

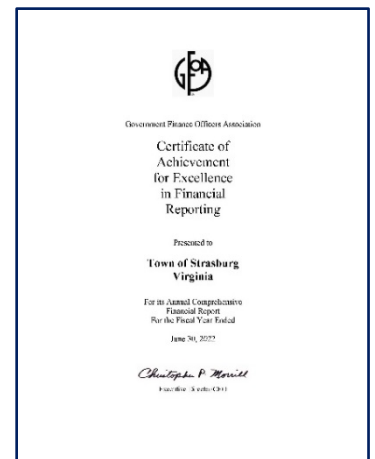


Memorandum

To: Mayor Boies and Strasburg Town Council
From: Finance Director, Angela Fletcher
Date: 11/14/2023
Re: Monthly Update to Council

Finances and Auditing

- The Finance Department received the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting (COA) for Fiscal Year 2022 on 10/18/23.
 - Here is a link to the NVD News Release:
 - [Strasburg recognized for excellence in financial reporting | Nvdaily | nvdaily.com](#)



Due Dates and Anticipated Items

- There are **20** days until Tuesday, December 5th, 2023 (2nd Half Tax Due Date)
- 2nd Half Tax Billings were mailed November 8th, 2023.



Customer Interaction and Information

- Continued work on the GFOA FY24 Budget Presentation Application
- Designing the FY23 Popular Annual Financial Report (PAFR)

Career Development/Training

- Celebrated Office Clerk Dee Sherman's 17th Work Anniversary – 10/16
- Director of Finance Fletcher is enrolled in Debt Management for Public Finance Officers through the Radford University Continuing Education Program.
- Participated in an ICMA Leadership Webinar 10/19

Town of Strasburg

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 10-GENERAL FUND							
10-3300-2001 AUTO RENTAL TAX	\$6,000.00	\$6,000.00	\$0.00	\$1,787.98	\$0.00	(\$4,212.02)	30
10-3310-1000 REAL ESTATE TAXES	\$1,362,000.00	\$1,362,000.00	\$0.00	\$51,490.17	\$1,020.17	(\$1,310,509.83)	4
10-3310-1001 REAL ESTATE TAXES-DE	\$20,000.00	\$20,000.00	\$0.00	\$2,117.12	\$364.75	(\$17,882.88)	11
10-3310-2000 PERSONAL PROPERTY T	\$605,000.00	\$605,000.00	\$0.00	\$44,767.03	\$4,892.65	(\$560,232.97)	7
10-3310-2001 PERSONAL PROPERTY T	\$35,000.00	\$35,000.00	\$0.00	\$15,556.96	\$2,804.12	(\$19,443.04)	44
10-3310-2300 PERSONAL PROPERTY T	\$138,900.00	\$138,900.00	\$0.00	\$138,897.77	\$0.00	(\$2.23)	100
10-3310-2500 MACHINERY & TOOLS T	\$350,000.00	\$350,000.00	\$0.00	\$3,076.08	\$0.00	(\$346,923.92)	1
10-3310-2501 MACHINERY & TOOLS T	\$4,500.00	\$4,500.00	\$0.00	\$0.00	\$0.00	(\$4,500.00)	0
10-3310-3000 BANK FRANCHISE TAXE	\$125,000.00	\$125,000.00	\$0.00	\$0.00	\$0.00	(\$125,000.00)	0
10-3310-4000 FRANCHISE TAXES OTHE	\$18,000.00	\$18,000.00	\$0.00	\$2,665.62	\$0.00	(\$15,334.38)	15
10-3310-5000 PENALTIES	\$42,500.00	\$42,500.00	\$0.00	\$29,976.82	\$4,099.79	(\$12,523.18)	71
10-3310-5500 INTEREST FROM TAXES	\$4,500.00	\$4,500.00	\$0.00	\$641.71	\$161.29	(\$3,858.29)	14
10-3310-6000 UTILITY TAXES	\$140,000.00	\$140,000.00	\$0.00	\$29,993.86	\$2,586.90	(\$110,006.14)	21
10-3310-6100 COMMUNICATION TAXE	\$65,000.00	\$65,000.00	\$0.00	\$13,420.54	\$0.00	(\$51,579.46)	21
10-3310-6101 CIGARETTE TAXES	\$120,000.00	\$120,000.00	\$0.00	\$32,062.50	\$10,687.50	(\$87,937.50)	27
10-3320-1000 MOTOR VEHICLE FEES	\$165,000.00	\$165,000.00	\$0.00	\$24,550.43	\$3,018.41	(\$140,449.57)	15
10-3320-1500 DMV STOP FEE	\$30,000.00	\$30,000.00	\$0.00	\$6,042.80	\$2,939.43	(\$23,957.20)	20
10-3320-2000 ZONING & PERMIT FEES	\$31,000.00	\$31,000.00	\$0.00	\$9,627.00	\$380.00	(\$21,373.00)	31
10-3320-3000 BUSINESS LICENSE TAX	\$165,000.00	\$165,000.00	\$0.00	\$25,600.80	\$663.20	(\$139,399.20)	16
10-3320-4000 MEALS TAXES	\$975,000.00	\$975,000.00	\$0.00	\$357,491.78	\$82,734.99	(\$617,508.22)	37
10-3320-4100 LODGING TAXES	\$210,000.00	\$210,000.00	\$0.00	\$77,720.06	\$17,677.65	(\$132,279.94)	37
10-3330-2000 ROLLING STOCK	\$6,500.00	\$6,500.00	\$0.00	\$4,510.40	\$0.00	(\$1,989.60)	69
10-3330-2002 FIRE PROGRAM STATE G	\$0.00	\$0.00	\$0.00	\$31,891.00	\$0.00	\$31,891.00	0
10-3330-3000 SALES TAXES	\$505,000.00	\$505,000.00	\$0.00	\$156,603.14	\$0.00	(\$348,396.86)	31
10-3330-4000 LAW ENFORCEMENT STA	\$122,020.00	\$122,020.00	\$0.00	\$0.00	\$0.00	(\$122,020.00)	0
10-3330-5000 RIGHT-OF-WAY FEES	\$22,000.00	\$22,000.00	\$0.00	\$5,537.89	\$3,000.09	(\$16,462.11)	25
10-3330-6000 HIGHWAY MAINTENANC	\$867,956.00	\$867,956.00	\$0.00	\$219,492.55	\$0.00	(\$648,463.45)	25
10-3330-7000 GRANTS RECEIVED	\$200,000.00	\$200,000.00	\$0.00	\$1,290.48	\$0.00	(\$198,709.52)	1
10-3330-7023 VDOT REV SHARE - BOR	\$980,600.00	\$980,600.00	\$0.00	\$0.00	\$0.00	(\$980,600.00)	0
10-3330-7024 WAYFINDING SIGNAGE	\$0.00	\$0.00	\$0.00	\$25,000.00	\$0.00	\$25,000.00	0
10-3330-7036 VISITOR CENTER REVEN	\$35,000.00	\$35,000.00	\$0.00	\$6,445.12	\$637.86	(\$28,554.88)	18
10-3330-7040 SPECIAL EVENTS REVEN	\$17,000.00	\$17,000.00	\$0.00	\$3,545.71	\$2,849.01	(\$13,454.29)	21
10-3340-1000 FINES & COSTS	\$25,000.00	\$25,000.00	\$0.00	\$8,975.62	\$3,056.28	(\$16,024.38)	36
10-3350-3000 PETTY CASH	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	(\$100.00)	0
10-3350-4000 MISCELLANEOUS RECEI	\$35,000.00	\$35,000.00	\$0.00	\$13,492.85	\$6,734.37	(\$21,507.15)	39
10-3350-4200 RETURNED CHECK FEE	\$0.00	\$0.00	\$0.00	\$18.27	(\$194.25)	\$18.27	0
10-3350-7000 INTEREST INCOME	\$30,000.00	\$30,000.00	\$0.00	\$24,338.20	\$0.00	(\$5,661.80)	81
10-3350-7026 VA COMMISSION FOR AR	\$4,500.00	\$4,500.00	\$0.00	\$0.00	\$0.00	(\$4,500.00)	0
10-3350-8700 PROCEEDS FROM BORR	\$2,390,000.00	\$2,390,000.00	\$0.00	\$0.00	\$0.00	(\$2,390,000.00)	0
10-3350-9060 TRANSFER FROM ARPA F	\$1,488,740.00	\$1,488,740.00	\$0.00	\$0.00	\$0.00	(\$1,488,740.00)	0
10-3350-9061 ARPA FUNDING - POLIC	\$114,642.00	\$114,642.00	\$0.00	\$0.00	\$0.00	(\$114,642.00)	0
10-4411-2000 MAYOR & TOWN COUNC	\$32,500.00	\$32,500.00	\$0.00	\$0.00	\$0.00	\$32,500.00	0
10-4411-3500 PLANNING COMMISSION	\$4,200.00	\$4,200.00	\$0.00	\$0.00	\$0.00	\$4,200.00	0
10-4411-7000 SALARIES & WAGES- RE	\$352,353.00	\$352,353.00	\$0.00	\$120,418.09	\$26,809.67	\$231,934.91	34
10-4411-8000 SALARIES & WAGES PAR	\$26,353.00	\$26,353.00	\$0.00	\$15,640.31	\$1,184.50	\$10,712.69	59
10-4411-9000 SALARIES & WAGES-OVE	\$2,000.00	\$2,000.00	\$0.00	\$154.21	\$0.00	\$1,845.79	8
10-4411-9001 FICA - ADMINISTRATION	\$31,781.00	\$31,781.00	\$0.00	\$9,752.21	\$1,991.47	\$22,028.79	31
10-4411-9002 VRS - ADMINISTRATION	\$49,218.00	\$49,218.00	\$0.00	\$6,062.45	\$0.00	\$43,155.55	12
10-4411-9003 HEALTH INSURANCE - E	\$31,636.00	\$31,636.00	\$0.00	\$3,548.60	\$0.00	\$28,087.40	11
10-4411-9005 EMPLOYEE STIPEND	\$840.00	\$840.00	\$0.00	\$290.70	\$64.60	\$549.30	35
10-4412-1600 INSURANCE PREMIUMS	\$12,000.00	\$12,000.00	\$0.00	\$3,825.14	\$0.00	\$8,174.86	32
10-4412-1700 ADVERTISING	\$4,000.00	\$4,000.00	\$0.00	\$321.01	\$0.00	\$3,678.99	8
10-4412-1900 LEGAL SERVICES	\$50,000.00	\$50,000.00	\$0.00	\$6,788.00	\$0.00	\$43,212.00	14
10-4412-2000 CONTRACTUAL SERVICE	\$25,000.00	\$25,000.00	\$0.00	\$5,826.18	\$552.69	\$19,173.82	23
10-4412-2020 DMV STOP FEE	\$15,000.00	\$15,000.00	\$0.00	\$2,125.00	\$0.00	\$12,875.00	14
10-4412-2100 PROFESSIONAL SERVICE	\$15,000.00	\$15,000.00	\$0.00	\$4,382.60	\$3,563.20	\$10,617.40	29
10-4412-2200 TELEPHONE	\$2,800.00	\$2,800.00	\$0.00	\$800.89	\$217.46	\$1,999.11	29

Town of Strasburg

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10-4412-2300 ELECTRICITY	\$4,500.00	\$4,500.00	\$0.00	\$1,631.19	\$571.18	\$2,868.81	36
10-4412-2500 FUEL-HEAT	\$1,000.00	\$1,000.00	\$0.00	\$43.88	\$13.72	\$956.12	4
10-4412-2600 GAS, GREASE, & OIL	\$500.00	\$500.00	\$0.00	\$45.78	\$0.00	\$454.22	9
10-4412-2800 MATERIALS & SUPPLIES	\$21,000.00	\$21,000.00	\$0.00	\$2,864.63	\$708.28	\$18,135.37	14
10-4412-2855 COMPUTERS & SOFTWA	\$3,000.00	\$3,000.00	\$0.00	\$101.07	\$0.00	\$2,898.93	3
10-4412-2900 MEMBERSHIP DUES	\$2,000.00	\$2,000.00	\$0.00	\$2,039.66	\$0.00	(\$39.66)	102
10-4412-3000 MISCELLANEOUS	\$5,500.00	\$5,500.00	\$0.00	\$1,959.20	\$216.75	\$3,540.80	36
10-4412-3100 STRASBURG LIBRARY D	\$24,000.00	\$24,000.00	\$0.00	\$0.00	\$0.00	\$24,000.00	0
10-4412-3201 I/T SUPPORT	\$3,850.00	\$3,850.00	\$0.00	\$1,598.68	\$238.58	\$2,251.32	42
10-4412-3300 BUILDING MAINTENANC	\$6,400.00	\$6,400.00	\$0.00	\$594.90	\$41.08	\$5,805.10	9
10-4412-3700 TRAVEL & TRAINING	\$3,400.00	\$3,400.00	\$0.00	\$0.00	\$0.00	\$3,400.00	0
10-4412-3701 TRAVEL & TRAINING CO	\$3,500.00	\$3,500.00	\$0.00	\$1,717.24	\$691.19	\$1,782.76	49
10-4412-3710 CODIFICATION	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0
10-4412-7500 STRASBURG MUSEUM D	\$15,000.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	0
10-4412-7700 PROJECTS	\$10,000.00	\$10,000.00	\$0.00	\$1,421.16	\$0.00	\$8,578.84	14
10-4412-7701 COUNTY TOURISM SUPP	\$32,000.00	\$32,000.00	\$0.00	\$9,294.09	\$6,051.96	\$22,705.91	29
10-4412-8000 RESCUE SQUAD DONATI	\$35,000.00	\$35,000.00	\$0.00	\$0.00	\$0.00	\$35,000.00	0
10-4412-8100 FIRE DEPT DONATION	\$35,000.00	\$35,000.00	\$0.00	\$5,051.51	\$1,746.19	\$29,948.49	14
10-4412-8121 FIRE PROGRAM-STATE	\$0.00	\$0.00	\$0.00	\$31,891.00	\$31,891.00	(\$31,891.00)	0
10-4412-8800 BUSINESS PARK - DEBT	\$164,700.00	\$164,700.00	\$0.00	\$123,375.01	\$0.00	\$41,324.99	75
10-4412-9000 CONTINGENCY EXPENSE	\$20,000.00	\$20,000.00	\$0.00	\$5,950.00	\$0.00	\$14,050.00	30
10-4413-0400 CAPITAL PROJECTS	\$3,370,000.00	\$3,440,000.00	\$73,551.73	\$109,229.62	\$0.00	\$3,257,218.65	3
10-4413-0401 CAPITAL PROJECTS - B	\$1,000,000.00	\$1,000,000.00	\$0.00	\$17,510.00	\$0.00	\$982,490.00	2
10-4413-1410 RESERVES	\$26,014.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$26,014.00	0
10-4421-7000 SALARIES & WAGES	\$156,412.00	\$156,412.00	\$0.00	\$31,383.72	\$11,036.32	\$125,028.28	20
10-4421-8000 SALARIES & WAGES - P	\$0.00	\$0.00	\$0.00	\$4,911.98	\$0.00	(\$4,911.98)	0
10-4421-9001 FICA	\$11,965.00	\$11,965.00	\$0.00	\$2,490.97	\$777.72	\$9,474.03	21
10-4421-9002 VRS - COMMUNITY INIT	\$22,414.00	\$22,414.00	\$0.00	\$1,156.58	\$0.00	\$21,257.42	5
10-4421-9003 HEALTH INSURANCE	\$20,080.00	\$20,080.00	\$0.00	\$936.16	\$0.00	\$19,143.84	5
10-4421-9005 EMPLOYEE STIPEND	\$840.00	\$840.00	\$0.00	\$193.80	\$64.60	\$646.20	23
10-4422-1700 ADVERTISING	\$2,000.00	\$2,000.00	\$0.00	\$2,096.28	\$909.08	(\$96.28)	105
10-4422-2000 CONTRACTUAL SERVICE	\$5,000.00	\$5,000.00	\$0.00	\$31.80	\$7.81	\$4,968.20	1
10-4422-2800 MATERIALS & SUPPLIES	\$1,500.00	\$1,500.00	\$0.00	\$696.00	\$0.00	\$804.00	46
10-4422-2855 COMPUTERS & SOFTWA	\$11,000.00	\$11,000.00	\$375.21	\$375.21	\$375.21	\$10,249.58	3
10-4422-2900 MEMBERSHIP DUES	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0
10-4422-3000 MISCELLANEOUS	\$700.00	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	0
10-4422-3201 I/T SUPPORT	\$700.00	\$700.00	\$0.00	\$371.06	\$70.17	\$328.94	53
10-4422-3700 TRAVEL & TRAINING	\$2,250.00	\$2,250.00	\$0.00	\$581.30	\$581.30	\$1,668.70	26
10-4422-3800 PLANNING DISTRICT CO	\$9,320.00	\$9,320.00	\$0.00	\$7,269.45	\$0.00	\$2,050.55	78
10-4422-3900 VIOLATIONS	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0
10-4423-1411 UDO - REWRITE	\$60,000.00	\$99,599.61	\$0.00	\$14,083.19	\$5,272.68	\$85,516.42	14
10-4431-7000 SALARIES & WAGES - R	\$575,537.00	\$575,537.00	\$0.00	\$174,554.54	\$37,836.19	\$400,982.46	30
10-4431-7011 VDOT SALARIES & WAG	\$126,035.00	\$126,035.00	\$0.00	\$0.00	\$0.00	\$126,035.00	0
10-4431-8000 SALARIES & WAGES - P	\$91,128.00	\$91,128.00	\$0.00	\$20,050.62	\$3,052.00	\$71,077.38	22
10-4431-9000 SALARIES & WAGES - O	\$25,900.00	\$25,900.00	\$0.00	\$6,515.45	\$1,567.56	\$19,384.55	25
10-4431-9001 FICA - PUBLIC WORKS	\$60,032.00	\$60,032.00	\$0.00	\$14,265.62	\$2,998.88	\$45,766.38	24
10-4431-9002 VRS - PUBLIC WORKS -	\$96,603.00	\$96,603.00	\$0.00	\$14,931.16	\$0.00	\$81,671.84	15
10-4431-9003 HEALTH INSURANCE - E	\$68,000.00	\$68,000.00	\$0.00	\$11,223.34	\$0.00	\$56,776.66	17
10-4431-9005 EMP STIPEND	\$2,200.00	\$2,200.00	\$0.00	\$872.10	\$193.80	\$1,327.90	40
10-4432-1600 INSURANCE PREMIUMS	\$12,000.00	\$12,000.00	\$0.00	\$4,371.60	\$0.00	\$7,628.40	36
10-4432-2000 CONTRACTUAL SERVICE	\$11,660.00	\$11,660.00	\$0.00	\$4,915.61	\$111.33	\$6,744.39	42
10-4432-2200 TELEPHONE	\$6,505.00	\$6,505.00	\$0.00	\$1,737.70	\$495.14	\$4,767.30	27
10-4432-2300 ELECTRICITY	\$6,000.00	\$6,000.00	\$0.00	\$1,157.29	\$574.74	\$4,842.71	19
10-4432-2400 STREET LIGHTS	\$50,000.00	\$50,000.00	\$0.00	\$27,553.91	\$12,548.82	\$22,446.09	55
10-4432-2500 FUEL-HEAT	\$5,100.00	\$5,100.00	\$0.00	\$0.00	\$0.00	\$5,100.00	0
10-4432-2600 GAS, GREASE, & OIL	\$11,517.00	\$11,517.00	\$0.00	\$4,074.64	\$605.18	\$7,442.36	35
10-4432-2700 TIRES & TUBES	\$2,100.00	\$2,100.00	\$0.00	\$0.00	\$0.00	\$2,100.00	0
10-4432-2800 MATERIALS & SUPPLIES	\$7,895.00	\$7,895.00	\$0.00	\$932.11	\$26.09	\$6,962.89	12

Town of Strasburg

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10-4432-2850 PERMITS & DUES	\$735.00	\$735.00	\$0.00	\$0.00	\$0.00	\$735.00	0
10-4432-2855 COMPUTERS & SOFTWA	\$1,930.00	\$1,930.00	\$0.00	\$0.00	\$0.00	\$1,930.00	0
10-4432-3000 MISCELLANEOUS	\$1,800.00	\$1,800.00	\$0.00	\$29.90	\$0.00	\$1,770.10	2
10-4432-3201 I/T SUPPORT	\$5,000.00	\$5,000.00	\$0.00	\$2,297.97	\$405.58	\$2,702.03	46
10-4432-3300 BUILDING MAINTENANC	\$6,430.00	\$6,430.00	\$0.00	\$2,123.30	\$0.00	\$4,306.70	33
10-4432-3400 REPAIRS EQUIPMENT	\$22,033.00	\$24,244.12	\$838.16	\$4,244.46	\$1,052.18	\$19,161.50	18
10-4432-3500 REPAIRS STREETS - TO	\$50,000.00	\$50,000.00	\$0.00	\$1,386.30	\$3.31	\$48,613.70	3
10-4432-3600 REPAIRS STREETS-STAT	\$714,218.00	\$714,218.00	\$2,189.60	\$22,470.77	\$264.91	\$689,557.63	3
10-4432-3700 TRAVEL & TRAINING	\$6,895.00	\$6,895.00	\$0.00	\$0.00	\$0.00	\$6,895.00	0
10-4432-3800 MISS UTILITY	\$1,000.00	\$1,000.00	\$0.00	\$190.00	\$60.22	\$810.00	19
10-4432-4000 UNIFORMS/PPE	\$6,890.00	\$6,890.00	\$0.00	\$573.35	\$5.23	\$6,316.65	8
10-4432-4300 VEHICLE/EQUIPMENT PY	\$7,356.00	\$7,356.00	\$0.00	\$2,206.89	\$0.00	\$5,149.11	30
10-4432-4700 STORM WATER MANAGE	\$7,500.00	\$7,500.00	\$0.00	\$0.00	\$0.00	\$7,500.00	0
10-4432-4800 EQUIPMENT	\$6,120.00	\$6,120.00	\$0.00	\$0.00	\$0.00	\$6,120.00	0
10-4432-4900 HORTICULTURE	\$27,000.00	\$27,000.00	\$0.00	\$1,361.58	\$455.60	\$25,638.42	5
10-4432-5100 PRINCIPAL ON VRA SER	\$30,000.00	\$30,000.00	\$0.00	\$30,000.00	\$0.00	\$0.00	100
10-4432-5110 INTEREST VRA SERIES	\$17,500.00	\$17,500.00	\$0.00	\$7,975.12	\$0.00	\$9,524.88	46
10-4433-0100 CAPITAL PROJECTS - V	\$188,740.00	\$256,613.38	\$0.00	\$0.00	\$0.00	\$256,613.38	0
10-4441-7000 SALARIES & WAGES - R	\$1,243,104.00	\$1,243,104.00	\$0.00	\$427,399.11	\$94,791.70	\$815,704.89	34
10-4441-7010 SALARIES & WAGES - P	\$93,881.00	\$93,881.00	\$0.00	\$24,720.43	\$5,212.38	\$69,160.57	26
10-4441-9000 SALARIES & WAGES - O	\$93,200.00	\$93,200.00	\$0.00	\$52,727.26	\$6,534.39	\$40,472.74	57
10-4441-9001 FICA - PUBLIC SAFETY	\$109,410.00	\$109,410.00	\$0.00	\$35,856.51	\$7,482.31	\$73,553.49	33
10-4441-9002 VRS - PUBLIC SAFETY	\$176,916.00	\$176,916.00	\$0.00	\$39,147.85	\$0.00	\$137,768.15	22
10-4441-9003 HEALTH INSURANCE -	\$178,000.00	\$178,000.00	\$0.00	\$30,028.38	\$0.00	\$147,971.62	17
10-4441-9005 EMPLOYEE STIPEND	\$1,200.00	\$1,200.00	\$0.00	\$290.70	\$64.60	\$909.30	24
10-4442-1600 INSURANCE PREMIUMS	\$60,000.00	\$60,000.00	\$0.00	\$18,032.85	\$0.00	\$41,967.15	30
10-4442-2000 CONTRACTUAL SERVICE	\$101,254.00	\$101,254.00	\$0.00	\$17,253.16	\$4,778.81	\$84,000.84	17
10-4442-2200 TELEPHONE	\$11,000.00	\$11,000.00	\$0.00	\$2,180.33	\$842.79	\$8,819.67	20
10-4442-2300 ELECTRICITY	\$4,000.00	\$4,000.00	\$0.00	\$895.90	\$316.01	\$3,104.10	22
10-4442-2500 FUEL - HEAT	\$4,000.00	\$4,000.00	\$0.00	\$112.50	\$37.50	\$3,887.50	3
10-4442-2600 GAS	\$32,000.00	\$32,000.00	\$0.00	\$17,610.77	\$5,916.07	\$14,389.23	55
10-4442-2700 TIRES	\$3,000.00	\$3,000.00	\$0.00	\$1,364.70	\$0.00	\$1,635.30	45
10-4442-2800 MATERIALS & SUPPLIES	\$9,000.00	\$9,000.00	\$0.00	\$3,582.72	\$433.59	\$5,417.28	40
10-4442-2850 EQUIPMENT	\$15,000.00	\$15,000.00	\$0.00	\$1,661.08	\$0.00	\$13,338.92	11
10-4442-2855 COMPUTERS & SOFTWA	\$4,500.00	\$4,500.00	\$0.00	(\$81.84)	\$0.00	\$4,581.84	-2
10-4442-2900 MEMBERSHIP DUES	\$1,500.00	\$1,500.00	\$0.00	\$1,339.49	\$330.75	\$160.51	89
10-4442-3000 MISCELLANEOUS	\$6,000.00	\$6,000.00	\$0.00	\$1,527.61	\$125.00	\$4,472.39	25
10-4442-3201 I/T SUPPORT	\$14,000.00	\$14,000.00	\$0.00	\$7,039.68	\$1,263.05	\$6,960.32	50
10-4442-3400 REPAIRS EQUIPMENT	\$35,000.00	\$35,000.00	\$0.00	\$9,490.97	\$940.51	\$25,509.03	27
10-4442-3700 TRAVEL & TRAINING	\$20,000.00	\$20,000.00	\$0.00	\$8,487.00	\$288.00	\$11,513.00	42
10-4442-3900 COMMUNITY POLICING	\$9,500.00	\$9,500.00	\$0.00	\$6,780.17	\$0.00	\$2,719.83	71
10-4442-4000 UNIFORMS	\$22,500.00	\$22,500.00	\$0.00	\$8,681.03	\$272.05	\$13,818.97	39
10-4442-4300 VEHICLE/EQUIPMENT PA	\$29,252.00	\$29,252.00	\$0.00	\$8,181.84	\$0.00	\$21,070.16	28
10-4442-4400 FIREARMS/RANGE	\$9,000.00	\$9,000.00	\$0.00	\$0.00	\$0.00	\$9,000.00	0
10-4443-0100 CAPITAL PROJECTS - V	\$114,642.00	\$114,642.00	\$13,487.45	\$122,179.86	\$0.00	(\$21,025.31)	107
10-4443-0101 CAPITAL PROJECTS - O	\$20,200.00	\$20,200.00	\$0.00	\$0.00	\$0.00	\$20,200.00	0
10-4461-7000 SALARIES & WAGES	\$73,211.00	\$73,211.00	\$0.00	\$17,796.21	\$0.00	\$55,414.79	24
10-4461-8000 SALARIES & WAGES - P	\$125,854.00	\$125,854.00	\$0.00	\$14,864.48	\$5,192.62	\$110,989.52	12
10-4461-9001 FICA - ER	\$15,229.00	\$15,229.00	\$0.00	\$2,294.53	\$397.26	\$12,934.47	15
10-4461-9002 VRS - ER	\$10,491.00	\$10,491.00	\$0.00	\$1,175.46	\$0.00	\$9,315.54	11
10-4461-9003 HEALTH INSURANCE - E	\$7,638.00	\$7,638.00	\$0.00	\$324.79	\$0.00	\$7,313.21	4
10-4461-9005 EMPLOYEE STIPEND	\$450.00	\$450.00	\$0.00	\$64.60	\$0.00	\$385.40	14
10-4462-1700 ADVERTISING	\$2,200.00	\$2,200.00	\$0.00	\$0.00	\$0.00	\$2,200.00	0
10-4462-2101 GRANT EXPENSE (50% G	\$9,000.00	\$9,000.00	\$0.00	\$9,000.00	\$9,000.00	\$0.00	100
10-4462-2400 PURCHASE FOR RESALE	\$14,500.00	\$14,500.00	\$0.00	\$4,436.89	\$1,234.00	\$10,063.11	31
10-4462-2800 MATERIALS & SUPPLIES	\$1,000.00	\$1,000.00	\$0.00	\$10.73	\$0.00	\$989.27	1
10-4462-2855 COMPUTERS & SOFTWA	\$2,200.00	\$2,200.00	\$0.00	\$2,640.39	\$0.00	(\$440.39)	120
10-4462-2900 MEMBERSHIP DUES	\$1,000.00	\$1,000.00	\$0.00	\$470.00	\$0.00	\$530.00	47

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10-4462-3000 MISCELLANEOUS	\$500.00	\$500.00	\$0.00	\$247.57	\$0.00	\$252.43	50
10-4462-3201 I/T SUPPORT	\$1,700.00	\$1,700.00	\$0.00	\$451.23	\$105.25	\$1,248.77	27
10-4462-3700 TRAVEL & TRAINING	\$7,500.00	\$7,500.00	\$0.00	\$0.00	\$0.00	\$7,500.00	0
10-4462-7000 PROJECTS & PROGRAMS	\$34,000.00	\$53,300.00	\$0.00	\$2,702.25	\$0.00	\$50,597.75	5
10-4462-7200 TOURISM	\$40,800.00	\$40,800.00	\$0.00	\$0.00	\$0.00	\$40,800.00	0
10-4462-7250 VISITOR CENTER EXPEN	\$26,000.00	\$26,000.00	\$0.00	\$7,064.25	\$1,133.37	\$18,935.75	27
10-4463-0101 CAPITAL OUTLAY - OTH	\$0.00	\$15,000.00	\$0.00	\$308.75	\$0.00	\$14,691.25	2
10-5310-1000 POOL ADMISSION RECEI	\$35,000.00	\$35,000.00	\$0.00	\$14,563.18	\$0.00	(\$20,436.82)	42
10-5310-1500 SWIM LESSONS	\$3,000.00	\$3,000.00	\$0.00	\$2,639.00	\$0.00	(\$361.00)	88
10-5310-2000 CONCESSION RECEIPTS	\$20,000.00	\$20,000.00	\$0.00	\$9,701.22	\$297.07	(\$10,298.78)	49
10-5310-3000 RECREATIONAL RENTAL	\$18,000.00	\$18,000.00	\$0.00	\$1,581.39	\$250.00	(\$16,418.61)	9
10-5310-6000 RECREATION PROGRAM	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	(\$500.00)	0
10-5310-7000 MISCELLANEOUS RECRE	\$1,000.00	\$1,000.00	\$0.00	\$218.48	\$0.00	(\$781.52)	22
10-5411-7000 SALARIES & WAGES - P	\$94,000.00	\$94,000.00	\$0.00	\$57,601.83	\$92.75	\$36,398.17	61
10-5411-9001 FICA - PARKS & RECRE	\$7,191.00	\$7,191.00	\$0.00	\$4,416.05	\$7.09	\$2,774.95	61
10-5412-1600 INSURANCE PREMIUMS	\$4,000.00	\$4,000.00	\$0.00	\$1,639.35	\$0.00	\$2,360.65	41
10-5412-1700 ADVERTISING	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0
10-5412-1900 CHEMICALS	\$9,000.00	\$9,000.00	\$0.00	\$2,599.15	(\$27.89)	\$6,400.85	29
10-5412-2000 CONTRACTUAL SERVICE	\$6,000.00	\$6,000.00	\$0.00	\$720.00	\$0.00	\$5,280.00	12
10-5412-2300 ELECTRICITY	\$9,500.00	\$9,500.00	\$0.00	\$3,415.58	\$155.31	\$6,084.42	36
10-5412-2400 PURCHASE FOR RESALE	\$15,000.00	\$15,000.00	\$0.00	\$9,606.36	\$0.00	\$5,393.64	64
10-5412-2800 MATERIALS & SUPPLIES	\$4,500.00	\$4,500.00	\$0.00	\$1,779.05	\$53.93	\$2,720.95	40
10-5412-2860 PARK MAINTENANCE	\$7,000.00	\$7,000.00	\$0.00	\$4,752.64	\$11.94	\$2,247.36	68
10-5412-2861 PARK IMPROVEMENTS	\$8,500.00	\$8,500.00	\$0.00	\$0.00	\$0.00	\$8,500.00	0
10-5412-3000 MISCELLANEOUS	\$750.00	\$750.00	\$0.00	\$896.09	\$0.00	(\$146.09)	119
10-5412-3300 BUILDING MAINTENANC	\$5,000.00	\$5,000.00	\$0.00	\$915.37	\$0.00	\$4,084.63	18
10-5412-3400 REPAIRS EQUIPMENT	\$5,000.00	\$5,000.00	\$0.00	\$2,200.00	\$0.00	\$2,800.00	44
10-5412-4000 EVENT EXPENSES	\$43,100.00	\$43,100.00	\$6,000.00	\$10,398.24	(\$550.00)	\$26,701.76	24
10-5412-7000 RECREATIONAL PROGRA	\$3,000.00	\$3,000.00	\$0.00	\$626.73	\$0.00	\$2,373.27	21
10-5413-0300 CAPITAL OUTLAY REC	\$505,000.00	\$505,000.00	\$0.00	\$0.00	\$0.00	\$505,000.00	0
Reporting Fund: 10-GENERAL FUND							
FundRevTot	\$11,533,958.00	\$11,533,958.00	\$0.00	\$1,397,331.53	\$150,661.28	(\$10,136,626.47)	12
FundExpTot	\$11,533,958.00	\$11,747,942.11	\$96,442.15	\$1,936,755.47	\$304,340.31	\$9,714,744.49	17
Reporting Fund: 20-WATER FUND							
20-3350-7500 LEASE RECEIPTS	\$88,000.00	\$88,000.00	\$0.00	\$3,055.43	\$0.00	(\$84,944.57)	3
20-3360-1000 WATER REVENUE	\$2,430,000.00	\$2,430,000.00	\$0.00	\$759,209.66	\$179,198.28	(\$1,670,790.34)	31
20-3360-2000 WATER PENALTIES	\$75,000.00	\$75,000.00	\$0.00	\$30,416.07	\$9,397.35	(\$44,583.93)	41
20-3360-3000 WATER AVAILABILITY F	\$153,000.00	\$153,000.00	\$0.00	\$208,273.93	\$9,000.00	\$55,273.93	136
20-3360-3100 WATER TAP FEES	\$35,000.00	\$35,000.00	\$0.00	\$5,028.16	\$0.00	(\$29,971.84)	14
20-3360-3200 INSPECTION FEES	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	(\$1,000.00)	0
20-3360-6000 MISCELLANEOUS RECEI	\$20,000.00	\$20,000.00	\$0.00	\$10,170.99	\$302.73	(\$9,829.01)	51
20-3360-7000 WATER INTEREST INCOM	\$40,000.00	\$40,000.00	\$0.00	\$39,581.30	\$0.00	(\$418.70)	99
20-3360-9060 ARPA FUNDS TRANSFER	\$750,000.00	\$750,000.00	\$0.00	\$0.00	\$0.00	(\$750,000.00)	0
20-4411-7000 SALARIES & WAGES - R	\$93,129.00	\$93,129.00	\$0.00	\$31,247.63	\$7,105.80	\$61,881.37	34
20-4411-8000 SALARIES & WAGES - P	\$150.00	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	0
20-4411-9000 SALARIES & WAGES - O	\$1,000.00	\$1,000.00	\$0.00	\$334.71	\$12.04	\$665.29	33
20-4411-9001 FICA - ADMINISTRATIO	\$7,135.00	\$7,135.00	\$0.00	\$2,256.53	\$508.61	\$4,878.47	32
20-4411-9002 VRS - ADMINISTRATION	\$13,223.00	\$13,223.00	\$0.00	\$5,884.09	\$0.00	\$7,338.91	44
20-4411-9003 HEALTH INSURANCE ER	\$11,461.00	\$11,461.00	\$0.00	\$3,444.22	\$0.00	\$8,016.78	30
20-4412-1600 INSURANCE PREMIUMS	\$5,500.00	\$5,500.00	\$0.00	\$1,912.58	\$0.00	\$3,587.42	35
20-4412-2000 CONTRACTUAL SERVICE	\$24,280.00	\$24,280.00	\$0.00	\$5,639.81	\$532.74	\$18,640.19	23
20-4412-2100 PROFESSIONAL SERVICE	\$16,500.00	\$16,500.00	\$0.00	\$4,658.70	\$3,863.40	\$11,841.30	28
20-4412-2200 TELEPHONE	\$3,000.00	\$3,000.00	\$0.00	\$777.24	\$211.03	\$2,222.76	26
20-4412-2300 ELECTRICITY	\$4,400.00	\$4,400.00	\$0.00	\$1,583.15	\$554.33	\$2,816.85	36
20-4412-2500 FUEL-HEAT	\$800.00	\$800.00	\$0.00	\$42.55	\$13.30	\$757.45	5
20-4412-2800 MATERIALS & SUPPLIES	\$20,880.00	\$20,880.00	\$0.00	\$5,830.66	\$1,669.47	\$15,049.34	28
20-4412-2855 COMPUTERS & SOFTWA	\$2,000.00	\$2,000.00	\$0.00	\$36.38	\$0.00	\$1,963.62	2

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20-4412-2900 MEMBERSHIP DUES	\$625.00	\$625.00	\$0.00	\$1,979.67	\$0.00	(\$1,354.67)	317
20-4412-3000 MISCELLANEOUS	\$2,500.00	\$2,500.00	\$0.00	\$1,454.08	\$102.30	\$1,045.92	58
20-4412-3201 I/T SUPPORT	\$3,500.00	\$3,500.00	\$0.00	\$1,551.79	\$231.56	\$1,948.21	44
20-4412-3300 BUILDING MAINTENANC	\$6,400.00	\$6,400.00	\$0.00	\$306.70	\$39.89	\$6,093.30	5
20-4412-3700 TRAVEL & TRAINING	\$3,300.00	\$3,300.00	\$0.00	\$0.00	\$0.00	\$3,300.00	0
20-4412-9000 CONTINGENCY EXPENSE	\$15,000.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	0
20-4412-9020 TRANSFER TO SEWER FU	\$281,989.00	\$281,989.00	\$0.00	\$0.00	\$0.00	\$281,989.00	0
20-4413-4411 TRANSFER TO WATER RE	\$49,692.00	\$49,692.00	\$0.00	\$0.00	\$0.00	\$49,692.00	0
20-4421-7000 SALARIES & WAGES	\$9,134.00	\$9,134.00	\$0.00	\$4,417.41	\$1,211.08	\$4,716.59	48
20-4421-9001 FICA	\$699.00	\$699.00	\$0.00	\$337.97	\$92.64	\$361.03	48
20-4421-9002 VRS	\$1,309.00	\$1,309.00	\$0.00	\$578.29	\$0.00	\$730.71	44
20-4421-9003 HEALTH INSURANCE	\$1,116.00	\$1,116.00	\$0.00	\$468.09	\$0.00	\$647.91	42
20-4422-2800 MATERIALS & SUPPLIES	\$0.00	\$0.00	\$0.00	\$51.29	\$0.00	(\$51.29)	0
20-4422-3201 I/T SUPPORT	\$0.00	\$0.00	\$0.00	\$185.53	\$35.08	(\$185.53)	0
20-4422-3700 TRAVEL & TRAINING	\$0.00	\$0.00	\$0.00	\$56.62	\$0.00	(\$56.62)	0
20-4431-7000 SALARIES & WAGES - R	\$169,550.00	\$169,550.00	\$0.00	\$52,059.13	\$9,799.09	\$117,490.87	31
20-4431-8000 SALARIES & WAGES - P	\$14,081.00	\$14,081.00	\$0.00	\$3,323.66	\$670.31	\$10,757.34	24
20-4431-9000 SALARIES & WAGES - O	\$5,550.00	\$5,550.00	\$0.00	\$2,929.69	\$898.93	\$2,620.31	53
20-4431-9001 FICA - PUBLIC WORKS	\$14,814.00	\$14,814.00	\$0.00	\$4,462.23	\$869.70	\$10,351.77	30
20-4431-9002 VRS - PUBLIC WORKS	\$25,728.00	\$25,728.00	\$0.00	\$7,465.45	\$0.00	\$18,262.55	29
20-4431-9003 HEALTH INSURANCE	\$38,500.00	\$38,500.00	\$0.00	\$5,622.13	\$0.00	\$32,877.87	15
20-4431-9005 EMPLOYEE STIPEND	\$1,150.00	\$1,150.00	\$0.00	\$0.00	\$0.00	\$1,150.00	0
20-4432-1600 INSURANCE PREMIUMS	\$9,000.00	\$9,000.00	\$0.00	\$3,415.31	\$0.00	\$5,584.69	38
20-4432-2000 CONTRACTUAL SERVICE	\$11,305.00	\$11,305.00	\$0.00	\$4,606.49	\$67.64	\$6,698.51	41
20-4432-2200 TELEPHONE	\$6,320.00	\$6,320.00	\$0.00	\$1,686.66	\$480.59	\$4,633.34	27
20-4432-2300 ELECTRICITY	\$7,500.00	\$7,500.00	\$0.00	\$1,123.24	\$557.84	\$6,376.76	15
20-4432-2500 GAS FUEL	\$4,950.00	\$4,950.00	\$0.00	\$0.00	\$0.00	\$4,950.00	0
20-4432-2600 GAS, GREASE, & OIL	\$11,100.00	\$11,100.00	\$0.00	\$3,954.77	\$587.37	\$7,145.23	36
20-4432-2700 TIRES & TUBES	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0
20-4432-2800 MATERIAL & SUPPLIES	\$7,665.00	\$7,665.00	\$0.00	\$868.31	\$25.33	\$6,796.69	11
20-4432-2850 PERMITS & DUES	\$455.00	\$455.00	\$0.00	\$0.00	\$0.00	\$455.00	0
20-4432-2855 COMPUTERS & SOFTWA	\$1,700.00	\$1,700.00	\$0.00	\$0.00	\$0.00	\$1,700.00	0
20-4432-3000 MISCELLANEOUS	\$1,740.00	\$1,740.00	\$0.00	\$0.00	\$0.00	\$1,740.00	0
20-4432-3201 I/T SUPPORT	\$4,200.00	\$4,200.00	\$0.00	\$2,230.39	\$393.65	\$1,969.61	53
20-4432-3300 BUILDING MAINTENANC	\$6,235.00	\$6,235.00	\$0.00	\$2,060.85	\$0.00	\$4,174.15	33
20-4432-3400 REPAIRS EQUIPMENT	\$21,385.00	\$23,531.07	\$813.50	\$4,119.07	\$1,021.14	\$18,598.50	18
20-4432-3700 TRAVEL & TRAINING	\$6,650.00	\$6,650.00	\$0.00	\$0.00	\$0.00	\$6,650.00	0
20-4432-3800 MISS UTILITY	\$975.00	\$975.00	\$0.00	\$184.40	\$58.44	\$790.60	19
20-4432-4000 UNIFORMS/PPE	\$6,640.00	\$6,640.00	\$0.00	\$575.98	\$5.09	\$6,064.02	9
20-4432-4300 VEHICLE/EQUIPMENT PA	\$7,140.00	\$7,140.00	\$0.00	\$2,141.97	\$0.00	\$4,998.03	30
20-4432-4400 WATER METERS	\$30,000.00	\$30,000.00	\$0.00	\$0.00	\$0.00	\$30,000.00	0
20-4432-4500 WATER INFRASTRUCTUR	\$100,000.00	\$100,000.00	\$5,228.36	\$13,542.77	\$3,057.27	\$81,228.87	14
20-4432-4800 EQUIPMENT	\$5,940.00	\$5,940.00	\$0.00	\$0.00	\$0.00	\$5,940.00	0
20-4432-5100 PRINCIPAL ON VRA SER	\$60,000.00	\$60,000.00	\$0.00	\$60,000.00	\$0.00	\$0.00	100
20-4432-5110 INTEREST VRA SERIES	\$35,000.00	\$35,000.00	\$0.00	\$15,950.23	\$0.00	\$19,049.77	46
20-4433-0100 VEHICLES	\$0.00	\$65,877.11	\$0.00	\$0.00	\$0.00	\$65,877.11	0
20-4433-0990 CIP PROJECTS	\$750,000.00	\$750,000.00	\$0.00	\$0.00	\$0.00	\$750,000.00	0
20-4451-7000 SALARIES & WAGES - R	\$365,226.00	\$365,226.00	\$0.00	\$125,243.45	\$28,116.58	\$239,982.55	34
20-4451-8000 WAGES PART TIME	\$1,600.00	\$1,600.00	\$0.00	\$0.00	\$0.00	\$1,600.00	0
20-4451-9000 SALARIES & WAGES - O	\$15,000.00	\$15,000.00	\$0.00	\$2,048.11	\$348.79	\$12,951.89	14
20-4451-9001 FICA - WATER TREATME	\$29,210.00	\$29,210.00	\$0.00	\$9,107.89	\$2,039.82	\$20,102.11	31
20-4451-9002 VRS - WATER TREATMEN	\$49,082.00	\$49,082.00	\$0.00	\$10,262.65	\$0.00	\$38,819.35	21
20-4451-9003 HEALTH INSURANCE	\$50,552.00	\$50,552.00	\$0.00	\$7,537.50	\$0.00	\$43,014.50	15
20-4451-9005 EMPLOYEE STIPENED	\$1,660.00	\$1,660.00	\$0.00	\$872.10	\$193.80	\$787.90	53
20-4452-1600 INSURANCE PREMIUMS	\$22,500.00	\$22,500.00	\$0.00	\$8,469.98	\$0.00	\$14,030.02	38
20-4452-1900 WATER PLANT CHEMICA	\$125,000.00	\$125,000.00	\$0.00	\$43,227.31	\$9,897.55	\$81,772.69	35
20-4452-2000 CONTRACTUAL SERVICE	\$40,985.00	\$40,985.00	\$0.00	\$9,244.19	\$917.23	\$31,740.81	23
20-4452-2200 TELEPHONE	\$3,200.00	\$3,200.00	\$0.00	\$551.59	\$0.00	\$2,648.41	17

Town of Strasburg

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
20-4452-2300 ELECTRICITY	\$105,000.00	\$105,000.00	\$0.00	\$27,435.73	\$9,052.29	\$77,564.27	26
20-4452-2500 FUEL /LP	\$5,900.00	\$5,900.00	\$0.00	\$1,824.67	\$102.48	\$4,075.33	31
20-4452-2600 GAS, GREASE, & OIL	\$3,000.00	\$3,000.00	\$0.00	\$545.10	\$246.18	\$2,454.90	18
20-4452-2800 MATERIALS & SUPPLIES	\$4,400.00	\$4,400.00	\$0.00	\$868.86	\$0.00	\$3,531.14	20
20-4452-2850 PERMIT FEES & DUES	\$12,725.00	\$12,725.00	\$0.00	\$9,078.00	\$0.00	\$3,647.00	71
20-4452-2855 COMPUTERS & SOFTWA	\$2,250.00	\$2,250.00	\$0.00	\$0.00	\$0.00	\$2,250.00	0
20-4452-2900 LAB OPERATING	\$10,500.00	\$10,500.00	\$0.00	\$2,865.57	\$0.00	\$7,634.43	27
20-4452-3000 MISCELLANEOUS	\$3,000.00	\$3,000.00	\$0.00	\$103.34	\$0.00	\$2,896.66	3
20-4452-3100 TESTING	\$10,915.00	\$10,915.00	\$0.00	\$2,349.68	\$313.90	\$8,565.32	22
20-4452-3201 I/T SUPPORT	\$8,500.00	\$8,500.00	\$0.00	\$2,316.51	\$421.02	\$6,183.49	27
20-4452-3300 BUILDING MAINTENANC	\$10,100.00	\$10,100.00	\$0.00	\$4,544.69	\$0.00	\$5,555.31	45
20-4452-3400 REPAIRS EQUIPMENT	\$50,000.00	\$50,000.00	\$3,751.00	\$8,199.03	\$184.09	\$38,049.97	16
20-4452-3700 TRAVEL & TRAINING	\$13,200.00	\$13,200.00	\$0.00	\$975.00	\$900.00	\$12,225.00	7
20-4452-4000 UNIFORMS	\$5,400.00	\$5,400.00	\$0.00	\$1,168.98	\$0.00	\$4,231.02	22
20-4452-4700 EQUIPMENT	\$7,400.00	\$7,400.00	\$0.00	\$0.00	\$0.00	\$7,400.00	0
20-4452-4900 TANK MAINTENANCE	\$91,080.00	\$91,080.00	\$0.00	\$84,764.26	\$0.00	\$6,315.74	93
20-4452-5000 WTP LOAN-RURAL DEV	\$481,120.00	\$481,120.00	\$0.00	\$120,279.00	\$0.00	\$360,841.00	25
20-4453-0990 CIP PROJECTS	\$117,500.00	\$117,500.00	\$0.00	\$17,863.34	\$79.12	\$99,636.66	15
20-4461-9001 FICA	\$0.00	\$0.00	\$0.00	\$0.11	\$0.00	(\$0.11)	0
20-4461-9002 VRS	\$0.00	\$0.00	\$0.00	\$587.75	\$0.00	(\$587.75)	0
20-4461-9003 HEALTH INSURANCE	\$0.00	\$0.00	\$0.00	\$162.40	\$0.00	(\$162.40)	0
20-4462-3201 I/T SUPPORT	\$0.00	\$0.00	\$0.00	\$172.96	\$0.00	(\$172.96)	0
Reporting Fund: 20-WATER FUND							
FundRevTot	\$3,592,000.00	\$3,592,000.00	\$0.00	\$1,055,735.54	\$197,898.36	(\$2,536,264.46)	29
FundExpTot	\$3,592,000.00	\$3,660,023.18	\$9,792.86	\$770,028.17	\$87,488.51	\$2,880,202.15	21
Reporting Fund: 30-SEWER FUND							
30-3370-1000 SEWER REVENUE	\$2,472,635.00	\$2,472,635.00	\$0.00	\$872,531.46	\$194,325.15	(\$1,600,103.54)	35
30-3370-2000 SEWER PENALTIES	\$50,000.00	\$50,000.00	\$0.00	\$6,850.00	\$0.00	(\$43,150.00)	14
30-3370-3000 SEWER AVAILABILITY F	\$153,000.00	\$153,000.00	\$0.00	\$206,853.13	\$9,000.00	\$53,853.13	135
30-3370-3100 SEWER TAP FEES	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$0.00	(\$20,000.00)	0
30-3370-3200 INSPECTION FEES	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	(\$500.00)	0
30-3370-6000 MISCELLANEOUS RECEI	\$2,500.00	\$2,500.00	\$0.00	\$1,221.89	\$0.00	(\$1,278.11)	49
30-3370-7000 SEWER INTEREST INCO	\$40,000.00	\$40,000.00	\$0.00	\$38,931.73	\$0.00	(\$1,068.27)	97
30-3370-9020 TRANSFER FROM WATER	\$281,989.00	\$281,989.00	\$0.00	\$0.00	\$0.00	(\$281,989.00)	0
30-3370-9060 ARPA FUNDS TRANSFER	\$1,162,000.00	\$1,162,000.00	\$0.00	\$0.00	\$0.00	(\$1,162,000.00)	0
30-4411-7000 SALARIES & WAGES - R	\$93,129.00	\$93,129.00	\$0.00	\$30,970.01	\$6,902.64	\$62,158.99	33
30-4411-8000 SALARIES & WAGES - P	\$150.00	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	0
30-4411-9000 SALARIES & WAGES - O	\$1,000.00	\$1,000.00	\$0.00	\$310.63	\$0.00	\$689.37	31
30-4411-9001 FICA - ADMININSTRATI	\$7,135.00	\$7,135.00	\$0.00	\$2,393.74	\$528.06	\$4,741.26	34
30-4411-9002 VRS - ADMINISTRATION	\$13,366.00	\$13,366.00	\$0.00	\$5,884.09	\$0.00	\$7,481.91	44
30-4411-9003 HEALTH INSURANCE	\$11,461.00	\$11,461.00	\$0.00	\$3,444.22	\$0.00	\$8,016.78	30
30-4412-1600 INSURANCE PREMIUMS	\$5,500.00	\$5,500.00	\$0.00	\$1,912.58	\$0.00	\$3,587.42	35
30-4412-2000 CONTRACTUAL SERVICE	\$24,280.00	\$24,280.00	\$0.00	\$5,807.36	\$532.74	\$18,472.64	24
30-4412-2100 PROFESSIONAL SERVICE	\$16,500.00	\$16,500.00	\$0.00	\$4,658.70	\$3,863.40	\$11,841.30	28
30-4412-2200 TELEPHONE	\$3,000.00	\$3,000.00	\$0.00	\$609.69	\$211.03	\$2,390.31	20
30-4412-2300 ELECTRICITY	\$4,400.00	\$4,400.00	\$0.00	\$1,583.15	\$554.33	\$2,816.85	36
30-4412-2500 FUEL-HEAT	\$800.00	\$800.00	\$0.00	\$42.55	\$13.30	\$757.45	5
30-4412-2800 MATERIALS & SUPPLIES	\$20,880.00	\$20,880.00	\$0.00	\$5,830.62	\$1,669.46	\$15,049.38	28
30-4412-2855 COMPUTERS & SOFTWA	\$2,000.00	\$2,000.00	\$0.00	\$36.38	\$0.00	\$1,963.62	2
30-4412-2900 MEMBERSHIP DUES	\$625.00	\$625.00	\$0.00	\$1,979.67	\$0.00	(\$1,354.67)	317
30-4412-3000 MISCELLANEOUS	\$2,500.00	\$2,500.00	\$0.00	\$1,453.15	\$102.30	\$1,046.85	58
30-4412-3201 I/T SUPPORT	\$3,500.00	\$3,500.00	\$0.00	\$1,551.79	\$231.56	\$1,948.21	44
30-4412-3300 BUILDING MAINTENANC	\$6,410.00	\$6,410.00	\$0.00	\$306.70	\$39.89	\$6,103.30	5
30-4412-3700 TRAVEL & TRAINING	\$3,300.00	\$3,300.00	\$0.00	\$0.00	\$0.00	\$3,300.00	0
30-4412-9000 CONTINGENCY	\$15,000.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	0
30-4421-7000 SALARIES & WAGES	\$9,134.00	\$9,134.00	\$0.00	\$4,417.41	\$1,211.08	\$4,716.59	48
30-4421-9001 FICA	\$699.00	\$699.00	\$0.00	\$337.97	\$92.64	\$361.03	48
30-4421-9002 VRS	\$1,309.00	\$1,309.00	\$0.00	\$578.29	\$0.00	\$730.71	44

Town of Strasburg

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
30-4421-9003 HEALTH INSURANCE	\$1,116.00	\$1,116.00	\$0.00	\$468.09	\$0.00	\$647.91	42
30-4422-2800 MATERIALS & SUPPLIES	\$0.00	\$0.00	\$0.00	\$51.29	\$0.00	(\$51.29)	0
30-4422-3201 I/T SUPPORT	\$0.00	\$0.00	\$0.00	\$185.53	\$35.08	(\$185.53)	0
30-4431-7000 SALARIES & WAGES - R	\$169,550.00	\$169,550.00	\$0.00	\$52,059.40	\$9,799.36	\$117,490.60	31
30-4431-8000 SALARIES & WAGES - P	\$14,081.00	\$14,081.00	\$0.00	\$3,323.66	\$670.31	\$10,757.34	24
30-4431-9000 SALARIES & WAGES - O	\$5,550.00	\$5,550.00	\$0.00	\$2,142.96	\$514.25	\$3,407.04	39
30-4431-9001 FICA - PUBLIC WORKS	\$14,814.00	\$14,814.00	\$0.00	\$4,402.02	\$840.27	\$10,411.98	30
30-4431-9002 VRS - PUBLC WORKS	\$25,728.00	\$25,728.00	\$0.00	\$7,465.45	\$0.00	\$18,262.55	29
30-4431-9003 HEALTH INSURANCE	\$38,500.00	\$38,500.00	\$0.00	\$5,622.13	\$0.00	\$32,877.87	15
30-4431-9005 EMPLOYEE STIPEND	\$1,150.00	\$1,150.00	\$0.00	\$0.00	\$0.00	\$1,150.00	0
30-4432-1600 INSURANCE PREMIUMS	\$9,000.00	\$9,000.00	\$0.00	\$3,415.31	\$0.00	\$5,584.69	38
30-4432-1900 CHEMICALS	\$20,000.00	\$20,000.00	\$0.00	\$8,832.09	\$0.00	\$11,167.91	44
30-4432-2000 CONTRACTUAL SERVICE	\$11,305.00	\$11,305.00	\$0.00	\$4,606.49	\$67.64	\$6,698.51	41
30-4432-2200 TELEPHONE	\$6,320.00	\$6,320.00	\$0.00	\$1,686.66	\$480.59	\$4,633.34	27
30-4432-2300 ELECTRICITY	\$7,540.00	\$7,540.00	\$0.00	\$1,123.24	\$557.84	\$6,416.76	15
30-4432-2500 FUEL-HEAT	\$4,950.00	\$4,950.00	\$0.00	\$0.00	\$0.00	\$4,950.00	0
30-4432-2600 GAS,GREASE & OIL	\$11,170.00	\$11,170.00	\$0.00	\$3,954.77	\$587.37	\$7,215.23	35
30-4432-2700 TIRES & TUBES	\$2,038.00	\$2,038.00	\$0.00	\$0.00	\$0.00	\$2,038.00	0
30-4432-2800 MATERIALS & SUPPLIES	\$7,670.00	\$7,670.00	\$0.00	\$864.02	\$25.33	\$6,805.98	11
30-4432-2850 PERMITS & DUES	\$455.00	\$455.00	\$0.00	\$0.00	\$0.00	\$455.00	0
30-4432-2855 COMPUTERS & SOFTWA	\$1,700.00	\$1,700.00	\$0.00	\$0.00	\$0.00	\$1,700.00	0
30-4432-3000 MISCELLANEOUS	\$1,750.00	\$1,750.00	\$0.00	\$0.00	\$0.00	\$1,750.00	0
30-4432-3201 I/T SUPPORT	\$4,200.00	\$4,200.00	\$0.00	\$2,230.39	\$393.65	\$1,969.61	53
30-4432-3300 BUILDING MAINTENANC	\$6,235.00	\$6,235.00	\$0.00	\$2,060.85	\$0.00	\$4,174.15	33
30-4432-3400 REPAIRS EQUIPMENT	\$21,385.00	\$23,531.07	\$813.50	\$4,119.06	\$1,021.14	\$18,598.51	18
30-4432-3700 TRAVEL & TRAINING	\$6,650.00	\$6,650.00	\$0.00	\$0.00	\$0.00	\$6,650.00	0
30-4432-3800 MISS UTILITY	\$980.00	\$980.00	\$0.00	\$184.40	\$58.44	\$795.60	19
30-4432-4000 UNIFORMS/PPE	\$6,640.00	\$6,640.00	\$0.00	\$595.97	\$5.09	\$6,044.03	9
30-4432-4300 VEHICLE/EQUIPMENT PA	\$7,140.00	\$7,140.00	\$0.00	\$2,141.97	\$0.00	\$4,998.03	30
30-4432-4500 INFRASTRUCTURE REPA	\$100,000.00	\$100,000.00	\$2,278.52	\$3,971.31	\$0.00	\$93,750.17	4
30-4432-4800 EQUIPMENT	\$5,940.00	\$5,940.00	\$0.00	\$0.00	\$0.00	\$5,940.00	0
30-4432-5100 PRINCIPAL ON VRA SER	\$60,000.00	\$60,000.00	\$0.00	\$60,000.00	\$0.00	\$0.00	100
30-4432-5110 INTEREST VRA SERIES	\$35,000.00	\$35,000.00	\$0.00	\$15,950.23	\$0.00	\$19,049.77	46
30-4433-0100 VEHICLES	\$0.00	\$65,877.11	\$0.00	\$0.00	\$0.00	\$65,877.11	0
30-4433-0990 CIP PROJECTS	\$1,162,000.00	\$1,162,000.00	\$0.00	\$0.00	\$0.00	\$1,162,000.00	0
30-4451-7000 SALARIES & WAGES - R	\$386,165.00	\$386,165.00	\$0.00	\$125,151.60	\$28,703.73	\$261,013.40	32
30-4451-8000 WAGES - PARTTIME	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0
30-4451-9000 SALARIES & WAGES - O	\$11,700.00	\$11,700.00	\$0.00	\$1,734.58	\$0.00	\$9,965.42	15
30-4451-9001 FICA - SEWER TREATME	\$29,658.00	\$29,658.00	\$0.00	\$8,829.81	\$2,000.53	\$20,828.19	30
30-4451-9002 VRS - SEWER TREATMEN	\$55,553.00	\$55,553.00	\$0.00	\$12,742.44	\$0.00	\$42,810.56	23
30-4451-9003 HEALTH INSURANCE	\$56,578.00	\$56,578.00	\$0.00	\$9,371.00	\$0.00	\$47,207.00	17
30-4451-9005 EMPLOYEE STIPEND	\$500.00	\$500.00	\$0.00	\$581.40	\$129.20	(\$81.40)	116
30-4452-1600 INSURANCE PREMIUMS	\$22,000.00	\$22,000.00	\$0.00	\$7,650.30	\$0.00	\$14,349.70	35
30-4452-1900 CHEMICALS	\$170,100.00	\$170,100.00	\$0.00	\$65,419.97	\$16,135.00	\$104,680.03	38
30-4452-2000 CONTRACTUAL SERVICE	\$31,500.00	\$31,500.00	\$0.00	\$20,070.21	\$1,831.50	\$11,429.79	64
30-4452-2200 TELEPHONE	\$7,800.00	\$7,800.00	\$0.00	\$1,209.73	\$311.45	\$6,590.27	16
30-4452-2300 ELECTRICITY	\$175,000.00	\$175,000.00	\$0.00	\$42,558.53	\$13,103.98	\$132,441.47	24
30-4452-2500 FUEL-HEAT	\$8,000.00	\$8,000.00	\$0.00	\$0.00	\$0.00	\$8,000.00	0
30-4452-2600 GAS,GREASE, & OIL	\$7,200.00	\$7,200.00	\$0.00	\$455.41	\$145.92	\$6,744.59	6
30-4452-2800 MATERIALS & SUPPLIES	\$10,500.00	\$10,500.00	\$0.00	\$2,988.88	\$278.62	\$7,511.12	28
30-4452-2850 PERMIT FEE & DUES	\$10,200.00	\$10,200.00	\$0.00	\$10,225.00	\$0.00	(\$25.00)	100
30-4452-2855 COMPUTERS & SOFTWA	\$2,250.00	\$2,250.00	\$0.00	\$239.88	\$0.00	\$2,010.12	11
30-4452-2900 LAB OPERATING	\$43,100.00	\$43,100.00	\$0.00	\$10,268.55	\$3,899.69	\$32,831.45	24
30-4452-3000 MISCELLANEOUS	\$2,250.00	\$2,250.00	\$0.00	\$29.90	\$0.00	\$2,220.10	1
30-4452-3100 TESTING	\$6,400.00	\$6,400.00	\$0.00	\$0.00	\$0.00	\$6,400.00	0
30-4452-3201 I/T SUPPORT	\$5,500.00	\$5,500.00	\$0.00	\$2,597.40	\$491.19	\$2,902.60	47
30-4452-3300 BUILDINGS MAINTENAN	\$10,000.00	\$10,000.00	\$0.00	\$216.39	\$0.00	\$9,783.61	2
30-4452-3400 REPAIRS EQUIPMENT	\$105,100.00	\$105,100.00	\$0.00	\$5,730.64	\$3,925.59	\$99,369.36	5

Town of Strasburg

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
30-4452-3450 PUMP STATION REPAIR	\$17,000.00	\$17,000.00	\$0.00	\$9,646.85	\$0.00	\$7,353.15	57
30-4452-3700 TRAVEL & TRAINING	\$4,740.00	\$4,740.00	\$0.00	\$571.78	\$0.00	\$4,168.22	12
30-4452-4000 UNIFORMS	\$5,980.00	\$5,980.00	\$0.00	\$398.30	\$219.29	\$5,581.70	7
30-4452-4800 EQUIPMENT	\$1,600.00	\$1,600.00	\$0.00	\$532.52	\$532.52	\$1,067.48	33
30-4452-5100 VRA LOAN/WWTP UPGR	\$655,715.00	\$655,715.00	\$0.00	\$327,680.67	\$0.00	\$328,034.33	50
30-4452-5500 SLUDGE REMOVAL	\$102,200.00	\$102,200.00	\$0.00	\$12,297.08	\$0.00	\$89,902.92	12
30-4452-5600 POLLUTION CREDITS	\$15,000.00	\$15,000.00	\$0.00	\$625.00	\$0.00	\$14,375.00	4
30-4453-0990 WWTP CIP PROJECTS	\$205,200.00	\$205,200.00	\$13,204.60	\$0.00	\$0.00	\$191,995.40	0
30-4461-9001 FICA ER EXPENSE	\$0.00	\$0.00	\$0.00	\$0.11	\$0.00	(\$0.11)	0
30-4461-9002 VRS ER EXPENSE	\$0.00	\$0.00	\$0.00	\$587.75	\$0.00	(\$587.75)	0
30-4461-9003 HEALTH INSURANCE ER	\$0.00	\$0.00	\$0.00	\$162.40	\$0.00	(\$162.40)	0
30-4462-3201 I/T SUPPORT	\$0.00	\$0.00	\$0.00	\$208.04	\$35.08	(\$208.04)	0
Reporting Fund: 30-SEWER FUND							
FundRevTot	\$4,182,624.00	\$4,182,624.00	\$0.00	\$1,126,388.21	\$203,325.15	(\$3,056,235.79)	27
FundExpTot	\$4,182,624.00	\$4,250,647.18	\$16,296.62	\$946,348.11	\$102,752.08	\$3,288,002.45	23
Reporting Fund: 40-TRASH FUND							
40-3480-1000 TRASH COLLECTION FEE	\$501,900.00	\$501,900.00	\$0.00	\$172,063.25	\$43,108.85	(\$329,836.75)	34
40-4462-4200 LANDFILL TIPPING FEE	\$104,000.00	\$104,000.00	\$0.00	\$27,241.31	\$8,908.95	\$76,758.69	26
40-4462-4900 TRASH COLLECTION	\$397,900.00	\$397,900.00	\$0.00	\$125,609.48	\$41,606.62	\$272,290.52	32
Reporting Fund: 40-TRASH FUND							
FundRevTot	\$501,900.00	\$501,900.00	\$0.00	\$172,063.25	\$43,108.85	(\$329,836.75)	34
FundExpTot	\$501,900.00	\$501,900.00	\$0.00	\$152,850.79	\$50,515.57	\$349,049.21	30
Reporting Fund: 60-AMERICAN RESCUE PLAN							
60-5920-0001 AMERICAN RESCUE PLA	\$0.00	\$0.00	\$4,395.00	\$97,333.30	\$80,503.77	(\$101,728.30)	0
Reporting Fund: 60-AMERICAN RESCUE PLAN							
FundRevTot	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
FundExpTot	\$0.00	\$0.00	\$4,395.00	\$97,333.30	\$80,503.77	(\$101,728.30)	0
Grand Totals:							
TotalRev	\$19,810,482.00	\$19,810,482.00	\$0.00	\$3,751,518.53	\$594,993.64	(\$16,058,963.47)	19
TotalExp	\$19,810,482.00	\$20,160,512.47	\$126,926.63	\$3,903,315.84	\$625,600.24	\$16,130,270.00	20



Memorandum

To: Mayor Boies and Strasburg Town Council
From: Chief Wayne Sager
Date: 11-9-2023
Re: Monthly Update to Council

The Strasburg Police Department answered **1476** calls for service in the month of **October** 2023.

Adult Criminal Charges (12)

- 1 Murder in the First Degree (F)
- 1 Use of a Firearm in the Commission of a Felony (F)
- 1 Possession of a Stolen Firearm (F)
- 1 Possession of a Firearm by Convicted Felon (F)
- 2 Felon Carrying a Concealed Weapon (F, same defendant)
- 1 Carrying a Concealed Weapon (M)
- 4 Possession of a Controlled Drug (1 M, 3 F, 3 separate defendants)
- 1 DUI (M)

Juvenile Criminal Charges (0)

Traffic Violations (57)

- 1 Aggressive Driving
- 4 Speeding
- 2 Driving Suspended
- 3 Fail to Obey Highway Sign
- 1 No Rear Lights
- 15 Expired State Inspection
- 4 Expired State Registration
- 4 Vehicle Registration Violations
- 4 No Driver's License
- 2 No Operator's License in Possession
- 4 Failure to Wear Seatbelt
- 6 No Insurance
- 1 Counterfeit Inspection Sticker
- 1 Improper Exhaust



- 1 Improperly Secured License Plate
- 1 Possess Open Vehicle Title
- 1 Vehicle Title Violation
- 1 Drive with Handheld Device
- 1 Operate Motor Vehicle with Unapproved Equipment

Ordinance Violations in October (7)

Uses of Narcan in October (0)

Happenings:



Memorandum

To: Mayor Boies and Strasburg Town Council
From: Amy Keller, Office & HR Manager
Date: 11/09/2023
Re: October Monthly Update to Council

Monthly Employee Update: November 2023 (for October 2023)

New Employees

Madison Varley

Department

Intern (All
Departments)

Effective Date

10/30/2023

Promotions/Transfers

Department

Effective Date

Resignations/Terminations

Department

Effective Date

Milestones

Department

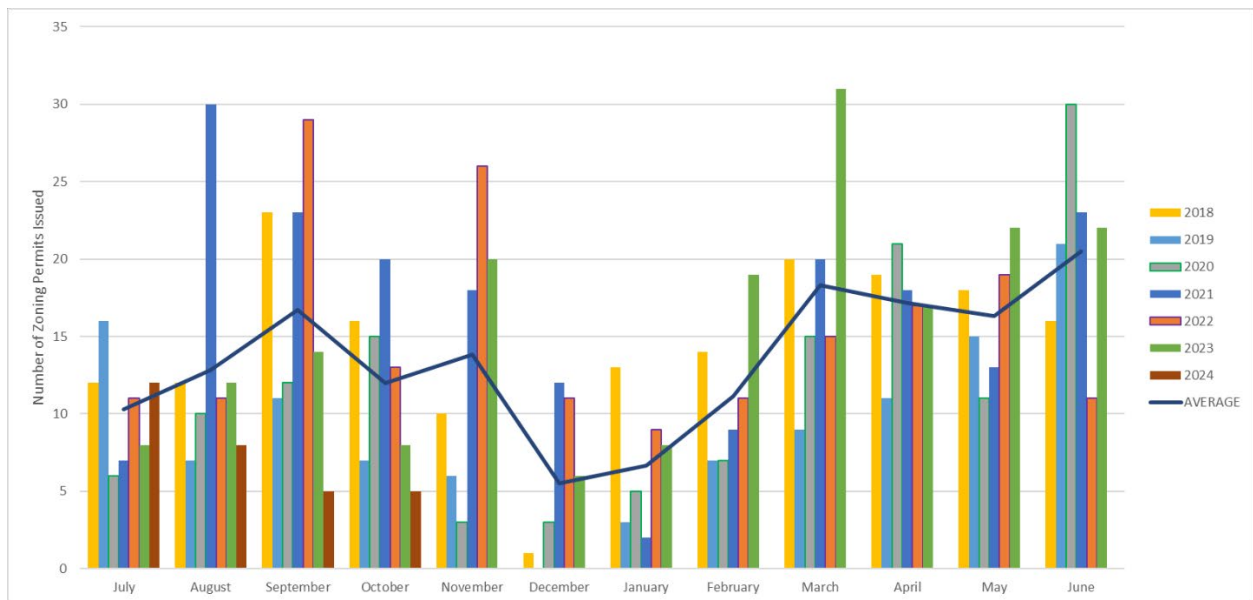
Years/Date



Memorandum

To: Mayor Boies and Strasburg Town Council
 From: Brian Otis, Planning and Zoning Administrator
 Date: November 14, 2023
 Re: Monthly Update to Council (October)

Permit Data



Number of Permits per Month							
Month	Current Month	Previous Month	% Change	Previous Year	% Change	August Average	% Change
2023 October	5	5	0.00%	8	-37.50%	12	-58.33%
		Comparison to last month		Comparison to last year		Comparison of Current month over the last 7 years.	



Boards and Commissions

Planning Commission

- The Planning Commission meeting for September 24, 2023 was held.
 - Zoning Text Amendment, ZTA2024-0001 – Short-term rentals, recommend approval.
 - Zoning Text Amendment, ZTA2024-0002 – Public Hearing process, recommended approval with minor revision.
 - Special Use Permit, SUP2024-0001 – Borden's Self-storage, recommended approval.

Architectural Review Board

- Approval of Certificate of Appropriateness, 211 High St

Board of Zoning Appeals – no meeting

Additional Items

- Valley Health Medical Office Building received site plan approval.
- UDO rewrite
 - Finalize details/exhibits in the Technical Design Manual
 - Drafting the Administrative Procedures Manual



Memorandum

To: Mayor Boies and Strasburg Town Council
From: Public Works Superintendent, Ray Heishman
Date: 11/8/2023
Re: Monthly Update to Council

Meter Service request

- 16 Add Reading.
- 8 Reactivate Account.
- 4 Turn off.
- 8 Turn on.
- Data Logged 11 water meters.

Office Request

- Delivered 3 Notices.

Meter Installation

- Installed 6 new meters (new homes)
- 22 Meter replacements

AMI Water Meter Project

- The AMI gateways have been installed waiting now on setting up Electrician to run power to the gateways and Cellular service.

Water and Sewer

- 5 sewer main backups.
- 6 Sewer Service backups.
- Working on painting fire hydrants.
- 2 Water main leaks.
- 1 Water Service leak.

Streets

- Change Roadway Banner.
- Trim Trees in right-of-way.
- Removed Graffiti from Bridge and signs.
- Replacing No Parking Signs.
- Sweeping Streets.
- Mow and weed eat shoulders.
- 1 dead animal pickup



Horticulture

- Performed vegetation management.
- Worked in flowerbeds.

Inspections

- Performed 3 occupancy inspections.

Miss Utility Locates

- Performed 170 Miss Utility Locates.

Shelter Rentals

- Had 7 shelter rentals.

Police Department Support

Events

- Fall Large Item and Brush Cleanup



Memorandum

To: Mayor Boies and Strasburg Town Council
From: Phil Gimple, Supt. Of WTP
Date: 11/09/2023
Re: October Monthly Update to Council

TREATMENT

- Water Treatment Plant produced 28.644 MG for the month of October.
- Operating at 37% capacity
- Average daily production .924 MGD

BULK WATER SALES

- Staff filled 37 bulk water trucks for a total of 50,491 gallons.

FORT HILL WATER TANK

- T-Mobile
 - Decommissioning work needs to be completed on an old panel left behind by Sprint/Shentel.
 - Dirt left over from the generator installation needs to be spread out and the ground leveled on tank site.
- Verizon
 - The brackets Verizon were waiting on were delivered by Utility Service on October 19th. Verizon still needs to install the brackets and pour a concrete pad.
- Utility Services (Tank Maintenance Company)
 - Waiting for the painted shrouds over the cables running up the side of the bowl of the tank to be installed.
- Core & Main (AMI)
 - Met with electrician to get quote for electric to be run to the gateway panel.



JUNCTION TANK

- Core & Main (AMI)
 - Met with electrician to get quote for electric to be run to the gateway panel.

JUNCTION PUMP STATION

- A new Junction Pump Station panel was installed on 10/11/2023 by Ortts Electric.
- All costs associated with the repairs are being covered by Buckley Cable since they were responsible for the damages.

HYPOCHLORITE FEED SYSTEM CIP PROJECT

- All work associated with the CIP Project has been completed.
- The new system is operational and working as designed.

SCADA RADIO UPGRADE CIP PROJECT

- All SCADA Radios have been installed and are working as designed.
- CIP Project was completed 10-19-2023

CLA-VAL FLOW CONTROLLER REPLACEMENT CIP

- Obtaining quotes for project

SCADA SOFTWARE UPGRADE CIP

- Project awarded to Inframark Automations(Instrulogic)
- Scheduling start date

DROUGHT

- Drought Emergency was declared October 31, 2023.
- We will continue to monitor the drought conditions and make changes to operations and drought status as deemed necessary.



Memorandum

To: Mayor Boies and Strasburg Town Council
From: Superintendent of Wastewater, Gabe Ritenour
Date: October 9, 2023
Re: Monthly Update to Council

Utility Production Figures

- The wastewater plant treated 22.50 MG and ran at 36% capacity.

Keaser Blower Replacement Project:

- The replacement blowers are in the process of being built.
- Meetings on money allocated for project and unforeseen costs.

Industrial Discharge Survey:

- Was completed and sent to DEQ.

Dairy Sampling Station Project:

- Met with the milk plant staff and Pennoni Thursday 5th of October.
- Conversation between Town Manager, Planning/zoning, and Wastewater staff are ongoing.
- Letter of recommendation is being drafted to Valley Milk.

Pre-treatment permitting:

- Working with DEQ and other consultants on pretreatment permitting for Significant Industrial Users (SIU) permitting.
- Also looking into Sewer Use Ordinances for sewer use permitting and an alternative.

DEQ permit Testing:

- Permit testing on the Effluent of the plant was completed and sent to DEQ.



Memorandum

To: Mayor Boies and Strasburg Town Council
From: Visitor Center Staff
Date: 11/09/2023
Re: October Monthly Update to Council

Visitor Center

- October 21 and 22 were busy nights at the Visitor Center. The Strasburg Heritage Association partnered with the Town of Strasburg to host the Strasburg Ghost Walking Tours. One hundred and sixty-eight people attended the event. The Strasburg High School FCCLA were tour guides and led people to various locations where storytellers were waiting to share stories of happenings of long ago.
- The Center hosted two museum tours during the month of October.
- The **Visitor Center** welcomed 1,361 visitors in October (averaging 44 per day). Visitors touring the museum totaled 250. Gross Sales for the month totaled \$15,950.34.
 - Visitors came from 26 other states and the District of Columbia. Eighty-one people visited from Virginia with 17 of these being from the Strasburg area.