	\$3,275,839.83	9
<b>Reporting Fund: 30-SEWER FUND</b>							
30-3370-1000 SEWER REVENUE	\$2,472,635.00	\$2,472,635.00	\$0.00	\$448,864.25	\$235,337.85	(\$2,023,770.75)	18
30-3370-2000 SEWER PENALTIES	\$50,000.00	\$50,000.00	\$0.00	\$4,700.00	\$2,400.00	(\$45,300.00)	9
30-3370-3000 SEWER AVAILABILITY F	\$153,000.00	\$153,000.00	\$0.00	\$151,500.00	\$108,000.00	(\$1,500.00)	99
30-3370-3100 SEWER TAP FEES	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$0.00	(\$20,000.00)	0
30-3370-3200 INSPECTION FEES	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	(\$500.00)	0
30-3370-6000 MISCELLANEOUS RECEI	\$2,500.00	\$2,500.00	\$0.00	\$21.92	\$21.92	(\$2,478.08)	1
30-3370-7000 SEWER INTEREST INCO	\$40,000.00	\$40,000.00	\$0.00	\$0.00	\$0.00	(\$40,000.00)	0
30-3370-9020 TRANSFER FROM WATER	\$281,989.00	\$281,989.00	\$0.00	\$0.00	\$0.00	(\$281,989.00)	0
30-3370-9060 ARPA FUNDS TRANSFER	\$1,162,000.00	\$1,162,000.00	\$0.00	\$0.00	\$0.00	(\$1,162,000.00)	0
30-4411-7000 SALARIES & WAGES - R	\$93,129.00	\$93,129.00	\$0.00	\$13,652.99	\$6,925.03	\$79,476.01	15
30-4411-8000 SALARIES & WAGES - P	\$150.00	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	0
30-4411-9000 SALARIES & WAGES - O	\$1,000.00	\$1,000.00	\$0.00	\$243.18	\$172.32	\$756.82	24
30-4411-9001 FICA - ADMININSTRATI	\$7,135.00	\$7,135.00	\$0.00	\$1,063.06	\$542.95	\$6,071.94	15
30-4411-9002 VRS - ADMINISTRATION	\$13,366.00	\$13,366.00	\$0.00	\$0.00	\$0.00	\$13,366.00	0
30-4411-9003 HEALTH INSURANCE	\$11,461.00	\$11,461.00	\$0.00	\$17.26	\$0.00	\$11,443.74	0
30-4412-1600 INSURANCE PREMIUMS	\$5,500.00	\$5,500.00	\$0.00	\$0.00	\$0.00	\$5,500.00	0
30-4412-2000 CONTRACTUAL SERVICE	\$24,280.00	\$24,280.00	\$0.00	\$3,081.10	\$2,829.84	\$21,198.90	13
30-4412-2100 PROFESSIONAL SERVICE	\$16,500.00	\$16,500.00	\$0.00	\$795.30	\$795.30	\$15,704.70	5
30-4412-2200 TELEPHONE	\$3,000.00	\$3,000.00	\$0.00	\$212.88	\$20.29	\$2,787.12	7
30-4412-2300 ELECTRICITY	\$4,400.00	\$4,400.00	\$0.00	\$495.83	\$495.83	\$3,904.17	11
30-4412-2500 FUEL-HEAT	\$800.00	\$800.00	\$0.00	\$7.42	\$7.42	\$792.58	1
30-4412-2800 MATERIALS & SUPPLIES	\$20,880.00	\$20,880.00	\$0.00	\$2,244.78	\$2,018.04	\$18,635.22	11
30-4412-2855 COMPUTERS & SOFTWA	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0
30-4412-2900 MEMBERSHIP DUES	\$625.00	\$625.00	\$0.00	\$1,979.67	\$0.00	(\$1,354.67)	317
30-4412-3000 MISCELLANEOUS	\$2,500.00	\$2,500.00	\$0.00	\$419.10	\$419.10	\$2,080.90	17
30-4412-3201 I/T SUPPORT	\$3,500.00	\$3,500.00	\$0.00	\$463.15	\$232.47	\$3,036.85	13
30-4412-3300 BUILDING MAINTENANC	\$6,410.00	\$6,410.00	\$0.00	\$19.30	\$3.13	\$6,390.70	0
30-4412-3700 TRAVEL & TRAINING	\$3,300.00	\$3,300.00	\$0.00	\$0.00	\$0.00	\$3,300.00	0
30-4412-9000 CONTINGENCY	\$15,000.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	0
30-4421-7000 SALARIES & WAGES	\$9,134.00	\$9,134.00	\$0.00	\$1,591.63	\$807.24	\$7,542.37	17
30-4421-9001 FICA	\$699.00	\$699.00	\$0.00	\$121.74	\$61.74	\$577.26	17
30-4421-9002 VRS	\$1,309.00	\$1,309.00	\$0.00	\$0.00	\$0.00	\$1,309.00	0
30-4421-9003 HEALTH INSURANCE	\$1,116.00	\$1,116.00	\$0.00	\$3.27	\$0.00	\$1,112.73	0
30-4422-2800 MATERIALS & SUPPLIES	\$0.00	\$0.00	\$0.00	\$51.29	\$51.29	(\$51.29)	0
30-4422-3201 I/T SUPPORT	\$0.00	\$0.00	\$0.00	\$70.17	\$35.22	(\$70.17)	0
30-4431-7000 SALARIES & WAGES - R	\$169,550.00	\$169,550.00	\$0.00	\$26,352.49	\$10,648.02	\$143,197.51	16
30-4431-8000 SALARIES & WAGES - P	\$14,081.00	\$14,081.00	\$0.00	\$1,696.47	\$609.78	\$12,384.53	12
30-4431-9000 SALARIES & WAGES - O	\$5,550.00	\$5,550.00	\$0.00	\$968.90	\$461.80	\$4,581.10	17
30-4431-9001 FICA - PUBLIC WORKS	\$14,814.00	\$14,814.00	\$0.00	\$2,219.60	\$896.52	\$12,594.40	15

Town of Strasburg

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
30-4431-9002 VRS - PUBLK WORKS	\$25,728.00	\$25,728.00	\$0.00	\$0.00	\$0.00	\$25,728.00	0
30-4431-9003 HEALTH INSURANCE	\$38,500.00	\$38,500.00	\$0.00	\$21.57	\$0.00	\$38,478.43	0
30-4431-9005 EMPLOYEE STIPEND	\$1,150.00	\$1,150.00	\$0.00	\$0.00	\$0.00	\$1,150.00	0
30-4432-1600 INSURANCE PREMIUMS	\$9,000.00	\$9,000.00	\$0.00	\$0.00	\$0.00	\$9,000.00	0
30-4432-1900 CHEMICALS	\$20,000.00	\$20,000.00	\$0.00	\$8,832.09	\$8,832.09	\$11,167.91	44
30-4432-2000 CONTRACTUAL SERVICE	\$11,305.00	\$11,305.00	\$0.00	\$4,465.50	\$4,421.41	\$6,839.50	40
30-4432-2200 TELEPHONE	\$6,320.00	\$6,320.00	\$0.00	\$993.75	\$480.56	\$5,326.25	16
30-4432-2300 ELECTRICITY	\$7,540.00	\$7,540.00	\$0.00	\$246.57	\$246.57	\$7,293.43	3
30-4432-2500 FUEL-HEAT	\$4,950.00	\$4,950.00	\$0.00	\$0.00	\$0.00	\$4,950.00	0
30-4432-2600 GAS,GREASE & OIL	\$11,170.00	\$11,170.00	\$0.00	\$702.71	\$702.71	\$10,467.29	6
30-4432-2700 TIRES & TUBES	\$2,038.00	\$2,038.00	\$0.00	\$0.00	\$0.00	\$2,038.00	0
30-4432-2800 MATERIALS & SUPPLIES	\$7,670.00	\$7,670.00	\$0.00	\$621.49	\$521.35	\$7,048.51	8
30-4432-2850 PERMITS & DUES	\$455.00	\$455.00	\$0.00	\$0.00	\$0.00	\$455.00	0
30-4432-2855 COMPUTERS & SOFTWA	\$1,700.00	\$1,700.00	\$0.00	\$0.00	\$0.00	\$1,700.00	0
30-4432-3000 MISCELLANEOUS	\$1,750.00	\$1,750.00	\$0.00	\$0.00	\$0.00	\$1,750.00	0
30-4432-3201 I/T SUPPORT	\$4,200.00	\$4,200.00	\$0.00	\$787.35	\$395.19	\$3,412.65	19
30-4432-3300 BUILDING MAINTENANC	\$6,235.00	\$6,235.00	\$0.00	\$2,060.85	\$2,060.85	\$4,174.15	33
30-4432-3400 REPAIRS EQUIPMENT	\$21,385.00	\$21,385.00	\$0.00	\$2,406.58	\$1,983.29	\$18,978.42	11
30-4432-3700 TRAVEL & TRAINING	\$6,650.00	\$6,650.00	\$0.00	\$0.00	\$0.00	\$6,650.00	0
30-4432-3800 MISS UTILITY	\$980.00	\$980.00	\$0.00	\$63.89	\$63.89	\$916.11	7
30-4432-4000 UNIFORMS/PPE	\$6,640.00	\$6,640.00	\$0.00	\$284.85	\$143.97	\$6,355.15	4
30-4432-4300 VEHICLE/EQUIPMENT PA	\$7,140.00	\$7,140.00	\$0.00	\$713.99	\$0.00	\$6,426.01	10
30-4432-4500 INFRASTRUCTURE REPA	\$100,000.00	\$100,000.00	\$1,392.52	\$1,393.56	\$1,393.56	\$97,213.92	1
30-4432-4800 EQUIPMENT	\$5,940.00	\$5,940.00	\$0.00	\$0.00	\$0.00	\$5,940.00	0
30-4432-5100 PRINCIPAL ON VRA SER	\$60,000.00	\$60,000.00	\$0.00	\$0.00	\$0.00	\$60,000.00	0
30-4432-5110 INTEREST VRA SERIES	\$35,000.00	\$35,000.00	\$0.00	\$0.00	\$0.00	\$35,000.00	0
30-4433-0990 CIP PROJECTS	\$1,162,000.00	\$1,162,000.00	\$0.00	\$0.00	\$0.00	\$1,162,000.00	0
30-4451-7000 SALARIES & WAGES - R	\$386,165.00	\$386,165.00	\$0.00	\$55,786.90	\$27,960.76	\$330,378.10	14
30-4451-8000 WAGES - PARTTIME	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0
30-4451-9000 SALARIES & WAGES - O	\$11,700.00	\$11,700.00	\$0.00	\$469.64	\$143.00	\$11,230.36	4
30-4451-9001 FICA - SEWER TREATME	\$29,658.00	\$29,658.00	\$0.00	\$3,912.97	\$1,954.63	\$25,745.03	13
30-4451-9002 VRS - SEWER TREATMEN	\$55,553.00	\$55,553.00	\$0.00	\$0.00	\$0.00	\$55,553.00	0
30-4451-9003 HEALTH INSURANCE	\$56,578.00	\$56,578.00	\$0.00	\$0.00	\$0.00	\$56,578.00	0
30-4451-9005 EMPLOYEE STIPEND	\$500.00	\$500.00	\$0.00	\$258.40	\$129.20	\$241.60	52
30-4452-1600 INSURANCE PREMIUMS	\$22,000.00	\$22,000.00	\$0.00	\$0.00	\$0.00	\$22,000.00	0
30-4452-1900 CHEMICALS	\$170,100.00	\$170,100.00	\$25,176.48	\$24,108.49	\$19,118.40	\$120,815.03	14
30-4452-2000 CONTRACTUAL SERVICE	\$31,500.00	\$31,500.00	\$0.00	\$3,902.34	\$2,160.67	\$27,597.66	12
30-4452-2200 TELEPHONE	\$7,800.00	\$7,800.00	\$0.00	\$471.61	\$196.40	\$7,328.39	6
30-4452-2300 ELECTRICITY	\$175,000.00	\$175,000.00	\$0.00	\$29,361.51	\$14,634.79	\$145,638.49	17
30-4452-2500 FUEL-HEAT	\$8,000.00	\$8,000.00	\$0.00	\$0.00	\$0.00	\$8,000.00	0
30-4452-2600 GAS,GREASE, & OIL	\$7,200.00	\$7,200.00	\$0.00	\$252.67	\$252.67	\$6,947.33	4
30-4452-2800 MATERIALS & SUPPLIES	\$10,500.00	\$10,500.00	\$0.00	\$1,130.04	\$483.47	\$9,369.96	11
30-4452-2850 PERMIT FEE & DUES	\$10,200.00	\$10,200.00	\$0.00	\$0.00	\$0.00	\$10,200.00	0
30-4452-2855 COMPUTERS & SOFTWA	\$2,250.00	\$2,250.00	\$0.00	\$0.00	\$0.00	\$2,250.00	0
30-4452-2900 LAB OPERATING	\$43,100.00	\$43,100.00	\$0.00	\$1,827.81	\$1,827.81	\$41,272.19	4
30-4452-3000 MISCELLANEOUS	\$2,250.00	\$2,250.00	\$0.00	\$0.00	\$0.00	\$2,250.00	0
30-4452-3100 TESTING	\$6,400.00	\$6,400.00	\$0.00	\$0.00	\$0.00	\$6,400.00	0
30-4452-3201 I/T SUPPORT	\$5,500.00	\$5,500.00	\$0.00	\$982.43	\$493.11	\$4,517.57	18
30-4452-3300 BUILDINGS MAINTENAN	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0
30-4452-3400 REPAIRS EQUIPMENT	\$105,100.00	\$105,100.00	\$0.00	\$225.22	\$225.22	\$104,874.78	0
30-4452-3450 PUMP STATION REPAIR	\$17,000.00	\$17,000.00	\$2,381.75	\$0.00	\$0.00	\$14,618.25	0
30-4452-3700 TRAVEL & TRAINING	\$4,740.00	\$4,740.00	\$0.00	\$350.00	\$350.00	\$4,390.00	7
30-4452-4000 UNIFORMS	\$5,980.00	\$5,980.00	\$0.00	\$179.01	\$179.01	\$5,800.99	3
30-4452-4800 EQUIPMENT	\$1,600.00	\$1,600.00	\$0.00	\$0.00	\$0.00	\$1,600.00	0
30-4452-5100 VRA LOAN/WWTP UPGR	\$655,715.00	\$655,715.00	\$0.00	\$0.00	\$0.00	\$655,715.00	0
30-4452-5500 SLUDGE REMOVAL	\$102,200.00	\$102,200.00	\$0.00	\$11,949.60	\$11,949.60	\$90,250.40	12
30-4452-5600 POLUTION CREDITS	\$15,000.00	\$15,000.00	\$0.00	\$625.00	\$625.00	\$14,375.00	4
30-4453-0990 WWTP CIP PROJECTS	\$205,200.00	\$205,200.00	\$0.00	\$0.00	\$0.00	\$205,200.00	0



Town of Strasburg

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
30-4461-9003 HEALTH INSURANCE ER	\$0.00	\$0.00	\$0.00	\$3.27	\$0.00	(\$3.27)	0
30-4462-3201 I/T SUPPORT	\$0.00	\$0.00	\$0.00	\$70.17	\$35.22	(\$70.17)	0
<b>Reporting Fund: 30-SEWER FUND</b>							
FundRevTot	\$4,182,624.00	\$4,182,624.00	\$0.00	\$605,086.17	\$345,759.77	(\$3,577,537.83)	14
FundExpTot	\$4,182,624.00	\$4,182,624.00	\$28,950.75	\$217,232.41	\$131,997.73	\$3,936,440.84	6
<b>Reporting Fund: 40-TRASH FUND</b>							
40-3480-1000 TRASH COLLECTION FEE	\$501,900.00	\$501,900.00	\$0.00	\$85,810.80	\$42,993.93	(\$416,089.20)	17
40-4462-4200 LANDFILL TIPPING FEE	\$104,000.00	\$104,000.00	\$0.00	\$9,151.49	\$9,151.49	\$94,848.51	9
40-4462-4900 TRASH COLLECTION	\$397,900.00	\$397,900.00	\$0.00	\$38,055.79	\$35,825.98	\$359,844.21	10
<b>Reporting Fund: 40-TRASH FUND</b>							
FundRevTot	\$501,900.00	\$501,900.00	\$0.00	\$85,810.80	\$42,993.93	(\$416,089.20)	17
FundExpTot	\$501,900.00	\$501,900.00	\$0.00	\$47,207.28	\$44,977.47	\$454,692.72	9
<b>Reporting Fund: 60-AMERICAN RESCUE PLAN</b>							
60-5920-0001 AMERICAN RESCUE PLA	\$0.00	\$0.00	\$16,383.73	\$297.20	\$148.60	(\$16,680.93)	0
<b>Reporting Fund: 60-AMERICAN RESCUE PLAN</b>							
FundRevTot	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
FundExpTot	\$0.00	\$0.00	\$16,383.73	\$297.20	\$148.60	(\$16,680.93)	0
<b>Grand Totals:</b>							
TotalRev	\$19,810,482.00	\$19,810,482.00	\$0.00	\$1,883,186.54	\$1,075,813.20	(\$17,927,295.46)	10
TotalExp	\$19,810,482.00	\$19,810,482.00	\$73,392.11	\$1,389,290.24	\$927,730.29	\$18,347,799.65	7



## Memorandum

To: Mayor Boies & Members of Strasburg Town Council  
From: Wayne Sager, Chief of Police  
Date: 9-7-2023  
Re: Monthly Update to Council

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The Strasburg Police Department answered **1457** calls for service in the month of **August** 2023.

### Adult Criminal Charges (35)

- 1 Abduction (F)
- 1 Strangulation (F)
- 5 Domestic Assault (1 F, 4 M, separate defendants)
- 4 Assault & Battery (M, 3 separate defendants)
- 1 Breaking and Entering w/Intent to Commit Felony (F)
- 1 Petit Larceny (M)
- 5 Possession of a Controlled Drug (F, separate defendants)
- 1 Possession of Firearm w/Drugs (F)
- 1 Possession of Firearm by Convicted Felon (F)
- 1 Receipt of Stolen Firearm (F)
- 2 Contributing to the Delinquency of a Minor (M, separate defendants)
- 2 DUI (M)
- 1 Refusal of Blood/Breath Test (M)
- 1 Carry Concealed Weapon (M)
- 1 Impersonating a Law Enforcement Officer (M)
- 5 Drunk in Public (M, separate defendants)
- 1 Drinking while Operating a Motor Vehicle (M)
- 1 Violation of Protective Order (M)

### Juvenile Criminal Charges (0)

### Traffic Violations (71)

- 2 Reckless Driving
- 15 Speeding
- 1 Driving Suspended
- 14 Fail to Obey Highway Sign
- 22 Expired State Inspection
- 5 Expired State Registration
- 2 Vehicle Registration Violations
- 1 Fail to Obtain VA Operator's License



- 1 No Seatbelt
- 2 No State Inspection at All
- 1 Counterfeit Inspection Sticker
- 2 Improper Exhaust
- 1 Operate Vehicle without License Plate
- 1 Passing when Overtaking Vehicle
- 1 Drive with Handheld Device

Ordinance Violations in August (11)

Uses of Narcan in August (1) 2 doses administered

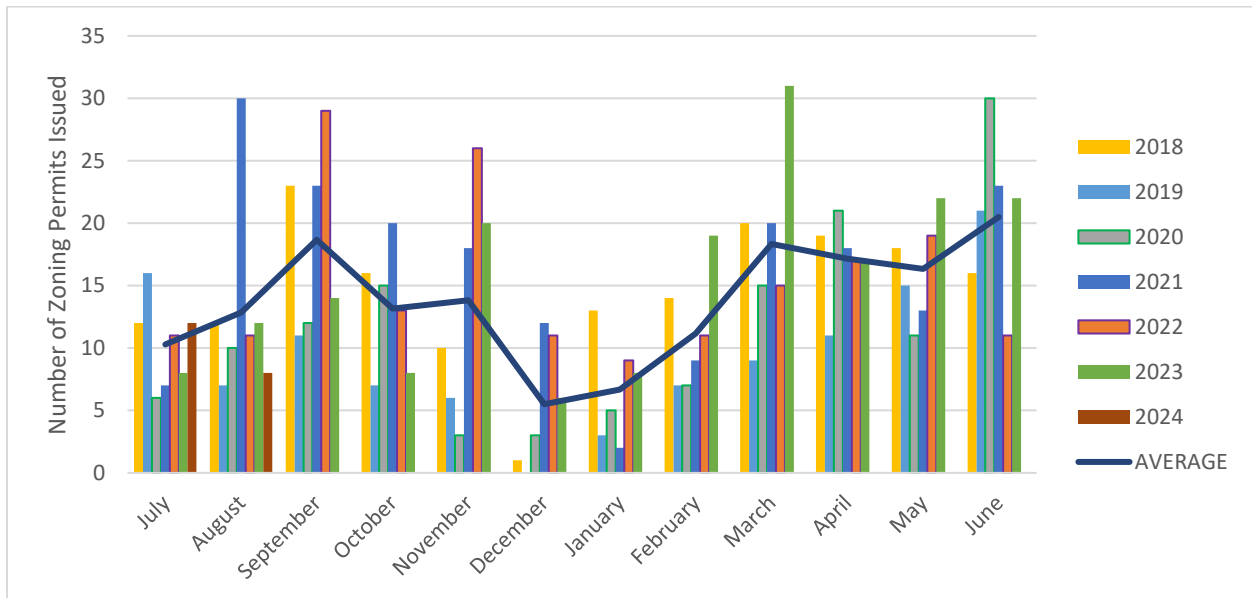
Happenings:



## Memorandum

To: Mayor Boies and Strasburg Town Council  
 From: Brian Otis, Planning and Zoning Administrator  
 Date: 9/12/2023  
 Re: Monthly Update to Council (August)

### Permit Data



Number of Permits per Month							
Month	Current Month	Previous Month	% Change	Previous Year	% Change	August Average	% Change
2023 August	8	12	-33.33%	11	-27.27%	12.9	-37.98%
		Comparison to last month		Comparison to last year		Comparison of Current month over the last 7 years.	



## **Boards and Commissions**

### Planning Commission

- The Planning Commission meeting for June 27, 2023 was held.
  - SUP for 395 Stonewall – Recommended approval 4-2
  - Recommended to revise the STR ordinance.

Architectural Review Board – no August meeting

Board of Zoning Appeals – no August meeting

## **Additional Items**

- UDO rewrite
  - Joint Meeting September 14<sup>th</sup> @ 7:00 PM
  - Finalize details/exhibits in the Technical Design Manual
  - Beginning the Administrative Procedures Manual



## Memorandum

To: Mayor Boies and Strasburg Town Council  
From: Public Works Superintendent, Ray Heishman  
Date: 09/6/2023  
Re: Monthly Update to Council

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### Meter Service request

- 18 Add Reading.
- 20 Reactivate Account.
- 4 Turn off.
- 10 Turn on.
- 1 Meter pressure check.
- Data Logged 10 water meters.

### Office Request

- Delivered 8 Notices.
- Delivered 3 Waste Containers.

### Meter Installation

- Installed 3 new meters (new homes)
- 1 meter replacement

### AMI Water Meter Project

- Core & Main's subcontractor, National Meter Services, was in town to work on meter replacements. They replaced 58 meters.
- The AMI gateways, ordered in January, remain on backorder. The gateways are the units installed around town to pick up the radio readings from the meters. Infrastructure installations to mount the gateways continue so when they are received, they can be installed.

### Water and Sewer

- Performed 2 sewer Taps.
- Performed 4 water Taps.
- 3 sewer main backups.
- 1 sewer manhole repair.
- 1 sewer service repair.
- 1 Water main leak.
- 1 Water service leak.

### Streets



- Installed stop bars.
- Installed crosswalks on S. Holliday St and Ram Dr. at high school.
- Repaired sinkhole on Stonewall St.
- Installing culvert pipe on Aileen Ave.
- Removed section of heaved up sidewalk on Thompson St.
- Trim Trees in right-of-way.
- Picked up 3 dead animals.
- Reinstall cables and banner over E King St. due to storm damage.
- Installed Veeran Banners

#### Horticulture

- Maintained flower baskets.
- Performed vegetation management.
- Worked in flowerbeds.

#### Inspections

- Performed 3 occupancy inspections.
- Performed site inspections Village at Cedar Creek.

#### Miss Utility Locates

- Performed 172 Miss Utility Locates.

#### Shelter Rentals

- Had 14 shelter rentals.

#### Events

- Delivered Cones and trash boxes for National Night Out.
- Deployed Message Boards for Yard Crawl.

#### Storm

- Picked up debris from storm.



## Memorandum

To: Mayor Boies and Strasburg Town Council  
From: Phillip Gimple, Superintendent of Water Treatment  
Date: September 8, 2023  
Re: Monthly Update to Council

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### Treatment

- Water Treatment Plant produced 29.091 MG for the month of August.
- Operating at 37% capacity.
- Average daily production .938 MGD.

### Fort Hill Water Tank Cell Carriers

- Verizon has finished their installation of their ground cell equipment and generator.
- T-Mobile has installed their generator.

### Drought

- Continued monitoring of the drought conditions. River levels and flows at Burnshire Dam are continuing to hold steady at this time.

### Algae

- Staff continues to monitor for algal blooms in the river. Weekly testing has detected no active blooms in the river this year.

### CIP PROJECT UPDATE:

#### Hypochlorite Feed System

- The 3 new hypochlorite feeders have been installed. Still have to replace the existing chemical supply piping with new. Project is 90% complete.

#### SCADA Radio Upgrade

- Instrulogic will be starting on the installation of the antenna and equipment at the Fort Hill Tank the week of 9/11. All remaining sites to follow once the Fort Hill Tank installation is complete.





## Memorandum

To: Mayor Boies and Strasburg Town Council  
From: Superintendent of Wastewater, Gabe Ritenour  
Date: September 8, 2023  
Re: Monthly Update to Council

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### Utility Production Figures

- The wastewater plant treated 19.46 MG and ran at 31% capacity.

### Keaser Blower Replacement Project:

- The replacement blowers are in the process of being built.

### Industrial Discharge Survey:

- Received survey back from Valley milk, and IAC. Still waiting for Americold and Mercury paper. This is a Department of Environmental Quality required survey.

### Wastewater Last Month:

- The generator at Homewood needed the PLC replaced.
- One after hours call-in for plant alarms.
- High water temperatures caused by late summer hot weather decreases the biological activity in the process making treatment difficult.



## Memorandum

To: Mayor Boies and Strasburg Town Council  
From: Visitor Center Staff  
Date: 9/8/2023  
Re: August Monthly Update to Council

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### Visitor Center

- More than 120 visitors stopped at the Visitor Center during the Yard Crawl.
- Staff attended the reception for the “Ladies of Fishers Hill” book signing at the Stoner-Keller Mill in Fishers Hill.
- Staff met with Tim Taylor, Strasburg Heritage Association, for a planning meeting concerning the Strasburg Ghost Walking Tour which will be held on the Visitor Center grounds on October 21 & 22.
- Staff attended the Shenandoah County “Faces of Tourism” at Shrine Mount and the Shenandoah County Museum Council meeting.
- The **Visitor Center** welcomed 801 visitors in August (averaging 26 per day). Visitors touring the museum totaled 215. Gross Sales for the month totaled \$1,991.23.
  - Visitors came from 25 other states and the District of Columbia, with Pennsylvania having 48 visitors; Virginia had 155 guests with 71 being from the Strasburg area. Three visitors came from Belgium and two from France.