

Town of Strasburg

Town Council Regular Meeting

Strasburg Town Hall
174 E King St
Strasburg, VA 22657

Tuesday, March 12, 2024

6:15 p.m. – Freedom of Information Training

7 p.m. – Regular Meeting

Town Council Members:

Brandy Hawkins Boies, Mayor
A.D. Carter, IV
Dane Hooser
Ashleigh Kimmons
Andrew Lowder

Emily McCornyn, Vice Mayor
Christie Monahan
Brad Stover
David Woodson

Staff Contact:

J. Waverly Coggsdale, III, Town Manager

MEETINGS CAN BE VIEWED LIVESTREAM BY ACCESSING THE LINK BELOW:

<https://www.strasburgva.com/bc/page/meetings>

To make public comment please submit to:

comment@strasburgva.com

by 4:00 p.m., Tuesday, March 12, 2024



Town Council *FINAL* Agenda – Tuesday, March 12, 2024

Please silence all cellular devices. Thank you.

Freedom of Information Training – Town Attorney Helm (Training to begin at 6:15 p.m.)

Call to Order – Mayor Brandy Boies

Pledge of Allegiance –

Invocation –

Roll Call – Amy Keller, Clerk of Council

Public Hearing(s):

1) Rezoning (REZ24-002) Dunmore Land, LLC & Colley Block Road/Radio Station Ind.

Description: Applicant has requested an amendment to the Town's Official Zoning Map by rezoning approximately 101.7554 acres, located at 363 Radio Station Road, from Medium Density Residential to Business Park/Light Industrial.

Staff Contact: Brian Otis, Director of Planning & Public Services

- Staff Report (attachment)
- Public Hearing
- Discussion/Recommendation

Introduction and Recognition of Visitors and Guests:

- 1) **Melody Nixon, Strasburg Visitor Center:** information on the Easter Egg Hunt

Mayor's Comments:

Citizen Comments:

Consent Agenda:

- 1) Minutes of the February 5, 2024 Town Council Work Session
- 2) Minutes of the February 13, 2024 Regular Council Meeting
- 3) Strasburg Little League Agreement
- 4) Strasburg Swim League Agreement
- 5) Proper Swimwear at the Strasburg Town Pool

Old Business (Discussion and/or Action):

1) Water & Sewer Extension Policy

Description: Proposed policy to define how extensions of the Town of Strasburg's water and sewer system main lines will be made.

Staff Contact: Waverly Coggsdale, Town Manager

Support Materials: Staff Memo, Draft Policy, and Application

2) Water Bill Non-Payment Liens

Description: Proposed policy on placing water liens on property owners for tenant non-payment.

Staff Contact: Waverly Coggsdale, Town Manager

Support Materials: Staff Report, Water shut-off policy

3) Police Vehicle Replacement

Description: Proposed authorization to pursue and commit to a vehicle purchase.

Staff Contact: Waverly Coggsdale, Town Manager

Support Materials: Staff memo,

4) Fireworks Agreement

Description: Proposed contract to resume a fireworks display with Mark Hensel for the 4th of July Celebration.

Staff Contact: Mellanie Shipe, Asst. Town Manager

Support Materials: MOA, Bill of Sale, Invoice

5) Fulton Drive

Description: Proposed Fulton Drive extension.

Staff Contact: Brian Otis, Director of Planning & Public Services

Support Materials: Staff Report, GIS image, Original plan, Plan showing compliance, estimate

New Business:

1) Mayfest Carnival Special Event Permit

Description: The Mayfest Committee is requesting a Special Event Permit for the purpose of holding a carnival on the Town Lot behind the Strasburg Fire Department

Staff Contact: Brian Otis, Director of Planning & Public Services

Support Materials: Staff Report, Application

Reports:

1. Departmental Reports (Included in Agenda Packet)
2. Town Attorney
3. Special Committees

Council Member Comments:

Closed Meeting (if needed):

- Pursuant to Code of Virginia § § 2.2-3711(A)(1) for discussion, consideration, or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body. The subject of the closed meeting is to discuss a current employee for the Engagement Specialist position, salaries of certain employees, and for the evaluation of the Town Manager.

Action Following Closed Meeting (if needed):

Adjournment