



Memorandum

To: Mayor Boies and Strasburg Town Council
From: Finance Director, Angela Fletcher
Date: 05/14/2024
Re: Monthly Update to Council

Finances and Auditing

- The first draft of the FY25 budget was distributed to the Council on March 4.
- Staff met with the Council during budget work sessions held on March 12, March 18 and April 1.
- Budget discussions will continue at the regular Council meeting on April 9.
- The budget ad will be sent to the newspaper on or about April 18th for published dates of April 22nd and April 29th in advance of the budget public hearing on May 6th.
- The budget public hearing was held on May 6th and we are hopeful that council will be able to adopt the budget at this Tuesday's Council Meeting held on May 14th

Due Dates and Anticipated Items/Customer Interaction and Information

- Staff received the county tax files on April 29th and is currently planning to have the first half tax bills out in the mail on or before May 22nd.
- It is **21** days until Wednesday, June 5, 2024 (1st Half Tax Due Date)



Town of Strasburg

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 10-GENERAL FUND							
10-3300-2001 AUTO RENTAL TAX	\$6,000.00	\$6,000.00	\$0.00	\$4,086.50	\$0.00	(\$1,913.50)	68
10-3310-1000 REAL ESTATE TAXES	\$1,362,000.00	\$1,362,000.00	\$0.00	\$708,230.42	\$883.84	(\$653,769.58)	52
10-3310-1001 REAL ESTATE TAXES-DE	\$20,000.00	\$20,000.00	\$0.00	\$4,697.58	\$1,102.31	(\$15,302.42)	23
10-3310-2000 PERSONAL PROPERTY T	\$605,000.00	\$605,000.00	\$0.00	\$441,804.75	\$17,663.46	(\$163,195.25)	73
10-3310-2001 PERSONAL PROPERTY T	\$35,000.00	\$35,000.00	\$0.00	\$33,526.84	\$5,782.00	(\$1,473.16)	96
10-3310-2300 PERSONAL PROPERTY T	\$138,900.00	\$138,900.00	\$0.00	\$138,897.77	\$0.00	(\$2.23)	100
10-3310-2500 MACHINERY & TOOLS T	\$350,000.00	\$350,000.00	\$0.00	\$106,431.91	\$0.00	(\$243,568.09)	30
10-3310-2501 MACHINERY & TOOLS T	\$4,500.00	\$4,500.00	\$0.00	\$0.00	\$0.00	(\$4,500.00)	0
10-3310-3000 BANK FRANCHISE TAXE	\$125,000.00	\$125,000.00	\$0.00	\$0.00	\$0.00	(\$125,000.00)	0
10-3310-4000 FRANCHISE TAXES OTHE	\$18,000.00	\$18,000.00	\$0.00	\$7,996.86	\$888.54	(\$10,003.14)	44
10-3310-5000 PENALTIES	\$42,500.00	\$42,500.00	\$0.00	\$68,841.93	\$7,707.52	\$26,341.93	162
10-3310-5500 INTEREST FROM TAXES	\$4,500.00	\$4,500.00	\$0.00	\$1,895.16	\$320.18	(\$2,604.84)	42
10-3310-6000 UTILITY TAXES	\$140,000.00	\$140,000.00	\$0.00	\$90,327.35	\$6,903.60	(\$49,672.65)	65
10-3310-6100 COMMUNICATION TAXE	\$65,000.00	\$65,000.00	\$0.00	\$41,150.05	\$0.00	(\$23,849.95)	63
10-3310-6101 CIGARETTE TAXES	\$120,000.00	\$120,000.00	\$0.00	\$67,687.50	\$7,125.00	(\$52,312.50)	56
10-3320-1000 MOTOR VEHICLE FEES	\$165,000.00	\$165,000.00	\$0.00	\$46,805.38	\$5,049.82	(\$118,194.62)	28
10-3320-1500 DMV STOP FEE	\$30,000.00	\$30,000.00	\$0.00	\$28,067.97	\$5,113.00	(\$1,932.03)	94
10-3320-2000 ZONING & PERMIT FEES	\$31,000.00	\$31,000.00	\$0.00	(\$28,261.00)	\$946.00	(\$59,261.00)	-91
10-3320-3000 BUSINESS LICENSE TAX	\$165,000.00	\$165,000.00	\$0.00	\$238,387.52	\$22,889.49	\$73,387.52	144
10-3320-4000 MEALS TAXES	\$975,000.00	\$975,000.00	\$0.00	\$873,319.63	\$93,542.70	(\$101,680.37)	90
10-3320-4100 LODGING TAXES	\$210,000.00	\$210,000.00	\$0.00	\$156,861.46	\$13,326.76	(\$53,138.54)	75
10-3330-2000 ROLLING STOCK	\$6,500.00	\$6,500.00	\$0.00	\$4,510.40	\$0.00	(\$1,989.60)	69
10-3330-2002 FIRE PROGRAM STATE G	\$0.00	\$0.00	\$0.00	\$31,891.00	\$0.00	\$31,891.00	0
10-3330-3000 SALES TAXES	\$505,000.00	\$505,000.00	\$0.00	\$510,533.94	\$48,327.65	\$5,533.94	101
10-3330-4000 LAW ENFORCEMENT STA	\$122,020.00	\$122,020.00	\$0.00	\$64,170.00	\$0.00	(\$57,850.00)	53
10-3330-5000 RIGHT-OF-WAY FEES	\$22,000.00	\$22,000.00	\$0.00	\$11,687.82	\$2,881.36	(\$10,312.18)	53
10-3330-6000 HIGHWAY MAINTENANC	\$867,956.00	\$867,956.00	\$0.00	\$658,477.65	\$0.00	(\$209,478.35)	76
10-3330-7000 GRANTS RECEIVED	\$200,000.00	\$200,000.00	\$0.00	\$1,290.48	\$0.00	(\$198,709.52)	1
10-3330-7005 GRANTS RECEIVED PUB	\$0.00	\$0.00	\$0.00	\$965.52	\$0.00	\$965.52	0
10-3330-7023 VDOT REV SHARE - BOR	\$980,600.00	\$980,600.00	\$0.00	\$0.00	\$0.00	(\$980,600.00)	0
10-3330-7024 WAYFINDING SIGNAGE	\$0.00	\$0.00	\$0.00	\$25,000.00	\$0.00	\$25,000.00	0
10-3330-7036 VISITOR CENTER REVEN	\$35,000.00	\$35,000.00	\$0.00	\$17,398.29	\$586.66	(\$17,601.71)	50
10-3330-7040 SPECIAL EVENTS REVEN	\$17,000.00	\$17,000.00	\$0.00	\$21,992.58	\$519.00	\$4,992.58	129
10-3340-1000 FINES & COSTS	\$25,000.00	\$25,000.00	\$0.00	\$21,970.31	\$2,570.85	(\$3,029.69)	88
10-3350-3000 PETTY CASH	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	(\$100.00)	0
10-3350-4000 MISCELLANEOUS RECEI	\$35,000.00	\$35,000.00	\$0.00	\$64,186.50	\$4,635.97	\$29,186.50	183
10-3350-4200 RETURNED CHECK FEE	\$0.00	\$0.00	\$0.00	\$180.29	\$0.00	\$180.29	0
10-3350-7000 INTEREST INCOME	\$30,000.00	\$30,000.00	\$0.00	\$74,685.50	\$0.00	\$44,685.50	249
10-3350-7026 VA COMMISSION FOR AR	\$4,500.00	\$4,500.00	\$0.00	\$4,500.00	\$0.00	\$0.00	100
10-3350-8700 PROCEEDS FROM BORR	\$2,390,000.00	\$2,390,000.00	\$0.00	\$0.00	\$0.00	(\$2,390,000.00)	0
10-3350-9060 TRANSFER FROM ARPA F	\$1,488,740.00	\$1,488,740.00	\$0.00	\$0.00	\$0.00	(\$1,488,740.00)	0
10-3350-9061 ARPA FUNDING - POLIC	\$114,642.00	\$114,642.00	\$0.00	\$0.00	\$0.00	(\$114,642.00)	0
10-4411-2000 MAYOR & TOWN COUNC	\$32,500.00	\$32,500.00	\$0.00	\$15,958.34	\$0.00	\$16,541.66	49
10-4411-3500 PLANNING COMMISSION	\$4,200.00	\$4,200.00	\$0.00	\$2,100.00	\$0.00	\$2,100.00	50
10-4411-7000 SALARIES & WAGES- RE	\$352,353.00	\$352,353.00	\$0.00	\$298,323.66	\$29,905.13	\$54,029.34	85
10-4411-8000 SALARIES & WAGES PAR	\$26,353.00	\$26,353.00	\$0.00	\$24,140.26	\$1,320.20	\$2,212.74	92
10-4411-9000 SALARIES & WAGES-OVE	\$2,000.00	\$2,000.00	\$0.00	\$789.47	\$10.75	\$1,210.53	39
10-4411-9001 FICA - ADMINISTRATION	\$31,781.00	\$31,781.00	\$0.00	\$24,433.86	\$2,209.92	\$7,347.14	77
10-4411-9002 VRS - ADMINISTRATION	\$49,218.00	\$49,218.00	\$0.00	\$16,491.23	\$0.00	\$32,726.77	34
10-4411-9003 HEALTH INSURANCE - E	\$31,636.00	\$31,636.00	\$0.00	(\$15,675.25)	\$0.00	\$47,311.25	-50
10-4411-9005 EMPLOYEE STIPEND	\$840.00	\$840.00	\$0.00	\$710.60	\$64.60	\$129.40	85
10-4412-1600 INSURANCE PREMIUMS	\$12,000.00	\$12,000.00	\$0.00	\$11,468.79	\$0.00	\$531.21	96
10-4412-1700 ADVERTISING	\$4,000.00	\$4,000.00	\$0.00	\$1,043.88	\$0.00	\$2,956.12	26
10-4412-1900 LEGAL SERVICES	\$50,000.00	\$50,000.00	\$0.00	\$22,762.50	\$0.00	\$27,237.50	46
10-4412-2000 CONTRACTUAL SERVICE	\$25,000.00	\$25,000.00	\$0.00	\$14,442.67	\$366.17	\$10,557.33	58
10-4412-2020 DMV STOP FEE	\$15,000.00	\$15,000.00	\$0.00	\$9,925.00	\$0.00	\$5,075.00	66
10-4412-2100 PROFESSIONAL SERVICE	\$15,000.00	\$15,000.00	\$0.00	\$15,288.10	\$0.00	(\$288.10)	102

Town of Strasburg

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10-4412-2200 TELEPHONE	\$2,800.00	\$2,800.00	\$0.00	\$2,032.39	\$201.49	\$767.61	73
10-4412-2300 ELECTRICITY	\$4,500.00	\$4,500.00	\$0.00	\$3,742.33	\$316.11	\$757.67	83
10-4412-2500 FUEL-HEAT	\$1,000.00	\$1,000.00	\$0.00	\$760.35	\$0.00	\$239.65	76
10-4412-2600 GAS, GREASE, & OIL	\$500.00	\$500.00	\$0.00	\$54.30	\$0.00	\$445.70	11
10-4412-2800 MATERIALS & SUPPLIES	\$21,000.00	\$21,000.00	\$0.00	\$16,352.91	\$234.51	\$4,647.09	78
10-4412-2855 COMPUTERS & SOFTWA	\$3,000.00	\$3,000.00	\$0.00	\$529.28	\$342.34	\$2,470.72	18
10-4412-2900 MEMBERSHIP DUES	\$2,000.00	\$2,000.00	\$0.00	\$2,339.66	\$0.00	(\$339.66)	117
10-4412-3000 MISCELLANEOUS	\$5,500.00	\$5,500.00	\$0.00	\$5,826.91	\$44.43	(\$326.91)	106
10-4412-3100 STRASBURG LIBRARY D	\$24,000.00	\$24,000.00	\$0.00	\$12,000.00	\$0.00	\$12,000.00	50
10-4412-3201 I/T SUPPORT	\$3,850.00	\$3,850.00	\$0.00	\$3,467.44	\$262.90	\$382.56	90
10-4412-3300 BUILDING MAINTENANC	\$6,400.00	\$6,400.00	\$1,354.90	\$6,126.06	\$47.78	(\$1,080.96)	96
10-4412-3700 TRAVEL & TRAINING	\$3,400.00	\$3,400.00	\$0.00	\$332.70	\$8.50	\$3,067.30	10
10-4412-3701 TRAVEL & TRAINING CO	\$3,500.00	\$3,500.00	\$0.00	\$2,509.96	\$225.00	\$990.04	72
10-4412-3710 CODIFICATION	\$3,000.00	\$3,000.00	\$0.00	\$1,330.00	\$1,330.00	\$1,670.00	44
10-4412-7500 STRASBURG MUSEUM D	\$15,000.00	\$15,000.00	\$0.00	\$7,500.00	\$0.00	\$7,500.00	50
10-4412-7700 PROJECTS	\$10,000.00	\$10,000.00	\$0.00	\$1,421.16	\$0.00	\$8,578.84	14
10-4412-7701 COUNTY TOURISM SUPP	\$32,000.00	\$32,000.00	\$0.00	\$23,732.36	\$3,468.26	\$8,267.64	74
10-4412-8000 RESCUE SQUAD DONATI	\$35,000.00	\$35,000.00	\$0.00	\$17,500.00	\$0.00	\$17,500.00	50
10-4412-8100 FIRE DEPT DONATION	\$35,000.00	\$35,000.00	\$0.00	\$28,553.36	\$767.90	\$6,446.64	82
10-4412-8121 FIRE PROGRAM-STATE	\$0.00	\$0.00	\$0.00	\$31,891.00	\$0.00	(\$31,891.00)	0
10-4412-8800 BUSINESS PARK - DEBT	\$164,700.00	\$164,700.00	\$0.00	\$123,375.01	\$0.00	\$41,324.99	75
10-4412-9000 CONTINGENCY EXPENSE	\$20,000.00	\$20,000.00	\$0.00	\$13,647.40	\$0.00	\$6,352.60	68
10-4413-0400 CAPITAL PROJECTS	\$3,370,000.00	\$3,440,000.00	\$9,940.00	\$172,841.35	\$0.00	\$3,257,218.65	5
10-4413-0401 CAPITAL PROJECTS - B	\$1,000,000.00	\$1,000,000.00	\$0.00	\$25,990.40	\$0.00	\$974,009.60	3
10-4413-1410 RESERVES	\$26,014.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$26,014.00	0
10-4421-7000 SALARIES & WAGES	\$156,412.00	\$156,412.00	\$0.00	\$91,847.20	\$11,064.96	\$64,564.80	59
10-4421-8000 SALARIES & WAGES - P	\$0.00	\$0.00	\$0.00	\$5,211.98	\$0.00	(\$5,211.98)	0
10-4421-9001 FICA	\$11,965.00	\$11,965.00	\$0.00	\$6,916.45	\$786.10	\$5,048.55	58
10-4421-9002 VRS - COMMUNITY INIT	\$22,414.00	\$22,414.00	\$0.00	\$10,106.92	\$0.00	\$12,307.08	45
10-4421-9003 HEALTH INSURANCE	\$20,080.00	\$20,080.00	\$0.00	\$9,393.22	\$0.00	\$10,686.78	47
10-4421-9005 EMPLOYEE STIPEND	\$840.00	\$840.00	\$0.00	\$484.50	\$32.30	\$355.50	58
10-4422-1700 ADVERTISING	\$2,000.00	\$2,000.00	\$0.00	\$4,523.68	\$205.30	(\$2,523.68)	226
10-4422-2000 CONTRACTUAL SERVICE	\$5,000.00	\$5,000.00	\$0.00	\$79.14	\$17.87	\$4,920.86	2
10-4422-2800 MATERIALS & SUPPLIES	\$1,500.00	\$1,500.00	\$0.00	\$754.00	\$44.00	\$746.00	50
10-4422-2855 COMPUTERS & SOFTWA	\$11,000.00	\$11,000.00	\$375.21	\$6,851.99	\$351.93	\$3,772.80	62
10-4422-2900 MEMBERSHIP DUES	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0
10-4422-3000 MISCELLANEOUS	\$700.00	\$700.00	\$0.00	\$339.35	\$82.82	\$360.65	48
10-4422-3201 I/T SUPPORT	\$700.00	\$700.00	\$0.00	\$1,009.43	\$154.65	(\$309.43)	144
10-4422-3700 TRAVEL & TRAINING	\$2,250.00	\$2,250.00	\$0.00	\$1,139.90	\$50.00	\$1,110.10	51
10-4422-3800 PLANNING DISTRICT CO	\$9,320.00	\$9,320.00	\$0.00	\$8,240.24	\$0.00	\$1,079.76	88
10-4422-3900 VIOLATIONS	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0
10-4423-1411 UDO - REWRITE	\$60,000.00	\$99,599.61	\$0.00	\$35,056.61	\$0.00	\$64,543.00	35
10-4431-7000 SALARIES & WAGES - R	\$575,537.00	\$575,537.00	\$0.00	\$439,615.90	\$46,144.34	\$135,921.10	76
10-4431-7011 VDOT SALARIES & WAG	\$126,035.00	\$126,035.00	\$0.00	\$0.00	\$0.00	\$126,035.00	0
10-4431-8000 SALARIES & WAGES - P	\$91,128.00	\$91,128.00	\$0.00	\$39,079.61	\$4,362.43	\$52,048.39	43
10-4431-9000 SALARIES & WAGES - O	\$25,900.00	\$25,900.00	\$0.00	\$20,380.09	\$905.99	\$5,519.91	79
10-4431-9001 FICA - PUBLIC WORKS	\$60,032.00	\$60,032.00	\$0.00	\$35,812.43	\$3,651.58	\$24,219.57	60
10-4431-9002 VRS - PUBLIC WORKS -	\$96,603.00	\$96,603.00	\$0.00	\$44,628.68	\$0.00	\$51,974.32	46
10-4431-9003 HEALTH INSURANCE - E	\$68,000.00	\$68,000.00	\$0.00	\$41,619.64	\$0.00	\$26,380.36	61
10-4431-9005 EMP STIPEND	\$2,200.00	\$2,200.00	\$0.00	\$2,261.00	\$226.10	(\$61.00)	103
10-4432-1600 INSURANCE PREMIUMS	\$12,000.00	\$12,000.00	\$0.00	\$13,107.24	\$0.00	(\$1,107.24)	109
10-4432-2000 CONTRACTUAL SERVICE	\$11,660.00	\$11,660.00	\$0.00	\$8,439.54	\$313.67	\$3,220.46	72
10-4432-2200 TELEPHONE	\$6,505.00	\$6,505.00	\$0.00	\$4,675.06	\$517.10	\$1,829.94	72
10-4432-2300 ELECTRICITY	\$6,000.00	\$6,000.00	\$0.00	\$4,041.12	\$517.56	\$1,958.88	67
10-4432-2400 STREET LIGHTS	\$50,000.00	\$50,000.00	\$0.00	\$76,524.62	\$7,558.80	(\$26,524.62)	153
10-4432-2500 FUEL-HEAT	\$5,100.00	\$5,100.00	\$0.00	\$4,429.00	\$723.45	\$671.00	87
10-4432-2600 GAS, GREASE, & OIL	\$11,517.00	\$11,517.00	\$0.00	\$9,830.38	\$605.16	\$1,686.62	85
10-4432-2700 TIRES & TUBES	\$2,100.00	\$2,100.00	\$0.00	\$1,140.52	\$941.58	\$959.48	54

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10-4432-2800 MATERIALS & SUPPLIES	\$7,895.00	\$7,895.00	\$0.00	\$3,110.28	\$255.95	\$4,784.72	39
10-4432-2850 PERMITS & DUES	\$735.00	\$735.00	\$0.00	\$187.00	\$0.00	\$548.00	25
10-4432-2855 COMPUTERS & SOFTWA	\$1,930.00	\$1,930.00	\$0.00	\$584.74	\$347.76	\$1,345.26	30
10-4432-3000 MISCELLANEOUS	\$1,800.00	\$1,800.00	\$0.00	\$29.90	\$0.00	\$1,770.10	2
10-4432-3201 I/T SUPPORT	\$5,000.00	\$5,000.00	\$0.00	\$5,165.98	\$420.64	(\$165.98)	103
10-4432-3300 BUILDING MAINTENANC	\$6,430.00	\$6,430.00	\$0.00	\$3,303.28	\$440.11	\$3,126.72	51
10-4432-3400 REPAIRS EQUIPMENT	\$22,033.00	\$24,244.12	\$0.00	\$12,493.73	\$4,199.89	\$11,750.39	52
10-4432-3500 REPAIRS STREETS - TO	\$50,000.00	\$50,000.00	\$0.00	\$5,064.71	\$508.50	\$44,935.29	10
10-4432-3600 REPAIRS STREETS-STAT	\$714,218.00	\$714,218.00	\$2,225.00	\$63,672.36	\$1,701.84	\$648,320.64	9
10-4432-3700 TRAVEL & TRAINING	\$6,895.00	\$6,895.00	\$0.00	\$334.40	\$0.00	\$6,560.60	5
10-4432-3800 MISS UTILITY	\$1,000.00	\$1,000.00	\$0.00	\$446.80	\$36.36	\$553.20	45
10-4432-4000 UNIFORMS/PPE	\$6,890.00	\$6,890.00	\$0.00	\$1,269.49	\$312.21	\$5,620.51	18
10-4432-4300 VEHICLE/EQUIPMENT PY	\$7,356.00	\$7,356.00	\$0.00	\$6,620.67	\$0.00	\$735.33	90
10-4432-4700 STORM WATER MANAGE	\$7,500.00	\$7,500.00	\$0.00	\$0.00	\$0.00	\$7,500.00	0
10-4432-4800 EQUIPMENT	\$6,120.00	\$6,120.00	\$0.00	\$656.24	\$0.00	\$5,463.76	11
10-4432-4900 HORTICULTURE	\$27,000.00	\$27,000.00	\$0.00	\$8,147.83	\$146.14	\$18,852.17	30
10-4432-5100 PRINCIPAL ON VRA SER	\$30,000.00	\$30,000.00	\$0.00	\$30,000.00	\$0.00	\$0.00	100
10-4432-5110 INTEREST VRA SERIES	\$17,500.00	\$17,500.00	\$0.00	\$7,975.12	\$0.00	\$9,524.88	46
10-4433-0100 CAPITAL PROJECTS - V	\$188,740.00	\$256,613.38	\$0.00	\$20,077.00	\$0.00	\$236,536.38	8
10-4441-7000 SALARIES & WAGES - R	\$1,243,104.00	\$1,243,104.00	\$0.00	\$1,058,100.38	\$105,932.62	\$185,003.62	85
10-4441-7010 SALARIES & WAGES - P	\$93,881.00	\$93,881.00	\$0.00	\$61,804.91	\$5,283.74	\$32,076.09	66
10-4441-9000 SALARIES & WAGES - O	\$93,200.00	\$93,200.00	\$0.00	\$101,995.81	\$9,013.46	(\$8,795.81)	109
10-4441-9001 FICA - PUBLIC SAFETY	\$109,410.00	\$109,410.00	\$0.00	\$86,643.39	\$8,532.27	\$22,766.61	79
10-4441-9002 VRS - PUBLIC SAFETY	\$176,916.00	\$176,916.00	\$0.00	\$107,937.42	\$0.00	\$68,978.58	61
10-4441-9003 HEALTH INSURANCE -	\$178,000.00	\$178,000.00	\$0.00	\$125,821.24	\$0.00	\$52,178.76	71
10-4441-9005 EMPLOYEE STIPEND	\$1,200.00	\$1,200.00	\$0.00	\$710.60	\$64.60	\$489.40	59
10-4442-1600 INSURANCE PREMIUMS	\$60,000.00	\$60,000.00	\$0.00	\$54,067.37	\$0.00	\$5,932.63	90
10-4442-2000 CONTRACTUAL SERVICE	\$101,254.00	\$101,254.00	\$0.00	\$81,199.59	\$30,234.48	\$20,054.41	80
10-4442-2200 TELEPHONE	\$11,000.00	\$11,000.00	\$0.00	\$6,634.07	\$839.69	\$4,365.93	60
10-4442-2300 ELECTRICITY	\$4,000.00	\$4,000.00	\$0.00	\$2,768.93	\$363.21	\$1,231.07	69
10-4442-2500 FUEL - HEAT	\$4,000.00	\$4,000.00	\$0.00	\$1,284.61	\$0.00	\$2,715.39	32
10-4442-2600 GAS	\$32,000.00	\$32,000.00	\$0.00	\$48,281.44	\$4,128.25	(\$16,281.44)	151
10-4442-2700 TIRES	\$3,000.00	\$3,000.00	\$0.00	\$2,014.46	\$0.00	\$985.54	67
10-4442-2800 MATERIALS & SUPPLIES	\$9,000.00	\$9,000.00	\$0.00	\$7,675.40	\$120.16	\$1,324.60	85
10-4442-2850 EQUIPMENT	\$15,000.00	\$15,000.00	\$59.04	\$10,974.45	\$63.75	\$3,966.51	73
10-4442-2855 COMPUTERS & SOFTWA	\$4,500.00	\$4,500.00	\$0.00	\$1,099.46	\$687.69	\$3,400.54	24
10-4442-2900 MEMBERSHIP DUES	\$1,500.00	\$1,500.00	\$0.00	\$2,781.99	\$242.75	(\$1,281.99)	185
10-4442-3000 MISCELLANEOUS	\$6,000.00	\$6,000.00	\$0.00	\$3,849.19	\$0.00	\$2,150.81	64
10-4442-3201 I/T SUPPORT	\$14,000.00	\$14,000.00	\$0.00	\$16,057.98	\$1,391.84	(\$2,057.98)	115
10-4442-3400 REPAIRS EQUIPMENT	\$35,000.00	\$35,000.00	\$0.00	\$25,211.78	\$2,278.01	\$9,788.22	72
10-4442-3700 TRAVEL & TRAINING	\$20,000.00	\$20,000.00	\$0.00	\$24,896.18	\$2,116.42	(\$4,896.18)	124
10-4442-3900 COMMUNITY POLICING	\$9,500.00	\$9,500.00	\$0.00	\$8,897.22	\$0.00	\$602.78	94
10-4442-4000 UNIFORMS	\$22,500.00	\$22,500.00	\$0.00	\$17,429.94	\$82.00	\$5,070.06	77
10-4442-4300 VEHICLE/EQUIPMENT PA	\$29,252.00	\$29,252.00	\$0.00	\$24,545.52	\$0.00	\$4,706.48	84
10-4442-4400 FIREARMS/RANGE	\$9,000.00	\$9,000.00	\$0.00	\$4,029.43	\$0.00	\$4,970.57	45
10-4443-0100 CAPITAL PROJECTS - V	\$114,642.00	\$114,642.00	\$0.00	\$135,667.31	\$0.00	(\$21,025.31)	118
10-4443-0101 CAPITAL PROJECTS - O	\$20,200.00	\$20,200.00	\$0.00	\$0.00	\$0.00	\$20,200.00	0
10-4461-7000 SALARIES & WAGES	\$73,211.00	\$73,211.00	\$0.00	\$33,344.38	\$4,916.17	\$39,866.62	46
10-4461-8000 SALARIES & WAGES - P	\$125,854.00	\$125,854.00	\$0.00	\$42,361.69	\$3,859.91	\$83,492.31	34
10-4461-9001 FICA - ER	\$15,229.00	\$15,229.00	\$0.00	\$5,388.66	\$620.80	\$9,840.34	35
10-4461-9002 VRS - ER	\$10,491.00	\$10,491.00	\$0.00	\$1,546.55	\$0.00	\$8,944.45	15
10-4461-9003 HEALTH INSURANCE - E	\$7,638.00	\$7,638.00	\$0.00	\$2,711.55	\$0.00	\$4,926.45	36
10-4461-9005 EMPLOYEE STIPEND	\$450.00	\$450.00	\$0.00	\$64.60	\$0.00	\$385.40	14
10-4462-1700 ADVERTISING	\$2,200.00	\$2,200.00	\$0.00	\$1,409.26	\$1,000.00	\$790.74	64
10-4462-2101 GRANT EXPENSE (50% G	\$9,000.00	\$9,000.00	\$0.00	\$9,000.00	\$0.00	\$0.00	100
10-4462-2400 PURCHASE FOR RESALE	\$14,500.00	\$14,500.00	\$0.00	\$10,028.21	\$0.00	\$4,471.79	69
10-4462-2800 MATERIALS & SUPPLIES	\$1,000.00	\$1,000.00	\$0.00	\$549.81	\$100.00	\$450.19	55
10-4462-2855 COMPUTERS & SOFTWA	\$2,200.00	\$2,200.00	\$0.00	\$3,174.88	\$112.58	(\$974.88)	144

Town of Strasburg

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
10-4462-2900 MEMBERSHIP DUES	\$1,000.00	\$1,000.00	\$0.00	\$620.00	\$0.00	\$380.00	62
10-4462-3000 MISCELLANEOUS	\$500.00	\$500.00	\$0.00	\$475.03	\$4.98	\$24.97	95
10-4462-3201 I/T SUPPORT	\$1,700.00	\$1,700.00	\$0.00	\$1,117.37	\$154.66	\$582.63	66
10-4462-3700 TRAVEL & TRAINING	\$7,500.00	\$7,500.00	\$0.00	\$3,918.27	\$425.00	\$3,581.73	52
10-4462-7000 PROJECTS & PROGRAMS	\$34,000.00	\$53,300.00	\$0.00	\$7,302.09	\$3,502.10	\$45,997.91	14
10-4462-7200 TOURISM	\$40,800.00	\$40,800.00	\$0.00	\$39,810.70	\$0.00	\$989.30	98
10-4462-7250 VISITOR CENTER EXPEN	\$26,000.00	\$26,000.00	\$0.00	\$16,573.25	\$1,394.33	\$9,426.75	64
10-4463-0101 CAPITAL OUTLAY - OTH	\$0.00	\$15,000.00	\$0.00	\$146,615.75	\$0.00	(\$131,615.75)	977
10-5310-1000 POOL ADMISSION RECEI	\$35,000.00	\$35,000.00	\$0.00	\$14,388.18	\$0.00	(\$20,611.82)	41
10-5310-1500 SWIM LESSONS	\$3,000.00	\$3,000.00	\$0.00	\$2,639.00	\$0.00	(\$361.00)	88
10-5310-2000 CONCESSION RECEIPTS	\$20,000.00	\$20,000.00	\$0.00	\$9,803.57	\$30.00	(\$10,196.43)	49
10-5310-3000 RECREATIONAL RENTAL	\$18,000.00	\$18,000.00	\$0.00	\$3,870.99	\$896.11	(\$14,129.01)	22
10-5310-6000 RECREATION PROGRAM	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	(\$500.00)	0
10-5310-7000 MISCELLANEOUS RECRE	\$1,000.00	\$1,000.00	\$0.00	\$718.48	\$0.00	(\$281.52)	72
10-5411-7000 SALARIES & WAGES - P	\$94,000.00	\$94,000.00	\$0.00	\$57,601.83	\$0.00	\$36,398.17	61
10-5411-9001 FICA - PARKS & RECRE	\$7,191.00	\$7,191.00	\$0.00	\$4,416.05	\$0.00	\$2,774.95	61
10-5412-1600 INSURANCE PREMIUMS	\$4,000.00	\$4,000.00	\$0.00	\$4,915.22	\$0.00	(\$915.22)	123
10-5412-1700 ADVERTISING	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0
10-5412-1900 CHEMICALS	\$9,000.00	\$9,000.00	\$0.00	\$8,317.51	\$5,674.25	\$682.49	92
10-5412-2000 CONTRACTUAL SERVICE	\$6,000.00	\$6,000.00	\$0.00	\$2,880.00	\$0.00	\$3,120.00	48
10-5412-2300 ELECTRICITY	\$9,500.00	\$9,500.00	\$0.00	\$9,005.81	\$243.78	\$494.19	95
10-5412-2400 PURCHASE FOR RESALE	\$15,000.00	\$15,000.00	\$0.00	\$9,606.36	\$0.00	\$5,393.64	64
10-5412-2800 MATERIALS & SUPPLIES	\$4,500.00	\$4,500.00	\$1,198.00	\$4,396.63	\$1,383.08	(\$1,094.63)	98
10-5412-2860 PARK MAINTENANCE	\$7,000.00	\$7,000.00	\$0.00	\$7,287.82	\$574.88	(\$287.82)	104
10-5412-2861 PARK IMPROVEMENTS	\$8,500.00	\$8,500.00	\$0.00	\$524.77	\$524.77	\$7,975.23	6
10-5412-3000 MISCELLANEOUS	\$750.00	\$750.00	\$0.00	\$896.09	\$0.00	(\$146.09)	119
10-5412-3300 BUILDING MAINTENANC	\$5,000.00	\$5,000.00	\$0.00	\$1,861.67	\$290.00	\$3,138.33	37
10-5412-3400 REPAIRS EQUIPMENT	\$5,000.00	\$5,000.00	\$0.00	\$3,317.64	\$579.32	\$1,682.36	66
10-5412-4000 EVENT EXPENSES	\$43,100.00	\$43,100.00	\$0.00	\$50,285.18	\$1,873.21	(\$7,185.18)	117
10-5412-7000 RECREATIONAL PROGRA	\$3,000.00	\$3,000.00	\$0.00	\$892.59	\$0.00	\$2,107.41	30
10-5413-0300 CAPITAL OUTLAY REC	\$505,000.00	\$505,000.00	\$0.00	\$15,015.00	\$4,305.00	\$489,985.00	3
Reporting Fund: 10-GENERAL FUND							
FundRevTot	\$11,533,958.00	\$11,533,958.00	\$0.00	\$4,575,616.08	\$249,691.82	(\$6,958,341.92)	40
FundExpTot	\$11,533,958.00	\$11,747,942.11	\$15,152.15	\$4,572,350.70	\$331,666.84	\$7,160,439.26	39
Reporting Fund: 20-WATER FUND							
20-3350-7500 LEASE RECEIPTS	\$88,000.00	\$88,000.00	\$0.00	\$193,513.74	\$0.00	\$105,513.74	220
20-3360-1000 WATER REVENUE	\$2,430,000.00	\$2,430,000.00	\$0.00	\$1,866,474.30	\$131,302.91	(\$563,525.70)	77
20-3360-2000 WATER PENALTIES	\$75,000.00	\$75,000.00	\$0.00	\$76,370.75	\$5,726.76	\$1,370.75	102
20-3360-3000 WATER AVAILABILITY F	\$153,000.00	\$153,000.00	\$0.00	\$302,872.93	\$40,599.00	\$149,872.93	198
20-3360-3100 WATER TAP FEES	\$35,000.00	\$35,000.00	\$0.00	\$5,389.20	\$0.00	(\$29,610.80)	15
20-3360-3200 INSPECTION FEES	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	(\$1,000.00)	0
20-3360-6000 MISCELLANEOUS RECEI	\$20,000.00	\$20,000.00	\$0.00	\$23,209.18	\$10,300.00	\$3,209.18	116
20-3360-7000 WATER INTEREST INCOM	\$40,000.00	\$40,000.00	\$0.00	\$121,461.33	\$0.00	\$81,461.33	304
20-3360-9060 ARPA FUNDS TRANSFER	\$750,000.00	\$750,000.00	\$0.00	\$0.00	\$0.00	(\$750,000.00)	0
20-4411-7000 SALARIES & WAGES - R	\$93,129.00	\$93,129.00	\$0.00	\$77,505.12	\$7,545.68	\$15,623.88	83
20-4411-8000 SALARIES & WAGES - P	\$150.00	\$150.00	\$0.00	\$627.00	\$0.00	(\$477.00)	418
20-4411-9000 SALARIES & WAGES - O	\$1,000.00	\$1,000.00	\$0.00	\$878.70	\$126.64	\$121.30	88
20-4411-9001 FICA - ADMINISTRATIO	\$7,135.00	\$7,135.00	\$0.00	\$5,830.13	\$582.05	\$1,304.87	82
20-4411-9002 VRS - ADMINISTRATION	\$13,223.00	\$13,223.00	\$0.00	\$16,006.40	\$0.00	(\$2,783.40)	121
20-4411-9003 HEALTH INSURANCE ER	\$11,461.00	\$11,461.00	\$0.00	\$9,880.26	\$0.00	\$1,580.74	86
20-4412-1600 INSURANCE PREMIUMS	\$5,500.00	\$5,500.00	\$0.00	\$5,734.43	\$0.00	(\$234.43)	104
20-4412-2000 CONTRACTUAL SERVICE	\$24,280.00	\$24,280.00	\$0.00	\$13,986.38	\$352.85	\$10,293.62	58
20-4412-2100 PROFESSIONAL SERVICE	\$16,500.00	\$16,500.00	\$0.00	\$15,513.45	\$0.00	\$986.55	94
20-4412-2200 TELEPHONE	\$3,000.00	\$3,000.00	\$0.00	\$1,972.45	\$195.54	\$1,027.55	66
20-4412-2300 ELECTRICITY	\$4,400.00	\$4,400.00	\$0.00	\$3,632.02	\$306.78	\$767.98	83
20-4412-2500 FUEL-HEAT	\$800.00	\$800.00	\$0.00	\$737.93	\$0.00	\$62.07	92
20-4412-2800 MATERIALS & SUPPLIES	\$20,880.00	\$20,880.00	\$0.00	\$15,571.85	\$227.57	\$5,308.15	75
20-4412-2855 COMPUTERS & SOFTWA	\$2,000.00	\$2,000.00	\$0.00	\$451.99	\$332.25	\$1,548.01	23

Town of Strasburg

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20-4412-2900 MEMBERSHIP DUES	\$625.00	\$625.00	\$0.00	\$2,062.17	\$0.00	(\$1,437.17)	330
20-4412-3000 MISCELLANEOUS	\$2,500.00	\$2,500.00	\$0.00	\$3,152.12	\$43.11	(\$652.12)	126
20-4412-3201 I/T SUPPORT	\$3,500.00	\$3,500.00	\$0.00	\$3,365.78	\$255.17	\$134.22	96
20-4412-3300 BUILDING MAINTENANC	\$6,400.00	\$6,400.00	\$1,315.05	\$5,052.76	\$46.37	\$32.19	79
20-4412-3700 TRAVEL & TRAINING	\$3,300.00	\$3,300.00	\$0.00	\$398.65	\$108.25	\$2,901.35	12
20-4412-9000 CONTINGENCY EXPENSE	\$15,000.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	0
20-4412-9020 TRANSFER TO SEWER FU	\$281,989.00	\$281,989.00	\$0.00	\$0.00	\$0.00	\$281,989.00	0
20-4413-4411 TRANSFER TO WATER RE	\$49,692.00	\$49,692.00	\$0.00	\$0.00	\$0.00	\$49,692.00	0
20-4421-7000 SALARIES & WAGES	\$9,134.00	\$9,134.00	\$0.00	\$9,316.21	\$659.58	(\$182.21)	102
20-4421-9001 FICA	\$699.00	\$699.00	\$0.00	\$709.63	\$47.36	(\$10.63)	102
20-4421-9002 VRS	\$1,309.00	\$1,309.00	\$0.00	\$1,075.53	\$0.00	\$233.47	82
20-4421-9003 HEALTH INSURANCE	\$1,116.00	\$1,116.00	\$0.00	\$937.94	\$0.00	\$178.06	84
20-4422-2800 MATERIALS & SUPPLIES	\$0.00	\$0.00	\$0.00	\$51.29	\$0.00	(\$51.29)	0
20-4422-2855 COMPUTERS & SOFTWA	\$0.00	\$0.00	\$0.00	\$28.55	\$22.52	(\$28.55)	0
20-4422-3201 I/T SUPPORT	\$0.00	\$0.00	\$0.00	\$355.07	\$0.00	(\$355.07)	0
20-4422-3700 TRAVEL & TRAINING	\$0.00	\$0.00	\$0.00	\$56.62	\$0.00	(\$56.62)	0
20-4431-7000 SALARIES & WAGES - R	\$169,550.00	\$169,550.00	\$0.00	\$123,241.61	\$13,001.87	\$46,308.39	73
20-4431-8000 SALARIES & WAGES - P	\$14,081.00	\$14,081.00	\$0.00	\$7,546.98	\$610.29	\$6,534.02	54
20-4431-9000 SALARIES & WAGES - O	\$5,550.00	\$5,550.00	\$0.00	\$7,636.48	\$681.84	(\$2,086.48)	138
20-4431-9001 FICA - PUBLIC WORKS	\$14,814.00	\$14,814.00	\$0.00	\$10,512.55	\$1,093.49	\$4,301.45	71
20-4431-9002 VRS - PUBLIC WORKS	\$25,728.00	\$25,728.00	\$0.00	\$14,226.10	\$0.00	\$11,501.90	55
20-4431-9003 HEALTH INSURANCE	\$38,500.00	\$38,500.00	\$0.00	\$20,820.30	\$0.00	\$17,679.70	54
20-4431-9005 EMPLOYEE STIPEND	\$1,150.00	\$1,150.00	\$0.00	\$0.00	\$0.00	\$1,150.00	0
20-4432-1600 INSURANCE PREMIUMS	\$9,000.00	\$9,000.00	\$0.00	\$10,240.03	\$0.00	(\$1,240.03)	114
20-4432-2000 CONTRACTUAL SERVICE	\$11,305.00	\$11,305.00	\$0.00	\$5,442.12	\$238.58	\$5,862.88	48
20-4432-2200 TELEPHONE	\$6,320.00	\$6,320.00	\$0.00	\$4,537.59	\$501.90	\$1,782.41	72
20-4432-2300 ELECTRICITY	\$7,500.00	\$7,500.00	\$0.00	\$3,922.19	\$502.33	\$3,577.81	52
20-4432-2500 GAS FUEL	\$4,950.00	\$4,950.00	\$0.00	\$4,298.76	\$702.18	\$651.24	87
20-4432-2600 GAS, GREASE, & OIL	\$11,100.00	\$11,100.00	\$0.00	\$8,935.93	\$587.36	\$2,164.07	81
20-4432-2700 TIRES & TUBES	\$2,000.00	\$2,000.00	\$0.00	\$1,106.89	\$913.82	\$893.11	55
20-4432-2800 MATERIAL & SUPPLIES	\$7,665.00	\$7,665.00	\$0.00	\$2,982.49	\$248.35	\$4,682.51	39
20-4432-2850 PERMITS & DUES	\$455.00	\$455.00	\$0.00	\$181.50	\$0.00	\$273.50	40
20-4432-2855 COMPUTERS & SOFTWA	\$1,700.00	\$1,700.00	\$0.00	\$567.53	\$337.53	\$1,132.47	33
20-4432-3000 MISCELLANEOUS	\$1,740.00	\$1,740.00	\$0.00	\$49.29	\$0.00	\$1,690.71	3
20-4432-3201 I/T SUPPORT	\$4,200.00	\$4,200.00	\$0.00	\$5,014.07	\$408.27	(\$814.07)	119
20-4432-3300 BUILDING MAINTENANC	\$6,235.00	\$6,235.00	\$0.00	\$3,206.11	\$427.16	\$3,028.89	51
20-4432-3400 REPAIRS EQUIPMENT	\$21,385.00	\$23,531.07	\$0.00	\$11,946.06	\$4,042.11	\$11,585.01	51
20-4432-3700 TRAVEL & TRAINING	\$6,650.00	\$6,650.00	\$0.00	\$256.80	\$0.00	\$6,393.20	4
20-4432-3800 MISS UTILITY	\$975.00	\$975.00	\$0.00	\$433.62	\$35.29	\$541.38	44
20-4432-4000 UNIFORMS/PPE	\$6,640.00	\$6,640.00	\$0.00	\$1,251.60	\$303.01	\$5,388.40	19
20-4432-4300 VEHICLE/EQUIPMENT PA	\$7,140.00	\$7,140.00	\$0.00	\$6,425.91	\$0.00	\$714.09	90
20-4432-4400 WATER METERS	\$30,000.00	\$30,000.00	\$0.00	\$255.00	\$0.00	\$29,745.00	1
20-4432-4500 WATER INFRASTRUCTUR	\$100,000.00	\$100,000.00	\$1,661.90	\$24,261.08	\$1,234.84	\$74,077.02	24
20-4432-4800 EQUIPMENT	\$5,940.00	\$5,940.00	\$0.00	\$636.92	\$0.00	\$5,303.08	11
20-4432-5100 PRINCIPAL ON VRA SER	\$60,000.00	\$60,000.00	\$0.00	\$60,000.00	\$0.00	\$0.00	100
20-4432-5110 INTEREST VRA SERIES	\$35,000.00	\$35,000.00	\$0.00	\$15,950.23	\$0.00	\$19,049.77	46
20-4433-0100 VEHICLES	\$0.00	\$65,877.11	\$0.00	\$19,486.50	\$0.00	\$46,390.61	30
20-4433-0990 CIP PROJECTS	\$750,000.00	\$750,000.00	\$0.00	\$6,189.92	\$5,250.00	\$743,810.08	1
20-4451-7000 SALARIES & WAGES - R	\$365,226.00	\$365,226.00	\$0.00	\$311,252.84	\$31,284.89	\$53,973.16	85
20-4451-8000 WAGES PART TIME	\$1,600.00	\$1,600.00	\$0.00	\$1,403.95	\$0.00	\$196.05	88
20-4451-9000 SALARIES & WAGES - O	\$15,000.00	\$15,000.00	\$0.00	\$10,358.44	\$209.00	\$4,641.56	69
20-4451-9001 FICA - WATER TREATME	\$29,210.00	\$29,210.00	\$0.00	\$23,184.76	\$2,271.51	\$6,025.24	79
20-4451-9002 VRS - WATER TREATMEN	\$49,082.00	\$49,082.00	\$0.00	\$30,219.59	\$0.00	\$18,862.41	62
20-4451-9003 HEALTH INSURANCE	\$50,552.00	\$50,552.00	\$0.00	\$30,150.00	\$0.00	\$20,402.00	60
20-4451-9005 EMPLOYEE STIPENED	\$1,660.00	\$1,660.00	\$0.00	\$2,131.80	\$193.80	(\$471.80)	128
20-4452-1600 INSURANCE PREMIUMS	\$22,500.00	\$22,500.00	\$0.00	\$25,395.29	\$0.00	(\$2,895.29)	113
20-4452-1900 WATER PLANT CHEMICA	\$125,000.00	\$125,000.00	\$0.00	\$92,257.52	\$18,202.82	\$32,742.48	74
20-4452-2000 CONTRACTUAL SERVICE	\$40,985.00	\$40,985.00	\$0.00	\$29,096.75	\$4,181.84	\$11,888.25	71

Town of Strasburg

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
20-4452-2200 TELEPHONE	\$3,200.00	\$3,200.00	\$0.00	\$1,659.46	\$186.19	\$1,540.54	52
20-4452-2300 ELECTRICITY	\$105,000.00	\$105,000.00	\$0.00	\$78,610.36	\$8,455.26	\$26,389.64	75
20-4452-2500 FUEL /LP	\$5,900.00	\$5,900.00	\$0.00	\$3,968.89	\$0.00	\$1,931.11	67
20-4452-2600 GAS, GREASE, & OIL	\$3,000.00	\$3,000.00	\$0.00	\$2,797.66	\$206.71	\$202.34	93
20-4452-2800 MATERIALS & SUPPLIES	\$4,400.00	\$4,400.00	\$0.00	\$2,811.02	\$44.99	\$1,588.98	64
20-4452-2850 PERMIT FEES & DUES	\$12,725.00	\$12,725.00	\$0.00	\$9,778.90	\$0.00	\$2,946.10	77
20-4452-2855 COMPUTERS & SOFTWA	\$2,250.00	\$2,250.00	\$0.00	\$725.47	\$642.68	\$1,524.53	32
20-4452-2900 LAB OPERATING	\$10,500.00	\$10,500.00	\$0.00	\$8,058.43	\$3,108.46	\$2,441.57	77
20-4452-3000 MISCELLANEOUS	\$3,000.00	\$3,000.00	\$0.00	\$188.54	\$0.00	\$2,811.46	6
20-4452-3100 TESTING	\$10,915.00	\$10,915.00	\$0.00	\$5,948.57	\$62.00	\$4,966.43	54
20-4452-3201 I/T SUPPORT	\$8,500.00	\$8,500.00	\$0.00	\$5,304.16	\$463.95	\$3,195.84	62
20-4452-3300 BUILDING MAINTENANC	\$10,100.00	\$10,100.00	\$0.00	\$5,319.72	\$0.00	\$4,780.28	53
20-4452-3400 REPAIRS EQUIPMENT	\$50,000.00	\$50,000.00	\$2,251.46	\$40,140.61	\$10,016.23	\$7,607.93	80
20-4452-3700 TRAVEL & TRAINING	\$13,200.00	\$13,200.00	\$0.00	\$4,148.00	\$0.00	\$9,052.00	31
20-4452-4000 UNIFORMS	\$5,400.00	\$5,400.00	\$0.00	\$1,372.20	\$0.00	\$4,027.80	25
20-4452-4700 EQUIPMENT	\$7,400.00	\$7,400.00	\$0.00	\$0.00	\$0.00	\$7,400.00	0
20-4452-4900 TANK MAINTENANCE	\$91,080.00	\$91,080.00	\$0.00	\$84,764.26	\$0.00	\$6,315.74	93
20-4452-5000 WTP LOAN-RURAL DEV	\$481,120.00	\$481,120.00	\$0.00	\$360,837.00	\$0.00	\$120,283.00	75
20-4453-0990 CIP PROJECTS	\$117,500.00	\$117,500.00	\$11,674.00	\$90,536.03	\$0.00	\$15,289.97	77
20-4461-7000 SALARIES & WAGES	\$0.00	\$0.00	\$0.00	\$572.76	\$572.76	(\$572.76)	0
20-4461-8000 SALARIES & WAGES - P	\$0.00	\$0.00	\$0.00	\$187.50	\$0.00	(\$187.50)	0
20-4461-9001 FICA	\$0.00	\$0.00	\$0.00	\$43.93	\$43.82	(\$43.93)	0
20-4461-9002 VRS	\$0.00	\$0.00	\$0.00	\$715.69	\$0.00	(\$715.69)	0
20-4461-9003 HEALTH INSURANCE	\$0.00	\$0.00	\$0.00	\$599.96	\$0.00	(\$599.96)	0
20-4462-2855 COMPUTERS & SOFTWA	\$0.00	\$0.00	\$0.00	\$133.24	\$56.29	(\$133.24)	0
20-4462-3201 I/T SUPPORT	\$0.00	\$0.00	\$0.00	\$356.72	\$0.00	(\$356.72)	0
Reporting Fund: 20-WATER FUND							
FundRevTot	\$3,592,000.00	\$3,592,000.00	\$0.00	\$2,589,291.43	\$187,928.67	(\$1,002,708.57)	72
FundExpTot	\$3,592,000.00	\$3,660,023.18	\$16,902.41	\$1,841,482.61	\$122,175.14	\$1,801,638.16	51
Reporting Fund: 30-SEWER FUND							
30-3370-1000 SEWER REVENUE	\$2,472,635.00	\$2,472,635.00	\$0.00	\$2,236,999.54	\$152,118.89	(\$235,635.46)	90
30-3370-2000 SEWER PENALTIES	\$50,000.00	\$50,000.00	\$0.00	\$11,324.61	\$274.61	(\$38,675.39)	23
30-3370-3000 SEWER AVAILABILITY F	\$153,000.00	\$153,000.00	\$0.00	\$299,853.13	\$39,000.00	\$146,853.13	196
30-3370-3100 SEWER TAP FEES	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$0.00	(\$20,000.00)	0
30-3370-3200 INSPECTION FEES	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	(\$500.00)	0
30-3370-6000 MISCELLANEOUS RECEI	\$2,500.00	\$2,500.00	\$0.00	\$3,796.97	\$0.00	\$1,296.97	152
30-3370-7000 SEWER INTEREST INCO	\$40,000.00	\$40,000.00	\$0.00	\$119,468.02	\$0.00	\$79,468.02	299
30-3370-9020 TRANSFER FROM WATER	\$281,989.00	\$281,989.00	\$0.00	\$0.00	\$0.00	(\$281,989.00)	0
30-3370-9060 ARPA FUNDS TRANSFER	\$1,162,000.00	\$1,162,000.00	\$0.00	\$0.00	\$0.00	(\$1,162,000.00)	0
30-4411-7000 SALARIES & WAGES - R	\$93,129.00	\$93,129.00	\$0.00	\$76,420.62	\$7,395.64	\$16,708.38	82
30-4411-8000 SALARIES & WAGES - P	\$150.00	\$150.00	\$0.00	\$627.00	\$0.00	(\$477.00)	418
30-4411-9000 SALARIES & WAGES - O	\$1,000.00	\$1,000.00	\$0.00	\$818.99	\$126.16	\$181.01	82
30-4411-9001 FICA - ADMININSTRATI	\$7,135.00	\$7,135.00	\$0.00	\$5,909.62	\$575.44	\$1,225.38	83
30-4411-9002 VRS - ADMINISTRATION	\$13,366.00	\$13,366.00	\$0.00	\$16,006.40	\$0.00	(\$2,640.40)	120
30-4411-9003 HEALTH INSURANCE	\$11,461.00	\$11,461.00	\$0.00	\$9,880.26	\$0.00	\$1,580.74	86
30-4412-1600 INSURANCE PREMIUMS	\$5,500.00	\$5,500.00	\$0.00	\$5,734.43	\$0.00	(\$234.43)	104
30-4412-2000 CONTRACTUAL SERVICE	\$24,280.00	\$24,280.00	\$0.00	\$14,153.91	\$352.85	\$10,126.09	58
30-4412-2100 PROFESSIONAL SERVICE	\$16,500.00	\$16,500.00	\$0.00	\$15,513.45	\$0.00	\$986.55	94
30-4412-2200 TELEPHONE	\$3,000.00	\$3,000.00	\$0.00	\$1,804.90	\$195.54	\$1,195.10	60
30-4412-2300 ELECTRICITY	\$4,400.00	\$4,400.00	\$0.00	\$3,632.02	\$306.78	\$767.98	83
30-4412-2500 FUEL-HEAT	\$800.00	\$800.00	\$0.00	\$737.93	\$0.00	\$62.07	92
30-4412-2800 MATERIALS & SUPPLIES	\$20,880.00	\$20,880.00	\$0.00	\$15,571.65	\$227.57	\$5,308.35	75
30-4412-2855 COMPUTERS & SOFTWA	\$2,000.00	\$2,000.00	\$0.00	\$451.99	\$332.25	\$1,548.01	23
30-4412-2900 MEMBERSHIP DUES	\$625.00	\$625.00	\$0.00	\$2,062.17	\$0.00	(\$1,437.17)	330
30-4412-3000 MISCELLANEOUS	\$2,500.00	\$2,500.00	\$0.00	\$3,150.96	\$43.11	(\$650.96)	126
30-4412-3201 I/T SUPPORT	\$3,500.00	\$3,500.00	\$0.00	\$3,365.78	\$255.17	\$134.22	96
30-4412-3300 BUILDING MAINTENANC	\$6,410.00	\$6,410.00	\$1,315.05	\$5,052.76	\$46.37	\$42.19	79
30-4412-3700 TRAVEL & TRAINING	\$3,300.00	\$3,300.00	\$0.00	\$298.65	\$8.25	\$3,001.35	9

Town of Strasburg

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30-4412-9000 CONTINGENCY	\$15,000.00	\$15,000.00	\$0.00	\$617.87	\$0.00	\$14,382.13	4
30-4421-7000 SALARIES & WAGES	\$9,134.00	\$9,134.00	\$0.00	\$9,316.21	\$659.58	(\$182.21)	102
30-4421-9001 FICA	\$699.00	\$699.00	\$0.00	\$709.63	\$47.36	(\$10.63)	102
30-4421-9002 VRS	\$1,309.00	\$1,309.00	\$0.00	\$1,075.53	\$0.00	\$233.47	82
30-4421-9003 HEALTH INSURANCE	\$1,116.00	\$1,116.00	\$0.00	\$937.94	\$0.00	\$178.06	84
30-4422-2800 MATERIALS & SUPPLIES	\$0.00	\$0.00	\$0.00	\$51.29	\$0.00	(\$51.29)	0
30-4422-2855 COMPUTERS & SOFTWA	\$0.00	\$0.00	\$0.00	\$28.55	\$22.52	(\$28.55)	0
30-4422-3201 I/T SUPPORT	\$0.00	\$0.00	\$0.00	\$355.07	\$0.00	(\$355.07)	0
30-4431-7000 SALARIES & WAGES - R	\$169,550.00	\$169,550.00	\$0.00	\$123,221.36	\$13,001.87	\$46,328.64	73
30-4431-8000 SALARIES & WAGES - P	\$14,081.00	\$14,081.00	\$0.00	\$7,546.98	\$610.29	\$6,534.02	54
30-4431-9000 SALARIES & WAGES - O	\$5,550.00	\$5,550.00	\$0.00	\$5,818.69	\$313.70	(\$268.69)	105
30-4431-9001 FICA - PUBLIC WORKS	\$14,814.00	\$14,814.00	\$0.00	\$10,371.89	\$1,065.33	\$4,442.11	70
30-4431-9002 VRS - PUBL WORKS	\$25,728.00	\$25,728.00	\$0.00	\$14,226.10	\$0.00	\$11,501.90	55
30-4431-9003 HEALTH INSURANCE	\$38,500.00	\$38,500.00	\$0.00	\$20,820.30	\$0.00	\$17,679.70	54
30-4431-9005 EMPLOYEE STIPEND	\$1,150.00	\$1,150.00	\$0.00	\$0.00	\$0.00	\$1,150.00	0
30-4432-1600 INSURANCE PREMIUMS	\$9,000.00	\$9,000.00	\$0.00	\$10,240.03	\$0.00	(\$1,240.03)	114
30-4432-1900 CHEMICALS	\$20,000.00	\$20,000.00	\$9,479.10	\$18,311.19	\$0.00	(\$7,790.29)	92
30-4432-2000 CONTRACTUAL SERVICE	\$11,305.00	\$11,305.00	\$0.00	\$6,692.12	\$238.58	\$4,612.88	59
30-4432-2200 TELEPHONE	\$6,320.00	\$6,320.00	\$0.00	\$4,537.59	\$501.90	\$1,782.41	72
30-4432-2300 ELECTRICITY	\$7,540.00	\$7,540.00	\$0.00	\$3,922.19	\$502.33	\$3,617.81	52
30-4432-2500 FUEL-HEAT	\$4,950.00	\$4,950.00	\$0.00	\$4,298.76	\$702.18	\$651.24	87
30-4432-2600 GAS,GREASE & OIL	\$11,170.00	\$11,170.00	\$0.00	\$9,039.07	\$587.36	\$2,130.93	81
30-4432-2700 TIRES & TUBES	\$2,038.00	\$2,038.00	\$0.00	\$1,106.89	\$913.82	\$931.11	54
30-4432-2800 MATERIALS & SUPPLIES	\$7,670.00	\$7,670.00	\$0.00	\$2,875.17	\$248.47	\$4,794.83	37
30-4432-2850 PERMITS & DUES	\$455.00	\$455.00	\$0.00	\$181.50	\$0.00	\$273.50	40
30-4432-2855 COMPUTERS & SOFTWA	\$1,700.00	\$1,700.00	\$0.00	\$567.53	\$337.53	\$1,132.47	33
30-4432-3000 MISCELLANEOUS	\$1,750.00	\$1,750.00	\$0.00	\$0.00	\$0.00	\$1,750.00	0
30-4432-3201 I/T SUPPORT	\$4,200.00	\$4,200.00	\$0.00	\$5,014.07	\$408.27	(\$814.07)	119
30-4432-3300 BUILDING MAINTENANC	\$6,235.00	\$6,235.00	\$0.00	\$3,206.11	\$427.16	\$3,028.89	51
30-4432-3400 REPAIRS EQUIPMENT	\$21,385.00	\$23,531.07	\$0.00	\$12,516.49	\$4,042.11	\$11,014.58	53
30-4432-3700 TRAVEL & TRAINING	\$6,650.00	\$6,650.00	\$0.00	\$256.80	\$0.00	\$6,393.20	4
30-4432-3800 MISS UTILITY	\$980.00	\$980.00	\$0.00	\$433.63	\$35.30	\$546.37	44
30-4432-4000 UNIFORMS/PPE	\$6,640.00	\$6,640.00	\$0.00	\$1,271.61	\$303.01	\$5,368.39	19
30-4432-4300 VEHICLE/EQUIPMENT PA	\$7,140.00	\$7,140.00	\$0.00	\$6,425.91	\$0.00	\$714.09	90
30-4432-4500 INFRASTRUCTURE REPA	\$100,000.00	\$100,000.00	\$153.32	\$12,247.12	\$449.61	\$87,599.56	12
30-4432-4800 EQUIPMENT	\$5,940.00	\$5,940.00	\$0.00	\$3,003.74	\$0.00	\$2,936.26	51
30-4432-5100 PRINCIPAL ON VRA SER	\$60,000.00	\$60,000.00	\$0.00	\$60,000.00	\$0.00	\$0.00	100
30-4432-5110 INTEREST VRA SERIES	\$35,000.00	\$35,000.00	\$0.00	\$15,950.23	\$0.00	\$19,049.77	46
30-4433-0100 VEHICLES	\$0.00	\$65,877.11	\$0.00	\$19,486.50	\$0.00	\$46,390.61	30
30-4433-0990 CIP PROJECTS	\$1,162,000.00	\$1,162,000.00	\$0.00	\$0.00	\$0.00	\$1,162,000.00	0
30-4451-7000 SALARIES & WAGES - R	\$386,165.00	\$386,165.00	\$0.00	\$316,755.03	\$34,186.80	\$69,409.97	82
30-4451-8000 WAGES - PARTTIME	\$1,500.00	\$1,500.00	\$0.00	\$1,707.90	\$0.00	(\$207.90)	114
30-4451-9000 SALARIES & WAGES - O	\$11,700.00	\$11,700.00	\$0.00	\$6,934.06	\$275.12	\$4,765.94	59
30-4451-9001 FICA - SEWER TREATME	\$29,658.00	\$29,658.00	\$0.00	\$22,795.15	\$2,441.03	\$6,862.85	77
30-4451-9002 VRS - SEWER TREATMEN	\$55,553.00	\$55,553.00	\$0.00	\$34,637.34	\$0.00	\$20,915.66	62
30-4451-9003 HEALTH INSURANCE	\$56,578.00	\$56,578.00	\$0.00	\$37,484.00	\$0.00	\$19,094.00	66
30-4451-9005 EMPLOYEE STIPEND	\$500.00	\$500.00	\$0.00	\$1,243.55	\$96.90	(\$743.55)	249
30-4452-1600 INSURANCE PREMIUMS	\$22,000.00	\$22,000.00	\$0.00	\$22,937.67	\$0.00	(\$937.67)	104
30-4452-1900 CHEMICALS	\$170,100.00	\$170,100.00	\$4,410.00	\$168,596.03	\$23,720.04	(\$2,906.03)	99
30-4452-2000 CONTRACTUAL SERVICE	\$31,500.00	\$31,500.00	\$0.00	\$30,124.45	\$1,144.93	\$1,375.55	96
30-4452-2200 TELEPHONE	\$7,800.00	\$7,800.00	\$0.00	\$2,788.39	\$255.82	\$5,011.61	36
30-4452-2300 ELECTRICITY	\$175,000.00	\$175,000.00	\$0.00	\$128,681.26	\$14,663.46	\$46,318.74	74
30-4452-2500 FUEL-HEAT	\$8,000.00	\$8,000.00	\$0.00	\$3,968.23	\$0.00	\$4,031.77	50
30-4452-2600 GAS,GREASE, & OIL	\$7,200.00	\$7,200.00	\$0.00	\$1,083.72	\$127.42	\$6,116.28	15
30-4452-2800 MATERIALS & SUPPLIES	\$10,500.00	\$10,500.00	\$0.00	\$7,414.08	\$484.06	\$3,085.92	71
30-4452-2850 PERMIT FEE & DUES	\$10,200.00	\$10,200.00	\$0.00	\$10,225.00	\$0.00	(\$25.00)	100
30-4452-2855 COMPUTERS & SOFTWA	\$2,250.00	\$2,250.00	\$0.00	\$497.97	\$237.39	\$1,752.03	22
30-4452-2900 LAB OPERATING	\$43,100.00	\$43,100.00	\$0.00	\$31,522.42	\$5,068.01	\$11,577.58	73

Town of Strasburg

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30-4452-3000 MISCELLANEOUS	\$2,250.00	\$2,250.00	\$0.00	\$29.90	\$0.00	\$2,220.10	1
30-4452-3100 TESTING	\$6,400.00	\$6,400.00	\$0.00	\$2,300.00	\$0.00	\$4,100.00	36
30-4452-3201 I/T SUPPORT	\$5,500.00	\$5,500.00	\$0.00	\$6,018.31	\$541.27	(\$518.31)	109
30-4452-3300 BUILDINGS MAINTENAN	\$10,000.00	\$10,000.00	\$0.00	\$1,066.18	\$0.00	\$8,933.82	11
30-4452-3400 REPAIRS EQUIPMENT	\$105,100.00	\$105,100.00	\$0.00	\$48,805.26	\$6,041.83	\$56,294.74	46
30-4452-3450 PUMP STATION REPAIR	\$17,000.00	\$17,000.00	\$7,072.85	\$22,700.01	\$0.00	(\$12,772.86)	134
30-4452-3700 TRAVEL & TRAINING	\$4,740.00	\$4,740.00	\$0.00	\$1,749.78	\$0.00	\$2,990.22	37
30-4452-4000 UNIFORMS	\$5,980.00	\$5,980.00	\$0.00	\$1,042.40	\$0.00	\$4,937.60	17
30-4452-4800 EQUIPMENT	\$1,600.00	\$1,600.00	\$0.00	\$532.52	\$0.00	\$1,067.48	33
30-4452-5100 VRA LOAN/WWTP UPGR	\$655,715.00	\$655,715.00	\$0.00	\$327,680.67	\$0.00	\$328,034.33	50
30-4452-5500 SLUDGE REMOVAL	\$102,200.00	\$102,200.00	\$0.00	\$81,729.22	\$30,827.80	\$20,470.78	80
30-4452-5600 POLUTION CREDITS	\$15,000.00	\$15,000.00	\$0.00	\$7,945.88	\$7,320.88	\$7,054.12	53
30-4453-0990 WWTP CIP PROJECTS	\$205,200.00	\$205,200.00	\$0.00	\$187,699.80	\$168,862.00	\$17,500.20	91
30-4461-8000 SALARIES & WAGES - P	\$0.00	\$0.00	\$0.00	\$187.50	\$0.00	(\$187.50)	0
30-4461-9001 FICA ER EXPENSE	\$0.00	\$0.00	\$0.00	\$0.11	\$0.00	(\$0.11)	0
30-4461-9002 VRS ER EXPENSE	\$0.00	\$0.00	\$0.00	\$715.69	\$0.00	(\$715.69)	0
30-4461-9003 HEALTH INSURANCE ER	\$0.00	\$0.00	\$0.00	\$599.96	\$0.00	(\$599.96)	0
30-4462-2855 COMPUTERS & SOFTWA	\$0.00	\$0.00	\$0.00	\$86.83	\$56.29	(\$86.83)	0
30-4462-3201 I/T SUPPORT	\$0.00	\$0.00	\$0.00	\$391.80	\$0.00	(\$391.80)	0
Reporting Fund: 30-SEWER FUND							
FundRevTot	\$4,182,624.00	\$4,182,624.00	\$0.00	\$2,671,442.27	\$191,393.50	(\$1,511,181.73)	64
FundExpTot	\$4,182,624.00	\$4,250,647.18	\$22,430.32	\$2,098,553.22	\$331,634.46	\$2,129,663.64	50
Reporting Fund: 40-TRASH FUND							
40-3480-1000 TRASH COLLECTION FEE	\$501,900.00	\$501,900.00	\$0.00	\$433,093.13	\$43,418.46	(\$68,806.87)	86
40-3480-1002 RECYCLING COLLECTIO	\$0.00	\$0.00	\$0.00	(\$71.66)	(\$71.66)	(\$71.66)	0
40-4462-4200 LANDFILL TIPPING FEE	\$104,000.00	\$104,000.00	\$0.00	\$77,568.79	\$8,833.11	\$26,431.21	75
40-4462-4900 TRASH COLLECTION	\$397,900.00	\$397,900.00	\$0.00	\$334,827.24	\$37,174.72	\$63,072.76	84
Reporting Fund: 40-TRASH FUND							
FundRevTot	\$501,900.00	\$501,900.00	\$0.00	\$433,021.47	\$43,346.80	(\$68,878.53)	86
FundExpTot	\$501,900.00	\$501,900.00	\$0.00	\$412,396.03	\$46,007.83	\$89,503.97	82
Reporting Fund: 60-AMERICAN RESCUE PLAN							
60-3330-7011 AMERICAN RESCUE PLA	\$0.00	\$0.00	\$0.00	\$144,471.12	\$0.00	\$144,471.12	0
60-5910-0001 AMERICAN RESCUE PLA	\$0.00	\$0.00	\$0.00	\$84,251.76	\$67,276.44	(\$84,251.76)	0
60-5920-0001 AMERICAN RESCUE PLA	\$0.00	\$0.00	\$13,164.00	\$252,690.73	\$18,815.37	(\$265,854.73)	0
Reporting Fund: 60-AMERICAN RESCUE PLAN							
FundRevTot	\$0.00	\$0.00	\$0.00	\$144,471.12	\$0.00	\$144,471.12	0
FundExpTot	\$0.00	\$0.00	\$13,164.00	\$336,942.49	\$86,091.81	(\$350,106.49)	0
Grand Totals:							
TotalRev	\$19,810,482.00	\$19,810,482.00	\$0.00	\$10,413,842.37	\$672,360.79	(\$9,396,639.63)	53
TotalExp	\$19,810,482.00	\$20,160,512.47	\$67,648.88	\$9,261,725.05	\$917,576.08	\$10,831,138.54	46



Memorandum

To: Mayor Boies & Strasburg Town Council
From: Wayne Sager, Chief of Police
Date: 05/09/2024
Re: Monthly Update to Council

The Strasburg Police Department answered **1273** calls for service in the month of **April 2024**.

Adult Criminal Charges (15)

- 1 Domestic Assault & Battery (F)
- 1 Assault & Battery (M)
- 4 Possession of a Controlled Drug (F, separate defendants)
- 1 Disorderly Conduct
- 2 Obstruction of Justice (M, same defendant)
- 2 Phone Threats (M, same defendant)
- 2 Annoying Phone Calls to 911 (M, same defendant)
- 1 DUI (M)
- 1 Drunk in Public (M)

Juvenile Criminal Charges (0)

Traffic Violations (15)

- 1 Speeding
- 1 Driving Suspended
- 2 Expired State Inspection
- 2 Expired State Registration
- 1 No State Inspection (No Sticker)
- 1 No Driver's License
- 4 Fail to Obey Highway Signs
- 1 Failure to Wear Seatbelt
- 1 No Insurance
- 1 Improper Display of License Plate

Ordinance Violations in April (16)

Uses of Narcan in April (0)



Memorandum

To: Mayor Boies and Strasburg Town Council
From: Amy Keller, Office & HR Manager
Date: May 9, 2024
Re: February Monthly Update to Council

Monthly Employee Update: May 2024 (for April 2024)

<u>New Employees</u>	<u>Department</u>	<u>Effective Date</u>
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<u>Promotions/Transfers</u>	<u>Department</u>	<u>Effective Date</u>
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<u>Resignations/Terminations</u>	<u>Department</u>	<u>Effective Date</u>
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William Michael Holman	Public Safety	4/21/24
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<u>Milestones</u>	<u>Department</u>	<u>Years/Date</u>
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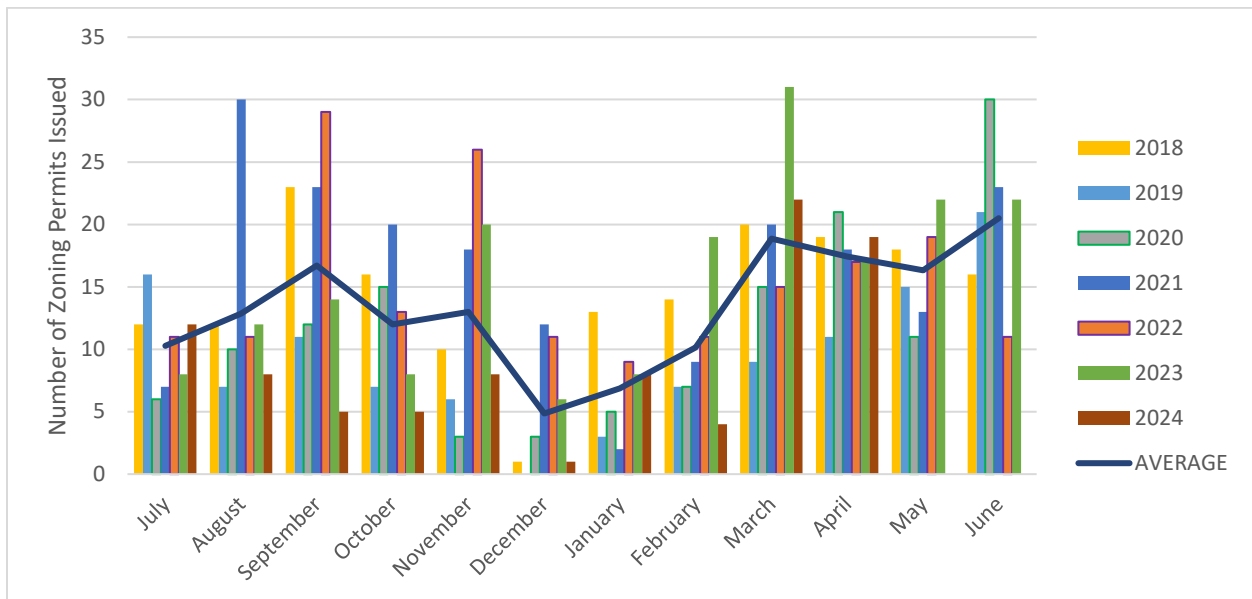


Memorandum

To: Mayor Boies and Strasburg Town Council
 From: Brian Otis, Director of Planning & Public Services
 Date: May 14, 2024
 Re: Monthly Update to Council (April) Planning and Public Services

Planning Department

Permit Data



Number of Permits per Month							
Month	Current Month	Previous Month	% Change	Previous Year	% Change	April Average	% Change
2024 April	19	21	-9.52%	17	11.76%	17.4	9.20%
		Comparison to last month		Comparison to last year		Comparison of Current month over the last 7 years.	

*NOTES:

1. Spring numbers (March/April) are higher than average. Trends are increasing for improvement projects.
2. Expectations of permit totals for this summer/fall to increase due to multiple development projects.



Boards and Commissions

- ARB meeting held in March
 - Certificate of Appropriateness for 211 High Street, Detached Garage
- Upcoming Planning Commission meeting
 - Cedar Springs Commercial rezoning
 - Skyline Ridge Townhomes site plan

Violations

- New – 6
- Active – 4
- Abated – 2

Projects

- Village at Cedar Creek Townhomes
 - 1st review completed, comments made, waiting for resubmission.
- Skyline Ridge Townhomes
 - Review completed to be taken to the PC.
- Summit Crossing Townhomes
 - Reviewing bonds submission
 - This project should be starting back up in the coming months.
- Cedar Springs Commercial rezoning
 - Review completed, applicant resubmitted based on comments.
 - Finalizing the Staff Report.
 - Public Hearings - Planning Commission May 28th, Town Council June 11th
- Dellinger Commercial rezoning
 - Initial review completed, additional information is needed.
 - Drafting staff report

Department of Public Works

Meter Service request

- 1 Add Reading.
- 8 Reactivate Account.
- 14 Turn off.
- 10 Turn on.
- 1 water pressure check.
- Data Logged 7 meters.

Office Request

- Delivered 5 Notices.
- Delivered 3 Waste Containers.

Meter Installation

- Replaced 13 meters.
- Installed 1 new meters.



AMI Water Meter Project

- We were able to read the meters with the AMI system this month.

Water and Sewer

- 1 sewer service backup.
- 2 sewer taps.
- 3 water taps.

Streets

- Striping town lot.
- 1 dead animal pickup.
- Changed street banner.

Horticulture

- Worked in Flower beds.
- Vegetation management.
- Oversee the Gateway Trail with wildflower mix.
- Mulched the playground.

Miss Utility Locates

- Performed 133 Miss Utility Locates.

Shelter Rentals

- 5 shelter rentals.

Events

- Prepared for and helped with Vintage in the Valley Event.

Utilities Department

Water Treatment Plant

TREATMENT

- Water Treatment Plant produced 25.407 MG for the month of April.
- Operating at 33.9% capacity
- Average Daily Flow .847 MGD

BULK WATER SALES

- Staff filled 43 bulk water trucks for a total of 70,642 gallons.

SANDY HOOK RESERVOIR

- On February 16th, Water Plant staff found that a tree had fallen through the Reservoir Membrane Cover causing several holes. Repairs to the holes have been completed. Water Plant staff are currently flushing the Reservoir Tank by filling and draining the tank several times to ensure any foreign debris has been removed prior to placing the tank back in service.
- On March 21st, while in the process of getting the tank ready to be placed in service, we had another tree fall onto the Reservoir Membrane Cover causing several rips and holes. RTD is scheduled to be on site 4/4-4/5 for repairs. We will continue with the work to place reservoir back in service once the repairs are completed.
- RTD on site 4/4/2024 to complete the repairs on the cover.



- Water Plant Staff cleaned leaf litter and debris from the top of the cover.
- 5/7/2024 Water Plant staff filled and disinfected the Reservoir. Bacteriological Sample will be collected 5/9 and 5/10. If the Bacteriological sample passes the Reservoir will be placed back in service 5/11/2024.

FORT VALLEY(STRASBURG) RESERVOIR

- Inspection was completed on April 8th. The inspector found that the 2 lower drain valves failed to open and would need to be repaired. Awaiting quote for work that needs to be completed.

SETTLING BASIN AT RAM DRIVE WTP

- Staff is waiting on the engineers recommendations for rehabilitation options for the concrete basins.

FORT HILL WATER TANK

- Utility Services (Tank Maintenance Company)
- Waiting for final inspection and paint touchup on areas caused by cell carrier installation on tank.

Wastewater Treatment Plant

Utility Production Figures

- The wastewater plant treated 31.46 MG and ran at 53% capacity.

Keaser Blower Replacement Project

- Two of the 4 blowers were replaced on May 6th
- The other 2 will be replaced in a few weeks.

Dairy Sampling Station Project

- Letter of recommendation is being drafted to Valley Milk.
- Letter of recommendation sent to milk plant.
- Project on the flow weir seems to be starting, they have asked to make the station available April 4th and 5th for engineers.

Pre-treatment permitting

- Also looking into Sewer Use Ordinances for sewer use permitting and an alternative.
- Will need to meet on issues of new Meat production plant going forward.

WWTP

- Drain valve on Water Plant holding tank is repaired. But now we have an issue with the drain line not working.
- 2 thickeners shafts on belt press #1 have broken and will need to be replaced. The lead time on getting replacements is months out. We were advised by Aeromod to have a welder fix them until replacements can be made.
- Pumping issues at Taylors ridge at the bottom of wet well will need to be investigated.
- Paterson Construction submitted construction costs for Junction1 station and Stover Ave pumping station.
- Plant had one operator resign this month. Currently advertising for a new operator.



Memorandum

To: Mayor Boies and Strasburg Town Council
From: Business and Engagement Coordinator McKee
Date: 4/2024
Re: April Monthly Update to Council

Economic Development (Business Attraction, Workforce, Business Support)

- Provided support for Revup Shenco event to support local and regional business with allocated RevUp program funds.
- Conversations with Shenandoah Community Capital fund on creating small business meet-ups and meaningful conversations with local entrepreneurs and energetic local community members.
- Met or had phone conversations with multiple local business to strategize for downtown traffic and marketing ideas at festivals and less scheduled pop up events.
- Cohosted with library staff "Business and Bookkeeping" meeting at the library. Scheduled next monthly event of "Books and Marketing" highlighting library resources to using books and tried and true marketing principles beyond social media algorithms.

Tourism + Quality of Life

- Assisted local community committee members in hosting a successful Vintage in the Valley event for local businesses, vendors and attendees.
- Designed and ordered new "Historic District" and "Riverwalk Signs" to replace illegible signage with new variations that match current Strasburg logo and color schemes.
- Finalizing 4th of July layout and food truck vendors.
- Attended Shenandoah County Tourism meeting and making efforts to create some "Shenandoah Valley" themed merchandise and marketing based on feedback they received from advertising spend for tourism.
- Grilled Cheese and Tomato Soup festival conversations with locals and food truck recruitment.
- Final prep for Relay for Life and Strasburg Police Foundation event in June.



Memorandum

To: Mayor Boies and Strasburg Town Council
From: Visitor Center Staff
Date: May 9, 2024
Re: March Monthly Update to Council

Visitor Center

- **Programs:**
Both Melody Nixon and Linda Wooten participated in the Faces of Tourism tours during the month.
- The **Visitor Center** welcomed **5259** visitors in March (averaging 17.5 per day).
 - ❖ **Visitors came from 13 different states., along with visitors from Canada and Italy.**

Total sales for the Gift Shop in April was approximately \$1,200.00.

Please note: An updated monthly report with more details will be given when Linda returns from vacation.