

# Town of Strasburg

## **Town Council Work Session**

Strasburg Town Hall  
174 W King St  
Strasburg, VA 22657

Monday, December 4, 2023  
7 p.m.

### **Town Council Members:**

Brandy Hawkins Boies, Mayor  
A.D. Carter, IV  
Dane Hooser  
Ashleigh Kimmons

Emily Reynolds, Vice Mayor  
Andrew Lowder  
Christie Monahan  
Brad Stover  
David Woodson

### **Staff Contact:**

J. Waverly Coggsdale, III, Town Manager

MEETINGS CAN BE VIEWED LIVESTREAM BY ACCESSING THE LINK BELOW:

<https://www.strasburgva.com/bc/page/meetings>

To make public comment please submit to:

[comment@strasburgva.com](mailto:comment@strasburgva.com)

by 4:00 p.m., Monday, December 4, 2023



# Council Work Session Agenda – Monday, December 4, 2023

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*Please, silence all cellular devices. Thanks.*

*\*Town Council Work Sessions are typically used for general discussion on matters pertaining to the Town. Formal actions are taken during Town Council Meetings unless otherwise notified.*

**Call to Order –Mayor Brandy Boies**

**Introduction and Recognition of Visitors and Guests:**

**Citizen Comments on non-agenda items:**

**Discussion Items/Updates:**

- 1.) Project Updates
- 2.) Town Council 2024 Meeting Calendar
  - Calendar
- 3.) 178-188 W. King Street Update
  - Staff Memo

**Committee of the Whole (listed Areas of Focus will be discussed):**

**Council Member Comments:**

**Closed Meeting (if needed):**

**Adjournment**

# **INTRODUCTION and RECOGNITION of VISITORS and GUESTS**



# **CITIZEN COMMENTS (Non-Agenda Items)**



# DISCUSSION ITEMS/ UPDATES





**Agenda Location: Discussion Items/ Updates      Meeting Date: December 4, 2023**

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**ITEM TITLE:** Calendar Year 2024 Meeting Schedule

**Executive Summary:** The Town has historically met on the first Monday of each month to conduct a Work Session and the second Tuesday of each month for a Regular Meeting. The only exceptions have been if the first day of the month is a Tuesday, then the Work Session is the last Monday of the previous month and/ or if the meeting day is an observed holiday.

Attached is the draft Calendar Year (CY) 2024 Town Council Meeting Schedule. Staff seeks Council's guidance on this item. If it is acceptable with or without changes, a consensus can be reached to place it on the Tuesday, December 14, 2023, Regular Meeting Consent Agenda.

**POTENTIAL ACTIONS**

- Discussion, with possible placement on the 1`2/ 15/ 2023 Consent Agenda.

**Attachment(s):**

- *CY2024 Meeting Schedule*

## **CY2025 Town Council Work Session and Regular Meeting Calendar**

**Town Council Work Sessions** are held on the first Monday of each month, except when the date is an observed holiday, or the month begins on a Tuesday.

**Town Council Regular Meetings** are held on the second Tuesday of each month, except when the date is an observed holiday.

Town Council may opt to schedule additional Work Sessions or Special Meetings on an “as needed basis.”

Month	Work Session	Regular Meeting
January 2024	Tuesday, January 2, 2024	Tuesday, January 9, 2024
February 2024	Monday, February 5, 2024	Tuesday, February 13, 2024
March 2024	Monday, March 4, 2024	Tuesday, March 12, 2024
April 2024	Monday, April 1, 2024	Tuesday, April 9, 2024
May 2024	Monday, May 6, 2024	Tuesday, May 14, 2024
June 2024	Monday, June 3, 2024	Tuesday, June 11, 2024
July 2024	Monday, July 1, 2024	Tuesday, July 9, 2024
August 2024	Monday, August 5, 2024	Tuesday, August 13, 2024
September 2024	Tuesday, September 3, 2024	Tuesday, September 10, 2024
October 2024	Monday, September 30, 2024	Tuesday, October 8, 2024
November 2024	Monday, November 4, 2024	Tuesday, November 12, 2024
December 2024	Monday, December 2, 2024	Tuesday, December 10, 2024

### **Changes:**

- January and September Work Sessions will be held on Tuesday, due to federal holidays.
- October Work Session will be held on Monday, September 30, 2024, due to the first Monday in October is the day before the second Tuesday (Regular Meeting) in October.



**COTW**

**Meeting Date: December 4, 2023**

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To: Mayor Boies and Town Council of Strasburg

From: Brian Otis, Planning and Zoning Administrator

Re: 178/ 188 East King Violation

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**DESCRIPTION:** Discussion on the current situation and conditions set forth by Council during the September 12, 2023 appeal hearing.



# COMMITTEE OF THE WHOLE



# COUNCIL MEMBER COMMENTS



# ADJOURNMENT

