

Town of Strasburg

SPECIAL MESSAGE TO THE PUBLIC

IN PERSON ATTENDANCE WILL BE ALLOWED FOR MEETINGS.
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To make public comment please submit to:

comment@strasburgva.com

by 4:00 p.m., Tuesday, June 13, 2023

Town Council Regular Meeting

Strasburg Town Hall
174 W King St
Strasburg, VA 22657

Tuesday, June 13, 2023
7 p.m.

Town Council Members:

Brandy Hawkins Boies, Mayor
A.D. Carter, IV
Dane Hooser
Ashleigh Kimmons
Andrew Lowder

Emily Reynolds, Vice Mayor
Christie Monahan
Doreen Ricard
Brad Stover

Staff Contact:

J. Waverly Coggsdale, III, Town Manager



Town Council *Preliminary* Agenda – Tuesday, June 13, 2023

Please, silence all cellular devices. Thank you.

Call to Order –*Mayor Brandy Boies*

Pledge of Allegiance –

Invocation – *Rev. Chris Flohr, pastor of St. Paul’s Lucheran Church*

Roll Call – *Amy Keller, Clerk of Council*

Introduction and Recognition of Visitors and Guests:

Mayor’s Comments:

Citizen Comments:

Consent Agenda:

- 1) Minutes of the May 1, 2023 Work Session, Minutes of the May 9, 2023 Regular Council meeting
- 2) Change of date for the July 3, 2023 Work Session to July 5, 2023.

Old Business (Discussion and/or Action):

1.) Special Use Permit #SUP2023-0004, FFC Properties LLC – Short-Term Rental

Description: Special Use Permit application (SUP2023-0004) requested by FFC PROPERTIES LLC, owner, for property identified as Tax Map 025A301B087 002A located at 316 South Massanutten Street at its intersection with Brown Street and containing 0.259 acres. The request is to permit a short-term rental use within the existing building.

Staff Contact: Brian Otis, Planning and Zoning Administrator

Support Materials: Staff Report

2.) FY2024 Budget and FY2024-2028 Capital Improvement Plan (CIP)

2a: Consideration of Real Estate Tax Rates

2b: Consideration of FY24 Budget Adoption

2c: Consideration of Appropriation Resolutions for Budget Funds

Description: Consideration of the finalization of the FY2024 Budget and the FY2024-2028 Capital Improvement Program

Staff Contact: Waverly Coggsdale, Town Manager

Angela Fletcher, Director of Finance

Support Materials: FY2024 Budget Adoption Memo, Budget Adoption and Appropriation Procedure including Tax Rate Establishment Memo, Budget Appropriation Resolution

3.) Consideration of Skate Park Funding Request

Description: Consideration of Skate Park funding through ARPA funds.

Staff Contact: Waverly Coggsdale, Town Manager

New Business:

Reports

1. Departmental Reports (Included in Agenda Packet)

If you require a translator or any type of reasonable accommodation as a result of physical, sensory, or mental disability in order to participate in this meeting, please contact Amy Keller, Clerk of Council, at 540-465-9197 or akeller@strasburgva.com. Three days notice is required.

2. Town Attorney
3. Special Committees

Council Member Comments:

Closed Meeting:

Action from Closed Meetings (if needed):

Adjournment

INTRODUCTION and RECOGNITION of VISITORS AND GUESTS



Introduction and Recognition of Visitors and Guests/Presentations

Monthly Employee Update: June 2023 (for May 2023)

<u>New Employees</u>	<u>Department</u>	<u>Effective Date</u>
Lifeguards and Pool Workers		

<u>Promotions/Transfers</u>	<u>Department</u>	<u>Effective Date</u>
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<u>Resignations/Terminations</u>	<u>Department</u>	<u>Effective Date</u>
Jay McKinley	Public Works	05/03/2023

<u>Milestones</u>	<u>Department</u>	<u>Years/Date</u>
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MAYOR'S COMMENTS



CITIZEN'S COMMENTS (Non-Agenda Items)



CONSENT AGENDA





Consent Agenda**Meeting Date: June 13, 2023**

To: Mayor Boies and Town Council of Strasburg
From: Waverly Coggsdale, Town Manager
Date: June 9, 2023
Re: Consent Agenda Items

DESCRIPTION: The following items are placed on the Consent Agenda. All items listed under the Consent Agenda will be voted on with one motion. If discussion is desired regarding any Consent Agenda item, that item can be removed at the request of any council member. If removed, that item will be placed on the Regular Agenda for discussion and can be voted on separately.

CONSENT AGENDA ITEM(S)/ACTION

- Approval of the May 1, 2023, Town Work Session minutes, as presented. Approval of the May 9, 2023, Regular Council meeting minutes (Attached)
- Approval of the change of date for the July Town Council Work Session from Monday, July 3, 2023, to Wednesday, July 5, 2023, at 7:00 p.m.

Attachments:

- *May 1, 2023, Work Session Minutes*
- *May 9, 2023, Regular Meeting Minutes*

MINUTES OF THE STRASBURG TOWN COUNCIL WORK SESSION HELD ON MONDAY, May 1, 2023 AT 7 P.M. IN THE COUNCIL CHAMBERS OF THE STRASBURG TOWN HALL.

COUNCIL MEMBERS PRESENT: Mayor Boies, Vice Mayor Reynolds, and Council Members Carter, Hooser, Kimmons, Lowder, Monahan, Ricard, and Stover. Absent: Council Member

Mayor Boies called the Work Session to order.

Public Hearing:

- **FY2024 PROPOSED BUDGET AND CIP**
To receive public comment on the proposed FY2024 Budget and CIP.

Mayor Boies said Council will receive public comment on the proposed FY2024 Budget and CIP

Town Manager Coggsdale reviewed the Revenue by fund.

- General Fund \$11,533,958
- Water Fund \$ 3,592,000
- Sewer Fund \$4,182,624
- Trash Fund \$501,900

TOTAL REVENUES: \$19,810.84

Town Manager Coggsdale reviewed the Expenditures by fund, beginning with the General Fund.

GENERAL FUND

- Administration \$1,048,031
- Community Initiatives \$248,681
- Public Works \$2,070,619
- Police \$2,286,217
- Strategic Initiatives \$373,273
- Parks & Recreation \$222,541
- Capital Outlay \$5,284,596

General Fund Total: \$11,533,958

The General Fund includes \$20,414 to the General Fund CIP Reserve.

WATER FUND

- Administration \$566,464
- Community Initiatives \$12,258
- Public Works \$617,273
- Water Plant \$1,528,505
- Capital Outlay \$867,500

Water Fund Total \$3,592,000

SEWER FUND

- Administration \$234,936
- Community Initiatives \$12,258
- Public Works \$607,441
- Sewer Plant \$1,960,789

- Capital Outlay \$1,367,200
- Sewer Fund Total: \$4,182,624

TRASH FUND

- Landfill \$104,000
 - Collections \$397,900
- Trash Fund Total: \$501,900

Real Estate Tax Rate is currently \$0.145 and is proposed to go to \$0.155.
The proposed monthly fee for trash collection is \$16.60 and the extra can fee will increase to \$1.11 per month.

CIP projects were shown and the funding sources for each. The CIP is a five year planning document. Totals for the outlying years were also shown.

The Public Hearing opened at 7:07 p.m. With no speakers, the public hearing closed immediately at 7:07 p.m.

Council Member Kimmons asked how many citizens asked to see the proposed budget and staff did not receive any requests.

Town Manager Coggsdale said staff would like to know of any changes Council would like to make by the next meeting.

Council Member Stover said **Council Member Monahan** worked hard on this budget and he feels Council has done the best we could on the budget.

Mayor Boies thanked all for their hard work.

Introduction and Recognition of Visitors and Guests:

BOS Taylor was in attendance.

Citizen Comments on non-agenda items:

Discussion Items/Updates:

1.) Health Insurance Update

Town Manager Coggsdale said the lawsuit between Valley Health and Anthem has been settled. This allows the two companies to start negotiations on a new contract.

Town Manager Coggsdale said the town went through the procurement process in trying to get quotes from a new vendor, but no bids were received. If no contract is reached within the next few months, we will try to get quotes again.

Open enrollment is currently taking place now with The Local Choice.

Council Member Stover asked when the last date was that we can withdraw from TLC and **Town Manager Coggsdale** was not sure of the date. He added that he was not sure what would have happened if they did not settle the lawsuit. He believes the date might be September 1. We don't have to do anything, but if an agreement is not reached by December 31, then our employees would be considered out-of-network with Valley Health providers.

Mayor Boies said we put out a Request for Bids and we did not receive any quotes? **Town Manager Coggsdale** said that was correct, and Woodstock received only one bid. He said we need to take a step back and find out what our next step needs to be.

2.) Surplus Items

Town Manager Coggsdale said included in the packet was a listing of surplus property. The Town needs to go through this process so that property is disposed of properly. The resolution was also included in the packet. The list was highlighted, and pictures were shown.

Council Member Hooser, in looking at the list, said the Strasburg Library said they needed a fax. **Town Manager Coggsdale** said one of the ways to get rid of the equipment is to donate, but we need to first designate it as surplus.

Director of Strategic Initiatives Hilton said as far as the sound equipment is concerned, it has outlived its useful life.

Consensus of Council was to add to the Consent Agenda for the May 9th meeting.

Council Member Lowder said electronics can be recycled. Would there be any interest in donating to some charity places? It was said the town tried to give the computers to the library, but they could not use them. We can always try other places if no one bids on the items.

3.) FY2024 Proposed Budget

Council Member Hooser said he is proud of the work done.

Town Manager Coggsdale said he wants to give Council as many opportunities as possible to discuss this so that no questions come up at the last minute.

This topic will be added to the next agenda for discussion in case anyone has questions.

4.) Water/Sewer Extension Policy (Draft)

Town Manger Coggsdale said this came up because of some recent requests for water and sewer hook-ups both in and out of town. We needed a way to evaluate the needs of the requests and our capacity. This is a first draft of a policy. Some things still need to be discussed with Shenandoah County. The second part is an application which has gone through Planning and Zoning and Public Works. This can be added to the next agenda so that Council will have more time to review it.

This will be placed on the May 9th Council meeting agenda as a discussion item.

Committee of the Whole (listed Areas of Focus will be discussed):

Council Member Hooser asked about the yellow lines in front of 7-11 as they look terrible. **Town Manager Coggsdale** will have **Director of Public Works McKinley** talk to VDOT as this is a VDOT road.

Vice Mayor Reynolds asked about the Town Hall improvements and where we are in the process. **Town Manger Coggsdale** said he had a quick meeting last week with the contractor. Items have been ordered and they are now waiting on their delivery so work can begin.

Council Member Comments:

Being no further business, the work session adjourned at 7:27 p.m.

MINUTES OF THE STRASBURG TOWN COUNCIL MEETING HELD ON TUESDAY, MAY 9, 2023 AT 7:00 PM IN THE COUNCIL CHAMBERS OF THE STRASBURG TOWN HALL.

Call to Order: Mayor Boies called the meeting to order.

Pledge of Allegiance: Council Member Hooser led all in the Pledge of Allegiance.

Invocation: Council Member Lowder offered the invocation.

Roll Call:

ROLL Called with the following members present: Mayor Boies, Vice Mayor Reynolds, and Council Members Carter, Hooser, Kimmons, Lowder, Monahan, Ricard, and Stover. Absent: Council Members

Public Hearings: None

Introduction and Recognition of Visitors and Guests:

- GFOA Award

Town Manager Coggsdale said this is for the Distinguished Budget Presentation Award. In the past we received the Annual Comprehensive Financial Report and the Popular Annual Financial Report, so this award has given the town the “triple crown” in finance reporting. **Town Manager Coggsdale** said **Director of Finance Fletcher** and her staff do a great job in getting the budget out.

- Monthly Employee Update

<u>New Employees</u>	<u>Department</u>	<u>Effective Date</u>
Eunice Terndrup	Strategic Initiatives	03/29/2023
Michael Holman	Public Safety	4/17/2023
Brent Hankins	Water Treatment	4/10/2023
Matthew Seal	Public Works	4/24/2023
<u>Milestones</u>	<u>Department</u>	<u>Years/Date</u>
Delaina Stroop	Finance	5 years (4/2/18)
Olivia Hilton	Strategic Initiatives	5 years (4/16/23)

Teresa Shillingburg, Sr. Administrative Assistant for the Police Department, and **Lt. Jay Magdinec** were in attendance as a requirement for the Shenandoah County Chamber of Commerce Leadership Academy of which they are both participating in.

It was announced that **Mayor Boies** was presented with her 200% Award from the Strasburg Rotary Club for all the work she does in the community.

Mayor’s Comments:

Mayor Boies said Mayfest Weekend is coming. She thanked all for the hard work that goes into this. It appears it will be a historic festival.

The ribbon cutting for the new historic walking trail took place on Sunday, May 7. There are 10 historic markers that also have QR codes for a more in-depth description. There was also a great Mother’s Day event at the Visitor’s Center. Front Porch Fridays will be starting soon. All of these events bring more stress to the staff but bring a lot to the town.

Citizen Comments:

Consent Agenda:

- 1) Minutes of the April 3, 2023 Work Session and Minutes of the April 11, 2023 Regular Council meeting.
- 2) Approval of Resolution 23-0401 declaring certain property as surplus and authorizing the Town Manager to execute the sale, trade, donation, or disposal as waste of said property.

Council Member Lowder moved to approve the consent agenda; second by Council Member Hooser. The motion passed unanimously.

Old Business (Discussion and/or Action Items):

1.) Proposed FY2024 Budget Discussion

Mayor Boies said this was placed on the agenda to give Council the opportunity to discuss anything they feel has not been completed. There were no comments, and it was noted that this will be placed on the next agenda for final comments before adoption on June 13.

2.) Water/Sewer Extension Policy Discussion

Town Manager Coggsdale said this was presented to Council at the last Work Session. We are not ready to adopt it as staff are still working with Shenandoah County. This policy will help guide Council in decisions they will need to make as far as development. He was asking for feedback on this draft policy.

Vice Mayor Reynolds said when they had questions about the capacity, former **Director of Public Works McKinley** knew the numbers out of his head. Would the data received from the plants be able to answer this or would the town need to do something else?

Town Manager Coggsdale said the plant is rated as to capacity. The numbers must be kept and sent to the Virginia Department of Health (VDH), so we know how much is available. But, we would also have to look and see what is on the books or is being proposed. This will help us see if we can meet the need of those interested in using our utilities. We recently had a request made, but the amount needed was not known. We cannot just give a “blank check”. We will also need to know what is in the waste as there might be additional treatment that has to be done.

Council Member Monahan asked for an example of an administrative decision outside of the town. **Town Manager Coggsdale** said if the property is already served, we really should not be saying no.

Council Member Hooser read the section about the annexation in the proposed policy. He asked if it would be more cost effective to not annex them due to the rate charged for water/sewer outside town.

Town Manager Coggsdale said this is one of the discussions with Shenandoah County. He said it would have to be decided what would be the best route to take. You sometimes have to weigh an increased utility rate versus taxes. It might depend on who is requesting the extension.

Council Member Hooser said when they submit their annexation to the town, is that when the town would weigh this? **Town Manager Coggsdale** said this is one of the sections of the document that needs to be “fleshed out” more. It might be that we create an area that the town might consider; it doesn’t mean the town will approve it as it will still need to be a “win” for the town.

Mayor Boies said with a policy, when we get a request and an annexation request, then Council would make the decision if it were feasible or not.

Council Member Monahan asked how many lots there are that have utilities running in front of them that are not developed. **Town Manager Coggsdale** will look into this. He said Shenandoah County has done a great job of keeping the development in and very close to the towns.

Council Member Monahan said if we do not annex property, we are still responsible for the upkeep of any lines that are put in and that is correct. **Town Manager Coggsdale** said a subdivision could master meter and take care of the lines themselves, but he is not a fan of that.

Town Attorney Helm said usually the town runs the lines to the property line and then it is the property owner’s responsibility.

Mayor Boies encouraged all to review this and to email questions to **Town Manager Coggsdale**.

New Business:

1.) Tax Deadline Extension Request

Director of Finance Fletcher said staff received our county tax files on Friday, May 5. It takes the staff 20 days to get the bills ready for printing, etc. State Code requires that bills be mailed out 14 days before the due date. Due to these factors, staff is requesting an extension on tax due dates to June 26.

Council Member Hooser moved to extend the June 5th tax due date to June 26, 2023 as requested by staff; second by **Council Member Kimmons**. With no additional discussion, the motion passed unanimously.

Reports:

Departmental Reports:

Complete reports are provided in the Council packet which is available on the town's website at www.strasburgva.com. Reports are also found on the "Meetings" page of the website (<https://www.strasburgva.com/meetings>).

Town Manager Coggsdale said all the reports were included in the packet provided to Council.

Chief Sager asked if the additional information provided in this month's report was sufficient for the question asked last month by **Council Member Monahan**; **Council Member Monahan** said it was. She said when she was reading the reports, she was getting worried that the same people were doing the same thing over and over.

Planning and Zoning Administrator Otis said he sent an email to all of Council that included the survey from the Berkley Group. It will be busy for the next couple of months for the Planning Commission and Town Council and staff with the work on the UDO. He would like to have comments on the survey back by Friday.

Chief Sager wished all the mothers a Happy Mother's Day.

Special Committee Reports:

NSVRC: Council Member Kimmons said the group did not meet. They will be having a short meeting this coming month at the Regional Airport in Winchester.

Council Member Items:

Council Member Monahan asked where we are with the Stakeholder's Meeting. **Town Manager Coggsdale** said it will be June 10 at the First Bank Operations Center on Borden-Mowery Drive. He will be sending out a notice tomorrow which will be asking for an RSVP so we will have more of an idea of the interest. The social time will be from 8:30 a.m. – 9 a.m. and then the meeting from 9:00 a.m. – noon. Updates will be given from Shenandoah County and on the rewrite of the UDO.

Town Manager Coggsdale asked that Council get ideas to him.

Mayor Boies said this is a great networking opportunity for the interested parties.

Council Member Hooser said he talked to a couple from out of town who had stayed at Hotel Strasburg when it was in business. They said they would never stay in Strasburg again because of the fire siren going off. His dad lives above his restaurant and the noise is terrible. He feels this is holding back development.

Council Member Ricard said Berryville had the same problem and they settled it by allowing it to be sounded at noon every day. She said you feel like a missile is coming whenever it goes off.

Council Member Stover said he has a strong opinion on this. Most of the people who were born here do not have a problem with it. There were times that if you were going to be in town, you didn't wear your pager if you were in the fire department because you had the siren to alert you. When he was younger, you knew the trucks were going to be coming out. The department has already cut it down and all the firefighters were upset when they did this. He doesn't want to see it go away. The fire alarm was there when people moved to the houses they are living in. Most of those he has talked with say the "transplants" have a problem with it. He will never vote to get rid of it.

Vice Mayor Reynolds said she has gotten a lot of complaints about it recently. She asked if there was a radio upgrade which bolstered the communications for the first responders. **Chief Sager** said **Mellanie Shipe**, Director of Emergency Communications for Shenandoah County, could come and give a detailed report on this. There are things that need to be tweaked. He thinks an in person report would be good.

Mayor Boies asked about the complaints **Vice Mayor Reynolds** has heard. **Vice Mayor Reynolds** said a complaint is getting awakened in the middle of the night. Another person said they might get a group together that would like to get rid of the siren. She got the feeling it was concentrated more in the downtown area.

Council Member Carter explained that having the audible alarm is vital to our community as it is the background of our emergency people.

Council Member Lowder asked if the complaints are for the middle of the night or is it during the day. **Council Member Ricard** said when it rings, they know they will not get any sleep that night. She suggested not using it from 9 p.m. – 6 a.m.

Council Member Carter said he would support not using it during the night.

Vice Mayor Reynolds said she works in the back of the McCarthy and Akers building and it is disruptive.

Council Member Hooser said it is very disruptive to those who live in town.

Council Member Monahan asked if it would be possible for **Vice Mayor Reynolds** to have someone from the Strasburg Fire Department come and discuss this.

Mayor Boies said it sounds like there is enough interest to continue this discussion. She said she wants all to remember that the first responders are saving lives, so we want to keep this in mind. People are getting out of bed to go and save lives, which is incredible.

Vice Mayor Reynolds said she has heard from enough citizens and with the upgrades to the radios, she thinks it is time to have the conversation again.

It was thought a presentation might be good.

Town Manager Coggsdale said this has been a good conversation but there are some gaps to fill in.

Chief Sager said some data might be beneficial to the decision as this would help them make the right decision. He knows they could get a breakdown of the calls.

Being no further business, the meeting adjourned at 7:47 p.m.

OLD BUSINESS (DISCUSSION AND/OR ACTION)





Special Use Permit (SUP2023-004)

Meeting Date: June 13, 2023

To: Mayor Boies and Town Council of Strasburg
From: Waverly Coggsdale, Town Manager
Date: June 9, 2023
Re: Special Use Permit (SUP2023-004) – FFC Properties LLC – Short-Term Rental

DESCRIPTION: Consideration of the Special Use Permit application (SUP2023-004) by FFC Properties LLC for a Short-Term Rental at 316 South Massanutten.

Town Council conducted a public hearing on this application at their June 5, 2023 Work Session. No one from the public appeared at the Council’s public hearing. The Planning Commission held their public hearing on the application at their May 23, 2023 meeting and unanimously recommended approval.

POTENTIAL ACTIONS

- Approval of Special Use Permit (SUP2023-004) for a Short-Term Rental at 316 South Massanutten Street.
- Denial of Special Use Permit (SUP2023-004) for a Short-Term Rental at 316 South Massanutten Street.
- Deferral of decision by Town Council for additional review and consideration.

Attachments:

- Staff Report



Special Use Permit SUP2023-0004
FFC Properties LLC – Short-term Rental

STAFF REPORT

PC Meeting Date: June 5, 2023

Agenda Title: Special Use Permit #SUP2023-0004, FFC Properties LLC – Short-Term Rental

Requested Action: Recommend Approval of Special Use Permit #SUP2023-0004, FFC Properties LLC – Short-Term Rental with any proposed conditions.

Summary

In conformance with the Short-Term Rental Ordinance approved by Town Council on September 28, 2021, any request for a Short-Term Rental proposed within the Low Density Residential (LDR) District shall apply for a Special Use Permit. The Short-term Rental use consists of the entire dwelling. The property owner lives in Hamilton, Virginia, just under one hour away.

Background

- A: Site Location: 316 South Massanutten Street (tax map# 025A301B087 002A), at 0.259 acres. The property is situated at the intersection of South Massanutten Street and Brown Street.
- B: Surrounding Land Uses: This site is within an area of single-family homes in a Medium Density Residential (MDR) District.
- C: History of Uses and Current Use: The Structure was originally constructed in 1890 as a Single-Family Dwelling.

Planning Commission Recommendation

The Planning Commission met on May 23, 2023. This application was unanimously recommended for approval by the Commission.



Special Use Permit SUP2023-0004
FFC Properties LLC – Short-term Rental

Planning & Zoning Administration
174 E. King Street, P.O. Box 351
Strasburg, VA 22657
(540) 465-9197 ext. 127

Staff Recommendation

Staff recommends approval of Special Use Permit #SUP2023-0004, FFC Properties LLC Residence – Short-Term Rental, for the following reasons.

- The Short-Term Rental of the entire dwelling is not more intensive than a standard Single-Family Dwelling Use.
- Owner will maintain the Short-term Rental Ordinance performance standards, specifically obtaining a Local Property Representative.
- The residence maintains the mid-nineteenth century design which promotes the historical character of the town and creates a tourist destination. Both of which are major components of the Comprehensive Plan.
- The use is compliant with the standards set for in UDO Section 6.2 for short-term rentals

Zoning Ordinance Analysis

Uses: Existing uses are legal and conforming without violations. Proposed use requires approval of both a Special Use Permit and an Occupancy Permit.

Local Property Representative: Owner will not need to provide a Local Property Representative for this Short-term Rental to comply with the Section 6.2.2.A.b of the ordinance as they live within one hour of the STR.

Off-street parking: Off-street parking accommodations are provided by driveway access on Brown St. and parallel parking on S. Massanutten St.



Special Use Permit SUP2023-0004
FFC Properties LLC – Short-term Rental

Community Input

- Notice to the Special Use Permit was sent via registered mail to the abutting properties on May 10, 2023
- Signs were posted at the location starting on May 9, 2023
- Notice was posted in the Northern Virginia Daily newspaper publications dated May 9, 2023, and May 16, 2023
- Citizen comments to staff via phone; Neighbors are in support of the use. Stating the lot is well maintained and is quiet.

Timing

The Town Council has until August 21, 2023, which is 90 days from the first public hearing date, to act on the rezoning proposal. An approval, approval with condition, or denial of the request would meet the 90-day requirement.

Current Action

The actions the Town Council can take are.

- Approval
- Approval with conditions
- Denial
- Request deferral for further conversation by the Town Council

of the Special Use Permit to permit the Short-term Rental use at 316 South Massanutten Street.

Further Actions

If the Town Council recommends approval of the Special Use Permit the following actions moving forward must be completed for the Short-term Rental to be a legal use.

- Obtain a letter from the Shenandoah County Building Official identifying an approved life safety inspection.
- Obtain a Zoning Occupancy Approval for the Short-term Rental use
- Annual renewal of the Occupancy Approval is required

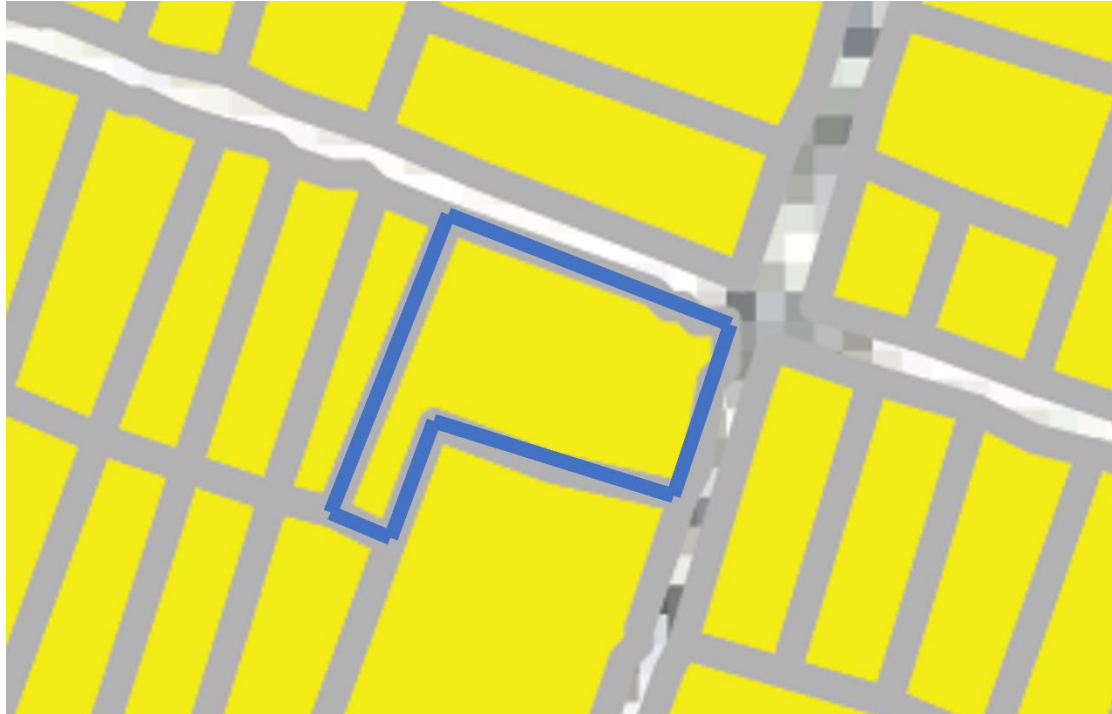
Attachments

Attachment A – Zoning Map

Attachment B - Short-term Rental Ordinance adopted September 8, 2021

Attachment C – Building Images

Attachment A Zoning Map





Attachment B – Short Term Rental Ordinance

Short-Term Rental – Zoning District Chart

Zoning District	Name	Process
AG/RR	Agriculture/Rural Residential	SUP
ER	Estate Residential	SUP
LDR	Low Density Residential	SUP
MDR	Medium Density Residential	SUP
MFR	Multi-Family Residential	SUP
CC	Community Commercial	By-right
HC	Highway Commercial	By-right
BP/LI	Business Park/Light Industrial	Not Allowed
PD	Planned Development	SUP
MIC	Medical and Institutional Care	Not Allowed

CHAPTER 7. DEFINITIONS

7.2 Definitions

7.2.2 Specific Terms

Home occupation: An accessory use which is carried on entirely within a dwelling unit by the occupant and is incidental and subordinate to the dwelling use. Home occupations include, but are not limited to, preparation of food products for sale off premises, professional offices such as medical, dental, legal, engineering and architectural, teaching of music, and fine arts and similar uses.

Short-term rental owner: Any person or entity that meets the definition of “operator” as defined in §15.2-983, as amended, of Virginia State Code.

Short-term rental: Any residential use that falls within the definition of short-term rental as defined in §15.2-983, as amended, of Virginia State Code.



Special Use Permit SUP2023-0004
FFC Properties LLC – Short-term Rental

Short-term rental, not occupied by owner: Any short-term rental where owner does not reside on the property when guests are in residence.

Short-term, owner-occupied: Any short-term rental where the owner of the property also resides on the same property during such period when guests are in residence.

CHAPTER 6. REGULATION OF SPECIFIC USES

6.2 Short-Term Rental and Bed and Breakfast Establishments

6.2.1 Purpose

The purpose of this chapter is to establish regulations for the short-term rental of privately-owned residences, in whole or in-part, including Bed & Breakfast Establishments. The performance requirements in this chapter are intended to allow and facilitate the operation of short-term rental and bed and breakfast establishments while maintaining the health, safety, and welfare of existing and future neighborhoods.

The performance requirements in this section are in addition to any other county, state, or rental platform requirements.

6.2.2 Performance Standards

- A. Short-term rental owners shall be subject to the following requirements.*
- a. The owner shall obtain a zoning permit to be reviewed on an annual basis by staff. The owner shall obtain an annual business license and pay appropriate Transient Occupancy Tax as outlined in Article VII of the Town Code.*
 - b. If the owner of a short-term rental does not reside at the property or locally, the owner shall designate a local property representative. The owner or representative shall be available to respond, physically, within one hour to complaints regarding the condition, operation, or conduct of occupants of the short-term rental. The name, address, and telephone number of the owner and/or local property representative shall be kept on file with the Town. If the owner does not reside at the rental property but lives locally and is able to respond as required, they may function as the local property representative.*
 - c. Prior to issuance of a zoning permit, the Shenandoah County Building official or their technical assistant must do a life safety inspection of the short-term rental to ensure that all applicable Virginia Uniform Statewide Building Code requirements are met; including, but not limited to, regulations regarding fire extinguishers, carbon monoxide detectors, and emergency exits.*
 - d. The owner of a short-term rental shall give the Town and Shenandoah County Building Department written consent to inspect the rental property to ascertain compliance with all applicable performance standards upon a twenty-four-hour notice.*
 - e. Emergency information must be conspicuously posted inside the property, including contact information for the owner and/or local property representative.*
 - f. All short-term rentals shall meet parking requirements of the applicable zoning district,*
 - g. The owner shall provide an informational packet to each new guest. Review of this information packet is required upon issuance of Zoning Permit. The information must include, but is not limited to:*
 - i. Maximum occupancy as outlined in Section 6.12 of the UDO*
 - ii. Location of off-street parking*
 - iii. Code references applicable to noise as outlined in Section 6.12 of the UDO*
 - iv. Use restrictions as outlined in applicable Zoning District*



Special Use Permit SUP2023-0004
FFC Properties LLC – Short-term Rental

- v. *Guidelines for trash storage and removals*
- vi. *Evacuation routes in case of fire or emergency*
- vii. *Owner or Local property representative information*
- h. *If the operator of the short-term rental is not the property owner, written consent from the property owner must be submitted with the application for a zoning permit.*
- B. *In addition to section 6.2.2 A, Bed and breakfast establishments shall be subject to the following requirements:*
 - a. Permitted only in single-family dwellings.
 - b. A maximum of five guestrooms, with a maximum occupancy of 15 persons.
 - c. Food service shall be limited to the breakfast meal and shall be available only to guests and not to the general public in any residential district.
 - d. No receptions, private parties, or other events, for fee shall be permitted.
 - e. Any amenities such as tennis court, swimming pool, etc., shall be solely for the use of the resident owner and guests of the facility.
 - f. Provisions applicable to Bed and Breakfast Establishments as required by the Uniform Statewide Building Code shall be met.
 - g. Issuance of owner permit from the Shenandoah County Health Department is required.
 - h. The maximum length of stay for each guest shall be 30 days or less.
 - i. *The owner(s) or property representative shall be available to respond in person within one hour to complaints regarding the condition, operation, or conduct of occupants of the Bed and Breakfast Establishment.*
 - j. A Bed and Breakfast shall have frontage on an improved public street.
 - k. One off street parking space shall be provided for each guest room.

6.2.3 Penalties A.

- A *Zoning Permit may be revoked or suspended for the following reasons:*
 - a. *Three or more substantiated complaints including, but not limited to, noise, excess trash, failure to meet parking requirements, exceeding occupancy limits.*
 - b. *The repeated of failure of any short-term rental or bed and breakfast owner to respond physically to in a timely manner to complaints regarding the condition, operation, or conduct of occupants.*
- B. *A fine of \$200.00 will be issued to any owner that:*
 - a. *Fails to obtain a zoning permit.*
 - b. *Receives three or more substantiated complaints including, but not limited to, noise, excess trash, failure to meet parking requirements, and exceeding occupancy limits.*

Attachment C – Building Images





Special Use Permit SUP2023-0004
FFC Properties LLC – Short-term Rental

Planning & Zoning Administration
174 E. King Street, P.O. Box 351
Strasburg, VA 22657
(540) 465-9197 ext. 127



Town of Strasburg
174 East King Street | P.O. Box 351 | Strasburg, VA 22657
Ph 540.465.9197 | Fax 540.465.3252



FY2024 Draft Budget

Meeting Date: June 13, 2023

To: Mayor Boies and Town Council of Strasburg
From: Waverly Coggsdale, Town Manage
Date: June 9, 2023
Re: Adoption and appropriation of the FY 2024 Budget (including all sub-budgets contained therein), together with the FY 2024 Schedule of Rates and Fees, the FY 2024-2028 Capital Improvement Program (CIP), and the establishment of the corresponding Real Estate Tax Rate.

ISSUE(S): Conclusion of the annual budget consideration and adoption process.

SUMMARY: The attached package includes the staff recommended procedure for (i) adoption of the FY 2024 Budget (including the FY 2024 Schedule of Rates and Fees and the FY 2024-2028 Capital Improvement Program), (ii) the establishment of the corresponding Real Estate Rate, and (iii) the appropriation of all FY 2024 Budget Funds.

FISCAL IMPACT: Revenues will equal expenditures.

RECOMMENDATION: Recommend that Town Council consider and adopt the motions as presented in the Budget Adoption Staff Memorandum.

ALTERNTIVE COURSE OF ACTION: Revise the FY 2024 budget.

ATTACHMENTS: Budget Adoption Staff Memo
FY 2023-2024 Budget & Appropriation Resolution

MEMORANDUM

Date: June 9, 2023
To: Town Council
From: Waverly Coggsdale, Town Manager
Subject: Budget Adoption and Appropriation Procedure including Tax Rate Establishment

The following is the suggested procedure for the June 13, 2023 Town Council meeting:

Motion #1 Real Estate Tax Rates

- “I move to set the real estate tax rate effective as of January 1, 2024 at \$0.155 per hundred dollars of assessed value.
(SUPERMAJORITY VOTE REQUIRED.)

Motion #2 Budget Adoption

- I move to adopt the General Fund, Wastewater Fund, Water Fund, and Trash Fund FY2024 Budgets, as presented by the Town Manager, together with the proposed FY 2024 Schedule of Rates and Fees, FY 2024-2028 Capital Improvement Program, a 6.0% cost of living adjustment effective July 1, 2023 for the Town of Strasburg and eligible employees.

Motion #3 Appropriation Resolutions for Budget Funds

- I move to approve the appropriation resolution for the general, wastewater, water, and trash funds for the fiscal year beginning July 1, 2023.

FY 2023 – 2024 Budget & Appropriations Resolution

A RESOLUTION TO APPROVE THE APPROVE AND APPROPRIATE DESIGNATED FUNDS AND ACCOUNTS FROM DESIGNATED ESTMATED REVENUES FOR FY2023-2024 FOR THE OPERATING BUDGETS FOR THE GENERAL FUND, WATER FUND, WASTEWATER AND TRASH FUNDS FOR THE TOWN OF STRASBURG

WHEREAS, the Town Council of Strasburg, Virginia has prepared and duly advertised a FY2023-2024 budget for informative and fiscal planning purposes; and

WHEREAS, it is necessary to approve the FY2023-2024 budget and appropriate sufficient funds for the contemplated expenditures as are contained in the FY2023-2024 budget.

NOW THEREFORE BE IT RESOLVED by the Town Council of Strasburg, Virginia that:

SECTION 1

The following amounts aggregating \$11,533,958 are approved and appropriated for the General Fund, subject to conditions set forth in this Resolution for the fiscal year beginning July 1, 2023, and ending June 30, 2024, as follows:

GENERAL FUND

Administration	\$ 1,048,031
Community Initiatives	\$ 248,681
Public Works	\$ 2,070,619
Public Safety	\$ 2,286,217
Strategic Initiatives	\$ 373,273
Recreation	\$ 222,541
Capital Outlay	\$ 5,284,596
GENERAL FUND TOTAL EXPENDITURES:	\$11,533,958

SECTION 2

The following amounts aggregating \$3,592,000 are approved and appropriated for the Water Fund, subject to the conditions set forth in this Resolution for the fiscal year beginning July 1, 2023, and ending June 30, 2023, as follows:

WATER FUND

Administration	\$ 566,464
Community Initiatives	\$ 12,258
Public Works	\$ 617,273
Utilities (Water Plant)	\$ 1,528,505
Capital Outlay	\$ 867,500
WATER FUND TOTAL EXPENDITURES:	\$ 3,592,000

SECTION 3

The following amounts aggregating \$4,182,624 are approved and appropriated for the Wastewater Fund, subject to the conditions set forth in this Resolution for the fiscal year beginning July 1, 2023, and ending June 30, 2023, as follows:

WASTEWATER FUND

Administration	\$ 234,936
Community Initiatives	\$ 12,258
Public Works	\$ 607,441
Utilities (Wastewater Plant)	\$ 1,960,789
Capital Outlay	\$ 1,367,200
WASTEWATER FUND TOTAL EXPENDITURES:	\$ 4,182,624

SECTION 4

The following amounts aggregating \$501,900 are approved and appropriated for the Trash Fund, subject to the conditions set forth in this Resolution for the fiscal year beginning July 1, 2023, and ending June 30, 2023, as follows:

TRASH FUND

Landfill	\$104,000
Collections	\$397,900
TRASH FUND TOTAL EXPENDITURES:	\$501,900

SECTION 5

The Town Manager may increase appropriations for non-budgeted revenues that may occur during the fiscal year as follows:

1. Insurance recoveries received from damage to town property.
2. Refunds or reimbursements made to the town.

SECTION 6

The Town Manager may expend funds from any of the Contingency Funds in accordance with the Contingency Fund policy.

SECTION 7

All appropriations are declared to be maximum.

SECTION 8

TAX RATES AND FEES FOR FY2023-2024

Real Estate Property Tax	\$0.155 per \$100	(Effective January 1, 2024)
Mobile Homes	\$0.155 per \$100	(Effective January 1, 2024)
Personal Property Tax	\$1.11 per \$100	
Public Service Corporation	\$1.11 per \$100	
Machinery & Tools Tax	\$0.86 per \$100	

OTHER TAXES

Business, Professional Occupational License Tax

\$20 license fee except \$75 for Itinerant Merchants or Peddlars

Contractor	\$0.13 per \$100 of gross receipts
Retailer	\$0.15 per \$100 of gross receipts
Repair/Personal & Business Services	\$0.18 per \$100 of gross receipts
Financial/Real Estate & Professional Services	\$0.24 per \$100 of gross receipts
Photographer	N/A
Itinerant Merchant	N/A
Wholesale	\$0.05 per \$100 of gross receipts
Direct Sellers	\$0.20 per \$100 of gross receipts

Meals Tax	6%
Lodging Tax	6%
Cigarette Tax	\$0.25 per pack
Utility Tax	Section 26-8
Natural Gas	Residential - \$1 plus .10¢ per CCF not to exceed \$2.00 Commercial/Industry - \$10 plus .007585¢ per kwh not to exceed \$20.00

Motor Vehicle Tax

Cars & trucks	\$25.00 per vehicle
Motorcycles	\$18.00 per motorcycle
Trailers	\$15.00 per trailer (over 1500 gwt)

SECTION 9

WATER & SEWER RATES AND FEES FOR FY2023-2024

Water

Residential (In-town) \$25.57 Base Bill (includes up to 2,000 gallons)
\$12.79 per 1,000 gallons over Base Bill

Residential (Outside town) Same as above plus 40%

Non-Residential (In-town) \$27.34 Base Bill (includes up to 2,000 gallons)
\$18.06 per 1,000 gallons over Base Bill

Non-Residential (Outside town) Same as above plus 40%

Wastewater

** Based on Water Consumption*

Residential (In-town) \$26.02 Base Bill (includes up to 2,000 gallons)
\$13.68 per 1,000 gallons over Base Bill

Residential (Outside town) \$26.52 Base Bill (includes 2,000 gallons) plus 40%
\$14.50 per 1,000 gallons over Base Bill plus 40%

Non-Residential (In-town) \$30.24 Base Bill (includes up to 2,000 gallons)
\$17.05 per 1,000 gallons over Base Bill

Non-Residential (Outside town) \$30.82 Base Bill (includes 2,000 gallons) plus 40%
\$17.37 per 1,000 gallons over Base Bill plus 40%

Utility Penalty 10% assessed per billing cycle after 20th of month

Processing Fee \$50.00 when disconnection due nonpayment

Reread Fee \$10.00

Test Meter \$15.00 in house testing
2nd party testing = actual cost
(if meter is incorrect this will be refunded)

Water Deposits \$200 In Town / \$240 Outside of Town (Required of ALL RENTERS)

Water Turn On/Turn Off When No Account is Established \$50.00 fee per occurrence

Water Availability Fees:

Meter Size	In-Town	Outside Town (In-Town plus 50%)
¾" or 5/8" meter	\$9,000+	\$13,500+
1" meter	\$9,200+	\$13,800+
1 ½ " meter	\$12,000+	\$18,000+
2" meter	\$14,400+	\$21,600+
3" meter	\$20,800+	\$31,200+
4" meter	\$27,200+	\$40,800+
6" meter	\$44,800+	\$67,200+
8" meter	\$68,800+	\$103,201+
10" meter	\$148,001+	\$222,001+

Hotel/Motels:	Size of Meter plus \$300/guest room
Nursing/Convalescent Home:	Size of Meter plus \$350/patient room
Hospitals:	Size of Meter plus \$800/patient room

+ Cost of time and material to install.

Wastewater Availability Fees:

Meter Size	In-Town	Outside Town (In-Town plus 50%)
¾" or 5/8" meter	\$9,000+	\$13,500+
1" meter	\$10,399+	\$15,599+
1 ½ " meter	\$13,599+	\$20,399+
2" meter	\$20,799+	\$31,199+
3" meter	\$32,798+	\$49,197+
4" meter	\$51,997+	\$77,996+
6" meter	\$91,996+	\$137,994+
8" meter	\$143,993+	\$215,990+
10" meter	\$279,986+	\$419,979+

Hotel/Motels:	Size of Meter plus \$500/guest room
Nursing/Convalescent Home:	Size of Meter plus \$700/patient room
Hospitals:	Size of Meter plus \$2,000/patient room

+ Cost of time and material to install.

All other rates/fee/charges remain the same.

SECTION 10

TRASH RATES AND FEES FOR FY2023-2024

Trash pick-up /disposal:	\$16.60 per household/apartment per month
Additional Can Rate:	\$1.11 per can/per month

SECTION 11

This Resolution shall be effective on and after July 1, 2023.

Adopted this thirteenth day of June, 2023.

NEW BUSINESS



DEPARTMENT REPORTS





Memorandum

To: Mayor Boies and Strasburg Town Council
From: Finance Director, Angela Fletcher
Date: 06/13/2023
Re: Monthly Update to Council

Finances and Auditing

- The first draft of the FY24 budget was distributed to the Council on March 10.
- Staff met with Council during budget work sessions and regular Council meetings held on March 20 and April 3, April 11, and May 1.
- The FY24 Proposed Budget Public Hearing was held on Monday, May 1st at 7pm.
- Budget discussions will continue at the regular Council meeting on May 9.
- We hope to finalize the budget by May 19 and look forward to the anticipated adoption on June 13.
- Year end closing and annual audit preparations are underway.
- Audit field visit was conducted June 7-9th and the auditors will return in the Fall.

Due Dates and Anticipated Items/Customer Interaction and Information

- On May 9^h Council voted to extend the first half tax billing due date from June 5th to June 26th.
- It is **13** days until Monday, June 26, 2023 (1st Half Tax Due Date)



Career Development/Training

- This month, Director of Finance Fletcher celebrates 5 years of employment with the Town.
- In addition, she received the FIRST EVER GFOA Distinguished Budget Presentation Award Plaque for her FY2022 submission.



Town of Strasburg

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 10-GENERAL FUND							
10-3300-2001 AUTO RENTAL TAX	\$4,000.00	\$4,000.00	\$0.00	\$6,618.01	\$0.00	\$2,618.01	165
10-3310-1000 REAL ESTATE TAXES	\$1,288,163.00	\$1,288,163.00	\$0.00	\$638,553.23	\$46,521.88	(\$649,609.77)	50
10-3310-1001 REAL ESTATE TAXES-DE	\$20,000.00	\$20,000.00	\$0.00	\$17,959.10	\$1,830.51	(\$2,040.90)	90
10-3310-2000 PERSONAL PROPERTY T	\$535,000.00	\$535,000.00	\$0.00	\$497,401.71	\$26,241.50	(\$37,598.29)	93
10-3310-2001 PERSONAL PROPERTY T	\$35,000.00	\$35,000.00	\$0.00	\$37,315.15	\$12,953.08	\$2,315.15	107
10-3310-2300 PERSONAL PROPERTY T	\$138,900.00	\$138,900.00	\$0.00	\$138,897.77	\$0.00	(\$2.23)	100
10-3310-2500 MACHINERY & TOOLS T	\$346,850.00	\$346,850.00	\$0.00	\$142,680.30	\$2.36	(\$204,169.70)	41
10-3310-2501 MACHINERY & TOOLS T	\$4,500.00	\$4,500.00	\$0.00	\$0.00	\$0.00	(\$4,500.00)	0
10-3310-3000 BANK FRANCHISE TAXE	\$125,000.00	\$125,000.00	\$0.00	\$99,855.00	\$99,855.00	(\$25,145.00)	80
10-3310-4000 FRANCHISE TAXES OTHE	\$12,500.00	\$12,500.00	\$0.00	\$34,683.40	\$25,798.00	\$22,183.40	277
10-3310-5000 PENALTIES	\$40,000.00	\$40,000.00	\$0.00	\$56,884.95	\$2,771.99	\$16,884.95	142
10-3310-5500 INTEREST FROM TAXES	\$4,500.00	\$4,500.00	\$0.00	\$5,415.72	\$115.95	\$915.72	120
10-3310-6000 UTILITY TAXES	\$155,000.00	\$155,000.00	\$0.00	\$96,543.86	\$0.00	(\$58,456.14)	62
10-3310-6100 COMMUNICATION TAXE	\$70,000.00	\$70,000.00	\$0.00	\$48,572.75	\$0.00	(\$21,427.25)	69
10-3310-6101 CIGARETTE TAXES	\$124,000.00	\$124,000.00	\$0.00	\$81,937.50	\$7,125.00	(\$42,062.50)	66
10-3320-1000 MOTOR VEHICLE FEES	\$165,000.00	\$165,000.00	\$0.00	\$61,893.12	\$15,481.12	(\$103,106.88)	38
10-3320-1500 DMV STOP FEE	\$28,000.00	\$28,000.00	\$0.00	\$31,265.94	\$2,582.57	\$3,265.94	112
10-3320-2000 ZONING & PERMIT FEES	\$31,000.00	\$31,000.00	\$0.00	\$18,633.00	\$4,070.00	(\$12,367.00)	60
10-3320-3000 BUSINESS LICENSE TAX	\$165,000.00	\$165,000.00	\$0.00	\$223,182.32	\$2,868.11	\$58,182.32	135
10-3320-4000 MEALS TAXES	\$874,200.00	\$874,200.00	\$0.00	\$893,576.21	\$83,690.15	\$19,376.21	102
10-3320-4100 LODGING TAXES	\$204,945.00	\$204,945.00	\$0.00	\$173,428.55	\$16,146.19	(\$31,516.45)	85
10-3320-4300 PROFFERS	\$0.00	\$0.00	\$0.00	\$28,000.00	\$0.00	\$28,000.00	0
10-3330-2000 ROLLING STOCK	\$4,500.00	\$4,500.00	\$0.00	\$4,124.86	\$0.00	(\$375.14)	92
10-3330-3000 SALES TAXES	\$470,000.00	\$470,000.00	\$0.00	\$457,372.76	\$50,650.98	(\$12,627.24)	97
10-3330-4000 LAW ENFORCEMENT STA	\$113,600.00	\$113,600.00	\$0.00	\$119,933.00	\$0.00	\$6,333.00	106
10-3330-5000 RIGHT-OF-WAY FEES	\$22,500.00	\$22,500.00	\$0.00	\$11,745.45	\$6.06	(\$10,754.55)	52
10-3330-6000 HIGHWAY MAINTENANC	\$698,564.00	\$698,564.00	\$0.00	\$589,297.13	\$0.00	(\$109,266.87)	84
10-3330-7000 GRANTS RECEIVED	\$100,000.00	\$100,000.00	\$0.00	\$850.03	\$850.03	(\$99,149.97)	1
10-3330-7005 GRANTS RECEIVED PUB	\$0.00	\$0.00	\$0.00	\$8,495.22	\$0.00	\$8,495.22	0
10-3330-7020 STREET SCAPE GRANT	\$0.00	\$0.00	\$0.00	\$765,555.70	\$0.00	\$765,555.70	0
10-3330-7024 WAYFINDING SIGNAGE	\$0.00	\$0.00	\$0.00	(\$146,307.00)	\$0.00	(\$146,307.00)	0
10-3330-7035 USE OF FUND BALANCE	\$221,202.00	\$1,371,202.00	\$0.00	\$0.00	\$0.00	(\$1,371,202.00)	0
10-3330-7036 VISITOR CENTER REVEN	\$34,800.00	\$34,800.00	\$0.00	\$25,118.90	\$213.30	(\$9,681.10)	72
10-3330-7040 SPECIAL EVENTS REVEN	\$14,000.00	\$14,000.00	\$0.00	\$20,202.16	\$210.00	\$6,202.16	144
10-3340-1000 FINES & COSTS	\$25,000.00	\$25,000.00	\$0.00	\$19,069.89	\$2,170.82	(\$5,930.11)	76
10-3350-3000 PETTY CASH	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	(\$100.00)	0
10-3350-4000 MISCELLANEOUS RECEI	\$11,000.00	\$11,000.00	\$0.00	\$47,528.14	\$14,580.35	\$36,528.14	432
10-3350-4200 RETURNED CHECK FEE	\$0.00	\$0.00	\$0.00	\$70.00	\$70.00	\$70.00	0
10-3350-7000 INTEREST INCOME	\$1,800.00	\$1,800.00	\$0.00	\$59,068.94	\$0.00	\$57,268.94	328 2
10-3350-7026 VA COMMISSION FOR AR	\$4,500.00	\$4,500.00	\$0.00	\$4,500.00	\$0.00	\$0.00	100
10-4411-2000 MAYOR & TOWN COUNC	\$32,500.00	\$32,500.00	\$0.00	\$16,250.00	\$0.00	\$16,250.00	50
10-4411-3500 PLANNING COMMISSION	\$4,200.00	\$4,200.00	\$0.00	\$2,041.67	\$0.00	\$2,158.33	49
10-4411-7000 SALARIES & WAGES- RE	\$334,442.00	\$334,442.00	\$0.00	\$295,678.30	\$25,342.82	\$38,763.70	88
10-4411-8000 SALARIES & WAGES PAR	\$72,707.00	\$72,707.00	\$0.00	\$46,942.30	\$3,842.62	\$25,764.70	65
10-4411-9000 SALARIES & WAGES-OVE	\$2,000.00	\$2,000.00	\$0.00	\$1,204.60	\$118.88	\$795.40	60
10-4411-9001 FICA - ADMINSTRATION	\$33,958.00	\$33,958.00	\$0.00	\$26,302.65	\$2,100.31	\$7,655.35	77
10-4411-9002 VRS - ADMINISTRATION	\$47,926.00	\$47,926.00	\$0.00	\$20,571.35	\$1,944.08	\$27,354.65	43
10-4411-9003 HEALTH INSURANCE - E	\$28,644.00	\$28,644.00	\$0.00	\$14,208.65	\$1,421.98	\$14,435.35	50
10-4411-9005 EMPLOYEE STIPEND	\$840.00	\$840.00	\$0.00	\$775.20	\$64.60	\$64.80	92
10-4412-1600 INSURANCE PREMIUMS	\$15,000.00	\$15,000.00	\$0.00	\$10,772.11	\$0.00	\$4,227.89	72
10-4412-1700 ADVERTISING	\$3,000.00	\$3,000.00	\$0.00	\$2,418.84	\$1,792.00	\$581.16	81
10-4412-1900 LEGAL SERVICES	\$55,000.00	\$55,000.00	\$0.00	\$46,494.45	\$0.00	\$8,505.55	85
10-4412-2000 CONTRACTUAL SERVICE	\$24,977.00	\$24,977.00	\$0.00	\$22,215.05	\$1,934.38	\$2,761.95	89
10-4412-2020 DMV STOP FEE	\$15,000.00	\$15,000.00	\$0.00	\$13,410.00	\$1,950.00	\$1,590.00	89
10-4412-2100 PROFESSIONAL SERVICE	\$15,785.00	\$15,785.00	\$0.00	\$14,866.62	\$885.70	\$918.38	94
10-4412-2101 GRANT EXPENSE	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0
10-4412-2200 TELEPHONE	\$4,000.00	\$4,000.00	\$0.00	\$2,563.02	\$200.73	\$1,436.98	64

Town of Strasburg

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
10-4412-2300 ELECTRICITY	\$6,600.00	\$6,600.00	\$0.00	\$4,965.85	\$488.23	\$1,634.15	75
10-4412-2500 FUEL-HEAT	\$1,000.00	\$1,000.00	\$0.00	\$1,578.80	\$58.92	(\$578.80)	158
10-4412-2600 GAS, GREASE, & OIL	\$750.00	\$750.00	\$0.00	\$267.81	\$14.48	\$482.19	36
10-4412-2800 MATERIALS & SUPPLIES	\$21,000.00	\$21,000.00	\$0.00	\$18,344.83	\$4,602.32	\$2,655.17	87
10-4412-2855 COMPUTERS & SOFTWA	\$2,100.00	\$2,100.00	\$0.00	\$1,330.63	\$5.70	\$769.37	63
10-4412-2900 MEMBERSHIP DUES	\$1,032.00	\$1,032.00	\$0.00	\$2,604.09	\$0.00	(\$1,572.09)	252
10-4412-3000 MISCELLANEOUS	\$5,500.00	\$5,500.00	\$0.00	\$6,598.98	\$246.38	(\$1,098.98)	120
10-4412-3100 STRASBURG LIBRARY D	\$18,000.00	\$18,000.00	\$0.00	\$18,000.00	\$0.00	\$0.00	100
10-4412-3201 I/T SUPPORT	\$3,850.00	\$3,850.00	\$0.00	\$4,250.79	\$391.09	(\$400.79)	110
10-4412-3300 BUILDING MAINTENANC	\$6,400.00	\$6,400.00	\$0.00	\$9,625.73	\$1,927.89	(\$3,225.73)	150
10-4412-3700 TRAVEL & TRAINING	\$4,500.00	\$4,500.00	\$0.00	\$466.14	\$257.04	\$4,033.86	10
10-4412-3701 TRAVEL & TRAINING CO	\$4,500.00	\$4,500.00	\$0.00	\$6,987.08	\$0.00	(\$2,487.08)	155
10-4412-3710 CODIFICATION	\$3,000.00	\$3,000.00	\$0.00	\$1,150.00	\$0.00	\$1,850.00	38
10-4412-7500 STRASBURG MUSEUM D	\$15,000.00	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$0.00	100
10-4412-7700 PROJECTS	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0
10-4412-7701 COUNTY TOURISM SUPP	\$20,400.00	\$20,400.00	\$0.00	\$25,003.54	\$2,691.03	(\$4,603.54)	123
10-4412-8000 RESCUE SQUAD DONATI	\$35,000.00	\$35,000.00	\$0.00	\$36,225.92	\$1,225.92	(\$1,225.92)	104
10-4412-8100 FIRE DEPT DONATION	\$35,000.00	\$35,000.00	\$0.00	\$31,896.90	\$1,149.75	\$3,103.10	91
10-4412-8500 ELECTION EXPENSE	\$4,000.00	\$4,000.00	\$0.00	\$3,114.37	\$3,114.37	\$885.63	78
10-4412-8600 BUSINESS PARK	\$0.00	\$0.00	\$0.00	\$384,064.00	\$733.16	(\$384,064.00)	0
10-4412-8800 BUSINESS PARK - DEBT	\$163,671.89	\$163,672.00	\$0.00	\$163,931.89	\$0.00	(\$259.89)	100
10-4412-9000 CONTINGENCY EXPENSE	\$50,000.00	\$50,000.00	\$0.00	\$24,323.87	\$0.00	\$25,676.13	49
10-4413-0400 CAPITAL PROJECTS	\$70,000.00	\$70,000.00	\$171,818.85	\$0.00	\$0.00	(\$101,818.85)	0
10-4413-0401 CAPITAL PROJECTS - B	\$0.00	\$1,150,000.00	\$0.00	\$1,040,493.50	\$0.00	\$109,506.50	90
10-4421-7000 SALARIES & WAGES	\$114,459.00	\$114,459.00	\$0.00	\$41,063.44	\$3,553.84	\$73,395.56	36
10-4421-8000 SALARIES & WAGES - P	\$0.00	\$0.00	\$0.00	\$9,440.75	\$1,961.75	(\$9,440.75)	0
10-4421-9001 FICA	\$8,755.00	\$8,755.00	\$0.00	\$3,187.50	\$364.92	\$5,567.50	36
10-4421-9002 VRS - COMMUNITY INIT	\$16,402.00	\$16,402.00	\$0.00	\$3,656.42	\$370.70	\$12,745.58	22
10-4421-9003 HEALTH INSURANCE	\$14,340.00	\$14,340.00	\$0.00	\$4,693.92	\$426.72	\$9,646.08	33
10-4421-9005 EMPLOYEE STIPEND	\$0.00	\$0.00	\$0.00	\$387.60	\$32.30	(\$387.60)	0
10-4422-1700 ADVERTISING	\$1,250.00	\$1,250.00	\$0.00	\$2,100.54	\$0.00	(\$850.54)	168
10-4422-2000 CONTRACTUAL SERVICE	\$17,250.00	\$17,250.00	\$0.00	\$69.42	\$6.43	\$17,180.58	0
10-4422-2101 GRANT EXPENSE	\$625.00	\$625.00	\$0.00	\$0.00	\$0.00	\$625.00	0
10-4422-2800 MATERIALS & SUPPLIES	\$750.00	\$750.00	\$0.00	\$122.70	\$17.26	\$627.30	16
10-4422-2855 COMPUTERS & SOFTWA	\$1,250.00	\$1,250.00	\$0.00	\$0.00	\$0.00	\$1,250.00	0
10-4422-2900 MEMBERSHIP DUES	\$650.00	\$650.00	\$0.00	\$227.00	\$227.00	\$423.00	35
10-4422-3000 MISCELLANEOUS	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0
10-4422-3201 I/T SUPPORT	\$1,000.00	\$1,000.00	\$0.00	\$1,042.23	\$109.84	(\$42.23)	104
10-4422-3700 TRAVEL & TRAINING	\$2,250.00	\$2,250.00	\$0.00	\$550.00	\$550.00	\$1,700.00	24
10-4422-3800 PLANNING DISTRICT CO	\$5,250.00	\$5,250.00	\$0.00	\$7,543.40	\$0.00	(\$2,293.40)	144
10-4423-1411 UDO - REWRITE	\$60,000.00	\$60,000.00	\$0.00	\$1,352.50	\$1,352.50	\$58,647.50	2
10-4431-7000 SALARIES & WAGES - R	\$486,273.00	\$486,273.00	\$0.00	\$391,371.55	\$37,345.46	\$94,901.45	80
10-4431-8000 SALARIES & WAGES - P	\$40,950.00	\$40,950.00	\$0.00	\$23,149.86	\$2,410.59	\$17,800.14	57
10-4431-9000 SALARIES & WAGES - O	\$38,300.00	\$38,300.00	\$0.00	\$15,375.04	\$1,866.95	\$22,924.96	40
10-4431-9001 FICA - PUBLIC WORKS	\$40,334.00	\$40,334.00	\$0.00	\$30,656.68	\$2,949.41	\$9,677.32	76
10-4431-9002 VRS - PUBLIC WORKS -	\$75,550.00	\$75,550.00	\$0.00	\$50,478.61	\$4,829.14	\$25,071.39	67
10-4431-9003 HEALTH INSURANCE - E	\$61,871.00	\$61,871.00	\$0.00	\$52,794.76	\$5,141.41	\$9,076.24	85
10-4431-9005 EMP STIPEND	\$2,300.00	\$2,300.00	\$0.00	\$2,697.05	\$209.95	(\$397.05)	117
10-4432-1600 INSURANCE PREMIUMS	\$8,000.00	\$8,000.00	\$0.00	\$12,311.00	\$0.00	(\$4,311.00)	154
10-4432-2000 CONTRACTUAL SERVICE	\$11,495.00	\$11,495.00	\$0.00	\$11,455.05	\$2,970.64	\$39.95	100
10-4432-2200 TELEPHONE	\$6,300.00	\$6,300.00	\$0.00	\$5,940.00	\$802.10	\$360.00	94
10-4432-2300 ELECTRICITY	\$7,700.00	\$7,700.00	\$0.00	\$3,215.15	\$252.71	\$4,484.85	42
10-4432-2400 STREET LIGHTS	\$95,000.00	\$95,000.00	\$0.00	\$77,884.80	\$7,638.68	\$17,115.20	82
10-4432-2500 FUEL-HEAT	\$4,200.00	\$4,200.00	\$0.00	\$1,535.00	\$0.00	\$2,665.00	37
10-4432-2600 GAS, GREASE, & OIL	\$9,450.00	\$9,450.00	\$0.00	\$9,839.01	\$488.89	(\$389.01)	104
10-4432-2700 TIRES & TUBES	\$2,100.00	\$2,100.00	\$0.00	\$1,337.99	\$0.00	\$762.01	64
10-4432-2800 MATERIALS & SUPPLIES	\$7,888.00	\$7,888.00	\$0.00	\$3,942.67	\$396.20	\$3,945.33	50
10-4432-2850 PERMITS & DUES	\$595.00	\$595.00	\$0.00	\$0.00	\$0.00	\$595.00	0

Town of Strasburg

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
10-4432-2855 COMPUTERS & SOFTWA	\$1,836.00	\$1,836.00	\$0.00	\$1,192.02	\$0.00	\$643.98	65
10-4432-3000 MISCELLANEOUS	\$1,800.00	\$1,800.00	\$0.00	\$823.37	\$56.00	\$976.63	46
10-4432-3201 I/T SUPPORT	\$5,000.00	\$5,000.00	\$0.00	\$5,486.56	\$649.77	(\$486.56)	110
10-4432-3300 BUILDING MAINTENANC	\$5,311.00	\$5,311.00	\$449.48	\$2,976.54	\$987.69	\$1,884.98	56
10-4432-3400 REPAIRS EQUIPMENT	\$21,000.00	\$21,000.00	\$70.13	\$12,030.58	\$312.39	\$8,899.29	57
10-4432-3500 REPAIRS STREETS - TO	\$82,000.00	\$82,000.00	\$0.00	\$7,659.31	\$27.63	\$74,340.69	9
10-4432-3600 REPAIRS STREETS-STAT	\$694,564.00	\$670,004.00	\$0.00	\$1,106,682.57	\$6,438.31	(\$436,678.57)	165
10-4432-3700 TRAVEL & TRAINING	\$6,851.00	\$6,851.00	\$0.00	\$1,206.17	\$80.65	\$5,644.83	18
10-4432-3800 MISS UTILITY	\$650.00	\$650.00	\$0.00	\$847.45	\$41.77	(\$197.45)	130
10-4432-4000 UNIFORMS/PPE	\$6,691.00	\$6,691.00	\$0.00	\$2,557.82	\$331.86	\$4,133.18	38
10-4432-4300 VEHICLE/EQUIPMENT PY	\$25,230.00	\$25,230.00	\$0.00	\$8,091.93	\$735.63	\$17,138.07	32
10-4432-4700 STORM WATER MANAGE	\$15,000.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	0
10-4432-4800 EQUIPMENT	\$6,120.00	\$6,120.00	\$0.00	\$1,207.86	\$129.99	\$4,912.14	20
10-4432-4900 HORTICULTURE	\$27,000.00	\$27,000.00	\$1,847.80	\$30,798.16	\$5,465.46	(\$5,645.96)	114
10-4432-5100 PRINCIPAL ON VRA SER	\$29,000.00	\$29,000.00	\$0.00	\$29,000.00	\$0.00	\$0.00	100
10-4432-5110 INTEREST VRA SERIES	\$18,744.00	\$18,744.00	\$0.00	\$18,339.63	\$0.00	\$404.37	98
10-4433-0100 CAPITAL PROJECTS - V	\$71,818.00	\$71,818.00	\$0.00	\$2,162.92	\$0.00	\$69,655.08	3
10-4433-0400 CAPITAL PROJECTS - O	\$0.00	\$24,560.00	\$0.00	\$24,560.22	\$0.00	(\$0.22)	100
10-4441-7000 SALARIES & WAGES - R	\$1,187,453.00	\$1,187,453.00	\$0.00	\$1,004,799.04	\$90,792.21	\$182,653.96	85
10-4441-7010 SALARIES & WAGES - P	\$55,075.00	\$55,075.00	\$0.00	\$50,969.80	\$3,603.87	\$4,105.20	93
10-4441-9000 SALARIES & WAGES - O	\$93,200.00	\$93,200.00	\$0.00	\$132,707.79	\$12,126.22	(\$39,507.79)	142
10-4441-9001 FICA - PUBLIC SAFETY	\$95,054.00	\$95,054.00	\$0.00	\$83,881.04	\$7,472.75	\$11,172.96	88
10-4441-9002 VRS - PUBLIC SAFETY	\$170,164.00	\$170,164.00	\$0.00	\$125,009.76	\$12,385.48	\$45,154.24	73
10-4441-9003 HEALTH INSURANCE -	\$173,677.00	\$173,677.00	\$0.00	\$130,892.28	\$16,514.88	\$42,784.72	75
10-4441-9005 EMPLOYEE STIPEND	\$1,500.00	\$1,500.00	\$0.00	\$1,162.80	\$96.90	\$337.20	78
10-4442-1600 INSURANCE PREMIUMS	\$40,000.00	\$40,000.00	\$0.00	\$51,309.88	\$0.00	(\$11,309.88)	128
10-4442-2000 CONTRACTUAL SERVICE	\$91,421.00	\$91,421.00	\$0.00	\$81,665.96	\$1,084.96	\$9,755.04	89
10-4442-2200 TELEPHONE	\$11,000.00	\$11,000.00	\$0.00	\$9,246.21	\$838.19	\$1,753.79	84
10-4442-2600 GAS	\$36,000.00	\$36,000.00	\$0.00	\$36,302.07	\$4,648.03	(\$302.07)	101
10-4442-2700 TIRES	\$3,000.00	\$3,000.00	\$0.00	\$1,494.30	\$0.00	\$1,505.70	50
10-4442-2800 MATERIALS & SUPPLIES	\$8,000.00	\$8,000.00	\$0.00	\$10,068.45	\$461.06	(\$2,068.45)	126
10-4442-2850 EQUIPMENT	\$15,000.00	\$15,000.00	\$0.00	\$16,817.24	\$488.51	(\$1,817.24)	112
10-4442-2855 COMPUTERS & SOFTWA	\$4,500.00	\$4,500.00	\$0.00	\$706.82	\$0.00	\$3,793.18	16
10-4442-2900 MEMBERSHIP DUES	\$1,500.00	\$1,500.00	\$0.00	\$890.00	\$150.00	\$610.00	59
10-4442-3000 MISCELLANEOUS	\$6,000.00	\$6,000.00	\$0.00	\$4,168.40	\$162.05	\$1,831.60	69
10-4442-3201 I/T SUPPORT	\$11,100.00	\$11,100.00	\$0.00	\$15,198.11	\$2,019.30	(\$4,098.11)	137
10-4442-3400 REPAIRS EQUIPMENT	\$30,000.00	\$30,000.00	\$0.00	\$26,415.73	\$3,252.65	\$3,584.27	88
10-4442-3700 TRAVEL & TRAINING	\$22,000.00	\$22,000.00	\$0.00	\$15,109.17	\$1,943.10	\$6,890.83	69
10-4442-3900 COMMUNITY POLICING	\$8,500.00	\$8,500.00	\$0.00	\$9,719.28	\$250.00	(\$1,219.28)	114
10-4442-4000 UNIFORMS	\$22,500.00	\$22,500.00	\$0.00	\$18,883.64	\$3,256.55	\$3,616.36	84
10-4442-4300 VEHICLE/EQUIPMENT PA	\$33,874.00	\$33,874.00	\$0.00	\$30,903.41	\$2,727.28	\$2,970.59	91
10-4442-4400 FIREARMS/RANGE	\$9,000.00	\$9,000.00	\$2,737.91	\$5,659.44	\$0.00	\$602.65	63
10-4443-0101 CAPITAL PROJECTS - O	\$20,157.00	\$20,157.00	\$0.00	\$0.00	\$0.00	\$20,157.00	0
10-4461-7000 SALARIES & WAGES	\$73,137.00	\$73,137.00	\$0.00	\$61,182.95	\$5,293.06	\$11,954.05	84
10-4461-8000 SALARIES & WAGES - P	\$26,458.00	\$26,458.00	\$0.00	\$5,071.25	\$1,340.63	\$21,386.75	19
10-4461-9001 FICA - ER	\$7,619.00	\$7,619.00	\$0.00	\$5,048.71	\$505.31	\$2,570.29	66
10-4461-9002 VRS - ER	\$10,481.00	\$10,481.00	\$0.00	\$4,398.68	\$410.84	\$6,082.32	42
10-4461-9003 HEALTH INSURANCE - E	\$7,012.00	\$7,012.00	\$0.00	\$2,921.30	\$292.13	\$4,090.70	42
10-4461-9005 EMPLOYEE STIPEND	\$450.00	\$450.00	\$0.00	\$387.60	\$32.30	\$62.40	86
10-4462-1700 ADVERTISING	\$600.00	\$600.00	\$0.00	\$1,614.00	\$0.00	(\$1,014.00)	269
10-4462-2101 GRANT EXPENSE	\$4,500.00	\$4,500.00	\$0.00	\$9,000.00	\$0.00	(\$4,500.00)	200
10-4462-2400 PURCHASE FOR RESALE	\$14,500.00	\$14,500.00	\$0.00	\$20,148.11	\$32.18	(\$5,648.11)	139
10-4462-2800 MATERIALS & SUPPLIES	\$250.00	\$250.00	\$0.00	\$686.90	\$0.00	(\$436.90)	275
10-4462-2855 COMPUTERS & SOFTWA	\$1,100.00	\$1,100.00	\$0.00	\$1,019.27	\$0.00	\$80.73	93
10-4462-2900 MEMBERSHIP DUES	\$425.00	\$425.00	\$0.00	\$880.54	\$0.00	(\$455.54)	207
10-4462-3000 MISCELLANEOUS	\$250.00	\$250.00	\$0.00	\$228.71	\$0.00	\$21.29	91
10-4462-3201 I/T SUPPORT	\$1,700.00	\$1,700.00	\$0.00	\$771.70	\$113.08	\$928.30	45
10-4462-3700 TRAVEL & TRAINING	\$4,500.00	\$4,500.00	\$0.00	\$4,767.03	\$30.65	(\$267.03)	106

Town of Strasburg

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10-4462-7000 PROJECTS & PROGRAMS	\$37,000.00	\$37,000.00	\$0.00	\$19,446.29	\$6,682.81	\$17,553.71	53
10-4462-7200 TOURISM	\$41,800.00	\$41,800.00	\$0.00	\$36,583.00	\$2,900.00	\$5,217.00	88
10-4462-7250 VISITOR CENTER EXPEN	\$24,000.00	\$24,000.00	\$0.00	\$23,057.77	\$911.20	\$942.23	96
10-4463-0101 CAPITAL OUTLAY - OTH	\$142,000.00	\$142,000.00	\$0.00	\$21,781.89	\$1,280.00	\$120,218.11	15
10-5310-1000 POOL ADMISSION RECEI	\$25,000.00	\$25,000.00	\$0.00	\$14,086.39	\$195.00	(\$10,913.61)	56
10-5310-1500 SWIM LESSONS	\$3,000.00	\$3,000.00	\$0.00	\$110.00	\$0.00	(\$2,890.00)	4
10-5310-2000 CONCESSION RECEIPTS	\$20,000.00	\$20,000.00	\$0.00	\$7,764.99	\$0.00	(\$12,235.01)	39
10-5310-3000 RECREATIONAL RENTAL	\$15,000.00	\$15,000.00	\$0.00	\$7,258.85	\$3,775.00	(\$7,741.15)	48
10-5310-6000 RECREATION PROGRAM	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	(\$500.00)	0
10-5310-7000 MISCELLANEOUS RECRE	\$1,000.00	\$1,000.00	\$0.00	\$850.00	\$50.00	(\$150.00)	85
10-5411-7000 SALARIES & WAGES - P	\$134,832.00	\$134,832.00	\$0.00	\$69,737.48	\$336.00	\$65,094.52	52
10-5411-9000 SALARIES & WAGES - O	\$594.00	\$594.00	\$0.00	\$0.00	\$0.00	\$594.00	0
10-5411-9001 FICA - PARKS & RECRE	\$10,306.00	\$10,306.00	\$0.00	\$5,334.97	\$25.70	\$4,971.03	52
10-5412-1600 INSURANCE PREMIUMS	\$2,500.00	\$2,500.00	\$0.00	\$4,616.63	\$0.00	(\$2,116.63)	185
10-5412-1700 ADVERTISING	\$1,350.00	\$1,350.00	\$0.00	\$464.00	\$144.00	\$886.00	34
10-5412-1900 CHEMICALS	\$9,000.00	\$9,000.00	\$0.00	\$4,899.32	\$0.00	\$4,100.68	54
10-5412-2000 CONTRACTUAL SERVICE	\$6,000.00	\$6,000.00	\$0.00	\$3,667.50	\$600.00	\$2,332.50	61
10-5412-2300 ELECTRICITY	\$9,500.00	\$9,500.00	\$0.00	\$9,997.53	\$1,072.28	(\$497.53)	105
10-5412-2400 PURCHASE FOR RESALE	\$14,500.00	\$14,500.00	\$0.00	\$9,019.56	\$0.00	\$5,480.44	62
10-5412-2800 MATERIALS & SUPPLIES	\$5,500.00	\$5,500.00	\$0.00	\$5,593.18	\$660.04	(\$93.18)	102
10-5412-2860 PARK MAINTENANCE	\$12,000.00	\$12,000.00	\$0.00	\$10,014.15	\$4,150.00	\$1,985.85	83
10-5412-2861 PARK IMPROVEMENTS	\$11,000.00	\$11,000.00	\$0.00	\$5,921.00	\$5,921.00	\$5,079.00	54
10-5412-3000 MISCELLANEOUS	\$750.00	\$750.00	\$0.00	\$2,154.04	\$300.00	(\$1,404.04)	287
10-5412-3300 BUILDING MAINTENANC	\$5,000.00	\$5,000.00	\$0.00	\$4,127.54	\$359.53	\$872.46	83
10-5412-3400 REPAIRS EQUIPMENT	\$4,000.00	\$4,000.00	\$0.00	\$8,063.84	\$106.81	(\$4,063.84)	202
10-5412-4000 EVENT EXPENSES	\$43,100.00	\$43,100.00	\$0.00	\$25,978.38	\$2,864.76	\$17,121.62	60
10-5412-7000 RECREATIONAL PROGRA	\$3,500.00	\$3,500.00	\$0.00	\$954.25	\$345.66	\$2,545.75	27
Reporting Fund: 10-GENERAL FUND							
FundRevTot	\$6,157,624.00	\$7,307,624.00	\$0.00	\$5,349,993.00	\$420,824.95	(\$1,957,631.00)	73
FundExpTot	\$6,157,623.89	\$7,307,624.00	\$176,924.17	\$6,615,503.97	\$351,020.88	\$515,195.86	93
Reporting Fund: 20-WATER FUND							
20-3350-7500 LEASE RECEIPTS	\$75,000.00	\$75,000.00	\$0.00	\$48,328.89	\$0.00	(\$26,671.11)	64
20-3360-1000 WATER REVENUE	\$2,351,776.00	\$2,351,776.00	\$0.00	\$1,999,236.85	\$176,567.62	(\$352,539.15)	85
20-3360-2000 WATER PENALTIES	\$50,000.00	\$50,000.00	\$0.00	\$90,360.36	\$5,887.14	\$40,360.36	181
20-3360-3000 WATER AVAILABILITY F	\$180,000.00	\$180,000.00	\$0.00	\$203,711.91	\$18,000.00	\$23,711.91	113
20-3360-3100 WATER TAP FEES	\$30,000.00	\$30,000.00	\$0.00	\$19,608.90	\$2,955.22	(\$10,391.10)	65
20-3360-3200 INSPECTION FEES	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	(\$1,000.00)	0
20-3360-6000 MISCELLANEOUS RECEI	\$20,000.00	\$20,000.00	\$0.00	\$90,700.44	\$600.00	\$70,700.44	454
20-3360-7000 WATER INTEREST INCOM	\$2,400.00	\$2,400.00	\$0.00	\$96,064.08	\$0.00	\$93,664.08	400
20-4411-7000 SALARIES & WAGES - R	\$85,413.00	\$85,413.00	\$0.00	\$80,973.98	\$6,627.68	\$4,439.02	95
20-4411-8000 SALARIES & WAGES - P	\$0.00	\$0.00	\$0.00	\$909.18	\$7.50	(\$909.18)	0
20-4411-9000 SALARIES & WAGES - O	\$1,000.00	\$1,000.00	\$0.00	\$1,439.91	\$109.79	(\$439.91)	144
20-4411-9001 FICA - ADMINISTRATIO	\$6,535.00	\$6,535.00	\$0.00	\$6,051.62	\$482.09	\$483.38	93
20-4411-9002 VRS - ADMINISTRATION	\$12,240.00	\$12,240.00	\$0.00	\$19,966.81	\$1,886.94	(\$7,726.81)	163
20-4411-9003 HEALTH INSURANCE ER	\$10,775.00	\$10,775.00	\$0.00	\$13,790.77	\$1,380.16	(\$3,015.77)	128
20-4412-1600 INSURANCE PREMIUMS	\$7,450.00	\$7,450.00	\$0.00	\$5,386.07	\$0.00	\$2,063.93	72
20-4412-2000 CONTRACTUAL SERVICE	\$24,281.00	\$24,281.00	\$0.00	\$18,526.67	\$1,650.06	\$5,754.33	76
20-4412-2100 PROFESSIONAL SERVICE	\$15,000.00	\$15,000.00	\$0.00	\$14,429.38	\$859.65	\$570.62	96
20-4412-2200 TELEPHONE	\$3,000.00	\$3,000.00	\$0.00	\$2,487.51	\$194.82	\$512.49	83
20-4412-2300 ELECTRICITY	\$4,400.00	\$4,400.00	\$0.00	\$4,814.70	\$473.83	(\$414.70)	109
20-4412-2500 FUEL-HEAT	\$800.00	\$800.00	\$0.00	\$1,532.29	\$57.19	(\$732.29)	192
20-4412-2800 MATERIALS & SUPPLIES	\$20,880.00	\$20,880.00	\$0.00	\$20,616.50	\$1,850.70	\$263.50	99
20-4412-2855 COMPUTERS & SOFTWA	\$2,000.00	\$2,000.00	\$0.00	\$1,291.54	\$5.55	\$708.46	65
20-4412-2900 MEMBERSHIP DUES	\$625.00	\$625.00	\$0.00	\$2,274.03	\$0.00	(\$1,649.03)	364
20-4412-3000 MISCELLANEOUS	\$2,500.00	\$2,500.00	\$0.00	\$3,307.42	\$28.85	(\$807.42)	132
20-4412-3201 I/T SUPPORT	\$3,100.00	\$3,100.00	\$0.00	\$4,125.62	\$379.58	(\$1,025.62)	133
20-4412-3300 BUILDING MAINTENANC	\$5,150.00	\$5,150.00	\$0.00	\$7,785.87	\$308.55	(\$2,635.87)	151

Town of Strasburg

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
20-4412-3700 TRAVEL & TRAINING	\$4,000.00	\$4,000.00	\$0.00	\$525.88	\$274.48	\$3,474.12	13
20-4412-9000 CONTINGENCY EXPENSE	\$30,000.00	\$30,000.00	\$0.00	\$0.00	\$0.00	\$30,000.00	0
20-4421-7000 SALARIES & WAGES	\$24,528.00	\$24,528.00	\$0.00	\$8,977.89	\$761.54	\$15,550.11	37
20-4421-9001 FICA	\$1,877.00	\$1,877.00	\$0.00	\$688.24	\$58.26	\$1,188.76	37
20-4421-9002 VRS	\$3,515.00	\$3,515.00	\$0.00	\$1,828.21	\$185.35	\$1,686.79	52
20-4421-9003 HEALTH INSURANCE	\$3,073.00	\$3,073.00	\$0.00	\$2,346.96	\$213.36	\$726.04	76
20-4422-2800 MATERIALS & SUPPLIES	\$375.00	\$375.00	\$0.00	\$65.54	\$8.63	\$309.46	17
20-4422-2855 COMPUTERS & SOFTWA	\$625.00	\$625.00	\$0.00	\$0.00	\$0.00	\$625.00	0
20-4422-2900 MEMBERSHIP DUES	\$325.00	\$325.00	\$0.00	\$0.00	\$0.00	\$325.00	0
20-4422-3000 MISCELLANEOUS	\$150.00	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	0
20-4422-3201 I/T SUPPORT	\$500.00	\$500.00	\$0.00	\$523.09	\$54.93	(\$23.09)	105
20-4422-3700 TRAVEL & TRAINING	\$1,125.00	\$1,125.00	\$0.00	\$275.00	\$275.00	\$850.00	24
20-4431-7000 SALARIES & WAGES - R	\$243,488.00	\$243,488.00	\$0.00	\$196,320.97	\$18,741.35	\$47,167.03	81
20-4431-8000 SALARIES & WAGES - P	\$26,920.00	\$26,920.00	\$0.00	\$10,210.88	\$1,234.58	\$16,709.12	38
20-4431-9000 SALARIES & WAGES - O	\$15,100.00	\$15,100.00	\$0.00	\$9,659.19	\$1,218.00	\$5,440.81	64
20-4431-9001 FICA - PUBLIC WORKS	\$20,688.00	\$20,688.00	\$0.00	\$16,476.47	\$1,620.75	\$4,211.53	80
20-4431-9002 VRS - PUBLIC WORKS	\$38,751.00	\$38,751.00	\$0.00	\$25,239.33	\$2,414.58	\$13,511.67	65
20-4431-9003 HEALTH INSURANCE	\$51,680.00	\$51,680.00	\$0.00	\$26,311.21	\$2,570.70	\$25,368.79	51
20-4431-9005 EMPLOYEE STIPEND	\$1,150.00	\$1,150.00	\$0.00	\$0.00	\$0.00	\$1,150.00	0
20-4432-1600 INSURANCE PREMIUMS	\$5,000.00	\$5,000.00	\$0.00	\$9,617.96	\$0.00	(\$4,617.96)	192
20-4432-2000 CONTRACTUAL SERVICE	\$11,161.00	\$11,161.00	\$0.00	\$10,423.90	\$3,074.36	\$737.10	93
20-4432-2200 TELEPHONE	\$6,115.00	\$6,115.00	\$0.00	\$5,756.23	\$778.48	\$358.77	94
20-4432-2300 ELECTRICITY	\$7,134.00	\$7,134.00	\$0.00	\$3,120.49	\$245.27	\$4,013.51	44
20-4432-2500 GAS FUEL	\$4,076.00	\$4,076.00	\$0.00	\$1,489.84	\$0.00	\$2,586.16	37
20-4432-2600 GAS, GREASE, & OIL	\$9,172.00	\$9,172.00	\$0.00	\$9,549.58	\$474.50	(\$377.58)	104
20-4432-2700 TIRES & TUBES	\$2,038.00	\$2,038.00	\$0.00	\$1,298.51	\$0.00	\$739.49	64
20-4432-2800 MATERIAL & SUPPLIES	\$7,656.00	\$7,656.00	\$0.00	\$3,860.16	\$376.39	\$3,795.84	50
20-4432-2850 PERMITS & DUES	\$380.00	\$380.00	\$0.00	\$0.00	\$0.00	\$380.00	0
20-4432-2855 COMPUTERS & SOFTWA	\$1,779.00	\$1,779.00	\$0.00	\$1,156.96	\$0.00	\$622.04	65
20-4432-3000 MISCELLANEOUS	\$1,747.00	\$1,747.00	\$0.00	\$847.99	\$56.00	\$899.01	49
20-4432-3201 I/T SUPPORT	\$4,000.00	\$4,000.00	\$0.00	\$5,326.80	\$630.66	(\$1,326.80)	133
20-4432-3300 BUILDING MAINTENANC	\$5,150.00	\$5,150.00	\$436.25	\$2,889.03	\$958.65	\$1,824.72	56
20-4432-3400 REPAIRS EQUIPMENT	\$20,383.00	\$20,383.00	\$68.07	\$10,385.91	\$303.04	\$9,929.02	51
20-4432-3700 TRAVEL & TRAINING	\$6,650.00	\$6,650.00	\$0.00	\$698.04	\$0.00	\$5,951.96	10
20-4432-3800 MISS UTILITY	\$634.00	\$634.00	\$0.00	\$719.03	\$40.54	(\$85.03)	113
20-4432-4000 UNIFORMS/PPE	\$6,494.00	\$6,494.00	\$0.00	\$2,103.26	\$0.00	\$4,390.74	32
20-4432-4300 VEHICLE/EQUIPMENT PA	\$24,488.00	\$24,488.00	\$0.00	\$7,853.89	\$713.99	\$16,634.11	32
20-4432-4400 WATER METERS	\$35,000.00	\$35,000.00	\$0.00	\$35,037.33	\$0.00	(\$37.33)	100
20-4432-4500 WATER INFRASTRUCTUR	\$189,000.00	\$165,162.00	\$9,846.92	\$146,893.13	\$8,553.23	\$8,421.95	89
20-4432-4800 EQUIPMENT	\$5,940.00	\$5,940.00	\$0.00	\$226.34	\$0.00	\$5,713.66	4
20-4432-5100 PRINCIPAL ON VRA SER	\$58,000.00	\$58,000.00	\$0.00	\$58,000.00	\$0.00	\$0.00	100
20-4432-5110 INTEREST VRA SERIES	\$37,487.00	\$37,487.00	\$0.00	\$36,679.30	\$0.00	\$807.70	98
20-4433-0100 VEHICLES	\$69,709.00	\$69,709.00	\$0.00	\$2,099.29	\$0.00	\$67,609.71	3
20-4433-0990 CIP PROJECTS	\$0.00	\$23,838.00	\$0.00	\$40,637.96	\$0.00	(\$16,799.96)	170
20-4451-7000 SALARIES & WAGES - R	\$388,613.00	\$388,613.00	\$0.00	\$258,613.90	\$27,489.13	\$129,999.10	67
20-4451-8000 WAGES PART TIME	\$0.00	\$0.00	\$0.00	\$1,150.00	\$100.00	(\$1,150.00)	0
20-4451-9000 SALARIES & WAGES - O	\$15,000.00	\$15,000.00	\$0.00	\$8,634.47	\$762.59	\$6,365.53	58
20-4451-9001 FICA - WATER TREATME	\$29,730.00	\$29,730.00	\$0.00	\$19,024.88	\$1,947.91	\$10,705.12	64
20-4451-9002 VRS - WATER TREATMEN	\$55,687.00	\$55,687.00	\$0.00	\$31,877.44	\$3,193.31	\$23,809.56	57
20-4451-9003 HEALTH INSURANCE	\$47,379.00	\$47,379.00	\$0.00	\$27,585.30	\$2,875.38	\$19,793.70	58
20-4451-9005 EMPLOYEE STIPENED	\$725.00	\$725.00	\$0.00	\$1,889.55	\$193.80	(\$1,164.55)	261
20-4452-1600 INSURANCE PREMIUMS	\$11,000.00	\$11,000.00	\$0.00	\$23,852.57	\$0.00	(\$12,852.57)	217
20-4452-1900 WATER PLANT CHEMICA	\$90,700.00	\$90,700.00	\$0.00	\$95,529.48	\$17,708.55	(\$4,829.48)	105
20-4452-2000 CONTRACTUAL SERVICE	\$41,008.00	\$41,008.00	\$0.00	\$23,014.79	\$1,699.58	\$17,993.21	56
20-4452-2200 TELEPHONE	\$3,200.00	\$3,200.00	\$0.00	\$2,875.05	\$367.01	\$324.95	90
20-4452-2300 ELECTRICITY	\$101,750.00	\$101,750.00	\$0.00	\$104,504.74	\$19,107.29	(\$2,754.74)	103
20-4452-2500 FUEL /LP	\$5,000.00	\$5,000.00	\$0.00	\$7,377.91	\$213.58	(\$2,377.91)	148
20-4452-2600 GAS, GREASE, & OIL	\$3,000.00	\$3,000.00	\$0.00	\$1,706.92	\$108.14	\$1,293.08	57

Town of Strasburg

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20-4452-2800 MATERIALS & SUPPLIES	\$4,500.00	\$4,500.00	\$0.00	\$3,388.59	\$173.42	\$1,111.41	75
20-4452-2850 PERMIT FEES & DUES	\$11,568.00	\$11,568.00	\$0.00	\$13,468.30	\$3,723.30	(\$1,900.30)	116
20-4452-2855 COMPUTERS & SOFTWA	\$3,480.00	\$3,480.00	\$0.00	\$1,974.98	\$1,974.98	\$1,505.02	57
20-4452-2900 LAB OPERATING	\$10,000.00	\$10,000.00	\$373.00	\$7,619.57	\$286.00	\$2,007.43	76
20-4452-3000 MISCELLANEOUS	\$3,000.00	\$3,000.00	\$0.00	\$1,153.90	\$206.53	\$1,846.10	38
20-4452-3100 TESTING	\$10,006.00	\$10,006.00	\$0.00	\$8,019.45	\$0.00	\$1,986.55	80
20-4452-3201 I/T SUPPORT	\$8,000.00	\$8,000.00	\$0.00	\$8,165.31	\$672.04	(\$165.31)	102
20-4452-3300 BUILDING MAINTENANC	\$9,000.00	\$9,000.00	\$0.00	\$5,647.81	\$119.97	\$3,352.19	63
20-4452-3400 REPAIRS EQUIPMENT	\$45,000.00	\$45,000.00	\$0.00	\$27,256.69	\$7,317.02	\$17,743.31	61
20-4452-3700 TRAVEL & TRAINING	\$5,498.00	\$5,498.00	\$0.00	\$3,331.43	\$1,165.87	\$2,166.57	61
20-4452-4000 UNIFORMS	\$5,696.00	\$5,696.00	\$0.00	\$2,677.29	\$382.30	\$3,018.71	47
20-4452-4700 EQUIPMENT	\$8,800.00	\$8,800.00	\$0.00	\$240.98	\$0.00	\$8,559.02	3
20-4452-4900 TANK MAINTENANCE	\$81,342.00	\$81,342.00	\$0.00	\$81,342.18	\$0.00	(\$0.18)	100
20-4452-5000 WTP LOAN-RURAL DEV	\$481,120.00	\$481,120.00	\$0.00	\$400,930.00	\$0.00	\$80,190.00	83
20-4453-0990 CIP PROJECTS	\$31,500.00	\$31,500.00	\$0.00	\$29,755.93	\$0.00	\$1,744.07	94
20-4461-7000 SALARIES & WAGES	\$0.00	\$0.00	\$0.00	\$610.58	\$0.00	(\$610.58)	0
20-4461-8000 SALARIES & WAGES - P	\$0.00	\$0.00	\$0.00	\$125.99	\$0.00	(\$125.99)	0
20-4461-9001 FICA	\$0.00	\$0.00	\$0.00	\$48.69	\$0.00	(\$48.69)	0
20-4461-9002 VRS	\$0.00	\$0.00	\$0.00	\$2,199.36	\$205.43	(\$2,199.36)	0
20-4461-9003 HEALTH INSURANCE	\$0.00	\$0.00	\$0.00	\$1,460.60	\$146.06	(\$1,460.60)	0
20-4462-1700 ADVERTISING	\$300.00	\$300.00	\$0.00	\$71.50	\$0.00	\$228.50	24
20-4462-2101 GRANT EXPENSE	\$2,250.00	\$2,250.00	\$0.00	\$0.00	\$0.00	\$2,250.00	0
20-4462-2800 MATERIALS & SUPPLIES	\$125.00	\$125.00	\$0.00	\$0.00	\$0.00	\$125.00	0
20-4462-2855 COMPUTERS & SOFTWA	\$550.00	\$550.00	\$0.00	\$0.00	\$0.00	\$550.00	0
20-4462-2900 MEMBERSHIP DUES	\$212.00	\$212.00	\$0.00	\$0.00	\$0.00	\$212.00	0
20-4462-3000 MISCELLANEOUS	\$125.00	\$125.00	\$0.00	\$0.00	\$0.00	\$125.00	0
20-4462-3201 I/T SUPPORT	\$850.00	\$850.00	\$0.00	\$406.03	\$56.54	\$443.97	48
20-4462-3700 TRAVEL & TRAINING	\$2,250.00	\$2,250.00	\$0.00	\$1,069.69	\$0.00	\$1,180.31	48
Reporting Fund: 20-WATER FUND							
FundRevTot	\$2,710,176.00	\$2,710,176.00	\$0.00	\$2,548,011.43	\$204,009.98	(\$162,164.57)	94
FundExpTot	\$2,710,176.00	\$2,710,176.00	\$10,724.24	\$2,114,431.51	\$154,335.29	\$585,020.25	78
Reporting Fund: 30-SEWER FUND							
30-3370-1000 SEWER REVENUE	\$2,614,541.00	\$2,614,541.00	\$0.00	\$2,359,416.97	\$201,575.08	(\$255,124.03)	90
30-3370-2000 SEWER PENALTIES	\$50,000.00	\$50,000.00	\$0.00	\$14,900.00	\$850.00	(\$35,100.00)	30
30-3370-3000 SEWER AVAILABILITY F	\$180,000.00	\$180,000.00	\$0.00	\$181,048.43	\$18,000.00	\$1,048.43	101
30-3370-3100 SEWER TAP FEES	\$15,000.00	\$15,000.00	\$0.00	\$0.00	\$0.00	(\$15,000.00)	0
30-3370-3200 INSPECTION FEES	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	(\$500.00)	0
30-3370-6000 MISCELLANEOUS RECEI	\$2,500.00	\$2,500.00	\$0.00	\$3,070.70	\$0.00	\$570.70	123
30-3370-7000 SEWER INTEREST INCO	\$2,400.00	\$2,400.00	\$0.00	\$94,487.57	\$0.00	\$92,087.57	393 7
30-3370-9400 USE OF FUND BALANCE	\$479,597.00	\$479,597.00	\$0.00	\$0.00	\$0.00	(\$479,597.00)	0
30-4411-7000 SALARIES & WAGES - R	\$85,413.00	\$85,413.00	\$0.00	\$80,476.65	\$6,528.59	\$4,936.35	94
30-4411-8000 SALARIES & WAGES - P	\$0.00	\$0.00	\$0.00	\$909.18	\$7.50	(\$909.18)	0
30-4411-9000 SALARIES & WAGES - O	\$1,000.00	\$1,000.00	\$0.00	\$1,563.49	\$121.15	(\$563.49)	156
30-4411-9001 FICA - ADMININSTRATI	\$6,535.00	\$6,535.00	\$0.00	\$6,301.57	\$508.73	\$233.43	96
30-4411-9002 VRS - ADMINISTRATION	\$12,240.00	\$12,240.00	\$0.00	\$19,966.81	\$1,886.94	(\$7,726.81)	163
30-4411-9003 HEALTH INSURANCE	\$10,775.00	\$10,775.00	\$0.00	\$13,790.77	\$1,380.16	(\$3,015.77)	128
30-4412-1600 INSURANCE PREMIUMS	\$7,450.00	\$7,450.00	\$0.00	\$5,386.07	\$0.00	\$2,063.93	72
30-4412-2000 CONTRACTUAL SERVICE	\$24,281.00	\$24,281.00	\$0.00	\$18,421.07	\$1,874.46	\$5,859.93	76
30-4412-2100 PROFESSIONAL SERVICE	\$15,000.00	\$15,000.00	\$0.00	\$14,429.38	\$859.65	\$570.62	96
30-4412-2200 TELEPHONE	\$3,000.00	\$3,000.00	\$0.00	\$2,487.51	\$194.82	\$512.49	83
30-4412-2300 ELECTRICITY	\$4,400.00	\$4,400.00	\$0.00	\$4,814.70	\$473.83	(\$414.70)	109
30-4412-2500 FUEL-HEAT	\$800.00	\$800.00	\$0.00	\$1,532.29	\$57.19	(\$732.29)	192
30-4412-2800 MATERIALS & SUPPLIES	\$20,880.00	\$20,880.00	\$0.00	\$20,616.40	\$1,850.70	\$263.60	99
30-4412-2855 COMPUTERS & SOFTWA	\$2,000.00	\$2,000.00	\$0.00	\$1,291.53	\$5.54	\$708.47	65
30-4412-2900 MEMBERSHIP DUES	\$625.00	\$625.00	\$0.00	\$2,387.88	\$0.00	(\$1,762.88)	382
30-4412-3000 MISCELLANEOUS	\$2,500.00	\$2,500.00	\$0.00	\$3,658.42	\$28.84	(\$1,158.42)	146
30-4412-3201 I/T SUPPORT	\$3,100.00	\$3,100.00	\$0.00	\$4,104.82	\$379.58	(\$1,004.82)	132

Town of Strasburg

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
30-4412-3300 BUILDING MAINTENANC	\$6,410.00	\$6,410.00	\$0.00	\$7,785.80	\$308.54	(\$1,375.80)	121
30-4412-3700 TRAVEL & TRAINING	\$4,000.00	\$4,000.00	\$0.00	\$452.43	\$249.48	\$3,547.57	11
30-4412-9000 CONTINGENCY	\$30,000.00	\$30,000.00	\$0.00	\$0.00	\$0.00	\$30,000.00	0
30-4412-9500 I/I DEBT	\$47,390.00	\$47,390.00	\$0.00	\$46,710.49	\$0.00	\$679.51	99
30-4421-7000 SALARIES & WAGES	\$24,528.00	\$24,528.00	\$0.00	\$8,977.89	\$761.54	\$15,550.11	37
30-4421-9001 FICA	\$1,877.00	\$1,877.00	\$0.00	\$688.24	\$58.26	\$1,188.76	37
30-4421-9002 VRS	\$3,515.00	\$3,515.00	\$0.00	\$1,828.21	\$185.35	\$1,686.79	52
30-4421-9003 HEALTH INSURANCE	\$3,073.00	\$3,073.00	\$0.00	\$2,346.96	\$213.36	\$726.04	76
30-4422-2800 MATERIALS & SUPPLIES	\$375.00	\$375.00	\$0.00	\$65.49	\$8.63	\$309.51	17
30-4422-2855 COMPUTERS & SOFTWA	\$625.00	\$625.00	\$0.00	\$0.00	\$0.00	\$625.00	0
30-4422-2900 MEMBERSHIP DUES	\$325.00	\$325.00	\$0.00	\$0.00	\$0.00	\$325.00	0
30-4422-3000 MISCELLANEOUS	\$150.00	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	0
30-4422-3201 I/T SUPPORT	\$500.00	\$500.00	\$0.00	\$523.74	\$33.80	(\$23.74)	105
30-4422-3700 TRAVEL & TRAINING	\$1,125.00	\$1,125.00	\$0.00	\$275.00	\$275.00	\$850.00	24
30-4431-7000 SALARIES & WAGES - R	\$243,488.00	\$243,488.00	\$0.00	\$196,387.33	\$18,741.35	\$47,100.67	81
30-4431-8000 SALARIES & WAGES - P	\$26,920.00	\$26,920.00	\$0.00	\$10,052.35	\$1,234.58	\$16,867.65	37
30-4431-9000 SALARIES & WAGES - O	\$15,100.00	\$15,100.00	\$0.00	\$8,827.35	\$1,082.50	\$6,272.65	58
30-4431-9001 FICA - PUBLIC WORKS	\$20,688.00	\$20,688.00	\$0.00	\$16,405.83	\$1,610.41	\$4,282.17	79
30-4431-9002 VRS - PUBLIC WORKS	\$38,751.00	\$38,751.00	\$0.00	\$25,239.33	\$2,414.58	\$13,511.67	65
30-4431-9003 HEALTH INSURANCE	\$51,680.00	\$51,680.00	\$0.00	\$26,311.21	\$2,570.70	\$25,368.79	51
30-4431-9005 EMPLOYEE STIPEND	\$1,150.00	\$1,150.00	\$0.00	\$0.00	\$0.00	\$1,150.00	0
30-4432-1600 INSURANCE PREMIUMS	\$4,500.00	\$4,500.00	\$0.00	\$9,617.96	\$0.00	(\$5,117.96)	214
30-4432-1900 CHEMICALS	\$17,955.00	\$17,955.00	\$0.00	\$9,822.20	\$0.00	\$8,132.80	55
30-4432-2000 CONTRACTUAL SERVICE	\$11,161.00	\$11,161.00	\$0.00	\$10,466.50	\$2,849.96	\$694.50	94
30-4432-2200 TELEPHONE	\$6,115.00	\$6,115.00	\$0.00	\$5,507.24	\$778.48	\$607.76	90
30-4432-2300 ELECTRICITY	\$7,475.00	\$7,475.00	\$0.00	\$3,120.49	\$245.27	\$4,354.51	42
30-4432-2500 FUEL-HEAT	\$4,076.00	\$4,076.00	\$0.00	\$1,489.84	\$0.00	\$2,586.16	37
30-4432-2600 GAS, GREASE & OIL	\$9,172.00	\$9,172.00	\$0.00	\$9,549.58	\$474.50	(\$377.58)	104
30-4432-2700 TIRES & TUBES	\$2,038.00	\$2,038.00	\$0.00	\$1,298.51	\$0.00	\$739.49	64
30-4432-2800 MATERIALS & SUPPLIES	\$7,656.00	\$7,656.00	\$0.00	\$3,942.90	\$376.38	\$3,713.10	52
30-4432-2850 PERMITS & DUES	\$380.00	\$380.00	\$0.00	\$0.00	\$0.00	\$380.00	0
30-4432-2855 COMPUTERS & SOFTWA	\$1,779.00	\$1,779.00	\$0.00	\$1,156.96	\$0.00	\$622.04	65
30-4432-3000 MISCELLANEOUS	\$1,747.00	\$1,747.00	\$0.00	\$610.88	\$56.00	\$1,136.12	35
30-4432-3201 I/T SUPPORT	\$4,000.00	\$4,000.00	\$0.00	\$5,383.69	\$651.79	(\$1,383.69)	135
30-4432-3300 BUILDING MAINTENANC	\$5,150.00	\$5,150.00	\$436.25	\$2,889.03	\$958.65	\$1,824.72	56
30-4432-3400 REPAIRS EQUIPMENT	\$20,383.00	\$20,383.00	\$68.07	\$10,406.08	\$303.04	\$9,908.85	51
30-4432-3700 TRAVEL & TRAINING	\$6,650.00	\$6,650.00	\$0.00	\$623.04	\$0.00	\$6,026.96	9
30-4432-3800 MISS UTILITY	\$634.00	\$634.00	\$0.00	\$719.03	\$40.54	(\$85.03)	113
30-4432-4000 UNIFORMS/PPE	\$6,494.00	\$6,494.00	\$0.00	\$2,804.74	\$644.18	\$3,689.26	43
30-4432-4300 VEHICLE/EQUIPMENT PA	\$24,488.00	\$24,488.00	\$0.00	\$7,853.89	\$713.99	\$16,634.11	32
30-4432-4500 INFRASTRUCTURE REPA	\$262,000.00	\$90,193.00	\$0.00	\$76,364.42	\$290.56	\$13,828.58	85
30-4432-4800 EQUIPMENT	\$5,940.00	\$5,940.00	\$0.00	\$1,071.01	\$0.00	\$4,868.99	18
30-4432-5100 PRINCIPAL ON VRA SER	\$58,000.00	\$58,000.00	\$0.00	\$58,000.00	\$0.00	\$0.00	100
30-4432-5110 INTEREST VRA SERIES	\$37,487.00	\$37,487.00	\$0.00	\$36,679.30	\$0.00	\$807.70	98
30-4433-0100 VEHICLES	\$69,709.00	\$69,709.00	\$0.00	\$2,099.29	\$0.00	\$67,609.71	3
30-4433-0990 CIP PROJECTS	\$0.00	\$23,838.00	\$0.00	\$23,837.87	\$0.00	\$0.13	100
30-4433-4800 DPW PROJECT-CIP	\$0.00	\$147,969.00	\$0.00	\$147,969.00	\$0.00	\$0.00	100
30-4451-7000 SALARIES & WAGES - R	\$349,322.00	\$349,322.00	\$0.00	\$311,368.63	\$26,703.01	\$37,953.37	89
30-4451-8000 WAGES - PARTTIME	\$0.00	\$0.00	\$0.00	\$1,650.00	\$150.00	(\$1,650.00)	0
30-4451-9000 SALARIES & WAGES - O	\$11,700.00	\$11,700.00	\$0.00	\$6,507.78	\$450.96	\$5,192.22	56
30-4451-9001 FICA - SEWER TREATME	\$26,723.00	\$26,723.00	\$0.00	\$22,168.09	\$1,881.90	\$4,554.91	83
30-4451-9002 VRS - SEWER TREATMEN	\$50,059.00	\$50,059.00	\$0.00	\$42,188.96	\$4,069.68	\$7,870.04	84
30-4451-9003 HEALTH INSURANCE	\$55,151.00	\$55,151.00	\$0.00	\$45,706.90	\$4,570.69	\$9,444.10	83
30-4451-9005 EMPLOYEE STIPEND	\$500.00	\$500.00	\$0.00	\$1,550.40	\$129.20	(\$1,050.40)	310
30-4452-1600 INSURANCE PREMIUMS	\$12,500.00	\$12,500.00	\$0.00	\$23,199.25	\$0.00	(\$10,699.25)	186
30-4452-1900 CHEMICALS	\$155,000.00	\$155,000.00	\$0.00	\$142,957.46	\$13,940.16	\$12,042.54	92
30-4452-2000 CONTRACTUAL SERVICE	\$29,641.00	\$29,641.00	\$0.00	\$28,620.86	\$3,755.64	\$1,020.14	97
30-4452-2200 TELEPHONE	\$6,400.00	\$6,400.00	\$0.00	\$5,064.33	\$494.46	\$1,335.67	79

Town of Strasburg

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
30-4452-2300 ELECTRICITY	\$172,000.00	\$172,000.00	\$0.00	\$154,393.26	\$29,493.34	\$17,606.74	90
30-4452-2500 FUEL-HEAT	\$6,000.00	\$6,000.00	\$0.00	\$6,151.16	\$413.96	(\$151.16)	103
30-4452-2600 GAS, GREASE, & OIL	\$5,500.00	\$5,500.00	\$0.00	\$3,582.40	\$933.66	\$1,917.60	65
30-4452-2800 MATERIALS & SUPPLIES	\$10,000.00	\$10,000.00	\$0.00	\$8,438.12	\$368.74	\$1,561.88	84
30-4452-2850 PERMIT FEE & DUES	\$10,200.00	\$10,200.00	\$9,657.00	\$0.00	\$0.00	\$543.00	0
30-4452-2855 COMPUTERS & SOFTWARE	\$2,250.00	\$2,250.00	\$1,863.65	\$2,193.52	\$0.00	(\$1,807.17)	97
30-4452-2900 LAB OPERATING	\$36,000.00	\$36,000.00	\$0.00	\$31,509.81	\$2,372.91	\$4,490.19	88
30-4452-3000 MISCELLANEOUS	\$2,250.00	\$2,250.00	\$0.00	\$2,484.10	\$56.00	(\$234.10)	110
30-4452-3100 TESTING	\$6,000.00	\$6,000.00	\$0.00	\$6,593.00	\$0.00	(\$593.00)	110
30-4452-3201 I/T SUPPORT	\$5,500.00	\$5,500.00	\$0.00	\$6,779.66	\$780.27	(\$1,279.66)	123
30-4452-3300 BUILDINGS MAINTENANCE	\$9,000.00	\$9,000.00	\$0.00	\$7,213.74	\$0.00	\$1,786.26	80
30-4452-3400 REPAIRS EQUIPMENT	\$99,925.00	\$99,925.00	\$23,793.00	\$74,465.56	\$3,807.51	\$1,666.44	75
30-4452-3450 PUMP STATION REPAIR	\$19,915.00	\$19,915.00	\$1,797.00	\$27,769.01	\$11,577.39	(\$9,651.01)	139
30-4452-3700 TRAVEL & TRAINING	\$4,598.00	\$4,598.00	\$0.00	\$714.00	\$0.00	\$3,884.00	16
30-4452-4000 UNIFORMS	\$5,696.00	\$5,696.00	\$0.00	\$2,341.52	\$373.79	\$3,354.48	41
30-4452-4800 EQUIPMENT	\$5,940.00	\$5,940.00	\$0.00	\$3,899.52	\$0.00	\$2,040.48	66
30-4452-5100 VRA LOAN/WWTP UPGR	\$655,715.00	\$655,715.00	\$0.00	\$655,361.34	\$0.00	\$353.66	100
30-4452-5500 SLUDGE REMOVAL	\$96,728.00	\$96,728.00	\$0.00	\$74,612.25	\$194.33	\$22,115.75	77
30-4452-5600 POLLUTION CREDITS	\$15,000.00	\$15,000.00	\$0.00	\$6,893.44	\$0.00	\$8,106.56	46
30-4453-0990 WWTP CIP PROJECTS	\$176,005.00	\$176,005.00	\$1,800.00	\$155,844.54	\$9,783.14	\$18,360.46	89
30-4461-7000 SALARIES & WAGES	\$0.00	\$0.00	\$0.00	\$610.58	\$0.00	(\$610.58)	0
30-4461-8000 SALARIES & WAGES - P	\$0.00	\$0.00	\$0.00	\$125.99	\$0.00	(\$125.99)	0
30-4461-9001 FICA ER EXPENSE	\$0.00	\$0.00	\$0.00	\$48.69	\$0.00	(\$48.69)	0
30-4461-9002 VRS ER EXPENSE	\$0.00	\$0.00	\$0.00	\$2,199.36	\$205.43	(\$2,199.36)	0
30-4461-9003 HEALTH INSURANCE ER	\$0.00	\$0.00	\$0.00	\$1,460.60	\$146.06	(\$1,460.60)	0
30-4462-1700 ADVERTISING	\$300.00	\$300.00	\$0.00	\$71.50	\$0.00	\$228.50	24
30-4462-2101 GRANT EXPENSE	\$2,250.00	\$2,250.00	\$0.00	\$0.00	\$0.00	\$2,250.00	0
30-4462-2800 MATERIALS & SUPPLIES	\$125.00	\$125.00	\$0.00	\$0.00	\$0.00	\$125.00	0
30-4462-2855 COMPUTERS & SOFTWARE	\$550.00	\$550.00	\$0.00	\$0.00	\$0.00	\$550.00	0
30-4462-2900 MEMBERSHIP DUES	\$212.00	\$212.00	\$0.00	\$0.00	\$0.00	\$212.00	0
30-4462-3000 MISCELLANEOUS	\$125.00	\$125.00	\$0.00	\$0.00	\$0.00	\$125.00	0
30-4462-3201 I/T SUPPORT	\$850.00	\$850.00	\$0.00	\$439.85	\$56.54	\$410.15	52
30-4462-3700 TRAVEL & TRAINING	\$2,250.00	\$2,250.00	\$0.00	\$1,019.70	\$0.00	\$1,230.30	45
Reporting Fund: 30-SEWER FUND							
FundRevTot	\$3,344,538.00	\$3,344,538.00	\$0.00	\$2,652,923.67	\$220,425.08	(\$691,614.33)	79
FundExpTot	\$3,344,538.00	\$3,344,538.00	\$39,414.97	\$2,856,498.52	\$170,997.87	\$448,624.51	87
Reporting Fund: 40-TRASH FUND							
40-3370-8600 TRANSFER FROM GEN F	\$68,962.00	\$68,962.00	\$0.00	\$0.00	\$0.00	(\$68,962.00)	0
40-3480-1000 TRASH COLLECTION FEE	\$456,793.00	\$456,793.00	\$0.00	\$376,284.50	\$34,219.74	(\$80,508.50)	82
40-3480-1002 RECYCLING COLLECTION	\$0.00	\$0.00	\$0.00	(\$72.11)	(\$82.36)	(\$72.11)	0
40-4462-4200 LANDFILL TIPPING FEE	\$99,213.00	\$99,213.00	\$0.00	\$85,324.84	\$8,481.02	\$13,888.16	86
40-4462-4900 TRASH COLLECTION	\$426,542.00	\$426,542.00	\$0.00	\$346,821.43	\$34,283.06	\$79,720.57	81
Reporting Fund: 40-TRASH FUND							
FundRevTot	\$525,755.00	\$525,755.00	\$0.00	\$376,212.39	\$34,137.38	(\$149,542.61)	72
FundExpTot	\$525,755.00	\$525,755.00	\$0.00	\$432,146.27	\$42,764.08	\$93,608.73	82
Reporting Fund: 60-AMERICAN RESCUE PLAN							
60-3330-7011 AMERICAN RESCUE PLAN	\$0.00	\$1,277,427.40	\$0.00	\$3,463,231.00	\$0.00	\$2,185,803.60	271
60-5910-0001 AMERICAN RESCUE PLAN	\$0.00	\$126,352.40	\$8,400.00	\$117,472.40	\$0.00	\$480.00	93
60-5920-0001 AMERICAN RESCUE PLAN	\$0.00	\$1,151,075.00	\$0.00	\$671,008.22	\$5,545.68	\$480,066.78	58
Reporting Fund: 60-AMERICAN RESCUE PLAN							
FundRevTot	\$0.00	\$1,277,427.40	\$0.00	\$3,463,231.00	\$0.00	\$2,185,803.60	271
FundExpTot	\$0.00	\$1,277,427.40	\$8,400.00	\$788,480.62	\$5,545.68	\$480,546.78	62
Grand Totals:							
TotalRev	\$12,738,093.00	\$15,165,520.40	\$0.00	\$14,390,371.49	\$879,397.39	(\$775,148.91)	95
TotalExp	\$12,738,092.89	\$15,165,520.40	\$235,463.38	\$12,807,060.89	\$724,663.80	\$2,122,996.13	86



Memorandum

To: Mayor Boies & Members of the Strasburg Town Council
From: Wayne Sager, Chief of Police
Date: 06/09/2023
Re: Monthly Update to Council

The Strasburg Police Department answered **2007** calls for service in the month of **May 2023**.

Adult Criminal Charges (25)

- 2 Abduction (F, same defendant)
- 1 Indecent Liberties w/Child (F)
- 1 Aggravated Sexual Battery (F)
- 1 Strangulation (F)
- 1 Child Endangerment (F)
- 2 Domestic Assault (M, 2 separate defendants)
- 1 Breaking & Entering (F)
- 1 Grand Larceny (F)
- 2 Possession of a Controlled Drug (F, separate defendants)
- 1 Destruction of Property (F)
- 4 DUI (M)
- 1 Refusal of Blood/Breath Test
- 1 Carrying Concealed Weapon (M)
- 1 Threats in Writing (F)
- 3 Drunk in Public (M)
- 1 Obstruction of Justice (M)
- 1 Eluding Police (F)

Juvenile Criminal Charges (8)

- 2 Domestic Assault (same defendant)
- 2 Petit Larceny (same defendant)
- 1 Bribe to Officer
- 2 Animal Cruelty (same defendant)
- 1 Obstruction of Justice

Traffic Violations (78)

- 2 Reckless Driving
- 16 Speeding
- 4 Driving Suspended
- 10 Fail to Obey Highway Sign



- 1 Fail to Obey Traffic Signal
- 24 Expired State Inspection
- 8 Expired State Registration
- 1 No Driver's License in Possession
- 3 No Seat Belt
- 1 Improper Display of License Plates
- 2 Vehicle Registration Violations
- 1 Passing When Overtaking Vehicle
- 2 Operate Vehicle w/out Displaying License Plate
- 1 Fail to Obtain VA Operator's License
- 1 Improper Exhaust
- 1 No Stop Lights

Ordinance Violations in May (34)

Uses of Narcan in May (0)

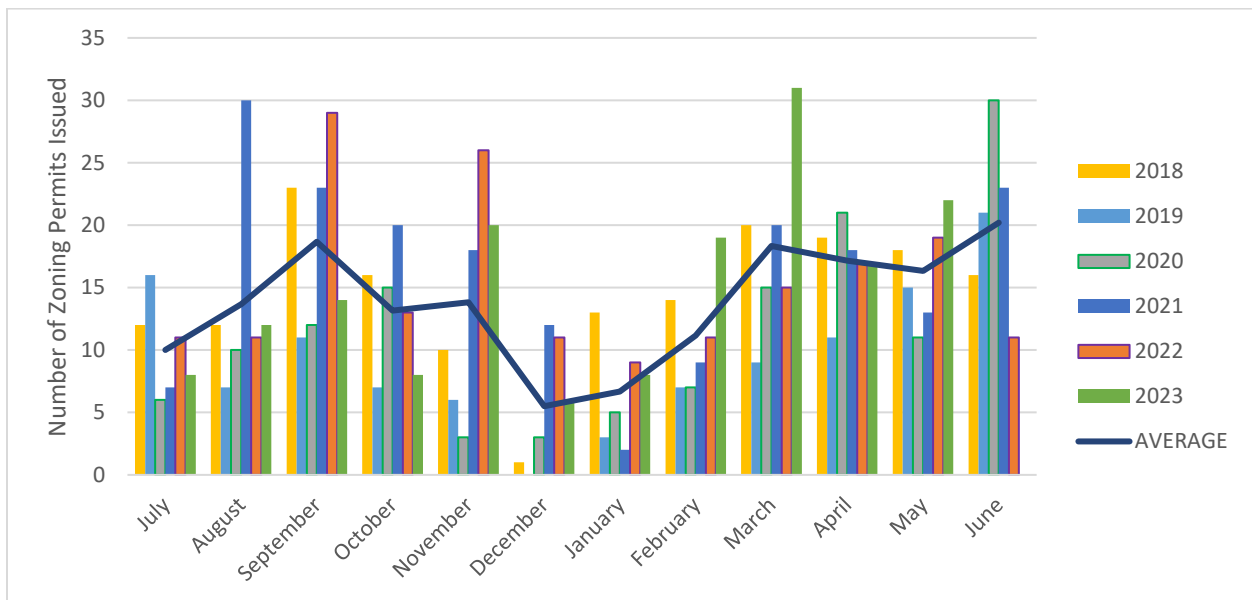
Happenings:



emorandum

To: Mayor Boies and Strasburg Town Council
 From: Brian Otis, Planning and Zoning Administrator
 Date: 6/5/2023
 Re: Monthly Update to Council (May)

Permit Data



Number of Permits per Month							
Month	Current Month	Previous Month	% Change	Previous Year	% Change	Month Average	% Change
2023 May	22	17	29.41%	19	15.79%	16.3	34.97%



Boards and Commissions

Planning Commission

- The Planning Commission meeting for May 23, 2023 was held.
 - Public hearing and discussion for SUP2023-0004 316 S. Massanutten St. - Short-term Rental
 - Commission voted unanimously to recommend approval of the SUP.

Additional Items

- Violation issued for 178/188 W King St.
- Met with designers about upcoming submissions.
 - Skyline Ridge Townhomes/Mineral St - **SUP** for increase in density and dwelling per building. Proposed 40 townhomes.
 - Village at Cedar Creek Townhomes (144 Fort Bowman Rd.) – **Rezoning** Highway Commercial to Multifamily Residential for 29 townhomes
- UDO rewrite
 - Held Joint Meeting
 - Worked with the Berkley Group to finalize materials for the public outreach. Meetings to be held in the SHS cafeteria (door 18)
 - June 12th
 - July 13th
 - Creating new permits that are fillable and provide information to help the applicant with their submission.
 - Creating language for a website update.



Memorandum

To: Mayor Boies and Strasburg Town Council
From: Director of Strategic Initiatives Hilton
Date: 6/2023
Re: May Monthly Update to Council

Economic Development (Business Attraction, Workforce, Business Support)

- **Strolling Strasburg**, the monthly segment on The River 95.3 covered the Mother's Day Market, Historic Walking Trail, Mayfest, and other May happenings.
Previous podcasts: www.strasburgva.com/community/page/strolling-strasburg
- **Pizza Week** (May 29-June 2) crowned Fox's Pizza at the Community's Choice and Alforno's as Kid's Choice – with several hundred folks visiting the VC during the week to vote.
- **Grand Openings** for: Cherry on Top Boutique, Sammy Lou's Bake Shop, and State Farm.
- Staff assisted the ShenCo Economic Development office with a workforce development regional video highlighting each town within the county.
- The **Strasburg Business Alliance** met May 18th at 6PM in Box Office Brewery.
- Staff, along with PD leadership, met with a videographer (Absolute Altitude) to develop a recruitment/retention video strategy for the Town.
- Staff facilitated and attended a **Microsoft Outlook Training** hosted by Laurel Ridge Workforce Development Center (5/23)
- Staff assisted the ShenCo **Economic Development & Tourism** Office with a regional marketing campaign of county green spaces (5/24)
- Staff met with representatives of VA Dept. of Housing and Community Development (**DHDC**) to discuss Virginia Main Street Program and upcoming potential grant opportunities.

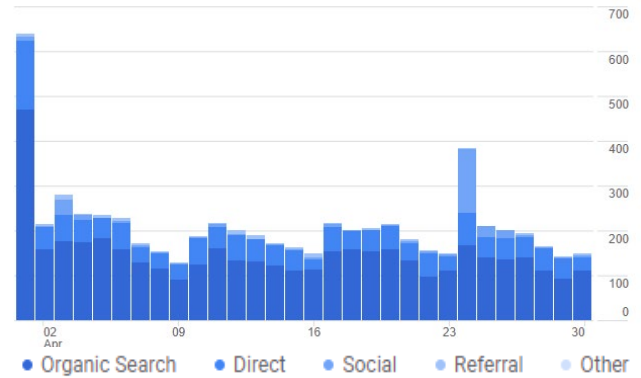
Tourism + Quality of Life

- **Historic Strasburg Walking Trail** ribbon cutting (5/7), in partnership with the SHA and Museum.
- Staff attended the May *Shenandoah County Tours* at Bryce Resort.
- Staff attended the Rotary 90th Celebration (5/9)
- Saturday, May 6th, we had a successful Mother's Day Market at the Visitor Center and supported the ShenCo Cinco de Mayo event in the Strasburg Square.
- **Tourism Council** did not meet in May.
- ShenGo Shuttle will be offering FREE rides to the polls on Election Day.
- The **Visitor Center** welcomed 788 visitors in May (averaging 26 per day). 201 visitors toured the museum. **Sales** : May 2023 = \$1,275.18
 - Visitors came from 25 other states, with California being the furthest + DC(17) +Finland(2), & Taiwan(2) + Virginia visitors (111 with 59 from Strasburg).



Marketing

- Brian McKee created this commercial highlighting Strasburg and hiking/green spaces within a short distance. [WANDER STRASBURG](#)
- **Mountain Courier** for 2023 Events+Programs
- **Social Media Update**
 - Google Analytics for Website in May:
 - Site had 4.8K users in May (down 4.6%), but 12,386 page views
 - 6.9k follows- Insta (1,592) & FB (5,378)
 - FB reached **18,677 people** @DiscoverStrasburg
 - Insta reach up over the last 30 days to 612
 - New Likes/Follows: FB (62) + Instagram (27)
 - 80% Women – 29% of which is 35-44 yrs of age
 - **Highest posts:** Downtown A-DOOR highlight of freshly painted door – over 11,000 reached + Mayfest Traction



What pages do your users visit?

Page	Pageviews
/	2,615
/finance/page/payment-instructions	419
/parksrec/page/strasb...nd-information-center	391
/jobs	359
/parksrec/page/town-pool	359
/parksrec/page/town-park	342
/calendar	337
/publicworks/page/trash-and-recycling	219
/meetings	183
/planning	178

Parks and Recreation

- We have formally been awarded \$200,000 in grant funding for the Riverwalk 2.0 Project by DWR!
- **Strasburg Farmers Market** (SFM) will be the FIRST & LAST Saturdays from April to November from 9-1PM
- All of the ADA sidewalks and pathways have been poured in the Town Park.
- Staff aided with a workday in the Community Garden weeding, painting, and preparing the beds for the summer season.
- Wiffleball Season League Tournament wrapped up (5/21)
- Staff met with BoardSafe to discuss potential designs for the fishing pier and kayak launch within Riverwalk 2.0
- Staff serves on the Communication Committee for the **Shenandoah Rail Trail**

Arts & Culture

- **Front Porch Friday** kicked off on June 2nd with over 300 folks in attendance!
- Staff attended the Strasburg Museum Board Annual Dinner.
- Staff attended the Strasburg Museum Board Meeting - developing an ad hoc partnership committee to plan the July 1st re-opening of the VC Museum with new exhibits.



Strategic Initiatives Specific

- Welcome to Eunice Terndrup who has joined the Strategic Initiatives Team as a Tourism Information Specialist a few days per month at the Visitor Center!
- We can officially welcome Julia Morikawa as our Seasonal Pool Manager for the 2023 season!

On the Horizon

- Front Porch Fridays – each Friday in June/July/August
- Father's Day Fish Fry Float: June 18th 11-4PM Town Park
- July 1st: Museum Grand Reopening 10-4PM
- July 4th Celebraton

COMMITTEE REPORTS



Northern Shenandoah Valley Regional Commission Report Council Member Kimmons, Liaison

The Northern Shenandoah Valley Regional Commission met May 18th at the Winchester Regional Airport. The Commission approved two resolutions; one authorizing an application for a state grant for rural transportation planning assistance, and second, a resolution of recognition presented to William Pifer chairman of the airport's board. The Commission approved the FY 2024 budget and work plan. Finally, we were given a tour of the airport grounds to highlight the future expansions happening to the airport.





COUNCIL MEMBER ITEMS



CLOSED MEETING



ADJOURNMENT

